

REGULAR CONSTRUCTION BOARD OF APPEALS MEETING 04-28-10

A regular meeting of the Norwalk Construction Board of Appeals was held at the Norwalk Easter Public Library, 1051 North Avenue, Wednesday, April 28, 2010. The meeting was called to order at 5:32 P.M. by Mike Johnson. Those present at roll call were Clay Olson, Russ Legler, Jim Becker and Chad Hutchinson. Absent: Kevin Cooper.

Staff present: Tony Stravers, Building Inspector, Mike Johnson, Associate City Planner, and Shelley Heisdorffer, Community Development Clerk.

**10-01** Motion by Becker and seconded by Legler to approve the agenda. Approved 4-0.

At 5:37 Kevin Cooper arrived.

With no guest present, Mr. Johnson welcomed all members and asked everyone to introduce themselves.

The first item on the agenda was Adopt Standing Rules of the Construction Board of Appeals. Mr. Johnson explained the purpose of the Standing Rules and discussion was held on the specific rules presented. The question was raised on whether individuals should have a time limit when they are speaking in front of the board. Discussion was held regarding that matter.

Chad Hutchinson left the meeting at 6:05 p.m.

**10-02** Motion by Legler and seconded by Olson to Adopt Standing Rules of the Construction Board of Appeals with staff's recommendation to take a look at a time limit for individuals to speak before the board. Approved 4-0.

The next item on the agenda was Election of Chairperson, Vice Chairperson and Secretary. Mr. Johnson explained that we need to elect a Chairperson and Vice Chairperson and that secretarial duties, if the board so wished, could be delegated to the Development Services Department. Mr. Becker nominated Mr. Legler as the Chairperson. Mr. Legler said he would like Mr. Becker to be his Vice Chairperson. Mr. Becker said he would do it, but if someone else would like to, he would prefer that. Mr. Cooper volunteered to be the Vice Chairperson. The board agreed that it would be best to nominate the Development Services Department to take over the secretarial duties.

**10-03** Motion by Becker and seconded by Olson to approve Russ Legler as the Chairperson for the Norwalk Construction Board of Appeals. Approved 4-0.

**10-04** Motion by Cooper and seconded by Olson to approve Kevin Cooper as the Vice Chairperson for the Norwalk Construction Board of Appeals. Approved 4-0.

**10-05** Motion by Legler and seconded by Cooper to designate the Development Services Department of the City of Norwalk to assume all Secretarial duties for the Norwalk Construction Board of Appeals. Approved 4-0.

**10-06** Motion by Legler and seconded by Cooper to approve adjournment at 6:27 p.m. Approved 4-0.

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Russ Legler, Chairperson

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Tony Stravers, Building Inspector