



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6d
For Meeting of 08.18.2016

ITEM TITLE: Consideration of a Proposed Resolution Ordering Construction of Public Improvements, Approving Plans and Specifications and Fixing a Date for Public Hearing and taking of bids for the W. North Avenue Trail Project

CONTACT PERSON: Tim Hoskins, Public Works Director

SUMMARY EXPLANATION: The existing trail system that is on the south side of West North Avenue currently terminates at Sycamore Dr. This project will continue that trail westerly to Orchard Hills Dr. then south to West Pine Avenue. With new development in the Orchard Hills area, the trail will eventually go to Wright Road.

This resolution identifies the project and sets critical dates.

The schedule for this project is as follows:

- 9-8-16 Bid letting
- 9-15-16 Award of Contract, Approval of Contract and Bond
- 9-26-16 Notice to Proceed
- 10-18-16 Complete Construction

<p>___X___ Resolution ___ Ordinance ___ Contract ___ Other (Specify) _____</p> <p>Funding Source: _____ TIF _____</p> <p>APPROVED FOR SUBMITTAL _____ <div style="text-align: center;">Luke Nelson, City Manager</div></p>

STAFF RECOMMENDATION: Approval of the proposed resolution

RESOLUTION NO

RESOLUTION ORDERING CONSTRUCTION
OF CERTAIN PUBLIC IMPROVEMENTS,
APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR
HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as WEST NORTH AVENUE TRAIL PROJECT, and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as W. NORTH AVENUE TRAIL PROJECT, in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders, said public improvements being more generally described as follows:

West NORTH AVENUE TRAIL PROJECT

Construct West North Avenue Trail Project including all labor, materials and equipment necessary to construct approximately 1,700 square yards of 6-inch PCC shared use paths, 200 square yards of 6-inch PCC driveway, excavation, backfill, surface restoration, sodding, erosion control, testing, mobilization, traffic control and miscellaneous work, including cleanup.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to post notice to bidders at least once in a relevant contractor plan room service with statewide circulation, and in a relevant construction lead generating service with statewide circulation, and on an internet site sponsored by either the City or statewide association that represents the City. Posting shall not be less than thirteen clear days nor more than forty-five days prior to September 8, 2016, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 2:00 P.M. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and opened at a public meeting as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on September 15, 2016, at 6:00 o'clock P.M.; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Norwalk, Iowa; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice of

hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall not be less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be at 6:00 o'clock P.M. on September 15, 2016.

PASSED and ADOPTED this 18th day of August, 2016.

Tom Phillips,
Mayor

ATTEST:

Jodi Eddleman,
City Clerk

ROLL CALL VOTE:	Aye	Nay	Absent
Isley	---	---	---
Kuhl	---	---	---
Lester	---	---	---
Livingston	---	---	---
Riva	---	---	---