

UNABRIDGED MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 09-15-16
(Minutes to be approved at the October 6, 2016 meeting)

Mayor Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Ed Kuhl, Stephanie Riva, Erika Isley, David Lester and Jaki Livingston(RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Nancy Kuehl, Parks and Recreation Director; Holly Sealine, Library Director; Greg Staples, Police Chief; Tim Hoskins, Public Works Director; Ryan Coburn, Fire Chief; Wade Wagoner, Development Director; Luke Parris, City Planner and Jim Dougherty, City Attorney.

16-201 Motion by Isley, seconded by Livingston, to approve the agenda, carried unanimously by voice vote.

Presentations: There were none.

Welcome of Guests and Public Comment

With no one present wishing to speak, Mayor Phillips opened the business portion of the meeting.

16-202 Motion by Livingston; seconded by Isley to approve the minutes of the September 1st 2016, regular city council meeting, carried unanimously by voice vote.

Consent included tax abatements; liquor license renewal for Caseys #2568 and for the Echo Valley Country Club, Resolution 0915-16-104 ordering construction of certain public improvements approving preliminary plans and fixing a date for hearing thereon and taking of bids for the Highway 28 and Wakonda/Market Place Drive signalization project, Resolution 0915-16-105 approving the bid award and contract between the City of Norwalk and Woodman Controls for upgrade of the HVAC control system and expenditures.

AIA CORP	UNIFORM ALLOW	58.85	INDOFF INC	OFFICE SUPPLIES	203.3
AMAZON	AMAZON	1,594.13	IA ARCHITECTURAL	CDP APP	500
ANKENY SANITATION	COMPLEX TRASH	54.08	IOWA DOT	TRAFFIC LIGHTS	264.6
BAKER & TAYLOR INC	BOOKS AND FILMS	464.54	IA DIVLABOR SER	INSP	40
BEARING	BEARINGS	49.66	IA SIGNAL	HWY 28 BEARDSLEY	158
BEDWELL GARDENS	LANDSCAPING	560.85	IA WINDOW	BLDG MAINT	85
BEST PORTABLE TOILETS	COMPLEX KYBOS	140	IPRA	TICKETS	495.5
BLUE TARP FINANCIAL	EQUIPMENT	38.78	JAMES OIL	DYED DIESEL	6,276.23
BOBS CUSTOM	SERVICE AWARD	28.95	JENN VETTERICK	UNIFORM ALLOW	76.97
BOUND TREE MED	SUPPLIES	304.61	JIM BECKER	SUPPLIES	193.86
BRIAN PETTIT	REIMBURSEMENT	178	JOHNSTONE SUPPLY	PRESSTITE TAPE	16.68
BYRON SMITH	REIMBURSEMENT	8.92	KELTEK INC	P-133	322.5
CALHOUN BURNS	50TH AV BRIDGE	5,924.80	LARUE DIST	COFFEE	183.24
CAPITAL CITY	BREAKER	206.85	LASER RESOURCES	COPIERS LEASES	482.23
CAPITAL SANITARY	SUPPLIES	474.82	MCHS EMS PROGRAM	AMBULANCE	10
CAPPEL'S ACE HARD	MISC CHARGES	93.51	MENARDS	INDUSTRIAL FAN	653.55
CARPENTER UNIFORM	UNIFORM ALLOW	275.96	MERRITT COMPANY	CLEANING AUGUST	867
CAVENDISH SQUARE	BOOKS AND FILMS	261.05	METRO WASTE	GARB STICK	9,828.76
CENTER POINT	LARGE PRINT	104.88	MICROMARKETING	BOOKS AND FILMS	2,030.81
CITY SUPPLY	EYEWASH PARTS	56.3	MIDWEST BREATH	EQUIPMENT	646.21
CONFLUENCE	PLAN UPDATE	2,211.53	MOTOROLA	RADIO CASES	216
DAVIS EQUIP	JAC MOWER	120.72	NET MOTION WIRELESS	MAINT CONTRACT	2,816.35
DCI GROUP	CMA DETENTION	3069	NORTH WTC	PUBLICATIONS	195.31
DES MOINES STEEL	DOG PARK	8,270.00	NORTHLAND	BULK SUPERLINE	1,900.80
DSM WATERWORK	WATER	46567.27	NORWALK HARD	MISC CHARGES	718.72
DIAMOND VOGEL	SPRAY GUN	238.1	NORWALK READY	DOG PARK	8,214.25
DISCOUNT SCHOOL	PROGRAMMING	100.54	OCCU HEALTH	RANDOM DRUG TEST	84

DORSEY & WHITNEY	2016 GO BOND	30,146.25	ODE DESIGN	BOOKS AND FILMS	74
DUKES ROOT CONTROL	ROOT CONTROL	36,059.61	ORIENTAL TRAD	PROGRAMMING	53.41
ELECTRIC MOTORS	FAN MOTOR	228.04	OVERDRIVE	BOOKS AND FILMS	1,939.26
ELLIOTT EQUIP	LEADER HOSE	266.46	OVERHEAD DOOR	DOOR SPRINGS	1,012.00
ERIK FISHER	OPEN GYM	90	PITNEY BOWES	POSTAGE	111
EXCEL MECH	REPAIR	524	PLASTIC RECYC	UMBRELLA	1,404.40
EXTERIOR SHEET	SEALANT	72	PLUMB SUPPLY	PARTS	340.72
FAREWAY	MISC CHARGES	190.95	RECORDED BOOKS	BOOKS AND FILMS	22.48
FARMERS COOP	DOG SUPPLIES	37.25	REGISTER MEDIA	PUBLIC NOTICE	49.05
FIRE SERVICE	HMO/FF1	50	SAM'S CLUB	CONCESSION	402.98
GREGG YOUNG	EXHAUST REPAIR	1,912.82	SCHWAN'S	CONCESSION	251.53
HARVEY'S	P 133 PD	791.89	SHRED IT	SHREDDING	50.71
HAWKINS, INC.	SUPPLIES	270.41	THE GRAPHIC	SUPPLIES	3.79
HOBBY LOBBY	SUPPLIES	39.18	U SELECT IT	SOFTWARE	1,200.00
HOTSY CLEANING	EQUIP REPAIR	909.32	USA BLUE	DISPENSERS	58.69
			V&K	PLAT 1 CORT	23924.08

Lester requested that staff spend money in town; Mayor Phillips asked about the fund the dog park is being paid from, Furler responded that it is paid out of 184 which is the park trust fund.

16-203 Motion by Riva, seconded by Kuhl to approve the consent agenda, passed unanimously, RC.

Alluvion Urban Renewal Area

Clyde Evans, City of West Des Moines, Community and Economic Development Director addressed the council. The City of West Des Moines is extending Veterans Parkway from Maffit Lake Road westerly through the Orilla area. West Des Moines is requesting consent from Norwalk to include the property in Norwalk's city limits in the urban renewal area they are creating to develop the project. Mayor Phillips asked Evans when the engineer would have an alignment of the projected road done. Evans responded possibly the end of 2016 or early next year. Isley asked Evans if they anticipate the road going east/west. Evans responded that 50th will be paved from Warren County Line Road to Veterans Parkway, Adams Street would also be paved. There will be temporary paving of southwest 60th Street also known as County Line Road. The project has to be completed by 2018.

Ron Thomas 4373 South Orilla Road, West Des Moines, asked which house was being bought and asked if the bike trail would be moved.

Don Paulen, no address given, is purchasing the lot west and asked the city consider installing a frontage road, cul-de-sacs. Encourage staff to look at speed limits and replacing of trees.

Keith Sweeney, 8086 S Orilla Road, Cumming, Iowa asked how far they would cut into his property.

16-204 Motion by Livingston, seconded by Isley to approve Resolution 0915-16-106 consenting to the inclusion of property located in the City of Norwalk in a proposed amendment of the Alluvion Urban Renewal are being created by the City of West Des Moines, passed unanimously, RC.

Public hearing 50th Avenue Bridge repair

Mayor Phillips opened the public hearing at 6:27 p.m. Eddleman reported receiving no comments. Mayor Phillips closed the public hearing at 6:28 p.m.

Tim Hoskins stated that the bonds are not back yet from the insurance company and asked the council to table awarding the contract and bonds until the September 29th meeting.

16-205 Motion by Lester, seconded by Isley to table item 9 to September 29th meeting, carried unanimously by voice vote.

Public hearing West North Avenue trail project

Mayor Phillips opened the public hearing at 6:27 p.m. Eddleman reported receiving no comments. Mayor Phillips closed the public hearing at 6:28 p.m.

Livingston asked if the church would reimburse the city for the portion of the trail, Hoskins responded yes.

16-206 Motion by Riva, seconded by Lester to approve Resolution 0915-16-107 adopting plans, specifications, form of contract and estimate of costs for the West North Avenue Trail Project, and Resolution 0915-16-108 approving contract bonds for the project known as the West North Avenue Trail Project, passed unanimously, RC.

CDP downtown betterment

In July the Iowa Architectural Foundation provided the council with a synopsis of the services they provide. Dell Stevens, Vermilion Design Group, addressed the council. Iowa Architecture will provide a plan for the city that would offer a variety of way finding signs to identify destination points so that Norwalk could become a walkable community. It was the council consensus to enter into a community design program contract with the Iowa Architectural Foundation to conduct discussions and generate ideas for community design improvements. A design charrette is scheduled for October 13th and 14th.

City's website redesign

After staff reviewed Civic Lives' references and their websites, in addition to the features and functions that they offer staff believes they will provide the City with the best overall value of product and service. The low bid for the redesign was from Civic Live.

16-207 Motion by Kuhl, seconded by Riva to move forward with the establishment of a contract/agreement with Civic Live, passed unanimously, RC.

Ordinance on amending the zoning ordinance section 18.10.030.3

16-208 Motion by Livingston, seconded by Isley to approve the second reading of an ordinance amending the zoning ordinance section 18.10.030.3, passed 4-1 with Riva voting nay.

16-209 Motion by Livingston, seconded by Lester to adopt Ordinance 16-13 amending the following sections 17.10.030.3 of the City of Norwalk Zoning Ordinance, passed unanimously, RC.

Completion of restoration of the 2014 NCIS project

Jeff Schug, McClure Engineering gave the council an update on the Holly Drive and Wakonda Drive projects.

16-210 Motion by Livingston, seconded by Kuhl to approve Resolution 0915-16-109 establishing method for final restoration of surface on NCIS projects to cultivate surface and apply layer of manufactured soil, embedded with seed for both Holly Drive and Wakonda Drive, passed unanimously, RC.

Council Inquiries Staff Updates

The Mayor thanked Wade Wagoner for his service. Goal setting dates will be set for the near future.

Nancy Kuehl met with Waters Edge as to when work will begin on the pool project, dog park will open when the sign is posted.

Ryan Coburn acquired the house at 6409 Hwy 28 for demolition for early November, October 10 will be the pizza delivery by the fire department.

October 12 is fire prevention week.

Tony Belizzi reported that the Beardsley regional detention facility is making good progress, the West North Trail will start soon and there will be a preconstruction meeting for Blooming Heights subdivision.

16-211 Motion by Riva, seconded by Livingston to adjourn the meeting at 7:24 p.m., carried unanimously by voice vote.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk