



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 6c  
For Meeting of 09.01.2016

**ITEM TITLE:** Consideration of a Proposed Resolution Ordering Construction of Public Improvements, Approving Plans and Specifications and Fixing a Date for Public Hearing and taking of bids for the Norwalk Aquatic Center Improvements

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:** Preliminary work took place at the aquatic center this spring to insure a safe environment for operations this season. This next step is a more comprehensive process that will address deficiencies and make improvements to enable operation of the facility for the next 10 years.

This resolution identifies the project and sets critical dates.

The schedule for this project is as follows:

- 10-18-16 Bid letting
- 10-17-16 Award of Contract, Approval of Contract and Bond
- 3-20-17 Notice to Proceed
- 5-15-17 Complete Construction

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| <p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____<br/> <div style="text-align: center;">Luke Nelson, City Manager</div></p> |
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**STAFF RECOMMENDATION:** Approval of the proposed resolution

## RESOLUTION NO.

### RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as NORWALK AQUATIC CENTER IMPROVEMENTS, and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as NORWALK AQUATIC CENTER IMPROVEMENTS, in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders, said public improvements being more generally described as follows:

#### NORWALK AQUATIC CENTER IMPROVEMENTS

Remodel, construct and reconstruct facilities and equipment within the bathhouse, mechanical building, pool basin structure, slide structure, deck areas as identified in the plan documents. Work shall include all labor, materials and equipment necessary to complete all aspects of the construction plans and specifications, testing, mobilization, and miscellaneous work, including cleanup.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to post notice to bidders at least once in a relevant contractor plan room service with statewide circulation, and in a relevant construction lead generating service with statewide circulation, and on an internet site sponsored by either the City or statewide association that represents the City. Posting shall not be less than thirteen clear days nor more than forty-five days prior to October 18, 2016, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 10:00 A.M. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and opened at a public meeting as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on November 17, 2016, at 6:00 o'clock P.M.; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Norwalk, Iowa; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall not be less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be at 6:00 o'clock P.M. on November 17, 2016.

PASSED and ADOPTED this 1<sup>st</sup> day of September, 2016.

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Tom Phillips, Mayor

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ATTEST: Jodi Eddleman, City Clerk

| <b>ROLL CALL VOTE:</b> | Aye                      | Nay                      | Abstain                  | Absent                   |
|------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Isley                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Kuhl                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Lester                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Livingston             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Riva                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |