



## **DISCLAIMER & COMMENT POLICY**

**(To be prominently posted on every social media page)**

The purpose of this and other City sponsored social media sites is to communicate between the City, its individual departments and members of the public. The City reserves the right, in its sole discretion, to change, modify, add or delete comments or posts, photos and videos in accordance with this policy.

The City will remove comments that:

1. Contain obscenities;
2. Demean specific individuals or groups of people;
3. Promotes, fosters or perpetuates discrimination of protected classes;
4. Promotes, fosters or perpetuates harassment of any kind;
5. Contain content intended to defame any person, group or organization;
6. Contain factual inaccuracies;
7. Qualify as SPAM;
8. Are not topically related to the particular social medium article being commented upon;
9. Express support for or opposition to political campaigns or ballot measures;
10. Contain sexual content or links to sexual content;
11. Solicit commerce or advertisements including promotions or endorsements;
12. Conduct or encourage illegal activity;
13. Contain violent or threatening language;
14. Disclose confidential, sensitive, or proprietary information;
15. Compromise the safety or security of the public or public systems;
16. Violate a legal ownership interest of any other party, such as trademark or copyright infringement; or
17. Any content that the City believes does not foster the intent of its social media policy.

Additionally, ALL comments posted during an election season by anyone who has filed for office will be removed.

The City of Norwalk has the right to remove a comment from and/or block a user who is not using their legal name or otherwise appropriately identifying themselves.

The City of Norwalk has the right to reproduce any pictures or videos posted to this site in any of its publications or websites or any other media outlets. The City of Norwalk has the right to quote any comments or suggestions left by users.

The views, postings, positions or opinions expressed on this site do not necessarily reflect those of the City of Norwalk.

All content posted on this site is subject to disclosure under the Iowa open records laws.

### **Advertising**

The City of Norwalk does not endorse any product, service, company or organization advertising on its social media pages. The ads that appear on social media pages are sold, posted and maintained by those social media sites.

### **Privacy policy**

Please note that the City of Norwalk does not share information gathered through its social media sites with third parties for promotional purposes. However, any information you provide to the City is subject to the open records law.