

UNABRIDGED MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 09-29-16

(Minutes to be approved at the October 6, 2016 meeting)

Mayor Phillips called the City Council meeting to order at 5:35 p.m. Present at roll call: Ed Kuhl, Stephanie Riva, Erika Isley, David Lester and Jaki Livingston(RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Nancy Kuehl, Parks and Recreation Director; Holly Sealine, Library Director; Greg Staples, Police Chief; Tim Hoskins, Public Works Director; Ryan Coburn, Fire Chief; Luke Parris, City Planner and Jim Dougherty, City Attorney.

16-212 Motion by Riva, seconded by Livingston, to approve the agenda, carried unanimously by voice vote.

16-213 Motion by Lester; seconded by Livingston to approve Resolution 0929-16-110 approving a grant contract with the Governor's Traffic Safety Bureau, passed unanimously, RC.

Council requested that there be signage on Bearsley to let people know the bridge is closed. Website should reflect the bridge closure also.

16-214 Motion by Riva; seconded by Kuhl to approve Resolution 0929-16-111 adopting plans, specifications, form of contract and estimate of costs for the 50th Avenue Bridge repairs, passed unanimously, RC.

16-215 Motion by Kuhl; seconded by Livingston to approve Resolution 0929-16-112 adopting plans, specifications, form of contract and estimate of costs for the 50th Avenue Bridge repairs, passed unanimously, RC.

16-216 Motion by Kuhl; seconded by Livingston to approve Resolution 0929-16-113 approving construction contract and bond for the 50th Avenue Bridge repairs, passed unanimously, RC.

16-217 Motion by Riva; seconded by Lester to approve expenditures, passed unanimously, RC.

ACME TOOLS	TOOLS	256.60	LUKE NELSON	REIMBURSE	1,582.91
BEARING HEAD	BEARINGS	180.45	MARC VRBAN	TRAINING	11.72
BLUE TARP	20 GAL BAGS	179.90	MCANINCH CORP	CEDAR STREET	101,824.03
BOBS CUSTOM	PLAQUE	75.00	MEDIACOM	INTERNET SERVICE	162.90
BOWEN DESIGN	TUMBLERS	1,855.00	MENARDS	SUPPLIES	100.82
BROWN EQUIP	MOWER	92.00	METRO WASTE	SERVICES	28,616.28
CAPITAL SANITARY	SUPPLIES	149.79	MICHAEL SCHULTZ	TRAINING	12.73
CARPENTER	UNIFORM	1,317.74	MIDWEST LOCK	PARK RESTROOM	997.07
CITY OF DES MOINES	OCTOBER WRA	90,889.50	MIKE MYER	TRAINING	13.80
CNM OUTDOOR	SUPPLIES	2,202.25	NWTC	MINUTES	97.50
CONST & AG	PARTS	149.30	NORWALK SEASON	MAINTENANCE	3,197.23
CRESCENT ELECTRIC	TOOLS	72.18	OHALLORAN	#1041	305.92
DAVIS EQUIP	PARTS	356.23	PATH LAB	NEW HIRE	211.94
DES MOINES IRON	PARTS	139.88	PIONEER MANU	PARTS	468.00
DSM REG	DAILY PAPER	10.78	PLEXA	ANNUAL DUES	20.00
DOWNEY TIRE	PARTS	545.69	PLUMB SUPPLY	DOG PARK WATER	50.07
FORTERRA	MATERIALS	1,300.00	PUBLIC RELATIONS	CONF	145.00
GRAINGER INC	BLIND RIVET	46.80	SHIVE HATTERY INC	CEDAR STREET	2,455.20
HARLAND	MAINT	1,390.00	SIMPLEX GRINNELL	MANIT	506.00
ICMA	MEMBERSHIP	150.00	SIRCHIE	LATENT PRINT KITS	263.60
INDOFF INC	OFFICE SUPPLIES	345.59	SPRINGER PEST	PEST CONTROL	68.00
INLAND	VEH REPAIR	689.83	TERMINIX INTL	PEST CONTROL	67.00
IA ASSN MUNICIPAL	SCCIC	2,022.69	THOMPkins IND	PARTS	55.65
IA COMMERCIAL	EXPO SPONSOR	1,000.00	ULTRA GREEN	LIBRARY LED	7,235.34
IA LIVING	AUGUST	2,100.00	UNITY POINT	DRUG TEST	37.00

IA PRISON IND	SIGNS	606.00	UNITYPOINT	NEW HIRE EXAM	253.00
JEAN FURLER	REIMBURSE	23.23	VERIZON WIRELESS	CELL SERVICE	1,481.68
JOHNSTONE SUPPLY	SUPPLIES	16.33	VOORHEES TAE	SEPT CLASSES	508.42
KELTEK INC	P 128 BATTARIES	545.45	WARREN CO TREAS	TAXES	788.00
LANDS END	CLOTH ALLOW	1,063.57	ZIMCO SUPPLY	FERTILIZER	565.00

Renaming North Avenue

Mayor Phillips brought forth renaming North Avenue for discussion and gave two options to the council one would be to rename North Avenue to Starkweather Avenue, after Jerry Starkweather, former mayor of Norwalk, the other would be to rename North Avenue to Warrior Avenue. Mayor Phillips three options to council were to do a full rename of North Avenue, giving residents and business 2 years to cycle through stationary and business items. Have two street names or leave North Avenue as it is but adding the new street name as an honorary street name.

It was the consensus of the council to receive input from the residents and businesses along North Avenue, without being a burden to the staff or a cost to the residents and businesses.

Entrance Sign

Staff is seeking direction from the council on how to proceed with the entrance sign, Luke Nelson asked council if they would like to move forward with the project as previously presented, move forward with a smaller sign at a reduced cost at the same location, move forward with two smaller signs along Highway 28 or allow the North Shore to develop and revisit the entrance sign at a later date. It was the consensus of the council to wait to see how the North Shore develops and revisit the entrance sign at a later date.

Fire Rental Inspection program

Chief Coburn asked for direction from the council regarding the fire rental inspection program. The building department is willing to take over the program for management and oversight. The fire department would continue to have a supportive role in managing also. Council asked if there were teeth in the ordinance to allow for enforcement. Ryan said that the ordinance would need to be rewritten to address some of that language. Council had concerns with staff being able to handle the workload; it was the consensus of the council to move the rental inspection program over to the building department but to monitor the change to ensure it is a successful transition.

Mayor Phillips moved item f ahead of item d for discussion.

Woodmayr Circle overlay

Tim gave the council an update on the NCIS project timeline. Residents of Woodmayr Circle and Woodmayr Drive expressed concern on the condition of their streets at a previous council meeting and the council asked Tim for options on mitigating the condition of those streets. Tim presented the option of leveling the course and adding a 1.5" overlay of asphalt. This would be a temporary solution but would improve the drivability. Council asked how soon this could be started, Tim stated in three weeks. It was the consensus of council to go forward and contract leveling course plus 1.5# overlay. Council requested that Tim provide the cost to do the overlay for Woodmayr Drive and Woodmayr Circle at the October 6th council meeting.

Hoskins also informed council that Soiltek would not be cultivating the surface and applying a layer of manufactured soil, embedded with seed as initially thought, the council requested that he bring back quotes from other contractors at the October 6th meeting for the cost to cultivate the surface and apply a layer of manufactured soil, embedded with seed for Wakonda Drive.

Merit raises/reorganization

City staff is asking council direction on hiring an outside firm to conduct a wage range duties survey for the City of Norwalk. This survey would review the possible need for organizational changes, establish new wage ranges for non-union staff and establish a more formal performance review process. Steve Bonnett of Bonnett Labor Services submitted a proposal to the city; a final report would highlight each of the comparison cities and will include salaries and time in grade for each position. Council directed staff to contract an agreement with Bonnett Labor Services to do a salary comparison survey.

Parkland dedication

Council requested that staff review developing a new parks plan for the city. The concern is that there is lack of a defined parks plan and lack of guidance on determining the fair market value of the parkland dedication requirement. Council would like to see an updated park plan. Luke Parris suggested talking to developers and other communities to see what their process is, in the meantime Luke Nelson suggested tweaking the current ordinance to address the fair value market piece and give council the option to accept land in lieu of money. Council requested that Luke Parris provide proposals on costs to hire consultants to develop a parks plan at the October 20th council meeting. Nancy presented a plan to develop the park off of Orchard Hills Drive and the costs associated to develop the park.

16-218 Motion by Kuhl, seconded by Riva to adjourn the meeting at 7:48 p.m., carried unanimously by voice vote.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk