

**MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 05-19-16**  
(Unabridged)

Mayor Tom Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Erika Isley, Ed Kuhl, David Lester, Jaki Livingston and Stephanie Riva. (RC = roll call vote)

Staff present included: Jamie Loffredo, Deputy City Clerk; Jean Furler, Finance Director; Nancy Kuehl, Parks and Recreation Director; Greg Staples, Police Chief; Tim Hoskins, Public Works Director; Wade Wagoner, Planning and Economic Development Director; Ryan Coburn, Fire Chief; Luke Parris, City Planner and Jim Dougherty, City Attorney.

Mayor Phillips noted that items h is removed from the consent and will be considered immediately following.

16-088 Isley approved the **agenda** as amended, Riva seconded. Voice vote carried unanimously.

**Presentation(s)**

Jonathan Martin with RDG gave a power point presentation on the current status of the Gateway Sign. The design includes a sign, approximately 9 feet by 25 feet with the letters being 3 feet tall, arches, landscape plants and a 10% contingency. The arches are \$25,000 with the total estimate being \$167,000. Council directed RDG to move forward soliciting bids for this plan with the arches being an alternate bid.

**Welcome of Guests and Public Comment**

Dennis Isley, 2986 S Orilla Rd, spoke regarding repairs needed to the shoulders along Hwy G14. He also made a request to drop the speed limit.

16-089 Motion by Livingston, seconded by Riva to approve the **minutes** of the May 5<sup>th</sup> regular council meeting and the May 9<sup>th</sup> special council meeting. Voice vote carried unanimously.

**Consent** included Tax abatements; Liquor license applications Gateway Market at Wright Place and Blue Jay Café & Bistro; Street closure application for Soap Box Derby – June 11; Block party applications 1400 – 1700 block of Parkhill Drive and Valencia Court; **Resolution 0519-16-51** approving revised pay structure for the Norwalk Fire Department; and monthly department reports for April and expenditures:

ANKENY SANITATION	TRASH SERVICES	53.5	IOWA WINDOW SERVICE INC	CITY HALL EXTERIOR	85
ASH CREEK SOLUTIONS	TOILETS	140	JAMES OIL COMPANY LLC	FUEL	5,647.5
BARCO MUNICIPAL PRODUCTS	ASPHALT	848.62	JEAN FURLER	REIMBURSEMENT	24.84
BEACON ATHLETICS	SUPPLIES	132.24	JULIE THATCHER	REFUND DOG LICENSE	10
BEN LEWISTON	REIMBURSE	104.98	KELLY CORTUM INC	BEARDSLEY REG DET FAC PH1	54,962.2
BLUE TARP FINANCIAL	EQUIPMENT	399.99	KELSEY CLARK	KELSEY CLARK	34.5
BOBS CUSTOM TROPHIES	NAME PLATE	14.95	LARUE DISTRIBUTING INC	MEETING/CONF	122.4
BOBS TOOLS	EQUIPMENT	499.99	MATHESON TRI-GAS, INC.	SUPPLIES	290.98
BOUND TREE MEDICAL, LLC	SUPPLIES	68.5	MEDICAP PHARMACY	SUPPLIES	36.95
BSN PASSONS GSC CONLIN SPO	EQUIPMENT	1,059.94	MENARDS	SUPPLIES	41
CAPITAL CITY EQUIPMENT CO	EQUIPMENT	104.4	MERCY COLLEGE TRAINING CEN	CARDS	51.5
CARPENTER UNIFORM	UNIFORM ALLOW	255.96	METRO WASTE AUTHORITY	COMPOSIT TOTES	318
CARRIE NIMROD	REFUND	40	MID IOWA ASSOC. OF LOCAL G	MIALG DUES	391.99
CITY OF DES MOINES	MO CIP / DEBT SVC / OPER	85,850.50	MUNICIPAL SUPPLY	COUPLING/SUPPLIES	62,505.99
CONFLUENCE	SUB AREA 3/21 - 4/20	4,648.39	NANCY KUEHL	REIMBURSEMENT	93.95
CONNER ELECTRIC	SERVICE CALL	125	NORTH WARREN TOWN & COUNTY	PUBLICATIONS	225.02
CONSTRUCTION & AGGREGATE	EQUIPMENT	143.37	NORWALK READY-MIXED CONCRE	LIMESTONE	1,012.5
CONTRACT SPECIALTY LC	CHEMICALS	1,703.60	OCCUPATIONAL HEALTH CENTER	TESTING	43
CONTROL INSTALLATIONS OF I	BLDG REPAIR	584.22	PAINT PUMP PROS	EQUIPMENT	274.99
DAVIS EQUIPMENT CORPORATIO	MOWER REPAIR	43.42	PEPSI-COLA	CONF/MTG	294.26
DCI GROUP	DETENTION POND PH1 AND PH2	2,191.00	PLUMB SUPPLY	BLDG MAINT	111.8
DOORS INC	BLDG MAINT	63	RUDOLF INVESTMENTS L.C.	814 E 17TH ST	120
ELECTRICAL ENGINEERING & E	SSUPPLIES	13.54	SAM'S CLUB / SYNCHRONY BAN	SUPPLIES	212.2
EXPENSE REDUCTION SERVICES	EXP REDUCT SERV	981.78	SHRED IT	MAINTENANCE	50.24
FAREWAY	SUPPLIES	12.06	SYMBOL ARTS	MINOR EQUIP	430
FARMERS COOPERATIVE CO	SUPPLIES	59.8	TERMINIX INTERNATIONAL	BLDG MAINT	67
FIREHOUSE SOFTWARE	SOFTWARE SUPPORT	1,256.25	THE GRAPHIC EDGE	EQUIPMENT	851.1
GRIMES ASPHALT AND PAVING	COLD MIX	397.12	THRASHER SERVICE	EQUIPMENT	1,337.0
INDIANOLA FIRE DEPARTMENT	SERVICES/BILLING	6,090.00	UNITYPOINT HEALTH	EXAMS	259.8
INDOFF INC	SUPPLIES	96.98	VEENSTRA & KIMM INC.	ORCHARDVIEW TOWNHOMES	456
INSIDE THE TAPE	TRAINING	295	WADE WAGONER	MILEAGE REIMBURSE	95.04
IOWA DEPARTMENT OF PUBLIC	PAYMENT FOR SERVICES	1,391.52	WOOD ROOFING COMPANY	REPAIR	339
IOWA LIVING MAGAZINE	CHAMBER DIRECTORY	3,856.00	GRAND TOTAL		113525.6

16-090 Motion by Lester, seconded by Livingston, to approve the **consent** agenda passed unanimously, RC.

### **Beardsley Regional Detention Facility Phase 2 Grading**

Tony Belizzi with V & K presented the proposed timeline for the project completion. Council had many questions about the delay of this project. Belizzi, Wagoner and Hoskins answered with explanation of the expanded scope of the project and the parties now involved and the pieces required. Belizzi stated the temporary construction easements are with United Properties for review and signatures. Council requested Belizzi move the public hearing, scheduled for July 7, up to June 30 since there will be a special council meeting on that date. Council directed Wagoner to get a timeline from DCI on road construction.

16-091 Motion by Livingston, seconded by Lester, to adopt **Resolution 0519-16-050** ordering construction, approving preliminary plans, setting public hearing and taking bids for the Beardsley Regional Detention Facility Phase 2 Grading passed unanimously, RC.

### **Public Hearing FY 15-16 Budget Amendment**

Mayor Phillips opened the public hearing at 6:48 p.m. Loffredo reported no comments were received. With no one present wishing to speak, Phillips closed the public hearing at 6:49 p.m.

16-092 Motion by Kuhl, seconded by Riva, to adopt **Resolution 0519-16-052** approving budget amendment #2 for fiscal year 2016 passed unanimously, RC.

### **General Obligation Loan Agreements**

Jean Furler introduced Suzanne Gerlach with Public Financial Management and Chip Schultz with UMB Bank. They reported to council the overall savings to the city for refinancing existing debt is estimated at \$826,000 as the rates are currently between 1.8% and 1.9%. It was indicated the rating call with S&P went very well as the city's general fund and enterprise fund reserves are exceptionally healthy. The council will approve the issuance and escrow agreement at the June 2<sup>nd</sup> council meeting.

### **Public Hearing GO refunding loan**

Phillips opened the public hearing at 6:53 p.m. Loffredo reported no comments were received. With no one present wishing to speak, Phillips closed the public hearing at 6:53 p.m.

### **Public Hearing GO swimming pool**

Phillips opened the public hearing at 6:54 p.m. Loffredo reported no comments were received. With no one present wishing to speak, Phillips closed the public hearing at 6:54 p.m.

16-093 Motion by Riva, seconded by Livingston, to adopt **Resolution 0519-16-053** taking additional action to enter into General Obligation Loan Agreements, combining loan agreements and authorizing the use of a preliminary official statement for the sale of bonds passed unanimously, RC.

### **Municipal Securities Disclosure**

Furler explained the IRS requires all cities to make this disclosure. Dorsey & Whitney will provide bond and disclosure counsel on the city's behalf.

16-094 Motion by Lester, seconded by Isley, to adopt **Resolution 0519-16-054** authorizing adoption of policies and procedures regarding Municipal Securities Disclosure passed unanimously, RC.

### **Twin Lakes Plat 4 Preliminary Plat review**

Jim Dougherty gave a history of plat reviews for rural developments surrounding the City of Norwalk. Council and staff discussed the problems that exist in the Twin Lakes previous plats and the improvements being proposed for this plat 4.

Council considered with staff the potential problems of a potential annexation in the future. Bob Veenstra with V&K spoke on behalf of the developer, and suggested the resolution be approved with language to include requirement of the developer to follow the plans that were conveyed in the letters presented to council. Council directed staff to also include language requiring the bridge over the creek be wide enough to accommodate a road 26 feet wide.

16-095 Motion by Livingston, seconded by Riva, to adopt **Resolution 0519-16-055** approving the preliminary plat of Twin Lakes Plat 4 passed unanimously, RC.

#### **Urban Chicken discussion**

Luke Parris presented council with 3 potential options for adopting a practice for requests. Council directed staff to bring back the previously proposed ordinance for discussion.

#### **Staff updates**

Phillips reported the partnership trip to DC went well and asked Wagoner to prepare a street design presentation for council.

Furler reported that City Manager interviews will be held at the June 30 special council meeting.

Kuehl stated the pool opening may be delayed pending outcome of state inspection and asked council to consider a grant match for batting cages if Twin Rivers receives a grant.

Staples said the radar will be placed on S Orilla road related to the speed reduction request and that the Westcom meeting with other communities is next Wednesday, May 25.

Hoskins said clean up week went well and reminded all that the drop off event is this Saturday at the Public Works facility 7 a.m. to noon.

Lester thanked staff for working with the football team and boy scouts on recent landscape projects.

#### **Adjournment**

16-096 Motion by Livingston, seconded by Riva, to **adjourn** at 7:48 p.m. passed unanimously on a voice vote.

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Tom Phillips, Mayor

Attest:

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Jamie Loffredo, Deputy City Clerk