
Holly Drive Neighborhood Project

April 14, 2015

Dear Holly Drive Resident/Property Owner:

On March 19th, the City held an informational meeting regarding the Holly Drive project at City Hall. City staff, elected officials, and representatives from the contractor and the project engineers were available to answer questions and provide project information. I know that not every resident was able to attend this meeting and would like to extend the offer that if anyone has any questions or concerns, to please contact me by phone or email.

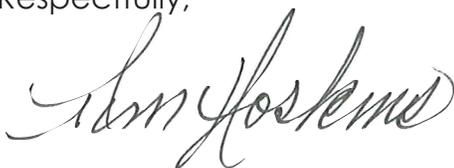
My contact information is:

Tim Hoskins
515.981.0228 ext. 2402
515.981.9527
timh@norwalk.iowa.gov

We would also like to know how you would prefer to be contacted throughout this project. (Phone, US Postal Mail, E-mail). If you have not already provided us with your e-mail address, please do so. Our plan at this time is to send a regular email update as the project progresses. We would also like to have a phone number on file where we can get in touch with you in the event of an emergency.

Thank you in advance for your patience during this project.

Respectfully,



Tim Hoskins
Norwalk Public Works Director

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Proposed Timeline: The general contractor has begun work on the south end of Holly Drive at the intersection of Knoll Drive. The work will progress north up the hill to Shady Lane. The initial work taking place will focus on replacing the sanitary sewer main and the removal of the street surface. The contractor (MPS Engineers PC) indicates they will be working on a very aggressive and compressed schedule with the goal to complete this project as soon as possible.

The first thing that must take place, however, is to relocate some of the utility poles and identify the gas lines and service lines. You may have already seen MidAmerican Energy crews working on these items at the south end of Holly Drive.

Weather Delays: To date, we have not experienced any weather issues that would impact the project schedule.

Disruption of Services: We anticipate only limited disruption to services (water, gas, electric). We will keep you posted as to when this might occur.

Street Light Removal: MidAmerican Energy will be removing street lights within the construction zone. This is necessary to allow the contractor to perform excavations without the concerns of cutting wires or hitting the poles. They will be replaced after the paving is completed.

Fire and EMS: We have spoken with the Fire Chief and he has assured us the fire department has adequate equipment to address any fire occurrences. They will have enough hose to reach any location within the construction zone as well as smaller vehicles that can be driven along the sides of the street. Ambulance service can be delivered and maintained on an as needed basis. The fire department is well aware of the project and is ready to respond if and when needed.

Sewer Work and Noise: As the contractor is replacing the sanitary sewer main, they will have a pump running continuously to transfer waste from the area where the work is taking place. The pump will move up/down the street as work on the sewer main progresses. The pump will likely be running 24 hours a day. Unfortunately there is no way to avoid this. The sewer replacement will proceed as quickly as possible but can be a time-consuming process. With good weather, it is estimated this process will take four (4) weeks. Connections from each property to the new main may take an additional two (2) weeks.

Trash/Recycling/Yard Waste Collection: Please leave your totes and yard waste bags/bundles at the sidewalk. The contractor will then take them to a collection point and return the carts to you.

Spring Clean-up: Begins Monday, April 27 at 6:00 a.m. Please place the items you wish to dispose of at the sidewalk and they will be picked up and removed for you.

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Parking: There will be “permit parking” zones at each end of Holly Drive. This consists of the north side of the street on Shady Lane and also the north side of the street on Knoll Drive. If you have not received a parking permit or are in need of additional ones, please let us know.



Mailbox Locations and Numbering: Mail delivery will be made available at each end of Holly Drive with one set of mailboxes on Shady Lane for the addresses of 1106 Holly Drive through 1119 Holly Drive. The other set of mailboxes, on Knoll Drive, is for properties 1005 Holly Drive through 1117 Holly Drive. The cluster boxes on Shady Lane will be near the entrance to the parking lot for the apartment complex just east of the Holly Drive intersection. The second location of cluster mailboxes will be on the north side of Knoll Drive, near the first driveway west of Holly Drive. Corresponding house numbers are on each box.

Communication: We will send out electronic updates on the progress of this project. If we do not already have your e-mail address, please provide it to us so that we can keep you informed. We would prefer to use e-mail as much as possible; however, we do understand that not everyone has e-mail access. If this is the case for you, please contact us so that we may get your phone number on file.