



CITY OF NORWALK STREET CLOSURE APPLICATION

Chapter 141.02 Street Closures, City of Norwalk Municipal Code
(To request temporary closing and use of public streets or public property)

Submit this completed form to the City Clerk's Office no less than 30 days prior to the proposed event.

Application must include:

- Petition signed by not less than 75% of the properties (residential and commercial) affected by the closure.
- Map of the specific area to be used.
- Except for neighborhood block parties, Certificate of Insurance showing \$1,000,000 in liability coverage with the City of Norwalk as additional insured. (if permission is granted to serve alcoholic beverages, liquor liability insurance is also required.)

Street closures are limited to (6) hours; between 9:00 a.m. and 11:00 p.m. Sunday through Thursday, or between 9:00 a.m. and 12:30 a.m. on Friday and Saturday.

Standard barricades are required to be erected sufficient so as to completely close the street.

CONTACT INFORMATION			
Promoter's Name:		Alternate Contact Person:	
Signature:		Signature:	
Address:		Address:	
Phone Number:	Cell Phone:	Phone Number:	Cell Phone:
Email:		Signed petition attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	
PW requested: Yes <input type="checkbox"/> No <input type="checkbox"/>		Preliminary map attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Liquor license required: Yes <input type="checkbox"/> No <input type="checkbox"/>		Insurance Certificate attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	

EVENT INFORMATION

Date of Event: _____

Rain Date of Event: _____

Street closing time: _____

Street opening time: _____

Event starting time: _____

Event finishing time: _____

EVENT INFORMATION CONTINUED

Location of Event (name streets, parks, cross intersections, etc.):

LAYOUT OF THE PROPERTY INCLUDING LOCATION OF BARRICADES: Map attached Drawing below *If the map does not accurately show the area, then a drawing should also be included.

FOR OFFICE USE ONLY

Date received:

Date of council meeting:

Date distributed to Department Heads:

Permit issued:

Signed off on prior to council meeting by:

City Clerk: _____

Fire Chief: _____

Police Chief: _____

Public Works Director: _____

ABD agent (if applicable): _____

City Council Approved on: _____

Mayor

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MARCH 5, 2015

