



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 06
For Meeting of 07/07/2016

Item Title: Consent Agenda
Contact Person: Jodi Eddleman, City Clerk

Expenditures

This item is on the agenda for the approval of payment per the attached claims list.

Tax abatements

The following tax abatement applications were submitted for approval:

Hubbell Homes	208 West High Rd	SFR	\$300,000.
Jerrys Homes Inc	301 Sycamore Dr	SFR	\$206,356.
Orton Homes	303 Marie Ave	SFR	\$180,000.
Orton Homes	307 Marie Ave	SFR	\$180,000.
Orton Homes	311 Marie Ave	SFR	\$180,000.
Orton Homes	365 Aspen Dr	SFR	\$210,000.
Orton Homes	371 Aspen Dr	SFR	\$210,000.
Greenland Homes	506 Orchard Hills Dr	SFR	\$236,000.
Savannah Homes	516 Main Street	SFR	\$212,000.
Patrick Martin	593 Beardsley St	Add	\$40,000.
Hubbell Homes	601 Canterbury Pl	SFR	\$144,600.
Hubbell Homes	605 Canterbury Pl	SFR	\$144,600.
Hubbell Homes	609 Canterbury Pl	SFR	\$144,600.
Happe Homes	619 Orchard View Dr	SFR	\$217,932.
Alexandra Brown	645 Newport Pl	Add	\$29,610.
Happe Homes	707 Hickory	SFR	\$265,500.
Jerrys Homes	1122 Warrior Run Dr	SFR	\$200,000.
Happe Homes	1336 Green Hills Dr	SFR	\$279,250.
Happe Homes	1401 Green Hills Dr	SFR	\$275,900.
Happe Homes	1407 Green Hills Dr	SFR	\$302,790.
Neighborhood Builders	3129 Prairie Ridge Dr	SFR	\$390,000.
Tom Signor	9020 Prairie Clover Ct	SFR	\$1,100,000.

Liquor License Application

Variety Childrens Charity, Polo on the Green
Stagg at Britts

Block party application

The following block party application was submitted for approval; the paperwork has been distributed and is in order.

9350 Lakewood Circle August 20
2660 Vista Court July 15

Staff Recommendation: Approve consent agenda on a roll call vote.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_	
POLICE OPERATIONS	GENERAL FUND	FREEDOM TIRE & AUTO CENTER	P-132	326.82	
			INDOFF INC	COLOR COPY PAPER	31.92
				COPY PAPER	87.32
		SPRINGER PEST SOLUTIONS	PEST CONTROL	68.00	
		EXCEL MECHANICAL CO	BOILER ROOM REPAIR	1,508.00	
		GREGG YOUNG	P-132	463.91	
			P-131	106.27	
		SMITH PROMOTIONAL ADV	TRAFFIC SAFETY PROMO	398.88_	
			TOTAL:	2,991.12	
		FIRE PROTECTION	GENERAL FUND	INDOFF INC	OFFICE SUPPLIES
TOTAL:	43.20				
BUILDING INSPRCTOR	GENERAL FUND	INDOFF INC	OFFICE SUPPLIES	48.54_	
			TOTAL:	48.54	
ANIMAL CONTROL	GENERAL FUND	JP COOKE CO	2017 DOG TAGS AND HOOKS	23.15_	
			TOTAL:	23.15	
OTHER PUBLIC WORKS	GENERAL FUND	INDOFF INC	OFFICE SUPPLIES	44.62_	
			TOTAL:	44.62	
RECREATION	GENERAL FUND	INDOFF INC	PAPER AND SUPPLIES	72.80	
			IPRA	TICKET SALES	320.00
		THE GRAPHIC EDGE	BASEBALL TEES	14.78	
		BRENT WALKER	CHESS CAMP	97.16	
		ROBERT WADE	3-5 BBALL	225.00	
		TALIA ZOOK	2016 3-5 SBALL	75.00_	
			TOTAL:	804.74	
SPORTS COMPLEX	GENERAL FUND	CNM OUTDOOR EQUIPMENT	X MARK MOWER	69.33	
			BEACON ATHLETICS	SUPPLIES	352.00
		BROWN EQUIPMENT	PARTS	186.40_	
			TOTAL:	607.73	
SWIMMING POOL	GENERAL FUND	FARNER-BOCKEN COMPANY	CONCESSION SUPPLIES	572.10_	
			TOTAL:	572.10	
COMMUNITY DEVELOPMENT	GENERAL FUND	INDOFF INC	OFFICE SUPPLIES	31.18_	
			TOTAL:	31.18	
FINANCIAL ADMINSTRATIO	GENERAL FUND	JESTER INSURANCE SERVICES INC	COVERAGE CHANGES	304.00_	
			TOTAL:	304.00	
CITY HALL & GENERAL BU	GENERAL FUND	INDOFF INC	OFFICE SUPPLIES	86.68	
			NORTH WARREN TOWN & COUNTY NEWS	PUBLIC HEARING	54.25
			JOB POSTING	10.00_	
			TOTAL:	150.93	
POOL REPAIRS	CIP - POOL	SANDE CONSTRUCTION AND SUPPLY	POOL REPAIRS	40,000.00_	
			TOTAL:	40,000.00	
STORM SEWERS (DRAINAGE	STORM WATER UTILIT	STANDRIDGE GROUP	WAUGH BUSINESS CARDS	37.50_	
			TOTAL:	37.50	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
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===== FUND TOTALS =====

001	GENERAL FUND	5,621.31
340	CIP - POOL	40,000.00
740	STORM WATER UTILITY	37.50

 GRAND TOTAL: 45,658.81

TOTAL PAGES: 2

APPROVED BY: _____

APPROVED BY: _____

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF NORWALK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 7/07/2016 THRU 7/07/2016
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL CLAIMS LIST 7/07/16
SIGNATURE LINES: 2

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM: YES

RESOLUTION NO.

RESOLUTION APPROVING THE DISPOSAL OF MUNICIPAL PROPERTY

WHEREAS; over time the City of Norwalk has accumulated property by various methods and of wide ranging descriptions; and

WHEREAS; the City now has the need to dispose of this property as it is of no use and of no value to maintain; and

WHEREAS; GovDeals is an on line auction outlet for various government agencies throughout Iowa and the rest of the United States that will be utilized for the disposal of said property; and

WHEREAS; the said property has been inventoried and consists of items listed in Attachment A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA: To dispose of identified municipal property through the use of GovDeals.

PASSED and ADOPTED this 7th day of July, 2016

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___

ATTACHMENT "A"

- 1 push bumper
- 2 used police sirens
- 1 used auto spot light
- 1 used treadmill
- 17 exterior building lights in 8 boxes and 1 lose
- 21 loose used light bulbs in 1 box
- Add 3 more green chairs to list below
- 1 welding cart
- 1 tub of alum letters from library "not all letters are there"
- 4 floor rugs
- 1 rotary laser level "never used and close to 15 years old"
- 1 elec power strip
- 1 paper tray
- 1 small hyd jack
- 1 jumper cables "extra cheap type"
- 1 small tub hinges
- 1 Megaloc- nonslip rug cushion
- 1 water fountain "non-working"
- 2 old torch sets
- 1 mirror from old endloader
- 1 single strap safety belt
- 1 VFH antenna
- 1 air hose reel
- 1 cloth tool bag
- 3 old hand saws "rusted"
- 1 steel tool box "small, for 3/4' socket set" (empty)
- 1 dewalt elec 3/8" drill
- 1 1/2' old 90* drill "parts missing"
- 1 water work vest life jacket
- 1 box of old elec : plates / covers / boxes / misc.
- 1 large crate of tire chains and parts
- 1 tool box off small pick-up "rusted"
- 1 large floor safe (pictures available)
- 24 green plastic/steel chairs
- 1 green box with the following
 - 8 ft gas line
 - 1 reel of speaker wire
 - 1 small tote of finishing nails and staples
 - 2 small plano plastic boxes
 - 1 small box of Remington stud drivers "22 rifle blanks"
 - 1 hand mic
 - 1 tire patching roller
 - 1 dirt plug
 - 1 sewer measuring equipment "has not been used in over 17 years"
 - 1 gate bolt
 - 1 1/4" hyd hose, maybe 15 foot
 - 1 regulator and hose for oxygen
 - 1 box of used toilet paper holders

Bike description

Approximately 15 no tags or description

Red Next Wipeout bike
Blue Schwinn Flight bike
Red GT bicycle
Brown Schwinn Bike
Next pro mountain bike
Red/white schwinn
Razor purple/gray tricycle
Black/green storm upland bike
Blue/white bicycle
black/orange bike
blue mountain bike
Yellow NEXT freestyle kids bike
silver razor
blue 21 speed schwinn sidewinder
small red kids bike
blue Huffy Rockit
blue huffy rockslide
purple starburst
brown mountain tour
green/silver Next Turbo
Red Next Wipeout bike
21 speed schwinn bike
24" girls mountain bike
Purple/gray Trek bike
Stone mountain Huffy girls bike
purple/pink Rallye bike
black hyper bike co spinner pro
Red roadmaster
blue kent copilot
Pink Slumberparty Next Bike
Grey Huff
Silver Murry ultra terrain
Purple Magna great divide
Red Magna Double Divide bike
Silver Shimano Mnt Ridge
Purple Roadmaster Mnt Sport
Red Galaxy 10 spd
Black Hyper Aluminum Havoc
Green Huffy Storm
Yellow Uproar Huffy
2 seat red pull behind stroller
Razor 2 wheel scooter
Thruster 2.0
HR200FS Honda Racing/Red

ATTACHMENT "B"

GovDeals

Client Logo Here

Client Name
City, State

Online Sales - Terms and Conditions

All bidders and other participants of this service agree they have read and fully understand these terms and agree to be bound thereby.

Guaranty Waiver. All assets are offered for sale "AS IS, WHERE IS." **Client Name** makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect or consequential.

Description Warranty. **Seller** warrants to the Buyer the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If **Seller** confirms the property does not conform to the description, **Seller** will keep the property and refund any money paid. The liability of the **Seller** shall not exceed the actual purchase price of the property. Please note upon removal of the property, **all sales are final.**

Personal and property risk. Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the seller and GovDeals from liability therefore.

Inspection. Most assets offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the asset description. See instructions on each asset page for inspection details.

Consideration of Bid. **Seller** reserves the right to reject any and all bids and to withdraw from sale any of the assets listed.

Buyer's Certificate. Successful bidders will receive a Buyer's Certificate by email from GovDeals.

Buyers Premium. If a **Buyers Premium** is shown on the auction page bidder box, then that amount (expressed as a percentage of the final selling price) will be added to the final selling price of all items in addition to any taxes imposed.

Payment. Payment in full is due not later than **5 business days** from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Acceptable forms of payment are:

GovDeals, Inc. Revision May 2014

- PayPal
- Wire Transfer
- Visa
- MasterCard
- American Express
- Discover

PayPal and Credit Card purchases are limited to below \$5,000.00. If the winning bid plus applicable taxes, if any indicated, and the buyer's premium, equals more than \$4,999.99, PayPal and Credit Cards may not be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

Removal. All assets must be removed within **ten (10) business days** from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will **Seller** assume responsibility for packing, loading or shipping. See instructions on each asset page for removal details. A daily storage fee of \$10.00 may be charged for any item not removed within the ten (10) business days allowed and stated on the Buyer's Certificate.

Vehicle Titles. **Seller** will issue a title or certificate upon receipt of payment. Titles may be subject to restrictions as indicated in the asset description on the website.

Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all assets within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, **Seller** may exercise such rights and may pursue such remedies as are provided by law. **Seller reserves the right to reclaim and resell all items not removed by the specified removal date.**

Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees they have read, fully understand and accept these Terms and Conditions, and agree to pay for and remove the property, by the dates and times specified. These Terms and Conditions are displayed at the top of each page of each asset listed on GovDeals. Special Instructions appearing on the asset page will override certain sections of the terms and conditions.

State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting seller or the appropriate tax office, completing any forms and paying any taxes that may be imposed.

Sales to Employees. Employees of the **Seller** may bid on the property listed for auction, so long as they do NOT bid while on duty.