



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 15

For Meeting of 9.1.2016

**ITEM TITLE:** Nelson's Role as Central Iowa Workforce Development Board Member  
**CONTACT PERSON:** Luke Nelson

**SUMMARY EXPLANATION:**

The Central Iowa Workforce Development Board (CIWDB) is an organization that oversees various entities that perform workforce development duties (connecting people with jobs). This is an appointment by the Governor that was made previous to my Norwalk employment. Because Norwalk is in the same region I can continue to serve if the Norwalk City Council and Mayor concur.

**HISTORY:**

In my previous position I had been nominated to serve as a Board Member for the Central Iowa Workforce Development Board (CIWDB). The nominations go to the Governor and the Governor makes the appointments. I have served for almost 2 years. Since becoming a Board Member I have been nominated to be on the Executive Board and also serve as the Finance Committee Chairman. The Board serves as a conduit and oversight of funding that flows from the Federal Government to service providers for the purpose of workforce placement and training. An example is the work performed to reintroduce 300 John Deere employees back into the workforce that were previously laid off.

**ISSUE:**

I was appointed to the Board as part of previous employment. The Norwalk Mayor and Council needs to determine if this organization is worthy of time as there are several associated meetings that will consume my time. It generally requires two to three meetings per month (maximum) and the meetings generally last one to two hours.

**RESOLUTION:**

There are several alternatives for Council to consider.

1. Continue as CIWDB Member
2. Resign my role as a Board Member
3. Approve a temporary term and assess if it is worthy of continuation

**RECOMMENDATION:**

I will continue to serve on the CIWDB if Council believes there is value in having me in that role.



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**ITEM TITLE:** Request by South Suburban YMCA for Nelson to serve on Board

**CONTACT PERSON:** Luke Nelson

**SUMMARY EXPLANATION:**

Tyler Weig, Director at the South Suburban YMCA, has made a request that I serve on the YMCA Board.

**HISTORY:**

I have served on a YMCA Board in the past although I did that in an ex-officio capacity. Tyler explained that he is looking for leaders that will assume strong leadership roles. The South Suburban YMCA serves the Norwalk area. Tyler received word that I would be a good candidate for the Board.

**ISSUE:**

I will serve on as many Boards as the Council and Mayor desire. It should be noted that I have two concerns with serving on this YMCA Board; first, I believe there will be an expectation that I assist with fund raising. As a city official there can be conflicts with fund raising. Second, these duties will consume more of my time. With any commitment to a Board there is a balance between benefits to the city of Norwalk and consumption of your City Manager's time.

**RESOLUTION:**

There are several alternatives for Council to consider.

1. Direct Luke Nelson to submit a Board Member Application for the South Suburban YMCA.
2. Direct Nelson to not be a YMCA Board Member.
3. Revisit the issue at a later date after Nelson has had more opportunity to settle into the City Manager role.

**RECOMMENDATION:**

I believe it may be too early to start a new board that will take time from my primary duties. As I become more organized with my City Manager duties then perhaps we can reconsider the request. **I recommend alternative three.**