

## UNABRIDGED MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 10-06-16

(Minutes to be approved at the October 20, 2016 meeting)

Mayor Phillips called the City Council meeting to order at 6:02 p.m. Present at roll call: Ed Kuhl, Stephanie Riva, Erika Isley, David Lester and Jaki Livingston(RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Nancy Kuehl, Parks and Recreation Director; Holly Sealine, Library Director; Greg Staples, Police Chief; Tim Hoskins, Public Works Director; Ryan Coburn, Fire Chief; Luke Parris, City Planner and Jim Dougherty, City Attorney.

Mayor Phillips asked that staff reports and council inquiries be added to the agenda. Kuhl asked about item E on the consent. Hoskins replied that it could potentially cost 8,000. to relocate hydrants along the west north trail.

**16-219** Motion by Livingston, seconded by Riva to approve the agenda, carried unanimously by voice vote.

**16-220** Motion by Livingston, seconded by Riva to approve the minutes of the September 15<sup>th</sup> regular city council meeting and to approve the minutes of the September 29<sup>th</sup> business meeting/worksession, carried unanimously by voice vote.

**Consent** included tax abatements; liquor license renewal for Git N Go Store 20, proclamation for the Daughters of the American Revolution 75<sup>th</sup> year anniversary; Resolution No 1006-16-114 approving perpetual sidewalk easement with St. Johns Parish; Resolution 1006-16-115 authorizing the disposal of an iPad expenditures.

ADVENTURE LIGHTING	POOL	8.40	IA WINDOW	CITY HALL EXTERIOR
AIA CORPORATION	EMBROIDERY	435.97	JAMES OIL	DYED DIESEL
ARROW INTL	SUPPLIES	1,341.51	MAD SCIENCE	MAD SCIENCE OF CENTRAL
BOUND TREE	SUPPLIES	2,889.57	MARY JANE SHARP	FITNESS CLASSES
BROOKLYN HAGEMAN	PARTS	21.39	MCHS EMS PROGRAM	CEH CLASS
BROWN EQUIPMENT	FERRIS MOWER	319.75	MEDICAP PHARMACY	PRESCRIPTION
CALHOUN BURNS	50TH AV BRIDGE	10,426.20	MENARDS	MATERIALS
CAPITAL SANITARY	WINDFLOWER PARK	15.00	MERCY COLLEGE	ECARD VETTERICK
CARPENTER UNIFORM	UNIFORM ALLOW	347.95	METRO WASTE	CURB IT
CENTURYLINK	PHONE SERVICE	1,703.90	MIDAMERICAN ENERGY	UTILITIES
CJ MOYNA	BEARDSLEY	254,396.22	MUNICIPAL SUPPLY	TOOLS
COMPASS BUSI	WATER INVOICES	1,137.71	NATIONAL FIRE	MATERIALS
CONFLUENCE	SUB AREA 1	2,012.48	NORWALK READY	9171 PONDEROSA
CONSTRUCTION AG	CONVEYOR BELTING	189.97	OPTOMETRIC	GLASSES ALLOW
DELAGE LANDEN	COPIERS LEASE	701.08	PEPSI-COLA	SUPPLIES
DES MOINES IRON	MATERIALS	330.13	PIONEER	MATERIALS
DES MOINES STAMP	CLAIMS STAMP	35.70	PLUMB SUPPLY	PART
DSM WATER WORKS	LAB FEES	40,029.07	PURCHASE POWER	POSTAGE CITY HALL
ELLIOTT EQUIP	PARTS	13.56	RADAR ROAD TEC	RADAR CERTIFICATIONS
FORTERRA	PARTS	1,020.00	SANDSTONE MANAGE	ORCHARD VIEW
FREEDOM TIRE	P130 TIRES	288.92	STOREY KENWORTHY	OFFICE/CC CHAIRS
GREATER DSM PARTNER	MEETING LUNCH	22.26	TERMINIX INTL	PEST CONTROL
GREGG YOUNG	P130 ALIGNMENT	238.93	THE EMBLEM AUTHORITY	SHOULDER PATCHES
HARLAND TECH	TONER	273.65	TYLER TECHNOLOGIES	PYMT SERVICE
HAWKINS, INC.	POOL CHEMICALS	110.00	ULINE	CONFERENCE TABLE
HOTSY	FLEETWASH	440.00	UNITY POINT CLINIC	2016 DEA REG
IMWCA	PREMIUMS	11,589.00	UNITY POINT CLINIC	RANDOM DRUG TEST
INDOFF INC	OFFICE SUPPLIES	557.51	UTILITY EQUIP	PARTS
INTL CODE COUNCIL	MEMBERSHIP	325.00	V&K	GENERAL ENGINEERING

**16-221** Motion by Kuhl, seconded by Livingston to approve the consent agenda, passed unanimously, RC.

**16-222** Motion by Lester, seconded by Riva to approve the liquor license for the Norwalk Student Education Foundation passed 5-1 with Livingston abstaining.

#### **Norwalk Dog Park**

January 1, 2017 there will be a fee for residents and nonresidents to use the Norwalk Dog Park. Nancy is proposing a 25.00 resident fee per family and a 30.00 nonresident fee per family. Council asked if the maintenance fees are backed into the 25.00, Nancy replied yes. Isley asked about installing a key fab similar to the one at the school. Nancy replied that the school spent over 6,000 for the system. Council directed Nancy to charge a 25.00 resident fee per family and a 30.00 nonresident fee per family.

#### **Salary adjustment for interim Community/Economic Development Director Luke Parris**

The adjustment would be 60% of the difference between Luke Parris salary and the former Community/Economic Development Directors salary; which equates to 9,946 annually or 828. monthly.

**16-223** Motion by Livingston, seconded by Isley to approve Resolution 1006-16-116 appointing Luke Parris as interim Community Development Director, with an increase in salary equating to 9,946. Annually, passed unanimously, RC.

#### **Arbor Glynn Plat 3 – a replat of Arbor Glynn Plat 2**

Request from KBK Investments LLC to approve a final plat for Arbor Glynn Plat 3 which is a replat of Arbor Glynn Plat 2, the replat is for the southeast corner of Arbor Glynn Plat 2 which originally had eight two family townhome lots. The replat is a realignment of lot lines to allow for 8 single family lots that meet the appropriate setbacks.

**16-224** Motion by Livingston, seconded by Riva to approve Resolution 1006-16-117 approving the final plat of Arbor Glynn Plat 3, passed unanimously, RC.

#### **Consideration of a proposed ordinance adding stop signs.**

**16-225** Motion by Riva, seconded by Livingston to approve the first reading of an ordinance amending the code of ordinances by approving placement of stop signs within new subdivision or other identified locations, passed unanimously, RC.

**16-226** Motion by Riva, seconded by Livingston to approve the second reading and waive the third reading of Ordinance 16-14 amending the code of ordinances by approving placement of stop signs within new subdivision or other identified locations, passed unanimously, RC.

#### **Consideration of an ordinance amending refund policies**

The Construction Board of Appeals directed staff to move forward and amend the city's electrical code, building code, mechanical code, plumbing code and residential code by removing the language "refunds shall be as established by the Council." This give allows the CBA to make those decision instead. Jim Dougherty stated that he would combine the 5 ordinances into 1 and bring that back to council for their approval.

#### **Accepting public infrastructure known as the Orchard View Regional detention facility**

**16-227** Motion by Riva, seconded by Livingston to approve Resolution 1006-16-118 accepting improvements known as the Orchard View Regional detention facility, passed unanimously, RC.

### **Wakonda reseeding**

Jeff Schug of McClure Engineering has contacted Killen Construction to remove the dirt along Wakonda Drive, they came back with a proposal of 44,952.

Tim got a proposal from Pezetti to do the reseeding. Schug asked the council if the 84,458 remaining in the budget could be used to finish Wakonda. Riva asked about the reseeding, Schug stated that the bad dirt would be removed good black dirt would be put in and then Pezetti will do the hydro seed. Livingston asked if soil and seeding was included in pay estimate 9, Schug said yes the seeding was in 9 but was backed out the soil most likely was paid for incrementally on different pay estimates. Lester asked if residents had been asked if they wanted the reseeding done and if the city was paying for what actually is replaced. Schug said yes the city would just pay for what was actually replaced.

Isley asked when the reseeding would be done, Hoskins stated that because of scheduling conflicts the contractor would not be able to start working until 3 weeks from today, long range forecasts indicate a killing frost the second week of November, and recommended that the work be done in the spring. Isley asked about the dirt, Schug suggested that be done in the spring also. Isley asked if the prices from the contractors would still be good, Schug replied that he will double check and verify. Council consensus was to wait until spring to do the reseeding of Wakonda Drive and asked staff to continue to communicate and notify the residents.

### **Consideration of resolution approving asphalt overlay on Woodmayr Drive Woodmayr Circle north of Lakewood Drive.**

The operation will consist of mill to transition and promote drainage, clean tack with emulsion pre level sunken areas and resurface with a 1.5" average depth hot mix asphalt surface course. Hoskins anticipates the work being done by October 14<sup>th</sup>.

**16-228** Motion by Kuhl, seconded by Isley to approve Resolution 1006-16-119 approving an asphalt overlay on Woodmayr Drive and Woodmayr Circle north of Lakewood Drive, passed unanimously, RC.

### **Staff reports and council inquiries**

Jean reported that the auditors had given a good report. There will be budget analysis coming to the council soon.

Nancy reported that soccer season is finishing up.

Greg updated the council on the pink patch project, the money goes to the John Stoddard foundation.

Ryan reported that the week of October 10<sup>th</sup> is fire prevention week, Pizza Hut will be delivering pizzas again to residents and checking their smoke detectors, the fire station is having an open house Wednesday, October 12<sup>th</sup>. The fire department will also be hosting a chili supper on election night.

Tim reported that the 50<sup>th</sup> street bridge repair work was underway as well as the West North trail project.

Tony Belizzi reported that the Orchard View townhome project has started.

Luke Parris reported that there would be public hearings soon on the future land use subarea 1 plan and that there are 2 site plans for Market Place.

Mayor reminded everyone of community chat, only 2 council members would need to attend the city school meeting, Jaki and Erika volunteered.

16-229 Motion by Isley, seconded by Kuhl to adjourn the meeting at 7:12 p.m., carried unanimously by voice vote.

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Tom Phillips, Mayor

Attest:

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Jodi Eddleman, City Clerk