



**City Council Regular Business Meeting Agenda**  
**Thursday, September 15, 2016, 6:00 p.m.**  
**City Hall – 705 North Avenue**

**COUNCIL MEETINGS**

City Hall  
Council Chambers  
1<sup>st</sup> and 3<sup>rd</sup>  
Thursdays at  
6:00 P.M.

Tom Phillips  
Mayor

**Council Members:**

Erika Isley  
Ed Kuhl  
David Lester  
Jaki Livingston  
Stephanie Riva

Luke Nelson  
City Manager

Jean Furler  
Finance Director

Jodi Eddleman  
City Clerk

Ryan Coburn  
Fire Chief

Greg Staples  
Police Chief

Tim Hoskins  
Public Works Director

Nancy Kuehl  
Parks & Recreation  
Director

Wade Wagoner  
Planning and Economic  
Development Director

Holly Sealine  
Library Director

Jim Dougherty  
City Attorney

1. Call to order.
2. Approval of agenda.
3. Presentations
4. Welcome of guests and public comment.  
(3 minute limit, no action)
5. Approve minutes –  
September 1<sup>st</sup> regular city council meeting
6. Consent agenda –
  - a) Expenditures
  - b) Tax abatements
  - c) Liquor license renewal Caseys #2568 BC 0017237 and renewal for Echo Valley Country Club LC 0036120
  - d) Ordering construction, approving plans and fixing dates for public hearing and taking of bids for the Hwy 28 and Wakonda Drive/Marketplace Drive traffic signalization project.
  - e) Norwalk Public Safety building controls upgrade.
  - f) Monthly staff reports,
7. Consideration of a resolution consenting to the inclusion of property located in the City of Norwalk in a proposed amendment of the Alluvion Urban Renewal area being created by the City of West Des Moines.
8. Public hearing on adopting plans, specifications form of contract and estimate of costs for the 50<sup>th</sup> Avenue Bridge repair.
9. Consideration of a resolution awarding contract and bonds for the 50<sup>th</sup> Avenue Bridge repair.
10. Public hearing on adopting plans, specifications form of contract and estimate of costs for the West North Avenue Trail project.
11. Consideration of a resolution awarding contract and bonds for the West North Avenue Trail project.
12. Discussion CDP downtown betterment, way finding signs and parks master planning.
13. Discussion and consideration of City's website redesign
14. Consideration of the second and possibly third reading of an ordinance amending the Zoning Ordinance Section 18.10.030.3 related to permitted accessory uses for the keeping of urban chickens.
15. Consideration of a resolution finalizing the completion of restoration for the 2014 NCIS projects.
16. Council inquiries and staff updates
17. Closed session pursuant to Iowa Code Chapter 21.5 (1) (c) to discuss strategy with counsel in a matter that is presently in litigation where its disclosure would be likely to prejudice or disadvantage position of the city in that litigation.

18. Closed session pursuant to Iowa Code Chapter 21.5 (1)(i), to evaluate the professional ability of an individual.

19. Adjournment.

**UNABRIDGED MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 09-01-16**  
 (Minutes to be approved at the September 15, 2016 meeting)

Mayor Phillips called the City Council meeting to order at 6:02 p.m. Present at roll call: Ed Kuhl, Stephanie Riva and Erika Isley Absent: David Lester, Jaki Livingston(RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Nancy Kuehl, Parks and Recreation Director; Holly Sealine, Library Director; Greg Staples, Police Chief; Tim Hoskins, Public Works Director; Ryan Coburn, Fire Chief; Wade Wagoner, Development Director; Luke Parris, City Planner and Jim Dougherty, City Attorney.

Jaki Livingston arrived at 6:03 p.m.

**16-187** Motion by Riva, seconded by Isley, to approve the agenda, carried unanimously by voice vote.

**Presentations:**

Mayor Phillips congratulated Jaeda Isley for Jr. National Championship Arabian Horseback riding.

**Welcome of Guests and Public Comment**

With no one present wishing to speak, Mayor Phillips opened the business portion of the meeting.

**16-188** Motion by Riva; seconded by Livingston to approve the minutes of the August 18<sup>th</sup> 2016, regular city council meeting, carried unanimously by voice vote.

**Consent** included tax abatements; **Resolution 0901-16-097** ordering construction of certain public improvements, approving preliminary plans and fixing a date for hearing thereon and taking of bids for Norwalk Aquatic Center improvements; **Resolution 0901-16-098** approving the bid award and contract between the City of Norwalk and Excel Mechanical for HVAC replacement and expenditures.

ACME TOOLS	TOOLS	\$975.96	LOGAN CONT	CONCRETE RAKE	\$108.72
AIRPORT SIGNS	MOVIE SIGN	\$29.90	MATT PALEN	DOG PARK	\$3,700.00
ALL IOWA POOL	CHEMICALS	\$171.83	MCCLURE ENG	NCIS IMPROVE	\$3,900.00
ARL	TRAINING	\$165.00	MENARDS	TOOLS	\$289.47
BRAVO	FY 16 CONTR	\$1,000.00	METRO WASTE	GARBAGE SERVICE	\$28,616.28
BROWN EQUIP	FERRIS MOWER	\$48.25	NANCY KUEHL	CRAFT CLUB	\$176.51
BROWNELLS INC	CLEANING ITEMS	\$204.80	NEWCOM TECH	SUPPORT	\$600.00
CAPITAL SANITARY	SUPPLIES	\$366.87	NORTH WARREN	ORDINANCE 16-09	\$122.94
CARPENTER UNI	UNIFORM ALLOW	\$687.44	NORWALK READY	HAWTHORNE DR	\$926.50
CIRDWA	MEMBERSHIP	\$136.00	NORWALK SEASON	NUISANCE ABATE	\$150.00
CENTURY LINK	PHONE SERVICE	\$2,335.05	PATHOLOGY LAB	DRUG SCREEN IREDALE	\$259.94
CHRIS MURILLO	FUEL REIM	\$11.01	PINGEL MUD	STREET WORK	\$8,100.00
CITY OF DSM	WRA SEPT	\$90,889.5	POLICE LEGAL	MONTHLY TRAINING	\$1,440.00
DAVIS EQUIP	PARTS	\$890.80	RAFE ALBERS	UNIFORM ALLOW	\$176.17
DSM REGISTER	DAILY PAPER	\$71.00	RANKIN COMM	ALARM PANEL	\$105.00
DIAMOND VOGEL	PAINTS	\$774.80	RDG	GATEWAY SIGN	\$1,321.28
DOWNEY TIRE	FERRIS MOWER	\$113.93	RED WING	UNIFORM ALLOW	\$199.74
EXCEL MECH	AC REPAIR	\$1,668.00	SANDE CONST	POOL REPAIRS	\$7,905.00
FARMERS COOP	DOG FOOD	\$37.25	SIRCHIE	EVIDENCE COLLECTION	\$773.86
FIRE SERVICE	NFA	\$487.00	SPRINGER PEST	PEST CONTROL	\$68.00
FORTERRA	SUPPLIES	\$1,300.00	STANDRIDGE GROUP	LETTERHEAD	\$644.30
G & L CLOTHING	UNIFORM ALLOW	\$743.45	TAXPAYERS ASSOC	WORKSHOP	\$15.00
GOPHER SPORT	POOL SUPPLIES	\$566.98	THE GRAPHIC EDGE	SOCCER SHIRTS	\$3.79

GREGG YOUNG	CAR 619	\$1,888.17	TYLER TECHNOLOGIES	WEBSITE HOST	\$115.00
IMWCA	IMWCA PREM	\$11,589.0	UTILITY EQUIP	HYDRANT PARTS	\$564.99
INDOFF INC	OFFICE SUPPLIES	\$285.25	VERIZON WIRELESS	CELL PHONE SERVICE	\$1,727.56
IA LIVING	2 PAGES	\$1,050.00	WADE WAGONER	MILEAGE REIM	\$6.26
JAMES OIL	DYED DIESEL	\$6,032.55	WARREN COUNTY	POOL INSPECTION	\$486.00
JOE BALLARD	MILEAGE REIM	\$52.92			

**16-189** Motion by Kuhl, seconded by Livingston to approve the consent agenda, passed unanimously, RC.

**Public hearing on consideration of first and possibly more readings of an ordinance amending the Zoning Ordinance Section 17.10.030.3 related to permitted accessory uses for the keeping of urban chickens.**

Mayor Phillips opened the public hearing at 6:08 p.m. Eddleman reported receiving no comments. Mayor Phillips closed the public hearing at 6:09 p.m.

Council discussed the distance of the enclosure not being located closer than 25' of any principal structure of an adjacent lot and asked that be changed from 150' to 25'. They also asked that the ordinance be changed to read a minimum fence height of 6 feet. The ordinance will be changed and brought back to council at the September 15<sup>th</sup> council meeting.

**16-190** Motion by Livingston, seconded by Isley to approve the first reading of an ordinance amending the Zoning Ordinance Section 17.10.030.3 related to permitted accessory uses for the keeping of urban chickens, passed 3-1 with Riva voting nay.

**Funding approach for Highway 28 and Wakonda Drive traffic signals.**

Luke Nelson wanted to make sure council was in agreement with staff moving forward to get the traffic signals done at Hwy 28 and Wakonda/Masteller Road. The city is applying for IDOT grant that would cover approximately \$125,000. of the costs.

**16-191** Motion by Livingston, seconded by Kuhl to direct staff to move forward on the Hwy 28 and Wakonda Drive/Mastellar Road signalization project regardless of IDOT funding loss, passed unanimously, RC.

**Resolution accepting public infrastructure known as the 2014 NCIS improvements project.**

**16-192** Motion by Livingston, seconded by Riva to un table the accepting of public infrastructure known as the 2014 NCIS improvements project, carried unanimously by voice vote.

Jeff Schug, McClure Engineering updated the council on the project. The contractors agreed to take the payment for the seeding out of the pay estimate and then they will sign off on the pay estimate. The city would then hire another contractor to finish the project. Luke Nelson clarified to council that they had two different options the first being the removal of the soil and putting in new soil and seeding and the other option is not taking as much soil and bringing a mix of compost material in.

Mayor Phillips asked how much soil should be retained; Schug stated that samples need to be taken to determine that.

Isley asked for the cost. Schug responded that the contractors had agreed to \$12,000. for Wakonda and \$5,000. for Holly for the reseeding of the project.

Livingston asked how much it will cost to fix the mistake and Schug responded

they are estimating \$31,000. Removal and replacement of the top soil for Holly is \$6,000. and Wakonda is \$16,000.

Isley directed Schug to ask the contractors to consider the cost of replacement of top soil on both projects as well.

Schug responded that the city is holding back \$103,000. in liquidated damages, his recommendation is to use that money from the liquidated damages to reseed the project, sever ties with the contractor and have the city hire a contractor to finish the project. Council consensus was to hold back the \$12,000. for Wakonda, the \$5000 for Holly to keep the liquidated damages and require the contractor to sign a statement saying they will not challenge that.

**16-193** Motion by Kuhl, seconded by Livingston to approve Resolution 0901-16-99 accepting work covering the 2014 Norwalk NCIS improvements project contingent upon the contractor executing documents releasing the city from any and all claims arising from the project, the assessment of liquidated damages and the withholding of any other payments, passed unanimously, RC.

#### **Resolution approving a policy acknowledging recent improvements installed prior to the NCIS improvements project**

**16-194** Motion by Riva, seconded by Livingston to un table the accepting of policy acknowledging recent improvements installed prior to the NCIS improvements project, carried unanimously by voice vote.

Livingston asked if any of the liquidated damages would go to offset what the residents are paying, Mayor Phillips responded that if a resident had put in a new driveway the city would compensate them by a percentage of those costs.

Schug stated that if a resident could prove that they had installed their sidewalk or driveway within the last five years the city would give a slight discount against their assessment. Council asked that the resolution be changed to add the wording the property owner would have 60 days from the date of the notice to provide proof of cost and date of the improvement made to become eligible for a deduction in an assessment.

**16-195** Motion by Riva, seconded by Kuhl to approve **Resolution 0901-16-100** A policy acknowledging improvements by property owners in advance of an NCIS project, passed unanimously, RC.

#### **Resolution adopting the final assessment schedule for the 2014 Norwalk NCIS improvements project and amending, confirming and levying the assessments.**

**16-196** Motion by Livingston, seconded by Riva to un table the adopting the final assessment schedule for the 2014 Norwalk NCIS improvements project, carried unanimously by voice vote.

Jean Furler made a recommendation to the council regarding setting the number of years to pay the assessments back and the percentage rate. John Danos has indicated the length of time to pay back the assessments is anywhere from 5 to 15; Furler recommended not going less than 10 years. When debt was issued the city paid 2.69% on the bonds and recommends 3.5% to 4% to recoup admin costs for the debt issuing fees and engineering fees. Council agreed to give the residents 10 years to pay at a 3.5% rate.

**16-197** Motion by Kuhl, seconded by Livingston to approve **Resolution 0901-16-101** adopting the final assessment schedule for the 2014 Norwalk NCIS improvements project and amending, confirming and levying the assessments, passed unanimously, RC.

**Discuss West Des Moines urban renewal area (URA) – Veterans Parkway project.**

The City of West Des Moines is extending Veterans Parkway this is related to the new Microsoft project that is taking place. Staff is meeting with property owners individually to explain the project. The City of West Des Moines can utilize TIF funds to fund the project and they are asking the city to approve a resolution giving them authority to extend the urban renewal boundaries into our community.

Staff is asking council to consider placing the proposed resolution on the September 15<sup>th</sup> council agenda for consideration.

Livingston stated that it is her understanding that if Norwalk denies the request the City of West Des Moines could still go forward with the project and then Norwalk could later bear some costs from it.

Council consensus was to add the resolution to the September 15<sup>th</sup> agenda for consideration.

#### **Change order pertaining to retaining wall at Beardsley detention pond.**

**16-198** Motion by Kuhl, seconded by Riva to approve **Resolution 0901-16-102** approval of change order no 1 for the Beardsley regional detention facility phase 2 grading and drainage, passed unanimously, RC.

#### **Discussion and possible action on a resolution approving the execution of a temporary construction easement for grading with United Properties Investments Company LLC for the Beardsley storm water detention facility.**

**16-199** Motion by Riva, seconded by Kuhl to approve **Resolution 0901-16-103** approving the execution of a temporary construction easement with United Properties Investments Company, LC for the Beardsley regional storm water detention facility, passed unanimously, RC.

#### **Staff updates**

Chief Staples has interviewed certified candidates

Nancy Kuehl reported that soccer has started and that the dog park is moving along and could be open by mid-November.

Holly Sealine reported that the library had received recertification from the state library.

Jean Furler reported that the audit has been scheduled with Shull and Co. That she will be doing a more comprehensive review of the capital projects.

Ryan Coburn reported that the storm siren was removed from United Properties and will be reinstalled at New Life Lutheran. The department is also collaborating with North Warren to provide assistance.

Tony Belizzi stated that the contractors are making progress and extending the culvert back to the south, Cort Landing plat 1 construction is starting, the West North Avenue trail project bids Thursday, September 8<sup>th</sup>.

**16-200** Motion by Riva, seconded by Livingston to adjourn the meeting at 7:38 p.m., carried unanimously by voice vote.

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Tom Phillips, Mayor

Attest:

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Jodi Eddleman, City Clerk



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 06  
For Meeting of 09/15/2016

**Item Title:** Consent Agenda  
**Contact Person:** Jodi Eddleman, City Clerk

**Expenditures**

This item is on the agenda for the approval of payment per the attached claims list.

**Tax abatements**

The following tax abatement applications were submitted for approval:

JERRYS HOMES	2602 AVERY DR	SFR	224,911.00
JERRYS HOMES	2620 AVERY DR	SFR	224,911.00
JERRYS HOMES	1207 GREEN HILLS	SFR	200,529.00
SAVANNAH HOMES	905 PINE AVE	SFR	202,900.00
SAVANNAH HOMES	901 PINE AVE	SFR	202,900.00
SAVANNAH HOMES	821 PINE AVE	SFR	203,900.00
JERRYS HOMES	2614 AVERY DR	SFR	192,362.00
JERRYS HOMES	2608 AVERY DR	SFR	200,529.00
ADAM GRUBB HOMES	1213 GREEN HILLS	SFR	206,820.00
KRUSE CONST	1808 TIMBERVIEW	SFR	325,000.00
KRUSE CONST	1915 SERENTY CIR	SFR	410,000.00
DRAKE HOMES	9412 FOXTAIL	SFR	400,000.00

**Liquor License Renewals**

Caseys #2568 License BC 0017237  
Echo Valley Country Club License LC 0036120

**Resolutions**

Resolution approving plans for Hwy 28 and Wakonda Drive traffic signalization project  
Resolution approving bid award and contract between City of Norwalk and Woodman Controls

**Monthly reports**

**Staff Recommendation:** Approve consent agenda on a roll call vote.

PACKET: 03742 0915 COUNCIL  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003757	CAPPEL'S ACE HARDWARE					
I-AUG2016		MISC CHARGES	93.51			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PLAYGROUND		001 5-430-2-6350	OPERATIONAL EQUIPMENT RE	15.20
		BILLY O		001 5-430-2-6310	BUILDING MAINTENANCE/REP	36.34
		PARTS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	5.98
		PLUMBING		001 5-110-2-6310	BUILDING MAINTENANCE/REP	19.01
		KEY TAGS		110 5-210-2-6507	OPERATING SUPPLIES	9.90
		SCRAPER/BLADES		110 5-210-2-6507	OPERATING SUPPLIES	7.08
		=== VENDOR TOTALS ===	93.51			
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01-002090	AIA CORPORATION					
I-MBA1884240		UNIFORM ALLOW LUZIER	58.85			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		UNIFORM ALLOW LUZIER		001 5-150-1-6181	ALLOWANCES - UNIFORMS	58.85
		=== VENDOR TOTALS ===	58.85			
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01-003275	ANKENY SANITATION					
I-309733		COMPLEX TRASH	54.08			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		COMPLEX TRASH		001 5-430-2-6413	PAYMENT FOR SERVICES	54.08
		=== VENDOR TOTALS ===	54.08			
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01-003867	BEARING HEADQUARTERS COMPANY					
I-9576774-000		BEARINGS	49.66			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		BEARINGS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	49.66
		=== VENDOR TOTALS ===	49.66			
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01-000420	BEDWELL GARDENS					
I-201609092697		LANDSCAPING PLANTS	560.85			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		LANDSCAPING PLANTS		110 5-210-3-6728	CAPITAL IMPROVEMENTS	560.85
		=== VENDOR TOTALS ===	560.85			

PACKET: 03742 0915 COUNCIL  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003749		BEST PORTABLE TOILETS				
I-12285		COMPLEX KYBOS	140.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		COMPLEX KYBOS		001 5-460-2-6413	PAYMENT FOR SERVICES	140.00
		=== VENDOR TOTALS ===	140.00			
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01-003056		BLUE TARP FINANCIAL				
I-0792051755		EQUIPMENT	38.78			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		EQUIPMENT		110 5-210-2-6507	OPERATING SUPPLIES	38.78
		=== VENDOR TOTALS ===	38.78			
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01-001904		BOBS CUSTOM TROPHIES				
I-16952		P & Z SERVICE AWARD	28.95			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		P & Z SERVICE AWARD		001 5-599-2-6499	OTHER CONSULTANT & PROF	28.95
		=== VENDOR TOTALS ===	28.95			
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01-002800		BOUND TREE MEDICAL, LLC				
I-AUG STMT		MEDICAL SUPPLIES	304.61			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MEDICAL SUPPLIES		001 5-160-2-6530	MEDICAL SUPPLIES	304.61
		=== VENDOR TOTALS ===	304.61			
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01-000764		BRIAN PETTIT				
I-201609092701		EYE GLASS REIMBURSEMENT	178.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		EYE GLASS REIMBURSEMENT		110 5-210-1-6182	ALLOWANCES	178.00
		=== VENDOR TOTALS ===	178.00			
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01-002281		CALHOUN BURNS AND ASSOC				
I-2015226.00-5		50TH AV BRIDGE	5,924.80			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		50TH AV BRIDGE		435 5-210-2-6407	ARCHITECTURE & ENGINEERI	5,924.80
		=== VENDOR TOTALS ===	5,924.80			

PACKET: 03742 0915 COUNCIL  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-000140	CAPITAL CITY EQUIPMENT CO					
I-32191D		BREAKER	206.85			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		BREAKER		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	206.85
		=== VENDOR TOTALS ===	206.85			
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01-000147	CAPITAL SANITARY SUPPLIES					
I-C216566		JANITORIAL SUPPLIES	109.52			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		JANITORIAL SUPPLIES		001 5-650-2-6310	BUILDING MAINTENANCE/REP	109.52
		=== VENDOR TOTALS ===	109.52			
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01-000113	CARPENTER UNIFORM					
I-421308		UNIFORM ALLOWANCE	149.98			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		UNIFORM ALLOWANCE		001 5-150-1-6181	ALLOWANCES - UNIFORMS	149.98
I-421503		UNIFORM ALLOW WESTVOLD	79.99			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		UNIFORM ALLOW WESTVOLD		001 5-110-1-6181	ALLOWANCES - UNIFORMS	79.99
I-421606		UNIFORM ALLOW PALMER	45.99			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		UNIFORM ALLOW PALMER		001 5-110-1-6181	ALLOWANCES - UNIFORMS	45.99
		=== VENDOR TOTALS ===	275.96			
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01-003866	CITY SUPPLY CORPORATION					
I-S1581216.1		EYEWASH PARTS	56.30			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		EYEWASH PARTS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	56.30
		=== VENDOR TOTALS ===	56.30			
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01-005092	OCCUPATIONAL HEALTH CENTERS OF					
I-255645617		RANDOM DRUG TEST	84.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		RANDOM DRUG TEST		110 5-210-2-6490	CONSULTANT & PROFESSIONA	84.00
		=== VENDOR TOTALS ===	84.00			

2/13/2016 10:22 AM  
 PACKET: 03742 0915 COUNCIL  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000957	CONFLUENCE					
I-12776		LAND USE PLAN UPDATE	2,211.53	*		
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		LAND USE PLAN UPDATE		001 5-599-2-6490	CONSULTANT & PROFESSIONA	2,211.53
=== VENDOR TOTALS ===			2,211.53			

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01-003558	DAVIS EQUIPMENT CORPORATION					
I-JI12328		JAC MOWER PARTS	120.72			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		JAC MOWER PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	120.72
=== VENDOR TOTALS ===			120.72			

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01-003709	DCI GROUP					
I-35006		CMA DETENTION POND PH 1 & 2	3,069.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CMA DETENTION POND PH 1 & 2		420 5-599-2-6490	CONSULTING & PROFESSIONA	3,069.00
=== VENDOR TOTALS ===			3,069.00			

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01-001517	DES MOINES STEEL FENCE CO					
I-46039		DOG PARK	8,270.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		DOG PARK		184 5-430-3-6728	CAPITAL IMPROVEMENTS	8,270.00
=== VENDOR TOTALS ===			8,270.00			

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01-000158	DES MOINES WATER WORKS					
I-201609082687		WATER AND AVAILABILITY CHARGE	46,567.27			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		WATER AND AVAILABILITY CHARGES		600 5-811-2-6413	PAYMENT FOR SERVICES	46,567.27
=== VENDOR TOTALS ===			46,567.27			

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01-000923	DIAMOND VOGEL PAINTS					
I-224241254		SPRAY GUN	238.10			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		SPRAY GUN		600 5-810-2-6504	MINOR EQUIPMENT	238.10
=== VENDOR TOTALS ===			238.10			

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01-005301 DORSEY & WHITNEY LLP						
I-3299875		2016 GO BOND COUNSEL	10,000.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		2016 GO BOND COUNSEL		200 5-830-4-6899	2016 BOND FEES	10,000.00
-----						
I-3299876		2016 GO BOND - POOL COUNSEL	15,000.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		2016 GO BOND - POOL COUNSEL		200 5-830-4-6899	2016 BOND FEES	15,000.00
-----						
I-3299884		URA & DEVELOP AGREE REVIEW	5,146.25			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		URA & DEVELOP AGREE REVIEW		001 5-640-2-6411	LEGAL SERVICES	5,146.25
		=== VENDOR TOTALS ===	30,146.25			
=====						
01-003285 DUKES ROOT CONTROL						
I-12208		PIPE ROOT CONTROL	36,059.61			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PIPE ROOT CONTROL		610 5-815-2-6413	PAYMENT FOR SERVICES	36,059.61
		=== VENDOR TOTALS ===	36,059.61			
=====						
01-000319 ELECTRIC MOTORS CORP						
I-101975		FAN MOTOR	228.04			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		FAN MOTOR		001 5-110-2-6310	BUILDING MAINTENANCE/REP	228.04
		=== VENDOR TOTALS ===	228.04			
=====						
01-000803 ELLIOTT EQUIPMENT CO						
I-136303		LEADER HOSE	266.46			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		LEADER HOSE		610 5-815-2-6350	OPERATIONAL EQUIPMENT RE	266.46
		=== VENDOR TOTALS ===	266.46			
=====						
01-003864 ERIK FISHER						
I-201609082688		OPEN GYM	90.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		OPEN GYM		001 5-460-2-6413	PAYMENT FOR SERVICES	90.00
		=== VENDOR TOTALS ===	90.00			

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01-003672 EXTERIOR SHEET METAL, INC.

I-147353		SEALANT	72.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		SEALANT		110 5-210-2-6507	OPERATING SUPPLIES	72.00
=== VENDOR TOTALS ===			72.00			

01-001973 FAREWAY

I-201609092698		MISC CHARGES	190.95			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		FD SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	43.18
		CM RECEPTION		001 5-610-1-6240	MEETING & CONFERENCES	5.49
		FD SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	26.04
		FD SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	14.95
		FD SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	6.59
		TEEN PARTY		001 5-410-2-6417	PROGRAMMING	46.58
		BOOKS & BITES		001 5-410-2-6417	PROGRAMMING	44.74
		KIDS MOVIE		001 5-410-2-6417	PROGRAMMING	3.38
=== VENDOR TOTALS ===			190.95			

01-003321 FARMERS COOPERATIVE COMPANY

I-00313701P		DOG SUPPLIES	37.25			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		DOG SUPPLIES		001 5-190-2-6507	OPERATING SUPPLIES	37.25
=== VENDOR TOTALS ===			37.25			

01-000988 FIRE SERVICE TRAINING BUREAU

I-000201		HMO/FF1 HADENFELDT	50.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		HMO/FF1 HADENFELDT		001 5-150-1-6230	EDUCATION AND TRAINING	50.00
=== VENDOR TOTALS ===			50.00			

01-003363 GREGG YOUNG

I-328142		EXHAUST REPAIR	1,912.82			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		EXHAUST REPAIR		001 5-160-2-6332	VEHICLE REPAIR	1,912.82
=== VENDOR TOTALS ===			1,912.82			

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01-000349 HARVEY'S AUTOMOTIVE &						
I-5775-114391	P 133 PD		43.74			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	P 133 PD			001 5-110-2-6331	VEHICLE OPERATIONS	43.74
I-5775-114564	P 128 PD		17.31			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	AIR COMPRESSOR			001 5-110-2-6332	VEHICLE REPAIR	17.31
I-5775-114681	DUMP TRUCK		135.78			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	DUMP TRUCK			110 5-210-2-6332	VEHICLE REPAIR	135.78
I-5775-114723	TOOLS		58.19			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	TOOLS			110 5-210-2-6507	OPERATING SUPPLIES	58.19
I-5775-114740	#20 PICK UP		11.67			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	#20 PICK UP			110 5-210-2-6332	VEHICLE REPAIR	11.67
I-5775-114819	#1029 PICK UP		12.77			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	#1029 PICK UP			110 5-210-2-6332	VEHICLE REPAIR	12.77
I-5775-114894	SHOP SUPPLIES		130.98			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	SHOP SUPPLIES			110 5-210-2-6331	VEHICLE OPERATIONS	130.98
I-5775-114932	AIR COMPRESSOR		35.13			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	AIR COMPRESSOR			110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	35.13
I-5775-114935	SHOP		164.99			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	SHOP			110 5-210-2-6331	VEHICLE OPERATIONS	164.99
I-5775-115000	CAB MARKER		9.31			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	CAB MARKER			001 5-150-2-6331	VEHICLE OPERATIONS	9.31
I-5775-115003	PARTS		13.53			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	BUCKET TRUCK			110 5-210-2-6332	VEHICLE REPAIR	3.79
	BELT - PD			001 5-110-2-6332	VEHICLE REPAIR	9.74
I-5775-115154	AIR COMPRESSOR		55.14			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
	AIR COMPRESSOR			110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	55.14

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01-000349	HARVEY'S AUTOMOTIVE &	( ** CONTINUED ** )					
I-5775-115316		CAB MARKERS	37.24				
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N			
		CAB MARKERS		001 5-150-2-6331	VEHICLE OPERATIONS		37.24
=====							
I-5775-115624		AIR COMPRESSOR	3.08				
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N			
		AIR COMPRESSOR		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE		3.08
=====							
I-5775-115738		JAC MOWER	63.03				
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N			
		JAC MOWER		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE		63.03
=== VENDOR TOTALS ===			791.89				

01-003819 HAWKINS, INC.

I-2846951		OFFICE SUPPLIES	171.41				
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N			
		OFFICE SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES		58.80
		OFFICE SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES		51.22
		OFFICE SUPPLIES		001 5-299-2-6506	OFFICE SUPPLIES		61.39
=====							
I-3937790		AZONE 15	99.00				
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N			
		AZONE 15		001 5-499-2-6501	CHEMICALS		99.00
=== VENDOR TOTALS ===			270.41				

01-000143 INDOFF INC

I-2846951		OFFICE SUPPLIES	171.41				
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N			
		OFFICE SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES		58.80
		OFFICE SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES		51.22
		OFFICE SUPPLIES		001 5-299-2-6506	OFFICE SUPPLIES		61.39
=====							
I-2848231		OFFICE SUPPLIES	31.89				
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N			
		OFFICE SUPPLIES		001 5-299-2-6506	OFFICE SUPPLIES		31.89
=== VENDOR TOTALS ===			203.30				

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=====						
01-003865	IOWA ARCHITECTURAL FOUNDATION					
I-1467		CDP APPLICATION FEE	500.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CDP APPLICATION FEE		160 5-520-2-6490	CONSULTANT & PROFESSIONA	500.00
		=== VENDOR TOTALS ===	500.00			
=====						
01-005678	IOWA DEPARTMENT OF TRANSPORTAT					
I-35252		TRAFFIC LIGHTS	264.60			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		TRAFFIC LIGHTS		110 5-230-2-6507	OPERATING SUPPLIES	264.60
		=== VENDOR TOTALS ===	264.60			
=====						
01-002734	IOWA DIVISION OF LABOR SERVICE					
I-151506		WOMENS LOCKER ROOM INSPECTION	40.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		WOMENS LOCKER ROOM INSPECTION		001 5-499-2-6413	PAYMENT FOR SERVICES	40.00
		=== VENDOR TOTALS ===	40.00			
=====						
01-000411	IOWA SIGNAL INC					
I-3332		HWY 28 & BEARDSLEY	158.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		HWY 28 & BEARDSLEY		110 5-230-2-6350	OPERATIONAL EQUIPMENT RE	158.00
		=== VENDOR TOTALS ===	158.00			
=====						
01-002839	IOWA WINDOW SERVICE INC					
I-78420		CITY HALL EXTERIOR WINDOWS	85.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CITY HALL EXTERIOR WINDOWS		001 5-650-2-6413	PAYMENT FOR SERVICES	85.00
		=== VENDOR TOTALS ===	85.00			
=====						
01-001250	IPRA					
I-201609082689		CONSIGNMENT TICKETS	495.50			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CONSIGNMENT TICKETS		001 5-440-2-6413	PAYMENT FOR SERVICES	495.50
		=== VENDOR TOTALS ===	495.50			

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01-002671 JAMES OIL COMPANY LLC

I-55703		DYED DIESEL	2,668.07			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		DYED DIESEL		110 4-210-2-4720	FUEL	2,668.07

I-55704		GASAHOL	3,608.16			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		GASAHOL		110 4-210-2-4720	FUEL	3,608.16

=== VENDOR TOTALS === 6,276.23

01-002040 JENN VETTERICK

I-201609082693		UNIFORM ALLOW VETTERICK	76.97			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		UNIFORM ALLOW VETTERICK		001 5-150-1-6181	ALLOWANCES - UNIFORMS	76.97

=== VENDOR TOTALS === 76.97

01-001150 JIM BECKER

I-201609092699		PLUMBING SUPPLIES	193.86			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PLUMBING SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	193.86

=== VENDOR TOTALS === 193.86

01-003674 JOHNSTONE SUPPLY

I-3085554		PRESSTITE TAPE	16.68			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PRESSTITE TAPE		600 5-810-2-6310	BUILDING MAINTENANCE/REP	16.68

=== VENDOR TOTALS === 16.68

01-001750 KELTEK INCORPORATED

I-10012732		P-133 CHARGING SYSTEM	322.50			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		P-133 CHARGING SYSTEM		001 5-110-2-6332	VEHICLE REPAIR	322.50

=== VENDOR TOTALS === 322.50

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01-001646	LARUE DISTRIBUTING INC					
I-270:2853002		COFFEE	183.24			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		COFFEE		001 5-110-2-6413	PAYMENT FOR SERVICES	183.24
=== VENDOR TOTALS ===			183.24			

01-003337 LASER RESOURCES

I-AR391117		COPIERS LEASES	482.23			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		COPIERS LEASES		001 5-110-2-6413	PAYMENT FOR SERVICES	84.40
		COPIERS LEASES		001 5-410-2-6413	PAYMENT FOR SERVICES	110.11
		COPIERS LEASES		001 5-599-2-6413	PAYMENT FOR SERVICES	146.04
		COPIERS LEASES		001 5-299-2-6504	MINOR EQUIPMENT	6.90
		COPIERS LEASES		001 5-150-2-6413	PAYMENT FOR SERVICES	103.95
		COPIERS LEASES		001 5-650-2-6413	PAYMENT FOR SERVICES	30.83
=== VENDOR TOTALS ===			482.23			

01-002215 MCHS EMS PROGRAM

I-16-1700-255 FE		AMBULANCE OVERVIEW	10.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		AMBULANCE OVERVIEW		001 5-150-1-6220	SUBSCRIPTIONS & EDUCATIO	10.00
=== VENDOR TOTALS ===			10.00			

01-000644 MENARDS

I-36751		INDUSTRIAL FAN	49.99			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		INDUSTRIAL FAN		001 5-110-2-6310	BUILDING MAINTENANCE/REP	49.99
I-36907		PD PLUMBING	158.01			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PD PLUMBING		001 5-110-2-6310	BUILDING MAINTENANCE/REP	158.01
I-37101		MULCH	303.17			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MULCH		110 5-210-3-6728	CAPITAL IMPROVEMENTS	303.17
I-38168		PARKHILL INTAKES	142.38			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PARKHILL INTAKES		110 5-270-3-6765	STORM DRAINAGE	142.38
=== VENDOR TOTALS ===			653.55			

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01-005343 METRO WASTE AUTHORITY						
I-70007599		LARGE ITEM STICKERS	1,000.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		LARGE ITEM STICKERS		001 5-290-2-6404	COLLECTION COSTS	1,000.00
=====						
I-70007619		MONTHLY CURB IT	8,828.76			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MONTHLY CURB IT		001 5-290-2-6404	COLLECTION COSTS	8,828.76
		=== VENDOR TOTALS ===	9,828.76			
=====						
01-005300 MIDWEST BREATHING AIR SYS						
I-20555		EQUIPMENT	646.21			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		EQUIPMENT		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	646.21
		=== VENDOR TOTALS ===	646.21			
=====						
01-001642 MOTOROLA MIDWEST PAGER CR						
I-92192197		RADIO CASES	216.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		RADIO CASES		001 5-110-2-6504	MINOR EQUIPMENT	216.00
		=== VENDOR TOTALS ===	216.00			
=====						
01-002996 NET MOTION WIRELESS						
I-Q-106979-1		MAINTENANCE CONTRACT	2,816.35			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MAINTENANCE CONTRACT		001 5-180-2-6413	PAYMENTS TO OTHER AGENCI	2,816.35
		=== VENDOR TOTALS ===	2,816.35			
=====						
01-000656 NORTH WARREN TOWN & COUNTY NEW						
I-201609082690		OFFICIAL PUBLICATIONS	195.31			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		ORDINANCE 16-10		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	7.37
		ORDINANCE 16-11		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	6.70
		ORDINANCE 16-12		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	7.37
		MINUTES		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	141.37
		TRAIL PROJECT PH		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	16.25
		50TH AVE BRIDGE PH		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	16.25
		=== VENDOR TOTALS ===	195.31			

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=====						
01-001593	NORTHLAND					
I-182804		BULK SUPERLINE	1,900.80			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		BULK SUPERLINE		110 5-210-2-6331	VEHICLE OPERATIONS	1,900.80
=== VENDOR TOTALS ===			1,900.80			

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01-000659	NORWALK HARDWARE & AUTO					
I-201609092700		MISC CHARGES	718.72			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MISC CHARGES		001 5-110-2-6507	OPERATING SUPPLIES	13.04
		MISC CHARGES		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	13.47
		MISC CHARGES		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	14.97
		MISC CHARGES		001 5-410-2-6310	BUILDING MAINTENANCE/REP	13.04
		MISC CHARGES		001 5-410-2-6507	OPERATING SUPPLIES	13.98
		MISC CHARGES		001 5-430-2-6507	OPERATING SUPPLIES	42.48
		MISC CHARGES		001 5-440-2-6310	BUILDING MAINTENANCE/REP	13.04
		MISC CHARGES		001 5-460-2-6507	OPERATING SUPPLIES	67.91
		MISC CHARGES		001 5-499-2-6507	OPERATING SUPPLIES	65.55
		MISC CHARGES		001 5-599-2-6490	CONSULTANT & PROFESSIONA	13.04
		MISC CHARGES		001 5-650-2-6310	BUILDING MAINTENANCE/REP	14.96
		MISC CHARGES		110 5-210-2-6331	VEHICLE OPERATIONS	8.27
		MISC CHARGES		110 5-210-2-6332	VEHICLE REPAIR	5.96
		MISC CHARGES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	18.97
		MISC CHARGES		110 5-210-2-6417	STREET MAINTENANCE SUPPL	51.45
		MISC CHARGES		110 5-210-2-6507	OPERATING SUPPLIES	293.43
		MISC CHARGES		110 5-210-3-6727	CAPITAL EQUIPMENT	55.16
=== VENDOR TOTALS ===			718.72			

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01-000664	NORWALK READY-MIXED CONCRETE,					
I-178738		DOG PARK	289.25			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		DOG PARK		184 4-430-3-4707	CONTRIBUTIONS DOG PARK P	289.25
I-178836		DOG PARK CONCRETE	1,161.50			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		DOG PARK CONCRETE		184 5-430-3-6728	CAPITAL IMPROVEMENTS	1,161.50
I-179194		PNDEROSA & WAKONDA	1,080.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PNDEROSA & WAKONDA		110 5-210-2-6417	STREET MAINTENANCE SUPPL	1,080.00
I-179380		OLD ORCHARD & LAKEWOOD	188.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		OLD ORCHARD & LAKEWOOD		110 5-210-2-6417	STREET MAINTENANCE SUPPL	188.00

PACKET: 03742 0915 COUNCIL

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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-----ID-----
POST DATE  BANK CODE  -----DESCRIPTION-----      GROSS  P.O. #
DISCOUNT  G/L ACCOUNT  -----ACCOUNT NAME-----  DISTRIBUTION
=====
01-000664  NORWALK READY-MIXED CONCRETE, ( ** CONTINUED ** )

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-----ID-----	POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
I-179386	9/15/2016	AP	DOG PARK	360.50	1099: N 184 4-430-3-4707	CONTRIBUTIONS DOG PARK P	360.50
I-179479	9/15/2016	AP	CANDLEWICK DR	1,026.00	1099: N 110 5-210-2-6417	STREET MAINTENANCE SUPPL	1,026.00
I-179679	9/15/2016	AP	LIMESTONE	391.00	1099: N 110 5-210-2-6417	STREET MAINTENANCE SUPPL	391.00
I-179774	9/15/2016	AP	PONDEROSA	648.00	1099: N 110 5-210-2-6417	STREET MAINTENANCE SUPPL	648.00
I-180068	9/15/2016	AP	LIMESTONE	2,160.00	1099: N 110 5-210-2-6417	STREET MAINTENANCE SUPPL	2,160.00
I-180362	9/15/2016	AP	PARKHILL	438.00	1099: N 110 5-210-2-6417	STREET MAINTENANCE SUPPL	438.00
I-180363	9/15/2016	AP	PONDEROSA	472.00	1099: N 110 5-210-2-6417	STREET MAINTENANCE SUPPL	472.00
=== VENDOR TOTALS ===				8,214.25			

01-001690 OVERHEAD DOOR COMPANY

I-67689	9/15/2016	AP	DOOR SPRINGS	1,012.00	1099: N 001 5-110-2-6310	BUILDING MAINTENANCE/REP	1,012.00
=== VENDOR TOTALS ===				1,012.00			

01-002600 PITNEY BOWES

I-3301334542	9/15/2016	AP	PUBLIC SAFETY POSTAGE LEASE	111.00	1099: N 001 5-110-2-6508	POSTAGE AND SHIPPING	111.00
=== VENDOR TOTALS ===				111.00			

PACKET: 03742 0915 COUNCIL  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000300		PLASTIC RECYCLING				
I-0102219-IN		UMBRELLA	1,404.40			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		UMBRELLA		001 5-499-2-6504	MINOR EQUIPMENT	1,404.40
=== VENDOR TOTALS ===			1,404.40			

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01-000753		PLUMB SUPPLY				
I-4031826		PARTS	185.08			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PARTS		001 5-650-2-6310	BUILDING MAINTENANCE/REP	185.08
I-4049852		PARTS	155.64			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PARTS		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	155.64
=== VENDOR TOTALS ===			340.72			

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01-003236		REGISTER MEDIA				
I-0009731700		PUBLIC NOTICE OF MEETING	49.05			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PUBLIC NOTICE OF MEETING		001 5-599-2-6414	PRINTING & PUBLISHING EX	49.05
=== VENDOR TOTALS ===			49.05			

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01-002833		SAM'S CLUB / SYNCHRONY BANK				
I-201609082691		CONCESSION	402.98			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CONCESSION		001 5-499-2-6503	MERCHANDISE FOR RE-SALE	402.98
=== VENDOR TOTALS ===			402.98			

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01-007055		SCHWAN'S SALES INT				
I-201609082692		CONCESSION	251.53			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CONCESSION		001 5-499-2-6503	MERCHANDISE FOR RE-SALE	251.53
=== VENDOR TOTALS ===			251.53			

PACKET: 03742 0915 COUNCIL  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-001676 SHRED IT

I-9412038921		PUBLIC SAFETY SHREDDING	50.71			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		PUBLIC SAFETY SHREDDING		001 5-110-2-6413	PAYMENT FOR SERVICES	50.71
=== VENDOR TOTALS ===			50.71			

01-001869 THE GRAPHIC EDGE

I-1026268		FLAG FOOTBALL SHIRTS	3.79			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		FLAG FOOTBALL SHIRTS		001 5-440-2-6413	PAYMENT FOR SERVICES	3.79
=== VENDOR TOTALS ===			3.79			

01-002965 U SELECT IT

I-58857193		MONITORING SOFTWARE	1,200.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MONITORING SOFTWARE		001 5-160-2-6530	MEDICAL SUPPLIES	1,200.00
=== VENDOR TOTALS ===			1,200.00			

01-001999 USA BLUE BOOK

I-033584		DISPENSERS	58.69			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		DISPENSERS		600 5-810-2-6507	OPERATING SUPPLIES	58.69
=== VENDOR TOTALS ===			58.69			

01-001052 VEENSTRA & KIMM INC.

I-14267-028 -5		CORT LANDING PLAT 1 PRELIM	155.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CORT LANDING PLAT 1 PRELIM		001 5-599-2-6490	CONSULTANT & PROFESSIONA	155.00
I-14267-043-4		CORT LANDING PLAT 1 PLANS	58.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		CORT LANDING PLAT 1 PLANS		001 5-599-2-6490	CONSULTANT & PROFESSIONA	58.00
I-14267-046-3		ORCHARD VIEW TOWNHOMES	58.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		ORCHARD VIEW TOWNHOMES		001 5-599-2-6490	CONSULTANT & PROFESSIONA	58.00
I-14267-047-3		WEST GROVE VILLAS FINAL	324.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		WEST GROVE VILLAS FINAL		001 5-599-2-6490	CONSULTANT & PROFESSIONA	324.00

PACKET: 03742 0915 COUNCIL  
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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001052	VEENSTRA & KIMM INC.	( ** CONTINUED ** )				
I-14267-049-2		LEGACY PLAT 20 PLANS	220.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		LEGACY PLAT 20 PLANS		001 5-599-2-6490	CONSULTANT & PROFESSIONA	220.00
I-14267-050-2		MARKETPLACE AT ECHO VALLEY PL	111.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MARKETPLACE AT ECHO VALLEY PLA		001 5-599-2-6490	CONSULTANT & PROFESSIONA	111.00
I-14267-051-2		ORCHARD VIEW PLAT 3 FINAL	29.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		ORCHARD VIEW PLAT 3 FINAL		001 5-599-2-6490	CONSULTANT & PROFESSIONA	29.00
I-14267-054-2		ORCHARD TRAIL PLAT 5 PRELIM	58.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		ORCHARD TRAIL PLAT 5 PRELIM		001 5-599-2-6490	CONSULTANT & PROFESSIONA	58.00
I-14267-055-1		ORCHARD TRAIL PLAT 5 PLANS	87.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		ORCHARD TRAIL PLAT 5 PLANS		001 5-599-2-6490	CONSULTANT & PROFESSIONA	87.00
I-14267-056-1		MARKETPLACE AT ECHO VALLEY FI	1,127.50			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		MARKETPLACE AT ECHO VALLEY FIN		001 5-599-2-6490	CONSULTANT & PROFESSIONA	1,127.50
I-14279-2		BEARDSLEY REGIONAL DETENTION	13,009.50			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		BEARDSLEY REGIONAL DETENTION		420 5-599-2-6490	CONSULTING & PROFESSIONA	13,009.50
I-14286-5		BEARDSLEY DETENTION POND	580.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		BEARDSLEY DETENTION POND		420 5-599-2-6490	CONSULTING & PROFESSIONA	580.00
I-14288-2		HW 28 / MASTELLER SIGNAL	450.00			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		HW 28 / MASTELLER SIGNAL		380 5-210-2-6490	Engineering & Consulting	450.00
I-14289-6		N AV TRAIL PROJECT	3,751.02			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		N AV TRAIL PROJECT		325 5-430-2-6490	CONSULTANT & PROFESSIONA	3,751.02
I-14292-2		HW 28 / MASTELLER SIGNAL	3,906.06			
9/15/2016	AP	DUE: 9/15/2016 DISC: 9/15/2016		1099: N		
		HW 28 / MASTELLER SIGNAL		380 5-210-2-6490	Engineering & Consulting	3,906.06
		=== VENDOR TOTALS ===	23,924.08			
		=== PACKET TOTALS ===	202,064.03			

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\*\* T O T A L S \*\*

INVOICE TOTALS 202,064.03  
DEBIT MEMO TOTALS 0.00  
CREDIT MEMO TOTALS 0.00

BATCH TOTALS 202,064.03

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016-2017		001-2020	ACCOUNTS PAYABLE	34,557.58-*				
		001-5-110-1-6181	ALLOWANCES - UNIFORMS	125.98	0	6,064.65- Y		
		001-5-110-2-6310	BUILDING MAINTENANCE/REP	1,578.99	0	4,668.65- Y		
		001-5-110-2-6331	VEHICLE OPERATIONS	43.74	0	43.74- Y		
		001-5-110-2-6332	VEHICLE REPAIR	349.55	0	2,687.38- Y		
		001-5-110-2-6413	PAYMENT FOR SERVICES	318.35	0	2,260.28- Y		
		001-5-110-2-6504	MINOR EQUIPMENT	216.00	0	255.99- Y		
		001-5-110-2-6507	OPERATING SUPPLIES	13.04	0	1,581.39- Y		
		001-5-110-2-6508	POSTAGE AND SHIPPING	111.00	0	649.41- Y		
		001-5-150-1-6181	ALLOWANCES - UNIFORMS	285.80	0	2,629.09- Y		
		001-5-150-1-6220	SUBSCRIPTIONS & EDUCATIO	10.00	0	574.83- Y		
		001-5-150-1-6230	EDUCATION AND TRAINING	50.00	0	2,106.36- Y		
		001-5-150-2-6331	VEHICLE OPERATIONS	46.55	0	203.35- Y		
		001-5-150-2-6350	OPERATIONAL EQUIPMENT RE	815.32	0	2,623.17- Y		
		001-5-150-2-6413	PAYMENT FOR SERVICES	103.95	0	555.97- Y		
		001-5-150-2-6507	OPERATING SUPPLIES	90.76	0	878.23- Y		
		001-5-160-2-6332	VEHICLE REPAIR	1,912.82	0	2,459.74- Y		
		001-5-160-2-6530	MEDICAL SUPPLIES	1,504.61	0	5,033.61- Y		
		001-5-180-2-6413	PAYMENTS TO OTHER AGENCI	2,816.35	0	84,233.73- Y		
		001-5-190-2-6507	OPERATING SUPPLIES	37.25	0	414.76- Y		
		001-5-290-2-6404	COLLECTION COSTS	9,828.76	0	115,857.42- Y		
		001-5-299-2-6350	OPERATIONAL EQUIPMENT RE	14.97	0	25.34- Y		
		001-5-299-2-6504	MINOR EQUIPMENT	6.90	0	15.65- Y		
		001-5-299-2-6506	OFFICE SUPPLIES	154.67	0	199.29- Y		
		001-5-410-2-6310	BUILDING MAINTENANCE/REP	13.04	0	5,606.05- Y		
		001-5-410-2-6413	PAYMENT FOR SERVICES	110.11	0	7,246.14- Y		
		001-5-410-2-6417	PROGRAMMING	94.70	0	438.92- Y		
		001-5-410-2-6507	OPERATING SUPPLIES	13.98	0	3,573.96- Y		
		001-5-430-2-6310	BUILDING MAINTENANCE/REP	36.34	0	896.63- Y		
		001-5-430-2-6350	OPERATIONAL EQUIPMENT RE	15.20	0	15.20- Y		
		001-5-430-2-6413	PAYMENT FOR SERVICES	54.08	0	54.08- Y		

PACKET: 03742 0915 COUNCIL  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		001-5-430-2-6507	OPERATING SUPPLIES	42.48	0	587.59- Y		
		001-5-440-2-6310	BUILDING MAINTENANCE/REP	13.04	0	13.04- Y		
		001-5-440-2-6413	PAYMENT FOR SERVICES	499.29	0	9,715.07- Y		
		001-5-460-2-6413	PAYMENT FOR SERVICES	230.00	0	623.49- Y		
		001-5-460-2-6507	OPERATING SUPPLIES	67.91	0	219.01- Y		
		001-5-499-2-6413	PAYMENT FOR SERVICES	40.00	0	579.18- Y		
		001-5-499-2-6501	CHEMICALS	99.00	0	1,088.47- Y		
		001-5-499-2-6503	MERCHANDISE FOR RE-SALE	654.51	0	5,191.24- Y		
		001-5-499-2-6504	MINOR EQUIPMENT	1,404.40	0	1,454.94- Y		
		001-5-499-2-6507	OPERATING SUPPLIES	65.55	0	938.20- Y		
		001-5-599-2-6413	PAYMENT FOR SERVICES	146.04	0	3,516.06- Y		
		001-5-599-2-6414	PRINTING & PUBLISHING EX	49.05	0	176.11- Y		
		001-5-599-2-6490	CONSULTANT & PROFESSIONA	4,452.07	0	18,851.32- Y		
		001-5-599-2-6499	OTHER CONSULTANT & PROF	28.95	0	28.95- Y		
		001-5-599-2-6506	OFFICE SUPPLIES	102.44	0	6,237.62- Y		
		001-5-610-1-6240	MEETING & CONFERENCES	5.49	0	264.48- Y		
		001-5-640-2-6411	LEGAL SERVICES	5,146.25	0	5,146.25- Y		
		001-5-650-2-6310	BUILDING MAINTENANCE/REP	309.56	0	3,858.64- Y		
		001-5-650-2-6402	ADVERTISING & LEGAL PUBL	195.31	0	824.47- Y		
		001-5-650-2-6413	PAYMENT FOR SERVICES	115.83	0	3,659.24- Y		
		001-5-650-2-6506	OFFICE SUPPLIES	117.60	0	550.46- Y		
		110-2020	ACCOUNTS PAYABLE	18,028.01-*				
		110-4-210-2-4720	*NON-EXPENSE	6,276.23	0	3,143.73		
		110-5-210-1-6182	ALLOWANCES	178.00	0	1,008.00- Y		
		110-5-210-2-6331	VEHICLE OPERATIONS	2,205.04	0	2,640.58- Y		
		110-5-210-2-6332	VEHICLE REPAIR	169.97	0	4,791.21- Y		
		110-5-210-2-6350	OPERATIONAL EQUIPMENT RE	502.92	0	3,322.17- Y		
		110-5-210-2-6417	STREET MAINTENANCE SUPPL	6,454.45	0	48,189.32- Y		
		110-5-210-2-6490	CONSULTANT & PROFESSIONA	84.00	0	330.00- Y		
		110-5-210-2-6507	OPERATING SUPPLIES	673.24	0	2,819.24- Y		
		110-5-210-3-6727	CAPITAL EQUIPMENT	55.16	0	77.12- Y		
		110-5-210-3-6728	CAPITAL IMPROVEMENTS	864.02	0	66,534.02- Y		
		110-5-230-2-6350	OPERATIONAL EQUIPMENT RE	158.00	0	2,294.45- Y		
		110-5-230-2-6507	OPERATING SUPPLIES	264.60	0	320.60- Y		
		110-5-270-3-6765	STORM DRAINAGE	142.38	0	609.28- Y		
		160-2020	ACCOUNTS PAYABLE	500.00-*				
		160-5-520-2-6490	CONSULTANT & PROFESSIONA	500.00	0	11,345.00- Y		
		184-2020	ACCOUNTS PAYABLE	10,081.25-*				
		184-4-430-3-4707	*NON-EXPENSE	649.75	0	527.25-		
		184-5-430-3-6728	CAPITAL IMPROVEMENTS	9,431.50	0	13,131.50- Y		
		200-2020	ACCOUNTS PAYABLE	25,000.00-*				
		200-5-830-4-6899	2016 BOND FEES	25,000.00	0	28,000.00- Y		
		325-2020	ACCOUNTS PAYABLE	3,751.02-*				
		325-5-430-2-6490	CONSULTANT & PROFESSIONA	3,751.02	0	5,543.02- Y		
		380-2020	ACCOUNTS PAYABLE	4,356.06-*				

PACKET: 03742 0915 COUNCIL  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

## \*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		380-5-210-2-6490	Engineering & Consulting	4,356.06	0	4,356.06-	Y	
		420-2020	ACCOUNTS PAYABLE	16,658.50*				
		420-5-599-2-6490	CONSULTING & PROFESSIONA	16,658.50	0	21,720.50-	Y	
		435-2020	ACCOUNTS PAYABLE	5,924.80*				
		435-5-210-2-6407	ARCHITECTURE & ENGINEERI	5,924.80	0	9,945.20-	Y	
		600-2020	ACCOUNTS PAYABLE	46,880.74*				
		600-5-810-2-6310	BUILDING MAINTENANCE/REP	16.68	0	128.66-	Y	
		600-5-810-2-6504	MINOR EQUIPMENT	238.10	0	238.10-	Y	
		600-5-810-2-6507	OPERATING SUPPLIES	58.69	0	3,363.62-	Y	
		600-5-811-2-6413	PAYMENT FOR SERVICES	46,567.27	0	163,233.94-	Y	
		610-2020	ACCOUNTS PAYABLE	36,326.07*				
		610-5-815-2-6350	OPERATIONAL EQUIPMENT RE	266.46	0	1,050.64-	Y	
		610-5-815-2-6413	PAYMENT FOR SERVICES	36,059.61	0	36,059.61-	Y	
		999-1300	DUE FROM 001-GENERAL FUN	34,557.58 *				
		999-1303	DUE FROM 110-ROAD USE TA	18,028.01 *				
		999-1307	DUE FROM 160-ECONOMIC DE	500.00 *				
		999-1310	DUE FROM 184-T&A PARK TR	10,081.25 *				
		999-1313	DUE FROM 200-DEBT SERVIC	25,000.00 *				
		999-1317	DUE FROM 600-WATER FUND	46,880.74 *				
		999-1331	DUE FROM 610-SEWER FUND	36,326.07 *				
		999-1337	DUE FROM 325 - CIP LEGAC	3,751.02 *				
		999-1380	DUE FROM 380 FUND	4,356.06 *				
		999-1405	DUE FROM 420 STORM WATER	16,658.50 *				
		999-1435	DUE FROM 50TH STREET BRI	5,924.80 *				
			** 2016-2017 YEAR TOTALS	202,064.03				

PACKET: 03742 0915 COUNCIL  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
001	9/2016	34,557.58
110	9/2016	18,028.01
160	9/2016	500.00
184	9/2016	10,081.25
200	9/2016	25,000.00
325	9/2016	3,751.02
380	9/2016	4,356.06
420	9/2016	16,658.50
435	9/2016	5,924.80
600	9/2016	46,880.74
610	9/2016	36,326.07

NO ERRORS                      NO WARNINGS

\*\* END OF REPORT \*\*

TOTAL ERRORS: 0    TOTAL WARNINGS: 0

## Liquor license summary for September 15 council meeting

Name of Applicant/Corp, Sole Proprietor/Partnership:	Caseys Marketing Company
Name of Business:	Caseys General Store #2568
Address of Premises:	1510 Sunset Drive
License #	BC0017237
License And Privileges:	Class C Beer Permit, Sunday Sales
Type of Request:	Renewal
Dates:	11/1/16 - 10/31/17
Sketch on file	x
Lease, Final Sales Contract or Warranty deed on file	x
Premises Address correct	x
Notarized Statement	x
Dram Shop: provided by applicants insurance company.	
Police background check run:	x
Fire Inspection Done:	x
Premise zoned correctly	x
City Clerks office:	x

Name of Applicant/Corp, Sole Proprietor/Partnership:	Echo Valley
Name of Business:	Echo Valley Country Club
Address of Premises:	3150 Echo Valley Drive
License #	LC0036120
License And Privileges:	Class C Liquor license , outdoor service, Sunday sales
Type of Request:	Renewal
Dates:	11/1/16 - 10/31/17
Sketch on file	x
Lease, Final Sales Contract or Warranty deed on file	x
Premises Address correct	x
Notarized Statement	x
Dram Shop: provided by applicants insurance company.	
Police background check run:	x
Fire Inspection Done:	x
Premise zoned correctly	x
City Clerks office:	x



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 6d  
For Meeting of 9.1.2016

**ITEM TITLE:** Consideration of a Proposed Resolution Ordering Construction of Public Improvements, Approving Plans and Specifications and Fixing a Date for Public Hearing and taking of bids for the Highway 28 and Wakonda/MarketPlace Drive Traffic Signalization Project.

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:**

Development of the Market Place Project just north of Beardsley and on the east side of Hwy 28/Sunset Drive is progressing. On January 21, 2016 the City entered into a development agreement with United Properties Investment Company L.C. (Developer). One of the provisions of the agreement was that the City agreed to pursue approval of traffic signalization from the DOT at the intersection of Hwy 28 and Wakonda/Masteller. Once approval is received, the City shall construct the signals at no cost to the Developer. Both the City and the Developer agree that the installation of traffic signals is important and will work diligently to have them installed (confirmed by Council 9/1/16). The City has applied for Traffic Safety Funds with the DOT in Ames as well as U-STEP funding with District 5 DOT to assist with the funding.

The schedule for this project is as follows:

10-26-16	Bid letting
11-3-16	Award of Contract, Approval of Contract and Bond
12-1-16	Notice to Proceed
5-1-17	Complete Construction

**FUNDING:**

The estimated cost of the signals according to the development agreement is \$500,000, however recent updated estimates are \$350,000 (this includes engineering and contingency). Funding for this project will come from GO Bonds. Any grant awards will offset those property tax dollars, although we are proceeding regardless of grant awards (this is based on Council's decision from 9/1/16).

**ALTERNATIVES:**

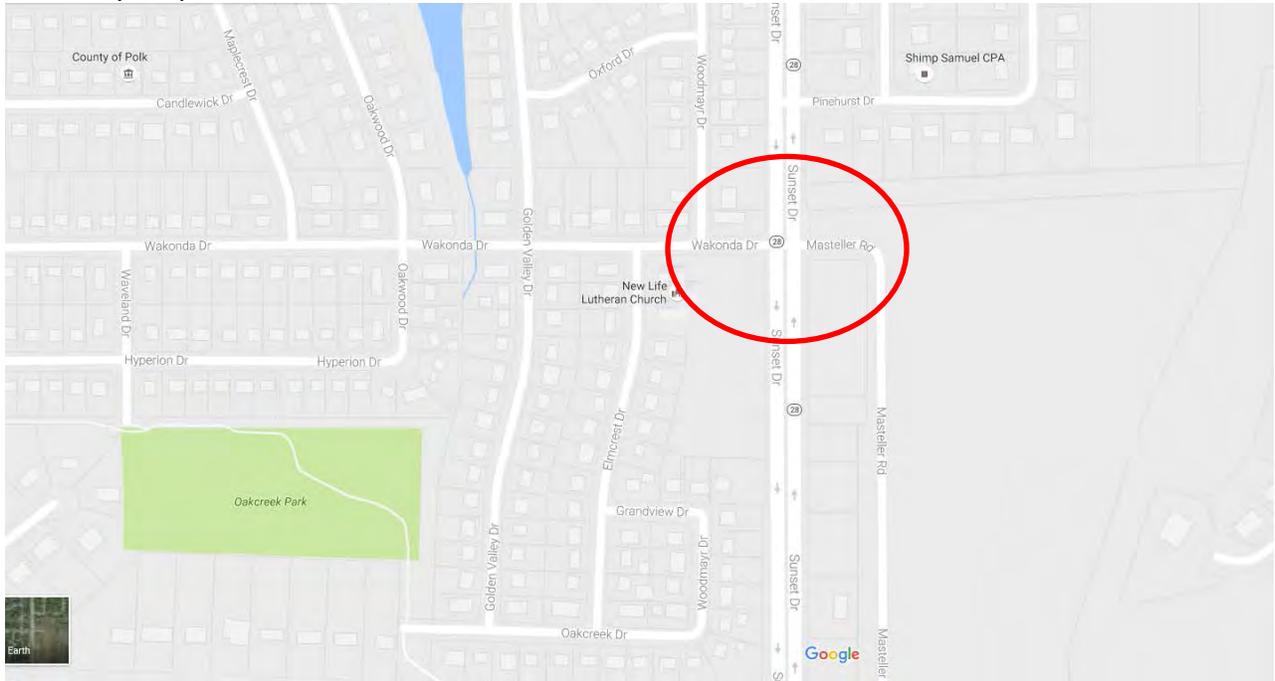
There are several alternatives for Council to consider.

1. Take action to approve the attached resolution.
2. Deny request and pursue other options.

**RECOMMENDATION:**

Alternative No 1.

**Proximity Map:**



RESOLUTION NO.

**RESOLUTION ORDERING CONSTRUCTION  
OF CERTAIN PUBLIC IMPROVEMENTS,  
APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR  
HEARING THEREON AND TAKING OF BIDS THEREFOR**

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as Highway 28 and Wakonda/MarketPlace Drive Traffic Signalization Project, and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF NORWALK, IOWA:**

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Highway 28 and Wakonda/MarketPlace Drive Traffic Signalization Project, in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders, said public improvements being more generally described as follows:

**HIGHWAY 28 & WAKONDA/MARKETPLACE DRIVE TRAFFIC  
SIGNALIZATION PROJECT**

Installation of traffic signal infrastructure in accordance with the Manual of Uniform Traffic Control Devices for Streets and Highways and the project plans and specifications. Project include poles, foundations, controller, detector loops, electrical supply, signalization heads, street name signage, interconnection to existing traffic control system, mobilization, traffic control, and cleanup.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to post notice to bidders at least once in a relevant contractor plan room service with statewide circulation, and in a relevant construction lead generating service with statewide circulation, and on an internet site sponsored by either the City or statewide association that represents the City. Posting shall not be less than thirteen clear days nor more than forty-five days prior to October 26, 2016, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 10:00 A.M. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and opened at a public meeting as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on November 3, 2016, at 6:00 o'clock P.M.; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Norwalk, Iowa; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall not be less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be at 6:00 o'clock P.M. on November 3, 2016.

PASSED and ADOPTED this 15<sup>th</sup> day of September, 2016.

---

Tom Phillips, Mayor

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ATTEST:  
Jodi Eddleman, City Clerk

<b>ROLL CALL VOTE:</b>	Aye	Nay	Abstain	Absent
Isley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kuhl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Livingston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Riva	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BUSINESS OF THE CITY COUNCIL  
NORWALK, IOWA  
AGENDA STATEMENT**

Item No- 6e  
For Meeting of 09/15/2016

**ITEM TITLE:** Approval of bid for HVAC control system upgrade for Public Safety building (police department).

**CONTACT PERSON(S):** Ryan Coburn, Fire Chief

**SUMMARY EXPLANATION**

This resolution will award contract to Woodman Controls of 813 SW Ordinance Rd. Ankeny IA, for the upgrade and installation of HVAC control system for the Police and Fire Dept HVAC systems. . The total bid price for the system and labor totals \$32,400.00.

<p><input checked="" type="checkbox"/> Resolution _____ Ordinance ____ Contract _____ Other (Specify)_____</p> <p>Funding Source _____</p> <p>APPROVED FOR SUBMITTAL _____</p> <p style="text-align: right;">City Administrator</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**STAFF RECOMMENDATION:** By motion and roll call vote, approve the resolution authorizing the appointment and agreement.

**COUNCIL ACTION:**

—

RESOLUTION NO. /

A RESOLUTION Approving the bid award and contract between the City of Norwalk and Woodman Controls for upgrade of the HVAC control system.

WHEREAS, City of Norwalk requested bids for the upgrade of the HVAC control system for the Norwalk Police Station located at 1100 Chatham Ave.

WHEREAS, the City of Norwalk currently uses Woodman Controls for the remote management of all HVAC controls at the Norwalk Public Safety Building.

WHEREAS, the total contract price for the upgrade and installation of the HVAC control system shall be \$32,400.00

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Norwalk, Iowa, does hereby authorize a contract between the City of Norwalk and Woodman Controls Company for project completion.

Passed and approved 15 September 2016

---

Tom Phillips, Mayor

---

ATTEST: Jodi Eddleman, City Clerk

**ROLL CALL VOTE:**

	Aye	Nay	Abstain	Absent
Isley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kuhl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Livingston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Riva	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

August 29, 2016

TO: City of Norwalk (Richard/Ryan)

RE: Public Safety Building Controls Retrofit & Upgrade (Revised)  
Norwalk, IA

## **QUOTATION**

### **WOODMAN BUILDING AUTOMATION SYSTEM**

**\$32,400 (Thirty-Two Thousand Four Hundred Dollars)**

**Included items (Fire Station Area):**

- **Front End Network Manager including:**
  - Distech network manager with web capability
  - Embedded software and licenses property of owner (100% open system)
  - 3D floor plan and updated graphics to latest Woodman version
  - Graphic interface on all controlled equipment
  - Alarming and scheduling set up
  - Integration with Police station controls (one front end for the building)
- **Updated graphics on the existing predator controllers (controllers to remain at fire station)**
  - When project is completed the entire building will be under full controls under 1 system
  - If predator controllers fail, they will be replaced with a Distech controller on a service call

**Included items (Police Station Area):**

- **RTU 1-3 integration including:**
  - Integration with factory provided BACnet interface
  - Installation of factory provided controls/sensors/actuators
  - Installation of factory provided thermostat if required
  - Graphic interface on control system
  - System checkout and commissioning
- **VAV 1-13 controls including:**
  - Controller with damper actuator
  - CFM reading (if available on vav box)
  - Space temp sensor
  - Discharge air temp sensor
- **Exterior Riser room controls including:**
  - Controller
  - Electric heater enable
  - Space temp monitoring and alarming
- **Front End controls including:**
  - Integration with Fire Station network manager
  - 3D floor plan and graphic interface for all controlled equipment
- **1 yr warranty on all new parts**
- **Woodman Controls Labor including:**
  - Engineering of control drawings and submittals
  - Software programming to our standard sequences
  - Installation
  - Technician start-up and commissioning
  - Owner training



Iowa's Intelligent Building Solution

Ankeny: Phone: 515-964-0904  
Fax: 515-964-1243

Fort Dodge: Phone: 515-955-1800  
Fax: 515-955-1704

**Items Not Included:**

- Replacement of other controllers not listed above (Fire station controllers to remain)
- VAV box control dampers or ductwork (will re-use existing)
- VFD's on RTU's (by factory)
- Fire/smoke dampers and actuators
- Exhaust fans, Unit Heaters, etc. not listed above
- Lighting controls
- Control valves
- IP address for outside access to system (provided by owner)
- Demolition on RTU's

Thank you,

Joe Moench  
515-229-0918  
joemoench@woodmaninc.com

**ACCEPTED BY:**

\_\_\_\_\_

**PURCHASE ORDER #**

\_\_\_\_\_

CITY HALL – Administration  
Clerk / Finance Office  
AUGUST 2016



### Water Department

August 10 - 387 disconnect notices mailed for bills that were due on the 4th;  
August 19 - 191 reminders were emailed for bills that were due on the 4th;  
August 25 - 106 phone calls were made for bills that were due on the 4th;  
August 29 - 10 accounts were processed for non-payment shut off.  
3538 new bills were printed and mailed out August 11th. These were reads collected August 1st for July consumption and are due on September 6th.

**Utility Advisory Commission** did not meet in August. The UAC meeting agendas and minutes can be viewed on the website at: <http://www.norwalk.iowa.gov/Departments/UtilityServices.aspx> .

### City Hall Administration

Administrative staff could not be more pleased about Luke Nelson joining us here at City Hall. The new City Manager has hit the ground running, providing much appreciated guidance and support.

No residents purchased **Premium Compost it!** carts or stickers in August.

Three **Parking tickets** were paid at City Hall in August and 0 citations (written more than 30 days ago) were returned to the Police Department for non-payment processing.

There were 21 **dog licenses** issued during the month of August, 868 year-to-date. Animal Control was called out for 3 unidentified loose dogs this month, 26 year-to-date (1 repeat offender).

Also at the front counter, during August, approximately 31 **new residents** came in to sign up for service and received a detailed explanation of the new resident packet. This information can also be found on our website at:

<http://www.norwalk.iowa.gov/HowDoI/ApplyFor/CityServices>.

August included the usual monitoring of facebook pages; updates to the City website; and preparation of Norwalk Living and Norwalk Notes publications.

Media releases can be viewed

at: <http://www.norwalk.iowa.gov/AboutNorwalk/NewsItems.aspx>.

**City Council** held the regular 1st and 3rd Thursday meetings in August. Agendas, packets and minutes for each of these meetings can be viewed on the City website at:

<http://www.norwalk.iowa.gov/YourGovernment/AgendasandMinutes.aspx>.

### **Finance Office**

**Iowa Income Offset** collection efforts continue with 11 additional claims filed in August; and 2 accounts were collected on in August, for a total of \$875 recovered.

The city's bank accounts were **balanced and reconciled** for the current month.

# Norwalk Community Development August 2016 Monthly Report



## Economic Development:

The City continues to work with developers in working out Development Agreements for the North Shore and Farms of Holland projects. Construction has been started on both the Marketplace at Echo Valley and Farms of Holland Projects.



Farms of Holland Project



Marketplace at Echo Valley Project

## Planning and Zoning Commission

The Planning Commission met on August 8<sup>th</sup> and considered the following items:

1. Request from Diligent Orchard Hills, LLC to approve the Preliminary Plat of the Orchard Trail Plat 5
2. Request from Bruce Gerleman to reconsider the conditions of approval of the Twin Lakes Plat 4
3. Request from Norwalk Land Co to approve the Preliminary Plat and Site Plan of the Norwalk Orchard View Townhomes
4. Request from Diligent Development to approve a replat of the Preliminary Plat for Blooming Heights
5. Request for variance of sign ordinance requirements – Dollar Tree
6. Request for variance of setback requirements – Silverado JV15 LLC
7. Discussion on Chapters 5-6 of Suburban Nation

The Planning Commission met on August 22<sup>nd</sup> and considered the following items:

1. Consideration of a zoning amendment to add criteria for an enclosure for urban chickens as a permitted accessory use in the R-1 Single Family zoning district
2. Discussion on Chapter 7 of Suburban Nation

City staff asked the Planning Commission to read and provide feedback from chapter 7 of the book *Suburban Nation*. The purpose of this exercise is to have the Planning Commission gain a better understanding of past development patterns used across the U.S and to learn new practices to implement when developing future plans for the City of Norwalk.

The following are key takeaways identified from City Staff after reading and review of the seventh chapter of *Suburban Nation*:

- **Cul-De-Sac Kids:** While many think moving to the suburbs is good overall for raising children, there are certain consequences of this. The loss of autonomy that children face because they are dependent on adults for providing transportation to shuttle around from school, rehearsals and extra-curricular activities prevent children from practicing to become adults.
- **Soccer Moms:** Like the children in suburbs, soccer moms are burden with the role of providing mobility for their children at the expense of their own career goals.
- **Bored Teenagers:** Isolation, homogenous, unstimulating and boredom are usually phrases that teenagers will express to people when describing the suburbs they live in.
- **Stranded Elderly:** On the other spectrum of the age range is the elderly and the consequences suburbs have on this group of people. Due to the sprawl that suburbs have created, it is near impossible for one to get around without a car.
- **Weary Commuters:** With suburbs there usually is a component of an individual's day that is spent commuting to work. On average, over 500 hours are spent on driving to and from work if you live an hour away, that's the equivalent of 12 work weeks.
- **Bankrupt Municipalities:** Suburbs that are automobile-oriented are not efficient in providing services to its residents. Rather insist upon dense, efficient development patterns that pay for themselves, municipalities pass prohibitive measures such as banning new development from housing school children or simply refusing to fund new sewer facilities.
- **The Immobile Poor:** After the flights of the 50's and 60's to the suburbs, the poor that were left behind in the cities are usually priced out from moving into the suburbs. This income-based segregation prevents the poor from moving up the economic ladder as government policies restrict the development of integrated housing construction.



## **Board of Adjustment**

The Board of Adjustment met on August 17th and considered the following items:

- A request from the Eagle Sign Company, on behalf of Dollar Tree, to allow a building sign that would be larger than that allowed by the Zoning Ordinance. Specifically, the request was for a sign that measured 8.5% of the building façade, the code allows for 5%. The Board found that no hardship was created and denied the variance request.
- A request from Silverado JV15, developer of Silverado Ranch Estates Plat 2, to reduce the front setback of lots 14, 18, and 19 of Silverado Ranch Estates Plat 2 to 50 feet. The approved plat showed greater setbacks for these lots to accommodate the required lot width. The standard front setback for the plat was 50' for the other lots. The Board found that the variance request would not significantly alter the character of the neighborhood and approved the request.

## **Code Enforcement**

The City continues to await the decision regarding the motorcycle case

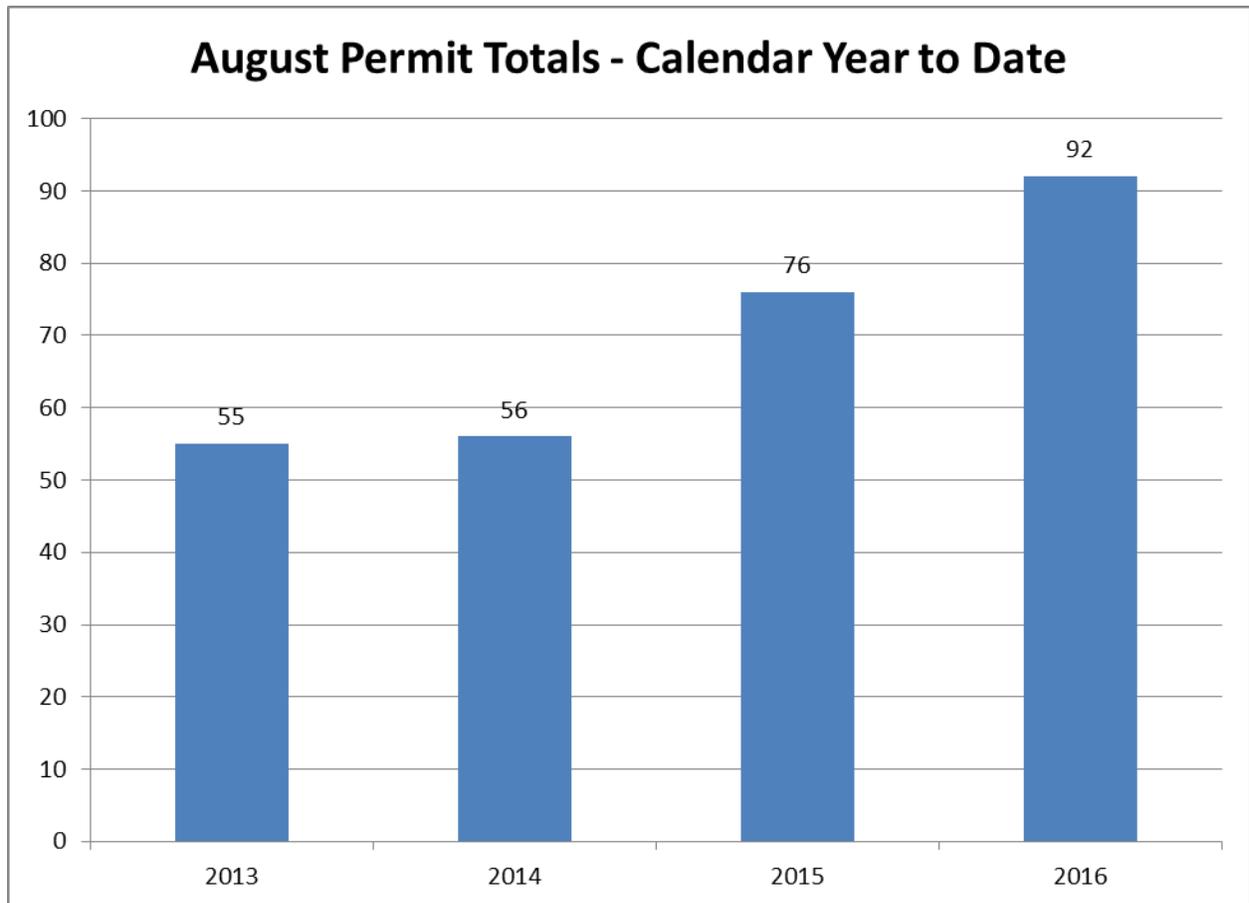
## **Construction Board of Appeals**

The Construction Board of Appeals did not meet in August.

## Building Department - Permit Information:

### City of Norwalk - August New Construction Building Permits

BP Issued	Single Family	Value	Townhome	Value	Multi-Family	Value	Commercial	Value
<b>2016</b>								
This month	14	\$ 3,822,786	0	\$ -	0	\$ -	0	\$ -
YTD	92	\$ 24,667,049	7	\$ 1,371,266	0	\$ -	4	\$ 902,720
FYD	29	\$ 8,343,634	0	\$ -	0	\$ -	1	\$ 319,985
<b>2015</b>								
This month	6	\$ 1,973,543	0	\$ -	0	\$ -	0	\$ -
YTD	76	\$ 24,008,425	34	\$ 6,913,290	0	\$ -	0	\$ -
FYD	20	\$ 6,227,674	9	\$ 1,756,034	0	\$ -	0	\$ -
<b>2014</b>								
This month	5	\$ 1,092,897	2	\$ 611,923	0	\$ -	0	\$ -
YTD	56	\$ 17,005,637	4	\$ 1,233,745	2	\$ 6,945,179	1	\$ 4,072,969
FYD	12	\$ 3,314,824	2	\$ 611,923	0	\$ -	0	\$ -
<b>2013</b>								
This month	8	\$ 2,463,248	7	\$ 906,977	0	\$ -	0	\$ -
YTD	55	\$ 14,310,861	13	\$ 2,289,392	0	\$ -	1	\$ 1,471,204
FYD	15	\$ 4,260,902	13	\$ 2,289,392	0	\$ -	0	\$ -



Building Permit Revenue Report			
PERMIT TYPE	MONTHLY TOTAL	AUGUST REVENUE	FYD REVENUE
Apartment Building	0	\$ -	
Commercial Addition	0	\$ -	
Commercial Building	0	\$ -	\$ 1,713.92
Commercial Remodel	3	\$ 4,167.54	\$ 4,167.54
Deck	2	\$ 50.00	\$ 261.07
Demolition	0	\$ -	
Driveway	4	\$ 100.00	\$ 250.00
Electrical	17	\$ 1,409.75	\$ 2,809.75
Fence	6	\$ 150.00	\$ 425.00
Garage	0	\$ -	\$ 64.38
Misc	0	\$ -	\$ 75.00
Mechanical	4	\$ 235.00	\$ 465.00
Plumbing	12	\$ 822.00	\$ 2,047.00
Porch	0	\$ -	\$ 50.00
Pool	0	\$ -	\$ 65.00
Residential (Single Family)	14	\$ 36,257.87	\$76,318.60
Residential Addition	0	\$ -	\$ -
Residential Remodel	1	\$ 111.79	\$ 111.79
Shed	0	\$ -	
Sidewalk	1	\$ 25.00	\$ 25.00
Sign	1	\$ 83.53	\$ 251.50
Townhome	0	\$ -	\$ -
	<b>65</b>	<b>\$ 43,412.48</b>	<b>\$89,100.55</b>
	FY 15-16 Budget	<b>BALANCE</b>	
	\$120,000	<b>\$ (30,899.45)</b>	

Together Tony and Chris averaged over 12 inspections a day during the 23 working days in August.

**August Storm Water/Nuisance Inspections:**

- 34 Nuisance Inspections
- 23 City Project Weekly Storm Water Inspections
- 142 Storm Water Inspections
- 199 Total Inspections for August

AUGUST BUILDING INSPECTIONS	
Deck	22
Electrical	36
Final	21
Footing	18
Foundation Drain	0
Foundation Wall	15
Framing	26
Mechanical	26
Plumbing	68
Sheer Wall	9
Sidewalk/Approach	36
Tar/Tile/Gravel	4
<b>TOTAL INSPECTIONS</b>	<b>281</b>



Single family residential permits continue to climb as the summer comes to a close. This is the time of the year that we usually see contractors getting their "holes in the ground" for their winter work.

This is a picture at Rolling Green Plat 5, on Avery Drive, of four housing starts there. According to the builders, the houses are selling as quick as they construct them

## August 2016 Parks and Recreation Activities

### August Highlights

Time to start winding down our summer programs as the kids prepare to start back to school. The pool had its annual fun day along with a movie showing. The dog swim then closed the pool down. PeeWee/BamBam ball finished their season a week later due to the cancellations from some very hot weather. That meant our soccer and flag football programs were ready to start the following week. Our regular fitness and taekwondo programs continued as scheduled. We held a couple of small softball tournaments out at the sports complex.

### Park Commission Board

The board met on Aug 3 @ 7pm. Five members along with Director met. Two members term was up and they opted to reserve another term along with a new HS student. All three will be sworn in at the September meeting. Old business discussed: Phase 2 of the pool renovation, Moving dirt in August at the Holland Park, dog park should be open sometime in September. New business discussed: Pond is full at the Orchard Trail park and trying to get free fish to stock, Fall brochure should be here the first of September.

### Staff

Most of the part-time help finished up as the pool closed. The seasonal help continue to keep the parks and complex mowed and looking nice. The complex supervisor transitioned from ball fields over to soccer and football fields. The aquatic supervisor was busy getting the pool ready for the phase II project. The fall brochure was finished up and proofed then sent off to the printers.

Activity	Teams	Participants
Fitness: Cir		9
Fitness: EB		15
Fitness: Step		13
Art in the Park		11
Men's Flag		cxl'd
Adult Volleyball	5	
Family TKD		19
Family Splash Bash		20
Dive-in Movie		200
Dog Swim		40

Submitted by  
Nancy Kuehl, Director



**TO:** HONORABLE MAYOR AND MEMBERS OF COUNCIL  
**FROM:** GREG STAPLES, CHIEF OF POLICE  
**SUBJECT:** MONTHLY REPORT –AUGUST 2016  
**DATE:** SEPTEMBER 15, 2016  
**CC:** LUKE NELSON, CITY MANAGER

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### Significant Incidents

- On the 4<sup>th</sup> an individual reported a possible sexual assault of inappropriate touching that occurred 3-5 years ago. An investigation and forensic interview were completed determining that the assault may not have happened.
- Two burglaries were reported in the Lakewood area. The cases are still being investigated.
- The Community Impact Officer spent 70 hours investigating 20 incidents, 80 hours on patrol and 10 hours in regional investigators meetings and community policing activities.
- Police calls for service are up **14.4%** year to date over 2015
- On the 8<sup>th</sup> Officers Kirstin Koestler and Carmon Iredale were sworn in.

### Community Policing / Involvement

- On the 2<sup>nd</sup> Assistant Chief Westvold attended the Warren County Jail Committee Meeting
- On the 2<sup>nd</sup> Officers Lewiston and Spurr walked and cycled around town for National Night Out
- On the 9<sup>th</sup> Chief Staples participated in the Men of Norwalk fundraiser
- On the 13<sup>th</sup> Chief Staples attended community chat
- On the 16<sup>th</sup> Chief Staples attended the Lunch in the Park welcoming new teachers to town
- On the 16<sup>th</sup> Chief Staples attended the Warren County Child Abuse Prevention Council meeting
- On the 18<sup>th</sup> Officer Hepperly participated in a Blood Drive
- On the 19<sup>th</sup> Officer Hutchinson and Sergeant Martin attended a BSA Troop 30 family movie night showing of Star Wars
- On the 20<sup>th</sup> Chief Staples participated in the Norwalk Athletic Booster Club golf fundraiser
- On the 23<sup>rd</sup> Chief Staples attended the Warren County Jail Committee meeting
- The bike patrol operated for 7.5 hours

## Training

DATE	OFFICER	TRAINING	HOURS
NA	All	De-escalation – On Line Training	4
27 <sup>th</sup>	Lewiston	Financial Crimes Investigation	8
28 <sup>th</sup>	Koestler, Iredale	Basic academy 271 – Week 1	40
31 <sup>st</sup>	Albers, Downing, Lewiston	Firearms qualification	2
17 <sup>th</sup>	Spurr	Driver Instructor recertification	8

Beginning in August, the department contracted with Police Legal Sciences for monthly on-line training classes that are Iowa specific and will assist with members obtaining all state mandated in service training requirements. The first monthly lesson was on de-escalation

## Statistical Reporting

### Traffic and General Activities

	Aug 2015	Aug 2016	Change
<b>Traffic Related</b>			
Traffic Stops	171	187	16
Moving Violations	45	27	-18
<i>Speeding</i>	38	24	-14
<i>Impaired Driving</i>	5	0	-5
Equipment / License Citations	16	21	5
<i>Occupant Protection</i>	3	6	3
Written Warnings	59	105	46
Crash Investigations	5	7	2
<b>General Activities</b>			
Drug Investigations	4	1	-3
Officer Initiated Incidents	4	1	-3
Public Service Calls	88	54	-34
Calls For Service	607	596	-11

## Criminal Incidents

	Aug	Aug	
Crimes Against Person	2015	2016	Change
Assault Offenses	3	2	-1
Sexual Assault Forcible	0	1	1
Sexual Assault Non-Forcible	0	0	0
Robbery	0	0	0
Homicide	0	0	0
<i>Subtotal</i>	3	3	0
Crimes Against Property	2015	2016	Change
Burglary	0	2	2
Fraud / Forgery / Embezzle	0	2	2
Theft / Larceny	5	7	2
Motor Vehicle Theft	3	0	-3
Property Damage	3	2	-1
<i>Subtotal</i>	11	13	2
<b>Total</b>	14	16	2

### Out and About With the NPD

Officer Hepperly Giving blood with a smile



Officer Lewiston during National Night Out



Lewiston and Spurr on National Night Out



Officer Hutchinson at Star Wars movie night



# MEMORANDUM

**TO:** Tom Phillips, Mayor; Norwalk City Council  
**FROM:** Tim Hoskins, Public Works Director  
**DATE:** August 18, 2016  
**RE:** Public Works Activity Report  
**Period:** August 2016

## WATER ACTIVITIES:

- Daily master pit readings
- Installation of new meters
- Responded to 307 Iowa One call utility locates
- Perform chlorine samples as required for IDNR reporting
- Transport bacterial tests to DMWW Lab
- Complete monthly operating report for the IDNR

## WASTEWATER ACTIVITIES:

- Perform lift station daily checks and recording
- Contractor on Site to perform annual root treatment
- Clean lift station grit baskets-weekly
- Monitor collection system levels after heavy rain event
- Pump & control repairs at Legacy Lift Station

## BUILDING & BOUNDS:

- Perform monthly inspections:
- Install replacement trees at Library Pond
- Cleanup and maintain vegetation at multiple buildings

## REQUESTS FOR SERVICE:

DATE	DEPT.	TYPE	COMPLAINT
08/02/2016	PW	Trans	Repair air compressor and service
08/08/2016	City Hall	Build	Please make the paper disp more quiet in men's bathroom
08/08/2016	PD	Build	Eye wash station is not working
08/08/2016	Parks and Rec	Trans	Please change belt on mower/Ferris Mower
08/08/2016	PS	Build	Men's Locker bulbs out, also fan above ambulance bay is not working
08/08/2016	PD	Build	Emergency light was out.
08/10/2016	FD	Build	Exhaust fan was out
08/10/2016	PD	Build	AC issue no air flow
08/12/2016	Library	Build	Study room B is missing a screw on handle
08/15/2016	Pool	Build	Lights are out in bathroom and key lock needs lube
08/16/2016	CH/FD	Build	Both builds. Women's bathroom toilet paper has fallen off
08/17/2016	Ch	Build	Please check women's restroom toilet not

			working
08/17/2016	Pool	Build	Check Water heater in women's bathroom
08/19/2016	Library	Build	take down banner and kill wasp nest
08/19/2016	PW	Build	Install hour meters on both air compressors
08/17/2016	PD	Build	Garage door #3 has broken, please repair
08/19/2016	FD	Build	AC not working in locker rooms
08/19/2016	PD	Build	Install soap dispensers
08/22/2016	PD	Build	Eye wash station is still not working in evidence room
08/22/2016	PW	Trans	No power steering/ Noisy
08/29/2016	PW	Trans	Service Paint Sprayer
08/24/2016	PW	Trans	Portable generator located in parts room does not run
08/24/2016	PW	Build	Remove siren on pole/ Market Place
08/26/2016	CH	Build	Sewer plate in main lobby is loose or broken.
08/29/2016	FD	Build	Please re-hang the TP dispenser in women's bath

#### **ANIMAL CONTROL:**

- Respond to unattended dog complaints
- Tend to dogs held in kennel
- Deliver dogs to ARL
- Clean and sanitize kennel

#### **ROADWAY RELATED ACTIVITIES:**

- Fill pot holes
- Mow and trim Right of Ways
- Pavement replacement on Ponderosa
- Pavement repairs 80<sup>th</sup> Ave.
- Install signage new subdivisions
- Manhole repairs

#### **STORMWATER RELATED ACTIVITIES:**

- Complete intake repairs

#### **ADMINISTRATIVE:**

- Prepare documents for council meetings
- Attend City Council meetings
- Attend Department Head meetings
- Participated with insurance company policy updates of municipal property
- Meet with Iowa Asphalt Association representative
- Meet with contractors
- Attend meeting involving temporary construction easement for the Beardsley Storm Water Detention Project
- Attend preconstruction meeting for paving of MarketPlace street
- Attend Metro Public Works manager's meeting
- Meet and discuss sharing opportunities with school
- Hold meetings with engineers interested in the Lakewood Drive project
- Attend meeting for LED lighting for the Library
- Attend presentation at West Des Moines Public Works on Asset Management
- Attend meeting involving West Des Moines Development

**MISCELLANEOUS ACTIVITIES:**

- Conduct infrastructure inspections on newly installed subdivisions
- Staff attends training by ARL for dogs
- Deliver and pick up traffic control devices for block parties



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

**Item No. 07**  
**For Meeting of 9.15.2016**

**ITEM TITLE:** West Des Moines Urban Renewal Area (URA) – Veterans Parkway  
(updated from 9/1/16 Agenda Statement)

**CONTACT PERSON:** Luke Nelson

**SUMMARY EXPLANATION:**

A key component of the Microsoft Data Center involves the extension of Veterans Parkway. West Des Moines has agreed to manage and cover costs associated with the extension of Veterans Parkway. To accomplish this they need a Resolution of Consent by the city of Norwalk.

**HISTORY:**

An Agenda Statement was included in the 9/1/16 Council packet. This is an update of that document.

All Norwalk property owners in close proximity to the proposed Veterans Pkwy extension have been contacted. The Mayor, Wade and I have personally met with the property owners. The most common question from residents surrounded the specific location of the new street alignment and how that would impact their property. After more recent conversations with Clyde Evans, West Des Moines Economic Development Director, we have found that there may be little new information about the specific location of the new road alignment. However, it should be noted that any property acquisition will take place as part of a formal process between West Des Moines and property owners.

Included in the Council agenda is a resolution for consideration. Also included is a joint agreement between Norwalk and West Des Moines. The agreement addresses a minor concern by our legal counsel regarding use of TIF from the city of Norwalk. The agreement would prevent any use of Norwalk TIF if approved by both parties.

**ISSUE:**

During the last Council meeting it was questioned by Councilor Livingston that if the city of Norwalk does not approve the resolution we would need to fund that portion of Veterans Parkway that passes through our corporate limits. This is accurate.

An issue brought forth by legal counsel is the absence of an agreement or at the very least a memorandum of understanding (MOU) that would provide a signature from West Des Moines confirming that they will not use TIF increment from the Norwalk area.

**FUNDING:**

Funding of Veterans Parkway is to be funded by WDM through the establishment of their URA. Public Works Director, Hoskins, has some concerns about how the adjacent roadway improvements (i.e. intersection redesign) will be funded and also ongoing repairs as traffic increases on those roadways. These issues will need to be discussed with WDM.

Part of the funding strategy by WDM includes use of Iowa DOT Revitalize Iowa’s Sound Economy (RISE). The IDOT likes to see letters of support by impacted agencies. In addition to the resolution WDM has asked for Norwalk to approve a support letter (attached).

**RESOLUTION:**

There are several alternatives for Council to consider.

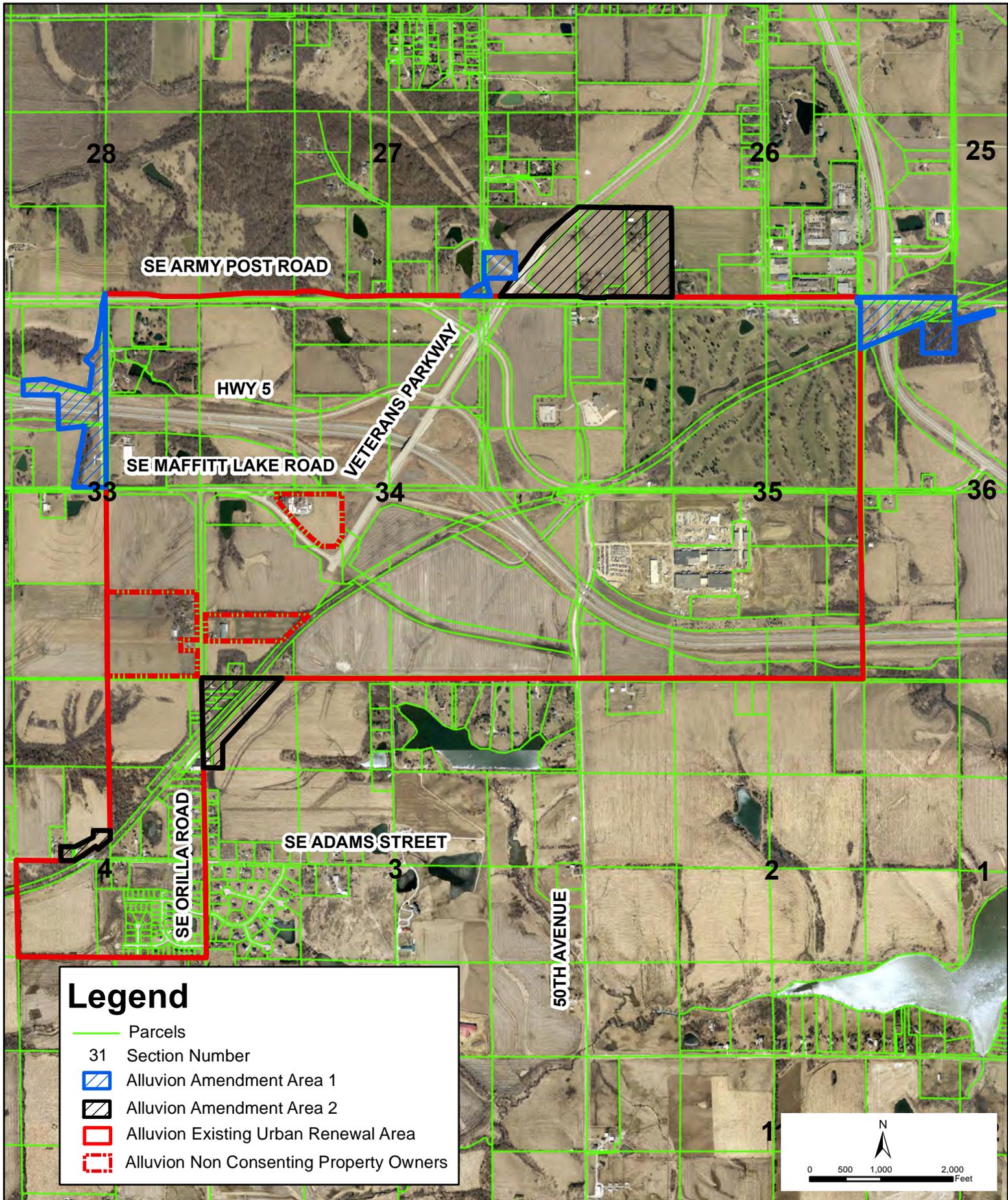
1. Deny the resolution.
2. Approve the resolution only.
3. Approve the resolution and RISE letter of support, with the condition that WDM provides an MOU addressing “no use of Norwalk TIF increment.”
4. Approve the resolution and RISE letter of support.
5. Propose alternatives.

**RECOMMENDATION:**

Staff recommends alternative #3 noted above.

Proximity Map:





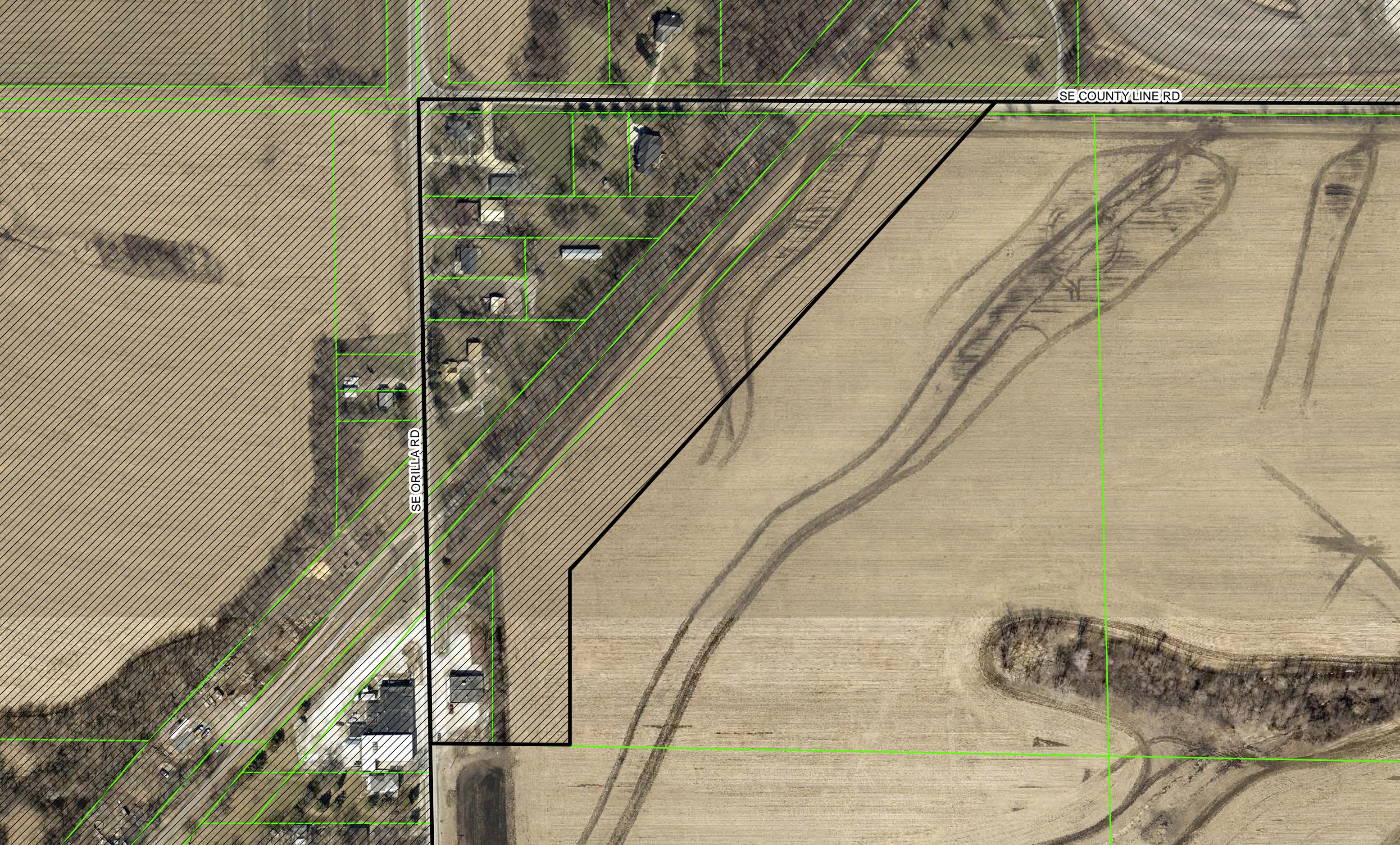
### Legend

-  Parcels
- 31** Section Number
-  Alluvion Amendment Area 1
-  Alluvion Amendment Area 2
-  Alluvion Existing Urban Renewal Area
-  Alluvion Non Consenting Property Owners



**CITY OF WEST DES MOINES  
ENGINEERING SERVICES**  
4200 MILLS CIVIC PARKWAY  
WEST DES MOINES, IOWA 50265  
PH: 515.222.3475 FAX: 515.273.0603

PROJECT:	<b>ALLUVION AMENDED URBAN RENEWAL PLAN EXHIBIT "B"</b>		
LOCATION:	<b>POLK &amp; WARREN COUNTIES</b>		
DRAWN BY:	REF	DATE:	8/11/2016
		SHT.	1 OF 1



SE COUNTY LINE RD

SE ORILLIA RD

RESOLUTION CONSENTING TO THE INCLUSION OF PROPERTY LOCATED IN  
THE CITY OF NORWALK IN A PROPOSED AMENDMENT OF THE ALLUVION  
URBAN RENEWAL AREA BEING CREATED BY THE CITY OF WEST DES MOINES

WHEREAS, the City of West Des Moines, Iowa, ("West Des Moines") is proposing to adopt an amendment to the Alluvion Urban Renewal Plan ("the Plan") for the Alluvion Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa (the "Urban Renewal Law"), in order to undertake activities authorized by the Urban Renewal Law; and

WHEREAS, the amendment to the Plan is expected to authorize certain infrastructure improvements as urban renewal projects, some of which projects are expected to be constructed in the City of Norwalk; and

WHEREAS, it is expected that the cost of constructing the infrastructure improvements will be funded from incremental tax revenue generated by the Microsoft Corporation regional data center located within the Alluvion Urban Renewal Area, which revenues are expected to be collected by the County, and provided to West Des Moines under the Urban Renewal Law; and

WHEREAS, in order to allow incremental tax revenues to be used to fund the infrastructure improvements on property within the City of Norwalk (see attached map), such property must be added to and included in the West Des Moines Alluvion Urban Renewal Area by the proposed amendment to the Plan; and

WHEREAS, the property in question is within the corporate limits of the City of Norwalk, and the City of West Des Moines will not adopt a TIF Ordinance covering land within the City of Norwalk that is within the Urban Renewal Area; and

WHEREAS, Section 403.17(4) of the Code of Iowa provides that no property may be included in a City's urban renewal area that lies in a neighboring city "unless a resolution has been adopted by the governing body of the [neighboring] City declaring a need to be included in the area."

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa, as follows:

1. The City of Norwalk declares a need to have certain property within the City of Norwalk included in the amendment area of the West Des Moines Alluvion Urban Renewal Area as depicted in the proposed amendment to the Alluvion Urban Renewal Plan.
2. The City of Norwalk further authorizes the governing body of the City of West Des Moines to pass any resolution necessary to designate the property as part of the amendment to the Alluvion Urban Renewal Area under Chapter 403 of the Code of Iowa, and to proceed with activities authorized under said Chapter.

3. This resolution is contingent on West Des Moines not adopting an ordinance pursuant to Iowa Code Section 403.19 implementing tax increment financing on the property within the City of Norwalk.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# ATTACHMENT 1

01238623-1\11333-280

## JOINT AGREEMENT

WHEREAS, the City of West Des Moines, Iowa, ("West Des Moines") is proposing an Amendment No. 2 to the West Des Moines Alluvion Urban Renewal Plan ("Plan") for the West Des Moines Alluvion Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa (the Urban Renewal Chapter), in order to undertake activities authorized by that Chapter; and

WHEREAS, Amendment No. 2 to the Plan is expected to authorize an extension of Veterans Parkway as an urban renewal project, which project is expected to be constructed by the City of West Des Moines in part within the City of Norwalk, Iowa; and

WHEREAS, it is expected that the extension of the Parkway will benefit Microsoft Corporation's construction of a regional data center within the West Des Moines Alluvion Urban Renewal Area; and

WHEREAS, this Parkway extension is also expected to provide benefits to the residents and businesses of the City of Norwalk, the City of West Des Moines, and surrounding municipalities; and

WHEREAS, it is expected that the cost of constructing the Parkway extension within the City of Norwalk will be funded in part from incremental tax revenue generated by the Microsoft Corporation regional data center located within the Alluvion Urban Renewal Area, which revenues are expected to be collected by the County and provided to West Des Moines under the Urban Renewal Chapter; and

WHEREAS, in order to allow incremental tax revenues to be used to fund the Parkway extension within the City of Norwalk, such property must be added to and included in the West Des Moines Alluvion Urban Renewal Area by the proposed Amendment No. 2 to the Plan; and

WHEREAS, Amendment No. 2 proposes that a small piece of property within the corporate boundaries of the City of Norwalk be included in the land to be added to the West Des Moines Alluvion Urban Renewal Area by Amendment No. 2 (see attached map); and

WHEREAS, the City of West Des Moines will not adopt a TIF Ordinance covering the property located within the City of Norwalk; and

WHEREAS, Section 403.17(4) of the Code of Iowa provides that no property may be included in a City's urban renewal area that lies in a neighboring city "unless a resolution has been adopted by the governing body of the [neighboring] City declaring a need to be included in the area"; and

WHEREAS, in addition to the City of Norwalk adopting the aforementioned resolution ("Resolution"), the City of Norwalk and the City of West Des Moines have decided to further document the arrangement through this Joint Agreement.

NOW THEREFORE, THE CITY OF NORWALK, STATE OF IOWA, AND THE CITY OF WEST DES MOINES, STATE OF IOWA, AGREE AS FOLLOWS:

1. The City Council of the City of Norwalk, State of Iowa hereby agrees and authorizes the City of West Des Moines, State of Iowa, to proceed with adopting Amendment No. 2 to the Alluvion Urban Renewal Plan, and the undertaking of the eligible urban renewal projects within the Alluvion Urban Renewal Area, including that portion of the Area within the boundaries of the City of Norwalk. This Agreement is contingent on the City of West Des Moines not adopting an ordinance pursuant to Iowa Code Section 403.19 implementing tax increment financing on property within the corporate boundaries of the City of Norwalk, absent express written permission from the City Council in the form of an amendment to this Agreement.

2. This Joint Agreement and the aforementioned Resolution are intended to meet the requirements of Iowa Code Chapter 403.17(4) with respect to the Alluvion Urban Renewal Area established by City of West Des Moines, State of Iowa.

3. This Joint Agreement has been duly authorized by the governing bodies of the City of Norwalk, State of Iowa and the City of West Des Moines, State of Iowa.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF NORWALK, STATE OF IOWA

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF IOWA                    )  
                                                  ) SS  
COUNTY OF WARREN            )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_ and \_\_\_\_\_ to me personally known, who being duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Norwalk, State of Iowa, a Municipal Corporation, and that the seal affixed to the foregoing instrument is the seal of said Municipal Corporation, and that said instrument was signed and sealed on behalf of said Municipal Corporation by authority and resolution of its City Council, and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipal Corporation by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for Warren County, Iowa

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF WEST DES MOINES, STATE OF IOWA

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF IOWA                    )  
                                          ) SS  
COUNTY OF POLK                )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me a Notary Public in and for said County, personally appeared \_\_\_\_\_ and \_\_\_\_\_ to me personally known, who being duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of West Des Moines, State of Iowa, a Municipal Corporation, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said Municipal Corporation, and that said instrument was signed and sealed on behalf of said Municipal Corporation by authority and resolution of its City Council, and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipal Corporation by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for Polk County, Iowa



Thursday, September 08, 2016

Mr. Stuart Anderson, Director  
Office of Systems Planning  
Iowa Department of Transportation  
800 Lincoln Way  
Ames, Iowa 50010

RE: West Des Moines, Iowa RISE Application

Dear Mr. Anderson,

On behalf of the City of Norwalk, I would like to provide our support for the Microsoft data center, project name Osmium, in West Des Moines, Iowa. After serious consideration West Des Moines has become the company's choice for an Iowa location, creating a total of 133 high quality information technology jobs.

It is anticipated that the economic impact of this development will yield quality jobs, increase tax base, additional housing starts and an increase in personal income. The possibility of additional businesses locating in close proximity is highly favorable, creating additional economic impact for the State of Iowa, and in particular, City of Norwalk. We strongly endorse this project and are looking forward to assisting Microsoft through their expansion and into the future.

We strongly encourage the Iowa Department of Transportation to act favorably on West Des Moines' request for financial support on this road-way project. Thank you in advance for your time and consideration. Please feel free to contact me with any questions or concerns.

Sincerely,

Luke Nelson  
Norwalk City Manager



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.08

For Meeting of 09.15.16

**ITEM TITLE:** Consideration of a Resolution Adopting Plans and Specifications for 50<sup>th</sup> Avenue Bridge Repairs.

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:** Having previously adopted a resolution ordering construction, approving preliminary plans, and fixing a date for hearing for improvements known as the 50<sup>th</sup> Avenue Bridge Repair, the project engineers have prepared plans and specifications, and estimated cost of the work, and have filed the same with the City Clerk. This resolution then adopts same.

Engineer's estimate of cost: \$193,642.50  
Budget estimate: \$180,012.00

**FUNDING:**

The funding source is RUT. RUT reserves are at 55% (after accounting for this project). We may have to transfer some additional funds depending on the bids.

The budgeted estimate is less than the bid price by about \$14,000. If the bids come back high we will need to do a budget amendment, although as noted above, the reserves can accommodate the difference.

**ALTERNATIVES:**

1. Approve the resolution.
2. Deny proposal and consider other options.

**STAFF RECOMMENDATION:** Alternative 1.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS FOR THE 50<sup>th</sup> AVENUE BRIDGE REPAIRS**

WHEREAS, on the 29<sup>th</sup> day of August, plans, specifications, form of contract, and estimate of costs were filed with the Clerk for the construction of certain public improvements described as the 50<sup>th</sup> AVENUE BRIDGE; more specifically described as:

Approximately: Bridge deck rehabilitation for existing 75' X 24' continuous concrete slab bridge, mobilization, traffic control and miscellaneous associated work including cleanup.

WHEREAS, specifications, form of contract and estimate of costs for said public improvements are on file with the City Clerk and Project Engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the 50<sup>th</sup> AVENUE BRIDGE REPAIRS and more specifically described above.

PASSED and ADOPTED this 15<sup>TH</sup> day of September, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.09

For Meeting of 09.15.16

**ITEM TITLE:** Consideration and Action Approving the Construction Contract and Bond for the 50<sup>th</sup> Avenue Bridge Repairs with \_\_\_\_\_.

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:** Calhoun-Burns and Associates are the City's engineer for The project known as the 50<sup>th</sup> Avenue Bridge Repair. Calhoun-Burns and Associates are Recommending that the contract be awarded to \_\_\_\_\_ of \_\_\_\_\_, Iowa in the amount of \$\_\_\_\_,\_\_\_\_. The contractor has provided a signed contract, necessary bonds and insurance for approval by the council.

<input checked="" type="checkbox"/> Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____
Funding Source: _____ Road Use Tax _____
APPROVED FOR SUBMITTAL _____ Luke Nelson, City Manager

**STAFF RECOMMENDATION:** Approval of the resolution.

**RESOLUTION NO.** \_\_\_\_\_

**RESOLUTION APPROVING CONTRACT & BONDS  
FOR THE PROJECT KNOWN AS THE  
50<sup>TH</sup> AVENUE BRIDGE REPAIRS**

WHEREAS, the City Council of the City of Norwalk, Iowa, has heretofore awarded a contract for the 50<sup>TH</sup> AVENUE BRIDGE REPAIRS (the "Project") and fixed the amount of the performance and/or payment bonds to be furnished by such contractor, and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by the contractor in the amount of \$\_\_\_\_,\_\_\_\_.\_\_\_\_; and

WHEREAS, the contractor has filed satisfactory performance and/or payment bonds in the required amount;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Norwalk, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. The Mayor and City Clerk, upon approval by this City Council are authorized to execute said contract on behalf of the City.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved September 15<sup>th</sup>, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

\_\_\_\_\_  
ATTEST: Jodi Eddleman, City Clerk

<b>ROLL CALL VOTE:</b>	Aye	Nay	Abstain	Absent
Isley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kuhl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Livingston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Riva	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.10

For Meeting of 09.15.16

**ITEM TITLE:** Consideration of a Resolution Adopting Plans and Specifications for the West North Avenue Trail Project.

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:** Having previously adopted a resolution ordering construction, approving preliminary plans, and fixing a date for hearing for improvements known as the West North Avenue Trail Project, the project engineers have prepared plans and specifications, and estimated cost of the work, and have filed the same with the City Clerk. This resolution then adopts same.

Engineer's Estimate: \$160,100.00  
Budget Estimate: \$200,000.00

<p><input checked="" type="checkbox"/> Resolution _____ Ordinance ____ Contract __ Other (Specify)_____</p> <p>Funding Source: <u>T.I.F.</u></p> <p>APPROVED FOR SUBMITTAL _____ Luke Nelson, City Manager</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**STAFF RECOMMENDATION:** Approval of the resolution.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS FOR THE WEST NORTH AVENUE TRAIL PROJECT**

WHEREAS, on the 22<sup>nd</sup> day of August, plans, specifications, form of contract, and estimate of costs were filed with the Clerk for the construction of certain public improvements described as the West North Avenue Trail Project; more specifically described as:

Construct W. North Avenue Trail Project including all labor, materials and equipment necessary to construct approximately 1,650 square yards of 6-inch PCC shared use paths, 150 square yards of 6-inch PCC driveway, excavation, backfill, surface restoration, sodding, erosion control, testing, mobilization, traffic control and miscellaneous work, including cleanup.

WHEREAS, specifications, form of contract and estimate of costs for said public improvements are on file with the City Clerk and Project Engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the WEST NORTH AVENUE TRAIL PROJECT and more specifically described above.

PASSED and ADOPTED this 15<sup>TH</sup> day of September, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___



Norwalk Nursing & Rehab Center

Fellowship Community Church

W North Ave

North Ave

W North Ave

W North Ave

St John the Apostle Catholic Church

Wicked Soundz

W Pine Ave

W Pine Ave

W Pine Ave

Elm Ave

Pine Ave

Marie Ave

Elm Ave

Snyder Ave

Oviatt E



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No 11  
For Meeting of 09.15.16

**ITEM TITLE:** Consideration and Action Approving the Construction Contract and Bond for the West North Avenue Trail Project with JDA Construction.

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:** Veenstra and Kimm Inc. are the City's engineer for the project known as the W. North Avenue Trail Project. They are now recommending that the contract be awarded to JDA Construction of Marshalltown, Iowa in the amount of \$132,040.00. The contractor has provided a signed contract, necessary bond and insurance for approval by the council.

Engineer's Estimate: \$160,100.00  
Budget Estimate: \$200,000.00  
Contractor's Bid: \$132,040.00

**FUNDING:**

This project is being funded using TIF.

**Which TIF District?** This is the TIF District 91215 that expires in 2018.

**Is there increment available?** Yes, much more than I anticipated looking at the area on the map.

**Was it budgeted?** \$220,000 is the budget

**ALTERNATIVES:**

1. **Approve the resolution.**
2. **Deny proposal and consider other options.**

**STAFF RECOMMENDATION:** Alternative 1.

RESOLUTION NO

RESOLUTION APPROVING CONTRACT & BONDS  
FOR THE PROJECT KNOWN AS THE  
WEST NORTH AVENUE TRAIL PROJECT

WHEREAS, the City Council of the City of Norwalk, Iowa, has heretofore awarded a contract for the WEST NORTH AVENUE TRAIL PROJECT (the "Project") and fixed the amount of the performance and/or payment bonds to be furnished by such contractor, and instructed and authorized the Mayor and City Clerk to execute the said contract on behalf of the City, subject to the approval of the Council; and

WHEREAS, the said contract has been duly signed by JDA Construction of Marshalltown, Iowa, the contractor in the amount of \$132,040.00; and

WHEREAS, the contractor has filed satisfactory performance and/or payment bond in the required amount;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Norwalk, Iowa, as follows:

Section 1. The aforementioned contract and performance and/or payment bonds are hereby approved and declared to be binding upon the parties thereto.

Section 2. The Mayor and City Clerk, upon approval by this City Council are authorized to execute said contract on behalf of the City.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved September 15<sup>th</sup>, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

\_\_\_\_\_  
ATTEST: Jodi Eddleman, City Clerk

<b>ROLL CALL VOTE:</b>	Aye	Nay	Abstain	Absent
Isley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kuhl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Livingston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Riva	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



September 8, 2016

Tim Hoskins  
Public Works Director  
City of Norwalk  
705 North Avenue  
Norwalk, Iowa 50211

NORWALK, IOWA  
W. NORTH AVENUE TRAIL PROJECT  
RECOMMENDATION TO AWARD CONTRACT

The City of Norwalk received bids until 2:00 P.M. on September 8, 2016 for the W. North Avenue Trail Project. A total of six bids were received as follows:

<u>Contractor</u>	<u>Total Bid</u>
JDA Construction	\$132,040.00
Kingston Services, LLC	\$153,300.00
Nehring Construction	\$156,358.00
TK Concrete, Inc.	\$176,650.00
Howrey Construction	\$180,367.50
Iowa State Contractor	\$241,994.20

The low bid for the project was submitted by JDA Construction of Marshalltown, Iowa in the amount of \$132,040.00.

The Engineers Estimate of cost for the project was \$160,000.00. The average of the six bids received was approximately \$173,000. The low bid received from JDA Construction was \$27,960.00 or approximately 17.5% below the Engineers Estimate of cost.

After review of the bids received, Veenstra & Kimm, Inc. would recommend the City of Norwalk award contract for the W. North Avenue Trail Project to JDA Construction based on their bid of \$132,040.00.

A copy of the bid tabulation is enclosed.

Tim Hoskins  
September 8, 2016  
Page 2

If you have any questions or comments concerning the project, please contact us at 225-8000.

VEENSTRA & KIMM, INC.



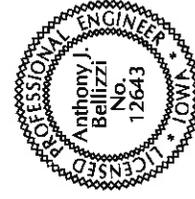
Anthony J. Bellizzi, P.E.

14289  
Enclosure

**BID TABULATION  
NORWALK, IOWA  
W. NORTH AVENUE TRAIL PROJECT**

1. Construct W. North Avenue Trail Project for the following unit and lump sum prices:		JDA Construction 2002 Catalina PL Marshalltown, IA 50158		Kingston Services, LLC 1501 Ohio Street Des Moines, IA 50314		Nehring Construction 4300 NE 14th Street Des Moines, IA 50313	
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00
2	Traffic Control	LS	1	3,500.00	3,500.00	2,400.00	2,400.00
3	Removal and Curb, Grinding	LF	35	15.00	525.00	35.00	1,225.00
4	Driveways & Sidewalks						
4	Removal/Disposition	SY	200	13.00	2,600.00	12.00	2,400.00
5	Class 10 Excavation	CY	695	2.00	1,390.00	18.00	12,510.00
6	Subgrade Preparation	SY	2,475	3.00	7,425.00	3.00	7,425.00
7	Granular Surfacing	TON	100	35.00	3,500.00	32.00	3,200.00
8	PCC Driveway, 6" Type A	SY	150	35.00	5,250.00	42.00	6,300.00
9	PCC Shared Use Paths, 8' Width, 6" Thickness	SY	1,650	40.00	66,000.00	38.00	62,700.00
10	Detectable Warnings	SF	80	45.00	3,600.00	50.00	4,000.00
11	Valve Box Adjustment, Minor	EA	6	150.00	900.00	400.00	2,400.00
12	Compaction Testing	LS	1	950.00	950.00	3,500.00	3,500.00
13	Pavement Samples and Testing	LS	1	900.00	900.00	2,500.00	2,500.00
14	Sodding	SQ	310	75.00	23,250.00	54.00	16,740.00
15	Filter Socks 8"	LF	2,000	2.00	4,000.00	3.00	6,000.00
16	Concrete Washout Roll-Off Container	LS	1	750.00	750.00	1,500.00	1,500.00
17	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1	1,500.00	1,500.00	2,000.00	2,000.00
18	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1	1,000.00	1,000.00	4,500.00	4,500.00
			<b>TOTAL BID</b>				
			(Items 1 - 18)		<b>\$132,040.00</b>		<b>\$153,300.00</b>
							<b>\$156,358.00</b>

1. Construct W. North Avenue Trail Project for the following unit and lump sum prices:				TK Concrete, Inc. 1608 Fifield Rd Pella, IA 50219		Howrey Construction 316 Austin Street Rockwell City, IA 50579		Iowa State Contractor 26 Greenbriror Lane Ottumwa, IA 52501	
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Mobilization	LS	1	\$ 20,500.00	\$ 20,500.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00
2	Traffic Control	LS	1	4,500.00	4,500.00	4,500.00	4,500.00	5,500.00	5,500.00
3	Removal and Curb, Grinding	LF	35	25.00	875.00	35.00	1,225.00	35.00	1,225.00
4	Driveways & Sidewalks Removal/Disposition	SY	200	15.00	3,000.00	15.00	3,000.00	3.25	650.00
5	Class 10 Excavation	CY	695	23.00	15,985.00	31.50	21,892.50	27.56	19,154.20
6	Subgrade Preparation	SY	2,475	2.40	5,940.00	6.00	14,850.00	25.00	61,875.00
7	Granular Surfacing	TON	100	27.50	2,750.00	45.00	4,500.00	32.00	3,200.00
8	PCC Driveway, 6" Type A	SY	150	45.00	6,750.00	65.00	9,750.00	65.00	9,750.00
9	PCC Shared Use Paths, 8' Width, 6" Thickness	SY	1,650	40.00	66,000.00	40.00	66,000.00	55.00	90,750.00
10	Detectable Warnings	SF	80	37.50	3,000.00	35.00	2,800.00	35.00	2,800.00
11	Valve Box Adjustment, Minor	EA	6	750.00	4,500.00	400.00	2,400.00	250.00	1,500.00
12	Compaction Testing	LS	1	3,000.00	3,000.00	1,750.00	1,750.00	1,050.00	1,050.00
13	Pavement Samples and Testing	LS	1	3,500.00	3,500.00	2,500.00	2,500.00	1,200.00	1,200.00
14	Sodding	SQ	310	85.00	26,350.00	70.00	21,700.00	39.00	12,090.00
15	Filter Socks 8"	LF	2,000	2.50	5,000.00	2.00	4,000.00	5.00	10,000.00
16	Concrete Washout Roll-Off Container	LS	1	1,500.00	1,500.00	1,000.00	1,000.00	750.00	750.00
17	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1	2,000.00	2,000.00	2,000.00	2,000.00	7,500.00	7,500.00
18	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1	1,500.00	1,500.00	1,500.00	1,500.00	5,500.00	5,500.00
<b>TOTAL BID</b> (Items 1 - 18)				<b>\$176,650.00</b>		<b>\$180,367.50</b>		<b>\$241,994.20</b>	



I hereby certify that this is a true tabulation of bids received on September 8, 2016 by the City of Norwalk, Iowa.

*Anthony J. Bellizzi*  
 Anthony J. Bellizzi, P.E.  
 Iowa License No. 12643

My license renewal date is December 31, 2016



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 12 \_\_\_\_\_  
For Meeting of 9.15.2016

**ITEM TITLE:** Discussion CDP Downtown betterment, possible parks master plan,  
way finding signage.

**CONTACT PERSON:** Wade R. Wagoner, AICP LEED GA,  
Planning & Economic Development Director

**SUMMARY EXPLANATION:**

In July, the Iowa Architectural Foundation (IAF) made a presentation to the Council about the services they provide. That presentation is attached hereto.

**HISTORY:**

Staff received direction to proceed with a downtown betterment plan for approximately \$5,000.

**ISSUE:**

Since that time, it has been discussed that if we should consider also hiring the IAF to do a parks master plan and a way finding signage plan. Each of these components is \$5,000. RDG Planning & Design created a design concept for way finding signs but they did not put together a plan of where the signage would be located.

**FUNDING:**

- LOSST for the downtown portion.
- A small portion of the money that was budgeted for the welcome sign to could be used on the way finding portion. Keep in mind this would reduce funds available for the entrance sign.
- Parkland Dedication fee (fee in lieu of land) for the park portion.

**ALTERNATIVES:**

There are several alternatives for Council to consider.

1. Do the downtown plan only (\$5,000).
2. Do all three (\$15,000).
3. Do two of the three (\$10,000).

**RECOMMENDATION:**

I recommend alternative 2.



Before



Potential after



## Community Design Program Application

Date: September 7, 2016

Applicant Group: City of Norwalk, Iowa

Project Location: Downtown Norwalk (North Ave + Main St.)

Population: 10,500 estimate

### Primary Contact

Name Wade R. Wagoner

Address 705 North Avenue

City/State/Zip Norwalk, IA 50211

Phone 515.981.9523 Fax \_\_\_\_\_

Email WadeW@Norwalk.iowa.gov

### Alternate Contact

Name Luke Nelson

Address 705 North Ave

City/State/Zip Norwalk, IA 50211

Phone 515-981-9520 Fax 515 981-0933

Email lnelson@norwalk.iowa.gov

## Project Information

**1. List of city leaders and community groups that will be involved:**

Provide a list of all community groups, organizations and leaders that will be involved and support your project during and after the charrette. This will be your project steering committee. If there are groups that may be opposed to anything presented during this process, please describe those groups and their concerns.

**2. Other organizations you would like to have involved:**

List other groups that you could have an impact on achieving your goals.

**3. Assistance Requested and Fees:**

Fees for the Community Design Program (CDP) are based on scope of project and not population size. Please note that the amount of fees may change based on the scope of the project. A \$500 non-refundable deposit is required with a submitted application. The application fee is credited to overall cost of project when accepted. With the application fee, the applying community will receive a onetime community assessment by the Iowa Architectural Foundation's director and CDP project lead. The total cost of the program will be determined from the assessment. The below fees are the minimum amounts for each program. Please note, additional services can be added to each program for additional fees.

X	Program	Fee
Maybe	Community CDP – Town Center & Public Park Improvements	Min. \$5,000
Yes!	Community CDP – Downtown Revitalization (storefront façade improvements and streetscapes)	Min. \$5,000
Maybe	Community CDP – Way finding/Directional Signage (including entrance corridors) & Community Identity	Min. \$5,000
	County CDP – County Identity & Tourism Marketing	Min. \$10,000
	CDBG Grant Requirement (12 Buildings Total)	Min. \$12,000

**4. Please choose which Community Design Program you are applying for (above) before choosing any of the additional services (below). The additional services would be items not included in the chosen program.**

X	Additional Services	Fee
Maybe	Downtown Storefront Façade Improvements (# of Buildings <u>13</u> ) and Streetscapes <u>2</u>	Min. \$1,000

**10. Design Objectives:**

State the types of assistance being requested. Explain how the community will help you achieve your goals afterward and how this process fits within other community planning and development efforts.

*Please return completed application and \$500 non-refundable application fee to:*

*Iowa Architectural Foundation  
400 Locust Street Suite 100  
Des Moines, Iowa, 50309*

**The Community Design Program, at most, provides renderings for illustrative purposes in order to build community support and/or approach potential funding sources. The program does not provide cost-estimates nor does it provide schematics from which to build. These services would require communities to contract with a licensed architectural firm in Iowa.**

**Timeline of Community Design Program:**

1. Application and application fee is received. The Iowa Architectural Foundation (IAF) Director contacts community to set up community assessment visit after receiving application.
2. IAF Director and Community Design Program (CDP) leader visit community to determine scope of project and total fees.  
*- Please note, if a separate meeting needs to be conducted and/or a presentation by the CDP needs to be presented to elected officials, etc. this will be a separate fee. Costs to travel to community will be taken into consideration for fee.*
3. IAF Director submits a memorandum of understanding to the community after the assessment visit. This lays out total project costs and design issues to be addressed. Once the memorandum is agreed upon, a contract is submitted.
4. Upon receipt of contract and ½ of the total project fee, a design team of 5-10 professionals is formed to meet project needs. The design team will consist of all or some of the following: architects, landscape architects, intern architects, ISU architecture students, graphic designers, community and regional planners, and engineers.
5. The first day of the CDP, the design team meets with the community steering committee for an initial visit and tour. During this time, the team gains as much information as possible, including the opportunity to photograph and hear from local residents, business owners, and community leaders about the issues to address in the CDP.
6. A meeting of community stakeholders follows the visit and tour. The stakeholders are asked a series of questions and asked to respond so that the design team is aware of all issues, concerns and aspirations, what they like and dislike about their community, what changes they seek.
7. The second day, the IAF Executive Director, CDP project leader, and members of the design team meet to create the plan for the area of focus the community has identified.
- 8.
9. A week or two later, the final presentation in the form of a Power Point is given by members of the design team. It is open to the public and we encourage getting as many to attend as possible so there will be broad support of the community project.

		each building
Maybe	Way finding and/or Directional Signage	Min. \$1,500
Maybe	Community Entrance Gateways & Signage	Min. \$1,500

5. **Please list all potential funding sources and their status:**  
Identify specific potential donors and amounts where possible, cash to be raised (and sources you have in mind), and possible sources of in-kind contributions. You should have a reasonable sense of funding for implementation, though the IAF team will also make suggestions for funding. Include any government funding and/or grants that have been applied for and their current status.
6. **Media Plan:**  
Include an outline of your media plan with a list of local media outlets and contacts.
7. **Strategic Plan:**  
Have you had a comprehensive strategic plan done by an architecture/engineering entity within the past 5-7 years? If yes, what is the date it was completed? What other community studies have been done? (Please share links with us so we can better prepare)

### **Project Situation**

*(Please attach additional sheet(s), if necessary.)*

**Background:**

8. Include brief history of your community and include economy, demographics, unique attractions or features, and anything else you feel is pertinent. Be sure to include some regional information. Describe past and current trends. Please include historical resources available (books, local historians, data/documents, etc.) that may be available to CDP team for project.
9. **Situation/Problem:**  
Define and describe the proposed study area. Be as specific as possible about the nature and scope of the issues you wish to address. Describe why they are critical to your community. Describe how these issues relate to development concerns at the regional, municipal, and neighborhood level. Identify the barriers (physical, political, socio-economic) that have hindered the community's ability to address its concerns or agree on solutions. Include an assessment of your community's most significant needs. Tell us about any past attempts that have failed to resolve community issues.

10. Upon receipt of the second ½ of total project fee (typically received at final presentation), the community steering committee receives a copy of the final presentation Power Point and subsequent materials.
11. A follow-up survey is submitted to the community by IAF within a year after the close of their Community Design Program.

### **Community Design Program Client Responsibilities**

1. Provide appropriate community presentation space (size depending on expected audience) and working space with internet access for design team during site visits.
2. Provide additional requested materials during site visits.
3. Provide meal(s) and lodging for the design team during site visits.
4. Provide media and other promotional efforts to optimize community participation in the project.
5. Provide aerial maps and community ordinances or guidelines related to the design areas to be addressed.
6. Provide historical information or images as needed for reference by the design team for design improvements.
7. Provide official resolution or meeting minutes supporting community participation in this project (for example, City Council or Board of Supervisors resolution, meeting minutes).



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 13  
For Meeting of 9.15.2016

**ITEM TITLE:** Website Redesign  
**CONTACT PERSON:** Tom Phillips and Tim Geyer

**SUMMARY EXPLANATION:**

We are seeking Council’s approval on moving forward with selecting a website developer to redesign and host the City of Norwalk’s website.

**HISTORY & ISSUE:**

The City of Norwalk last went through a website redesign approximately six years ago during the time the City was being rebranded. Typically, the lifespan of a website is no more than four years. We are posting more information to the website and finding ourselves limited by the capabilities of this current site.

A small committee, led by IT Director Tim Geyer, reviewed the eight proposals submitted. We looked at the cost for the full redesign, the monthly hosting fees and any other add on’s/hidden costs that we may incur based on the proposals. Our goal is to select a website developer that will create a website that not only meets our current needs but provides us options for future growth.

**FUNDING:**

This project is being paid with general fund, RUT, water, sewer and stormwater funds. The total budget is \$25,000 for FY2017. If civiclive is chosen the \$25,000 will cover year one and most of year two. For ongoing maintenance expenses we will split costs similarly among departments.

<b>Website Developers</b>	<b>First Year Total</b>	<b>Second Year Fees</b>
civiclive	\$18,615	\$6,355*
Saffire	\$20,200	\$4,200
SpinUTech	\$20,965	\$3,215
Juicebox Interactive	\$26,860	\$2,760
CIVICPLUS	\$26,681	\$5,541
GLOBAL REACH	\$33,050	\$3,420

Strategic America	\$45,000	
Jesse James Creative	\$48,400	\$2,400

**\*Please Note:** the second year fees are higher than the others because of the Mass Notification Solution we have opted to add. We will also receive a design refresh at no additional cost at the end of contract year four.

**ALTERNATIVES:**

1. Move forward with the establishment of a contract/agreement with civiclive.
2. Move forward with another vendor: \_\_\_\_\_
3. Request that Staff prepare additional information and bring back to Council.
4. Keep the current website and make no change at this time.

**RECOMMENDATION:**

**Staff recommends alternative 1.** After reviewing civiclive’s references and their websites, in addition to the features and functions that they offer, we believe civiclive will provide the City with the best overall value of product and service. We are seeking Council’s approval on moving forward with website developer, civiclive, to redesign and host the city of Norwalk’s website.



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.14  
For Meeting of 09.15.2016

**ITEM TITLES:** Consideration of second and possibly third readings of an ordinance amending the Zoning Ordinance Section 17.10.030.3 related to permitted accessory uses for the keeping of Urban Chickens.

**CONTACT PERSONS:** Luke Parris, AICP  
City Planner

**SUMMARY EXPLANATION**

At the August 4, 2016 City Council meeting, the City Council approved an ordinance amending the City Code to allow for the keeping of urban chickens. Part of that ordinance stated that a property owner keeping chickens must have an enclosure that meets the standards set forth in the zoning ordinance. This amendment to the zoning ordinance would set those standards. The standards would apply to the R-1 district and RE-1 districts.

At the Planning & Zoning Commission meeting on August 22, 2016, the Commission recommended the following proposed changes to Section 17.10.030.3 Permitted Accessory Uses are as follows:

- K. The keeping of chickens in accordance with City Code Chapter 55.16 Urban Chickens. The necessary chicken enclosure is also allowed, provided the following standards are met:
1. The enclosure is covered and fully enclosed.
  2. The enclosure shall have a latch mechanism or lock to ensure that access to the enclosure remains secure.
  3. The enclosure provides a minimum of 5 square feet per chicken.
  4. The enclosure shall have a minimum height of four feet.
  5. The enclosure shall be located inside a fenced area that provides a minimum of 10 square feet per chicken, excluding the square footage of the enclosure. The fence shall have a height of 6 feet.
  6. The enclosure shall not be located closer than 150' to any principal structure on an adjacent lot.
  7. No chickens shall be allowed to run at large.
  8. No wire mesh (chicken wire) shall be allowed as a material for fencing around the enclosure.

At the City Council meeting on September 1, 2016, the City Council passed a first reading that changed the Planning and Zoning recommendation from items #5 and #6 above. The height of

the fence was set to a "minimum" of 6 feet and the distance an enclosure could be from a principal structure was changed from 150 feet to 25 feet.

Resolution  Ordinance  Contract  Other (Specify) \_\_\_\_\_

Funding Source: NA \_\_\_\_\_

APPROVED FOR SUBMITTAL \_\_\_\_\_  
Luke Nelson  
City Manager

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE FOLLOWING SECTIONS 17.10.030.3 OF THE CITY OF NORWALK ZONING ORDINANCE:**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:**

**SECTION 1. PURPOSE.** The purpose of this ordinance is to amend Section 17.10.030.3 of the City of Norwalk Zoning Ordinance to set the standards for chicken enclosures as a permitted accessory structure and use.

**SECTION 2. AMENDMENT.** Section 17.10.030.3 of the City of Norwalk Zoning Ordinance is hereby to add the following:

- K. The keeping of chickens in accordance with City Code Chapter 55.16 Urban Chickens. The necessary chicken enclosure is also allowed, provided the following standards are met:
1. The enclosure is covered and fully enclosed.
  2. The enclosure shall have a latch mechanism or lock to ensure that access to the enclosure remains secure.
  3. The enclosure provides a minimum of 5 square feet per chicken.
  4. The enclosure shall have a minimum height of four feet.
  5. The enclosure shall be located inside a fenced area that provides a minimum of 10 square feet per chicken, excluding the square footage of the enclosure. The fence shall have a minimum height of 6 feet.
  6. The enclosure shall not be located closer than 25' to any principal structure on an adjacent lot.
  7. No chickens shall be allowed to run at large.
  8. No wire mesh (chicken wire) shall be allowed as a material for fencing around the enclosure.

**SECTION 3. SEVERABILITY CLAUSE.** In any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed and approved by the City Council of the City of Norwalk, Iowa on the \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

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Jody Eddleman, City Clerk

PREPARED BY: Luke Parris, City Planner



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.15

For Meeting of 09.15.16

**ITEM TITLE:** Consideration of a Resolution Approving 2014 NCIS Projects Wokonda/Holly Drive Seeding.

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:**

At the September 1, 2016 City Council Meeting, discussion regarding the restoration that has taken place on Holly Drive and Wakonda Drive NCIS projects. In both cases there are areas of concern with the quality of final product with seed and fill. The council considered options provided by staff and directed that detailed costs be provided as there were concerns with costs vs withheld funds.

Holly Drive: Amount of withheld funds available is \$7,500.00. Estimate to re-do the seeding on the project are:

Option 1	Cultivate surface & reseed with hydro-spray:	\$5,227.20
Option 2	Cultivate surface & apply layer of manufactured soil embedded with seed:	\$6,534.00

Wakonda Drive: Amount of withheld funds available is \$114,400.00. Estimate to re-do the seeding on the project are:

Option 1	Cultivate surface & reseed with hydro-spray:	\$39,726.72
Option 2	Cultivate surface & apply layer of manufactured soil embedded with seed:	\$49,658.40

The prices in both cases are based on unit prices as there are some residents wishing to leave their yards as they are due to the amount of work and costs incurred on their own.

**Recommendation:**

<input checked="" type="checkbox"/> Resolution _____ <input type="checkbox"/> Ordinance _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Other (Specify) _____
Funding Source: <u>Bonding &amp; Assessments</u>
APPROVED FOR SUBMITTAL _____ <p align="center">Luke Nelson, City Manager</p>

**STAFF RECOMMENDATION:** Approval of the resolution.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ESTABLISHING METHOD FOR FINAL RESTORATION OF SURFACE ON  
NCIS PROJECTS HOLLY DRIVE & WAKONDA**

WHEREAS, on each of the 2014 NCIS projects of Holly Drive and Wakonda Drive the quality of the final restoration to yards and right-of-way did not meet the project specifications; and,

WHEREAS, money has been withheld from each project relating to the final seeding; and,

WHEREAS, as each project has experienced their individual challenges, the approach in the final remedy will be different.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That the City Council now directs the use of withheld funding from each individual project be used to correct deficiencies in the final restoration to meet/or exceed the contract documents.

PASSED and ADOPTED this 15<sup>TH</sup> day of September, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___