



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 06
For Meeting of 05/05/2016

Item Title: Consent Agenda

Contact Person: Jodi Eddleman, City Clerk

Expenditures

This item is on the agenda for the approval of payment per the attached claims list.

Tax abatement

The following tax abatement applications were submitted for approval:

| | | | |
|-----------------------|-------------------------|-----|------------|
| Else Construction INC | 113 Braeburn Circle | SFR | \$310,000. |
| Happe Homes | 500 Orchard Hills Drive | SFR | \$280,210. |
| Happe Homes | 507 Orchard Hills Drive | SFR | \$254,800. |

Liquor license renewals

This item is on the agenda for approval per the attached request.

Tacos Andreas- LC 0038440 Class C Liquor license (LC) (Commercial), Sunday Sales – fire inspection is incomplete.

Proclamations

Proclamations for EMS week, Police week, Public Works week and NALC Food Drive

Receive and file

FY 14/15 audit for the City of Norwalk

Setting date of public hearing

FY 15/16 budget amendment

Approval of agreement and engagement letter

Approval of agreement for municipal services with Public Financial Management

Approval of engagement letter with Dorsey & Whitney for 2016 series GO swimming pool and refunding bonds.

Resolutions

Resolution setting date of public hearing for May 19th on refunding GO bonds

Resolution accepting public infrastructure known as the Beardsley Regional Detention Facility Phase 1 clearing

Resolution accepting public infrastructure known as the Founders District Water Main replacement phase 1

Resolution accepting public infrastructure known as the SE Trunk Sewer phase 2 project

Resolution appointing Jean Furler as interim city manager

Staff Recommendation: Approve consent agenda on a roll call vote.

PACKET: 03600 0505 COUNCIL AP
 VENDOR SET: 01 CITY OF NORWALK
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|--------------|-----------|--------------------------------|----------|------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-003120 | 4 | IMPRINT | | | | |
| I-12022947 | | BADGE STICKERS | 312.01 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BADGE STICKERS | | 001 5-110-2-6506 | OFFICE SUPPLIES | 312.01 |
| | | === VENDOR TOTALS === | 312.01 | | | |
| ===== | | | | | | |
| 01-002136 | | ACME TOOLS | | | | |
| I-4121765 | | SUPPLIES | 106.16 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUPPLIES | | 610 5-815-2-6507 | OPERATING SUPPLIES | 68.97 |
| | | SUPPLIES | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 37.19 |
| | | === VENDOR TOTALS === | 106.16 | | | |
| ===== | | | | | | |
| 01-003260 | | ADVENTURE LIGHTING | | | | |
| I-057227A | | LED | 84.88 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | LED | | 110 5-230-2-6350 | OPERATIONAL EQUIPMENT RE | 84.88 |
| I-057487 | | ENTRY WAY BALLAST | 15.75 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ENTRY WAY BALLAST | | 001 5-650-3-6721 | FURNITURE & FIXTURES | 15.75 |
| | | === VENDOR TOTALS === | 100.63 | | | |
| ===== | | | | | | |
| 01-003715 | | AFFINITYCARE, INC. | | | | |
| I-9251 | | EAP ANNUAL FEE | 1,400.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | EAP ANNUAL FEE | | 112 5-650-1-6150 | GROUP INSURANCE | 1,400.00 |
| | | === VENDOR TOTALS === | 1,400.00 | | | |
| ===== | | | | | | |
| 01-002090 | | AIA CORPORATION | | | | |
| I-MBA1853575 | | FD SHIRTS | 71.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | FD SHIRTS | | 001 5-150-1-6181 | ALLOWANCES - UNIFORMS | 71.00 |
| I-MBA1873101 | | FD SHIRTS | 77.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | FD SHIRTS | | 001 5-150-1-6181 | ALLOWANCES - UNIFORMS | 77.00 |
| | | === VENDOR TOTALS === | 148.00 | | | |

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| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-002498 | | AIRPORT SIGNS AND GRAPHICS | | | | |
| I-18016 | | BANNER AT COMPLEX | 85.74 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BANNER AT COMPLEX | | 001 5-460-2-6507 | OPERATING SUPPLIES | 85.74 |
| ===== | | | | | | |
| I-18143 | | P133 GRAPHICS | 876.22 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | P133 GRAPHICS | | 001 5-110-2-6332 | VEHICLE REPAIR | 876.22 |
| | | === VENDOR TOTALS === | 961.96 | | | |
| ===== | | | | | | |
| 01-002994 | | ALLEGRA | | | | |
| I-185997 | | MAILBOX STICKERS | 461.30 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | MAILBOX STICKERS | | 405 5-751-3-6729 | CAPITAL IMPROVEMENT WAKO | 461.30 |
| | | === VENDOR TOTALS === | 461.30 | | | |
| ===== | | | | | | |
| 01-000045 | | AMERICAN PLANNING ASSOC. | | | | |
| I-122625-1643 | | ANNUAL APA IA CHAPTER AICP | 379.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ANNUAL APA IA CHAPTER AICP | | 001 5-599-1-6210 | ASSOCIATION DUES | 379.00 |
| | | === VENDOR TOTALS === | 379.00 | | | |
| ===== | | | | | | |
| 01-001294 | | ANIMAL RESCUE LEAGUE OF IOWA | | | | |
| I-59 | | LIVE ANIMAL INTAKE | 125.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | LIVE ANIMAL INTAKE | | 001 5-190-2-6490 | CONSULTANT & PROFESSIONA | 125.00 |
| | | === VENDOR TOTALS === | 125.00 | | | |
| ===== | | | | | | |
| 01-003275 | | ANKENY SANITATION | | | | |
| I-262021 | | TRASH SERVICE | 52.50 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | TRASH SERVICE | | 001 5-430-2-6507 | OPERATING SUPPLIES | 52.50 |
| | | === VENDOR TOTALS === | 52.50 | | | |

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| ===== | | | | | | |
| 01-001923 | | BEACON ATHLETICS | | | | |
| I-0455415-IN | | BASES | 801.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BASES | | 001 5-460-2-6504 | MINOR EQUIPMENT | 801.00 |
| ===== | | | | | | |
| I-0456309-IN | | COMPLEX EQUIPMENT | 438.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | COMPLEX EQUIPMENT | | 001 5-460-2-6504 | MINOR EQUIPMENT | 438.00 |
| | | === VENDOR TOTALS === | 1,239.00 | | | |
| ===== | | | | | | |
| 01-001904 | | BOBS CUSTOM TROPHIES | | | | |
| I-15783 | | NAME PLATES | 87.35 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | NAME PLATES | | 001 5-170-2-6506 | OFFICE SUPPLIES | 87.35 |
| | | === VENDOR TOTALS === | 87.35 | | | |
| ===== | | | | | | |
| 01-002800 | | BOUND TREE MEDICAL, LLC | | | | |
| I-04122016 STMT | | MEDICAL SUPPLIES | 406.75 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | MEDICAL SUPPLIES | | 001 5-160-2-6530 | MEDICAL SUPPLIES | 406.75 |
| | | === VENDOR TOTALS === | 406.75 | | | |
| ===== | | | | | | |
| 01-003131 | | BROWN EQUIPMENT | | | | |
| I-9111 | | XMARK MOWER | 83.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | XMARK MOWER | | 001 5-460-2-6332 | VEHICLE REPAIR | 83.00 |
| | | === VENDOR TOTALS === | 83.00 | | | |
| ===== | | | | | | |
| 01-001436 | | BSN PASSONS GSC CONLIN SPORTS | | | | |
| I-7122225 | | BALL CAPS | 1,059.94 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BALL CAPS | | 001 5-440-2-6507 | OPERATING SUPPLIES | 1,059.94 |
| ===== | | | | | | |
| I-97812658 | | BASE/SOFT BALLS | 287.55 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BASE/SOFT BALLS | | 001 5-460-2-6504 | MINOR EQUIPMENT | 287.55 |
| | | === VENDOR TOTALS === | 1,347.49 | | | |

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| ===== | | | | | | |
| 01-005922 | | BUSINESS PUBLICATIONS CORPORAT | | | | |
| I-626806-R3 | | BUSINESS RECORD | 69.95 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BUSINESS RECORD | | 160 5-520-2-6490 | CONSULTANT & PROFESSIONA | 69.95 |
| | | === VENDOR TOTALS === | 69.95 | | | |
| ===== | | | | | | |
| 01-002281 | | CALHOUN BURNS AND ASSOC | | | | |
| I-2015226.00-2 | | 50TH AV BRIDGE DESIGN PLANS | 2,962.40 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | 50TH AV BRIDGE DESIGN PLANS | | 435 5-210-2-6407 | ARCHITECTURE & ENGINEERI | 2,962.40 |
| | | === VENDOR TOTALS === | 2,962.40 | | | |
| ===== | | | | | | |
| 01-000140 | | CAPITAL CITY EQUIPMENT CO | | | | |
| I-63283D | | BOBCAT PARTS | 205.58 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BOBCAT PARTS | | 110 5-210-2-6350 | OPERATIONAL EQUIPMENT RE | 205.58 |
| | | === VENDOR TOTALS === | 205.58 | | | |
| ===== | | | | | | |
| 01-000147 | | CAPITAL SANITARY SUPPLIES | | | | |
| I-C206287 | | SUPPLIES | 236.30 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUPPLIES | | 001 5-460-2-6507 | OPERATING SUPPLIES | 236.30 |
| I-C206902 | | FD WOMENS LOCKER REPAIR | 159.04 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | FD WOMENS LOCKER REPAIR | | 001 5-110-2-6310 | BUILDING MAINTENANCE/REP | 159.04 |
| | | === VENDOR TOTALS === | 395.34 | | | |
| ===== | | | | | | |
| 01-000113 | | CARPENTER UNIFORM | | | | |
| I-409516 | | DELKER UNIFORM | 128.98 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | DELKER UNIFORM | | 001 5-150-1-6181 | ALLOWANCES - UNIFORMS | 128.98 |
| I-409517 | | DARST UNIFORM | 126.98 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | DARST UNIFORM | | 001 5-150-1-6181 | ALLOWANCES - UNIFORMS | 126.98 |
| I-412162 | | UNIFORM HUTCHINSON | 89.99 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | UNIFORM HUTCHINSON | | 001 5-110-1-6181 | ALLOWANCES - UNIFORMS | 89.99 |

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| ===== | | | | | | |
| 01-000113 | | CARPENTER UNIFORM | | | | (** CONTINUED **) |
| ----- | | | | | | |
| I-412683 | | UNIFORM PALMER | 159.99 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | UNIFORM PALMER | | 001 5-110-1-6181 | ALLOWANCES - UNIFORMS | 159.99 |
| | | === VENDOR TOTALS === | 505.94 | | | |
| ===== | | | | | | |
| 01-001275 | | CHANNING BETE | | | | |
| ----- | | | | | | |
| I-53137971 | | BLS INSTRUCTOR PKGS | 119.95 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BLS INSTRUCTOR PKGS | | 001 5-160-1-6220 | SUBSCRIPTIONS & EDUCATIO | 119.95 |
| | | === VENDOR TOTALS === | 119.95 | | | |
| ===== | | | | | | |
| 01-001162 | | CNM OUTDOOR EQUIPMENT | | | | |
| ----- | | | | | | |
| I-120072 | | XMARK MOWER | 206.18 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | XMARK MOWER | | 001 5-460-2-6332 | VEHICLE REPAIR | 206.18 |
| ----- | | | | | | |
| I-120718 | | EQUIPMENT SUPPLIES | 122.40 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | EQUIPMENT SUPPLIES | | 001 5-150-2-6504 | MINOR EQUIPMENT | 122.40 |
| | | === VENDOR TOTALS === | 328.58 | | | |
| ===== | | | | | | |
| 01-000957 | | CONFLUENCE | | | | |
| ----- | | | | | | |
| I-12662 | | SUB AREA 1 2/21 - 3/20 | 7,339.74 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUB AREA 1 2/21 - 3/20 | | 001 5-599-2-6490 | CONSULTANT & PROFESSIONA | 7,339.74 |
| ----- | | | | | | |
| I-12678 | | LAND USE 3/1 - 3/31 | 3,501.50 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | LAND USE 3/1 - 3/31 | | 001 5-599-2-6490 | CONSULTANT & PROFESSIONA | 3,501.50 |
| | | === VENDOR TOTALS === | 10,841.24 | | | |
| ===== | | | | | | |
| 01-000500 | | CONTRACT SPECIALTY LC | | | | |
| ----- | | | | | | |
| I-038423 | | CHALK | 482.50 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | CHALK | | 001 5-440-2-6507 | OPERATING SUPPLIES | 482.50 |
| | | === VENDOR TOTALS === | 482.50 | | | |

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| ===== | | | | | | |
| 01-003558 | | DAVIS EQUIPMENT CORPORATION | | | | |
| I-JI08578 | | PARTS | 333.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARTS | | 001 5-299-2-6350 | OPERATIONAL EQUIPMENT RE | 333.00 |
| | | === VENDOR TOTALS === | 333.00 | | | |
| ===== | | | | | | |
| 01-000158 | | DES MOINES WATER WORKS | | | | |
| I-201604272279 | | LAB ANALYSIS | 305.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | LAB ANALYSIS | | 600 5-811-2-6413 | PAYMENT FOR SERVICES | 305.00 |
| | | === VENDOR TOTALS === | 305.00 | | | |
| ===== | | | | | | |
| 01-005943 | | CARDMEMBER SERVICES | | | | |
| I-201604292288 | | CARDMEMBER SERVICES | 4,114.55 | | | |
| 4/29/2016 | AP | DUE: 4/29/2016 DISC: 4/29/2016 | | 1099: N | | |
| | | JD MOWER TIRES | | 001 5-430-2-6332 | VEHICLE REPAIR | 89.98 |
| | | WSI CLASS - GEORGE | | 001 5-499-1-6230 | EDUCATION AND TRAINING | 175.00 |
| | | 2016 APWA - BALLARD | | 110 5-210-1-6230 | EDUCATION AND TRAINING | 235.00 |
| | | CONCRETE SAW FILTER | | 110 5-210-2-6350 | OPERATIONAL EQUIPMENT RE | 247.30 |
| | | WASTEWATER CONFERENCE - HOSKIN | | 610 5-815-1-6230 | EDUCATION AND TRAINING | 190.00 |
| | | BARNES & NOBLE | | 001 5-410-2-6502 | BOOKS/FILMS | 55.33 |
| | | BARNES & NOBLE | | 001 5-410-2-6502 | BOOKS/FILMS | 52.09 |
| | | IOWA CITY CONFERENCE - FURLER | | 001 5-620-1-6230 | EDUCATION AND TRAINING | 222.72 |
| | | BARNES & NOBLE GIFT CARD | | 001 5-410-2-6417 | PROGRAMMING | 75.00 |
| | | GAMESTOP GIFT CARD | | 001 5-410-2-6417 | PROGRAMMING | 25.00 |
| | | ILA WORKSHOP | | 001 5-410-1-6240 | MEETING & CONFERENCES | 15.00 |
| | | ITUNES | | 001 5-410-2-6417 | PROGRAMMING | 19.98 |
| | | DIVIDERS | | 001 5-410-2-6507 | OPERATING SUPPLIES | 25.31 |
| | | BINDERS & GIFT CARDS | | 001 5-410-2-6507 | OPERATING SUPPLIES | 97.58 |
| | | TRAINING LUNCH | | 001 5-150-2-6520 | TRAINING SUPPLIES | 45.58 |
| | | USPS SHIPPING | | 001 5-150-2-6413 | PAYMENT FOR SERVICES | 13.95 |
| | | AMES MEAL | | 001 5-599-1-6240 | MEETING & CONFERENCES | 10.74 |
| | | AMES HOTEL | | 001 5-599-1-6240 | MEETING & CONFERENCES | 271.92 |
| | | IMMI - FURLER | | 001 5-620-1-6230 | EDUCATION AND TRAINING | 450.00 |
| | | MONITORS | | 001 5-599-3-6725 | OFFICE EQUIPMENT | 357.90 |
| | | P & Z BOOK | | 001 5-599-1-6220 | SUBSCRIPTIONS & EDUCATIO | 4.00 |
| | | ANKENY MEAL | | 001 5-599-1-6240 | MEETING & CONFERENCES | 25.91 |
| | | UTENSILS | | 001 5-170-2-6506 | OFFICE SUPPLIES | 9.29 |
| | | CONFERENCE - SEIBERT & GEORGE | | 001 5-440-1-6230 | EDUCATION AND TRAINING | 94.08 |
| | | TESTING - CAMPBELL | | 001 5-170-1-6220 | SUBSCRIPTIONS & EDUCATIO | 30.00 |
| | | FINGER PRINT SUPPLIES | | 001 5-110-2-6507 | OPERATING SUPPLIES | 31.57 |
| | | EVIDENCE SCHOOL | | 001 5-110-1-6230 | EDUCATION AND TRAINING | 600.00 |
| | | CHIEFS MEETING | | 001 5-110-1-6240 | MEETING & CONFERENCES | 13.32 |
| | | IWPOA CONF - DUNLOP | | 001 5-110-1-6240 | MEETING & CONFERENCES | 123.20 |
| | | CHALLENGE COINS | | 001 5-110-2-6507 | OPERATING SUPPLIES | 430.00 |
| | | PUZZEL ROLL | | 001 5-410-2-6507 | OPERATING SUPPLIES | 28.98 |
| | | CRIMINAL HISTORY CHECKS | | 001 5-410-2-6507 | OPERATING SUPPLIES | 30.00 |

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| 01-005943 | CARDMEMBER | SERVICES (** CONTINUED **) | | | | |
| | | FD - WINNS | | 001 5-150-2-6520 | TRAINING SUPPLIES | 18.82 |
| | | === VENDOR TOTALS === | 4,114.55 | | | |
| ===== | | | | | | |
| 01-000803 | ELLIOTT EQUIPMENT CO | | | | | |
| I-134346 | | PARTS | 65.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARTS | | 610 5-815-2-6507 | OPERATING SUPPLIES | 65.00 |
| I-134468 | | PARTS | 100.92 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARTS | | 610 5-815-2-6507 | OPERATING SUPPLIES | 100.92 |
| | | === VENDOR TOTALS === | 165.92 | | | |
| ===== | | | | | | |
| 01-000436 | EMERGENCY APPARATUS MAINTENANC | | | | | |
| I-85189 | | ENGINE 611 REPAIR | 1,575.29 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ENGINE 611 REPAIR | | 001 5-150-2-6331 | VEHICLE OPERATIONS | 1,575.29 |
| I-85190 | | ENGINE 610 REPAIR | 2,008.45 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ENGINE 610 REPAIR | | 001 5-150-2-6331 | VEHICLE OPERATIONS | 2,008.45 |
| I-85194 | | LADDER 615 REPAIR | 454.55 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | LADDER 615 REPAIR | | 001 5-150-2-6331 | VEHICLE OPERATIONS | 454.55 |
| | | === VENDOR TOTALS === | 4,038.29 | | | |
| ===== | | | | | | |
| 01-007078 | EMSAR - DES MOINES | | | | | |
| I-SI-16953 | | REPAIR INSPECT FERNO EQUIPMEN | 163.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | REPAIR INSPECT FERNO EQUIPMENT | | 001 5-160-2-6331 | VEHICLE OPERATIONS | 163.00 |
| | | === VENDOR TOTALS === | 163.00 | | | |
| ===== | | | | | | |
| 01-001973 | FAREWAY | | | | | |
| I-MAR2016 | | SUPPLIES FD & LIBRARY | 148.11 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUPPLIES FD & LIBRARY | | 001 5-160-2-6507 | OPERATING SUPPLIES | 8.97 |
| | | SUPPLIES FD & LIBRARY | | 001 5-410-2-6417 | PROGRAMMING | 69.90 |
| | | SUPPLIES FD & LIBRARY | | 001 5-150-2-6507 | OPERATING SUPPLIES | 20.37 |
| | | SUPPLIES FD & LIBRARY | | 001 5-150-2-6507 | OPERATING SUPPLIES | 11.00 |
| | | SUPPLIES FD & LIBRARY | | 001 5-610-1-6240 | MEETING & CONFERENCES | 5.00 |
| | | SUPPLIES FD & LIBRARY | | 001 5-410-2-6417 | PROGRAMMING | 14.51 |
| | | SUPPLIES FD & LIBRARY | | 001 5-150-2-6507 | OPERATING SUPPLIES | 18.36 |

PACKET: 03600 0505 COUNCIL AP
 VENDOR SET: 01 CITY OF NORWALK
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|--------------|------------------------------|--------------------------------|----------|------------------|------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-001973 | FAREWAY | (** CONTINUED **) | | | | |
| | | === VENDOR TOTALS === | 148.11 | | | |
| ===== | | | | | | |
| 01-000988 | FIRE SERVICE TRAINING BUREAU | | | | | |
| I-001637 | | DARST INSTR | 50.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | DARST INSTR | | 001 5-150-1-6230 | EDUCATION AND TRAINING | 50.00 |
| ===== | | | | | | |
| I-001647 | | FF2 AND DOP FOR MULTIPLE POC | 450.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | FF2 AND DOP FOR MULTIPLE POC | | 001 5-150-1-6230 | EDUCATION AND TRAINING | 450.00 |
| ===== | | | | | | |
| I-001925 | | DARST INSPI | 50.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | DARST INSPI | | 001 5-150-1-6230 | EDUCATION AND TRAINING | 50.00 |
| | | === VENDOR TOTALS === | 550.00 | | | |
| ===== | | | | | | |
| 01-000030 | FREEDOM TIRE & AUTO CENTER | | | | | |
| I-49778 | | BLUE TRUCK TIRES | 366.76 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BLUE TRUCK TIRES | | 001 5-430-2-6332 | VEHICLE REPAIR | 366.76 |
| ===== | | | | | | |
| I-49802 | | P128 TIRES | 740.36 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | P128 TIRES | | 001 5-110-2-6332 | VEHICLE REPAIR | 740.36 |
| | | === VENDOR TOTALS === | 1,107.12 | | | |
| ===== | | | | | | |
| 01-003069 | FUELMASTER | | | | | |
| I-124179 | | SOFTWARE MAINTENANCE | 1,149.75 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SOFTWARE MAINTENANCE | | 110 5-210-2-6333 | FUEL | 1,149.75 |
| | | === VENDOR TOTALS === | 1,149.75 | | | |
| ===== | | | | | | |
| 01-003363 | GREGG YOUNG | | | | | |
| I-322332 | | MAINTENANCE AND REPAIR | 294.42 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | MAINTENANCE AND REPAIR | | 001 5-150-2-6331 | VEHICLE OPERATIONS | 294.42 |
| | | === VENDOR TOTALS === | 294.42 | | | |

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|-----------------|-----------|--------------------------------|----------|------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-001079 | | GRIMES ASPHALT AND PAVING CO | | | | |
| I-10300 | | COLD MIX | 256.96 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | COLD MIX | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 256.96 |
| | | === VENDOR TOTALS === | 256.96 | | | |
| ===== | | | | | | |
| 01-003700 | | HP INC | | | | |
| I-57087866 | | COMPUTER | 751.56 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | COMPUTER | | 001 5-599-3-6725 | OFFICE EQUIPMENT | 751.56 |
| | | === VENDOR TOTALS === | 751.56 | | | |
| ===== | | | | | | |
| 01-000143 | | INDOFF INC | | | | |
| I-2785506 | | PAPER | 59.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PAPER | | 001 5-440-2-6506 | OFFICE SUPPLIES | 59.00 |
| I-2785507 | | PAPER | 59.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PAPER | | 001 5-160-2-6506 | OFFICE SUPPLIES | 59.00 |
| I-2785508 | | COPY PAPER | 59.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | COPY PAPER | | 001 5-110-2-6506 | OFFICE SUPPLIES | 59.00 |
| I-2791438 | | OFFICE SUPPLIES | 276.26 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | OFFICE SUPPLIES | | 001 5-170-2-6506 | OFFICE SUPPLIES | 29.41 |
| | | OFFICE SUPPLIES | | 001 5-599-2-6506 | OFFICE SUPPLIES | 45.32 |
| | | OFFICE SUPPLIES | | 001 5-650-2-6506 | OFFICE SUPPLIES | 201.53 |
| | | === VENDOR TOTALS === | 453.26 | | | |
| ===== | | | | | | |
| 01-000193 | | INTERSTATE ALL BATTERY CENTER | | | | |
| I-1924602019516 | | PARTS | 31.49 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARTS | | 110 5-210-2-6350 | OPERATIONAL EQUIPMENT RE | 31.49 |
| | | === VENDOR TOTALS === | 31.49 | | | |

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
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| -----ID----- | | | GROSS | P.O. # | | |
|--------------|-----------|--------------------------------|----------|------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-000787 | | IOWA DEPT OF INSPECTIONS AND A | | | | |
| I-8852 | | 2016 LICENSE | 67.50 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | 2016 LICENSE | | 001 5-499-2-6490 | CONSULTANT & PROFESSIONA | 67.50 |
| | | === VENDOR TOTALS === | 67.50 | | | |

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| ===== | | | | | | |
| 01-003596 | | IOWA EMS ALLIANCE | | | | |
| I-16-1679 | | ALS TREAT / NO TRANSPORT SE | 200.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ALS TREAT / NO TRANSPORT SE | | 001 5-160-2-6413 | PAYMENT FOR SERVICES | 200.00 |
| | | === VENDOR TOTALS === | 200.00 | | | |

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|----------------|----|--------------------------------|-----------|------------------|----------------------|-----------|
| ===== | | | | | | |
| 01-003673 | | JACKSON CREEK ENTERPRISES | | | | |
| I-201604292284 | | FOUNDERS' DISTRICT | 83,464.29 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | FOUNDERS' DISTRICT | | 600 5-810-3-6728 | CAPITAL IMPROVEMENTS | 83,464.29 |
| | | === VENDOR TOTALS === | 83,464.29 | | | |

| | | | | | | |
|-----------|----|--------------------------------|----------|------------------|------|----------|
| ===== | | | | | | |
| 01-002671 | | JAMES OIL COMPANY LLC | | | | |
| I-54573 | | DYED DIESEL | 3,229.85 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | DYED DIESEL | | 110 5-210-2-6333 | FUEL | 3,229.85 |
| I-54574 | | GASAHOL | 3,783.19 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | GASAHOL | | 110 5-210-2-6333 | FUEL | 3,783.19 |
| | | === VENDOR TOTALS === | 7,013.04 | | | |

| | | | | | | |
|--------------|----|--------------------------------|----------|------------------|--------------------------|----------|
| ===== | | | | | | |
| 01-000329 | | KABEL BUSINESS SERVICES | | | | |
| I-HRA1604277 | | MAR 2016 HRA REIMBURSEMENTS | 8,307.79 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | MAR 2016 HRA REIMBURSEMENTS | | 113 5-660-1-6152 | SELF FUNDING REIMBURSEME | 8,307.79 |
| | | === VENDOR TOTALS === | 8,307.79 | | | |

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
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|----------------|-----------|--------------------------------|----------|------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-003718 | | KFD TRAINING & CONSULTATION LL | | | | |
| I-1745 | | DEFENSIVE TACTICS | 339.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | DEFENSIVE TACTICS | | 001 5-110-1-6230 | EDUCATION AND TRAINING | 339.00 |
| | | === VENDOR TOTALS === | 339.00 | | | |
| ===== | | | | | | |
| 01-000013 | | LANDS END BUSINESS OUTFITTERS | | | | |
| I-SIN3725043 | | NEW EMPLOYEE LOGO SHIRT | 215.70 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | NEW EMPLOYEE LOGO SHIRT | | 001 5-299-1-6181 | ALLOWANCES - UNIFORMS | 215.70 |
| | | === VENDOR TOTALS === | 215.70 | | | |
| ===== | | | | | | |
| 01-003719 | | LEESA O'NAUGHTON | | | | |
| I-201604272283 | | PROGRAM REFUND | 40.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PROGRAM REFUND | | 001 5-440-2-6420 | REFUNDS | 40.00 |
| | | === VENDOR TOTALS === | 40.00 | | | |
| ===== | | | | | | |
| 01-000399 | | MARY JANE SHARP | | | | |
| I-201604272280 | | FITNESS CLASSES | 943.25 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | FITNESS CLASSES | | 001 5-440-2-6413 | PAYMENT FOR SERVICES | 943.25 |
| | | === VENDOR TOTALS === | 943.25 | | | |
| ===== | | | | | | |
| 01-005608 | | MEDICAP PHARMACY | | | | |
| I-197887 | | PHARMACEUTICALS | 631.69 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PHARMACEUTICALS | | 001 5-160-2-6530 | MEDICAL SUPPLIES | 631.69 |
| | | === VENDOR TOTALS === | 631.69 | | | |
| ===== | | | | | | |
| 01-000644 | | MENARDS | | | | |
| I-25306 | | SUPPLIES | 296.15 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUPPLIES | | 110 5-270-3-6765 | STORM DRAINAGE | 296.15 |
| I-25827 | | CAULK ETC | 60.18 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | CAULK ETC | | 110 5-210-2-6332 | VEHICLE REPAIR | 7.92 |
| | | CAULK ETC | | 001 5-150-2-6507 | OPERATING SUPPLIES | 5.58 |
| | | CAULK ETC | | 001 5-410-2-6310 | BUILDING MAINTENANCE/REP | 46.68 |

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
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| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-000644 | MENARDS | (** CONTINUED **) | | | | |
| ===== | | | | | | |
| I-25830 | | SUPPLIES | 26.11 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUPPLIES | | 600 5-810-2-6507 | OPERATING SUPPLIES | 26.11 |
| | | === VENDOR TOTALS === | 382.44 | | | |
| ===== | | | | | | |
| 01-002554 | MERCY COLLEGE OF HEALTH SCIENC | | | | | |
| ===== | | | | | | |
| I-041916-EMT | | POWELL & BALK EMT B CLASS | 1,450.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | POWELL & BALK EMT B CLASS | | 001 5-160-1-6230 | EDUCATION AND TRAINING | 1,450.00 |
| | | === VENDOR TOTALS === | 1,450.00 | | | |
| ===== | | | | | | |
| 01-003342 | MERCY COLLEGE TRAINING CENTER | | | | | |
| ===== | | | | | | |
| I-22493 | | VETTERICK ECARDS | 229.50 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | VETTERICK ECARDS | | 001 5-160-2-6520 | TRAINING SUPPLIES | 229.50 |
| ===== | | | | | | |
| I-401167 | | 1/4/16 CLASS ECARDS | 68.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | 1/4/16 CLASS ECARDS | | 001 5-160-2-6520 | TRAINING SUPPLIES | 68.00 |
| | | === VENDOR TOTALS === | 297.50 | | | |
| ===== | | | | | | |
| 01-005343 | METRO WASTE AUTHORITY | | | | | |
| ===== | | | | | | |
| I-50046073 | | TURF GOLD | 154.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | TURF GOLD | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 154.00 |
| ===== | | | | | | |
| I-50046077 | | TURF GOLD | 154.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | TURF GOLD | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 154.00 |
| | | === VENDOR TOTALS === | 308.00 | | | |
| ===== | | | | | | |
| 01-002528 | MID IOWA FOUNTAIN SERVICES | | | | | |
| ===== | | | | | | |
| I-105394 | | LIBRARY POND REPAIR | 1,014.50 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | LIBRARY POND REPAIR | | 110 5-270-3-6765 | STORM DRAINAGE | 1,014.50 |
| | | === VENDOR TOTALS === | 1,014.50 | | | |

PACKET: 03600 0505 COUNCIL AP
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| -----ID----- | | | GROSS | P.O. # | | |
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| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-000618 | | MUNICIPAL SUPPLY | | | | |
| I-0619539-IN | | MXU AND PARTS | 4,180.30 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARTS | | 600 5-810-3-6728 | CAPITAL IMPROVEMENTS | 4,180.30 |
| | | === VENDOR TOTALS === | 4,180.30 | | | |
| ===== | | | | | | |
| 01-001502 | | NANCY KUEHL | | | | |
| I-201604272282 | | EMPLOYEE BREAKFAST REIMBURSE | 82.31 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | EMPLOYEE BREAKFAST REIMBURSE | | 112 5-430-2-7000 | WELLNESS | 82.31 |
| | | === VENDOR TOTALS === | 82.31 | | | |
| ===== | | | | | | |
| 01-000654 | | NOBLE FORD | | | | |
| I-129118 | | P133 KEYS | 55.30 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | P133 KEYS | | 001 5-110-2-6332 | VEHICLE REPAIR | 55.30 |
| | | === VENDOR TOTALS === | 55.30 | | | |
| ===== | | | | | | |
| 01-000656 | | NORTH WARREN TOWN & COUNTY NEW | | | | |
| I-201604252263 | | 3/31 MINUTES | 337.90 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | 3/31 MINUTES | | 001 5-650-2-6402 | ADVERTISING & LEGAL PUBL | 337.90 |
| I-201604272281 | | SUMMER JOBS AD | 32.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUMMER JOBS AD | | 001 5-440-2-6507 | OPERATING SUPPLIES | 32.00 |
| | | === VENDOR TOTALS === | 369.90 | | | |
| ===== | | | | | | |
| 01-000659 | | NORWALK HARDWARE & AUTO | | | | |
| I-201604292285 | | SUPPLIES | 252.90 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | SUPPLIES | | 001 5-299-2-6350 | OPERATIONAL EQUIPMENT RE | 155.38 |
| | | SUPPLIES | | 001 5-650-2-6507 | OPERATING SUPPLIES | 7.98 |
| | | SUPPLIES | | 001 5-430-2-6507 | OPERATING SUPPLIES | 51.95 |
| | | SUPPLIES | | 001 5-150-2-6507 | OPERATING SUPPLIES | 17.47 |
| | | SUPPLIES | | 110 5-210-2-6507 | OPERATING SUPPLIES | 20.12 |
| | | === VENDOR TOTALS === | 252.90 | | | |

PACKET: 03600 0505 COUNCIL AP

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|--------------|-----------|-----------------------|----------|-------------|------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |

01-000664 NORWALK READY-MIXED CONCRETE,

| | | | | | | |
|-----------|----|--------------------------------|--------|------------------|--------------------------|--------|
| I-171362 | | PARKHILL & CHERRY | 492.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARKHILL & CHERRY | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 492.00 |

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|-----------|----|--------------------------------|----------|------------------|--------------------------|----------|
| I-171433 | | ELM & CHERRY | 1,130.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ELM & CHERRY | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 1,130.00 |

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|-----------|----|--------------------------------|--------|------------------|--------------------------|--------|
| I-171482 | | NORWOOD & CHERRY | 506.25 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | NORWOOD & CHERRY | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 506.25 |

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|-----------|----|--------------------------------|----------|------------------|--------------------------|----------|
| I-171516 | | NORWOOD & CHERRY | 1,190.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | NORWOOD & CHERRY | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 1,190.00 |

| | | | | | | |
|-----------|----|--------------------------------|--------|------------------|--------------------------|--------|
| I-171702 | | RICHARD GEORGE & CHERRY | 516.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | RICHARD GEORGE & CHERRY | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 516.00 |

| | | | | | | |
|-----------|----|--------------------------------|--------|------------------|--------------------------|--------|
| I-171795 | | RICHARD GEORGE & CHERRY | 952.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | RICHARD GEORGE & CHERRY | | 110 5-210-2-6417 | STREET MAINTENANCE SUPPL | 952.00 |

=== VENDOR TOTALS === 4,786.25

01-003488 POHLMEIER CONSTRUCTION

| | | | | | | |
|----------------|----|--------------------------------|-----------|------------------|----------------------|-----------|
| I-201604292286 | | FINAL RETAINAGE | 15,367.97 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | FINAL RETAINAGE | | 613 5-815-3-6728 | CAPITAL IMPROVEMENTS | 15,367.97 |

=== VENDOR TOTALS === 15,367.97

01-003720 SANDSTONE MANAGEMENT LTD

| | | | | | | |
|----------------|----|--------------------------------|-----------|------------------|--------------------------|-----------|
| I-201604292287 | | PARTIAL PAYMENT | 92,283.12 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARTIAL PAYMENT | | 420 5-599-2-6407 | ARCHITECTURE & ENGINEERI | 92,283.12 |

=== VENDOR TOTALS === 92,283.12

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|-----------------|-----------|--------------------------------|----------|------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-002922 | | SHIVE HATTERY INC | | | | |
| I-4151210-8 | | CEDAR STREET PAVING | 5,832.46 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | CEDAR STREET PAVING | | 360 5-750-3-6728 | CAPITAL IMPROVEMENTS | 5,832.46 |
| | | === VENDOR TOTALS === | 5,832.46 | | | |
| ===== | | | | | | |
| 01-001658 | | SPRINGER PEST SOLUTIONS | | | | |
| I-477231 | | PEST CONTROL | 68.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PEST CONTROL | | 001 5-110-2-6413 | PAYMENT FOR SERVICES | 68.00 |
| | | === VENDOR TOTALS === | 68.00 | | | |
| ===== | | | | | | |
| 01-002101 | | TIM HILDRETH CO | | | | |
| I-18878 | | PUBLIC SAFETY BOILER REPAIR | 380.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PUBLIC SAFETY BOILER REPAIR | | 001 5-110-2-6310 | BUILDING MAINTENANCE/REP | 380.00 |
| | | === VENDOR TOTALS === | 380.00 | | | |
| ===== | | | | | | |
| 01-002435 | | TYLER TECHNOLOGIES | | | | |
| I-025-154346 | | MONTHLY MAINTENANCE | 115.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | TYLER TECHNOLOGIES | | 001 5-650-2-6413 | PAYMENT FOR SERVICES | 25.00 |
| | | TYLER TECHNOLOGIES | | 600 5-810-2-6413 | PAYMENT FOR SERVICES | 90.00 |
| | | === VENDOR TOTALS === | 115.00 | | | |
| ===== | | | | | | |
| 01-000726 | | UNITED RENTALS (NORTH AMERICA) | | | | |
| I-136556180-001 | | CONCRETE SAW | 306.37 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | TOOLS | | 110 5-210-2-6350 | OPERATIONAL EQUIPMENT RE | 306.37 |
| | | === VENDOR TOTALS === | 306.37 | | | |
| ===== | | | | | | |
| 01-001052 | | VEENSTRA & KIMM INC. | | | | |
| I-14275-2 | | ORCHARD VIEW REG DET & PARK | 2,104.16 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ORCHARD VIEW REG DET & PARK | | 420 5-599-2-6407 | ARCHITECTURE & ENGINEERI | 2,104.16 |
| I-14276-1 | | ORCHARD VIEW REG DET & PARK | 1,223.50 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | ORCHARD VIEW REG DET & PARK | | 420 5-599-2-6407 | ARCHITECTURE & ENGINEERI | 1,223.50 |

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|---------------|-----------------|--------------------------------|------------|---------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-001052 | VEENSTRA & KIMM | INC. | | (** CONTINUED **) | | |
| ----- | | | | | | |
| I-14287-5 | | BEARDSLEY REG DET PH 1 DESIGN | 4,640.36 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | BEARDSLEY REG DET PH 1 DESIGN | | 420 5-865-2-6407 | ARCHITECTURE & ENGINEER | 4,640.36 |
| ----- | | | | | | |
| I-14289-2 | | NORTH AV TRAIL DESIGN | 540.00 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | NORTH AV TRAIL DESIGN | | 325 5-430-2-6490 | CONSULTANT & PROFESSIONA | 540.00 |
| | | === VENDOR TOTALS === | 8,508.02 | | | |
| ===== | | | | | | |
| 01-001153 | ZIEGLER | INC. | | | | |
| ----- | | | | | | |
| I-PC501122314 | | PARTS | 4.96 | | | |
| 5/06/2016 | AP | DUE: 5/06/2016 DISC: 5/06/2016 | | 1099: N | | |
| | | PARTS | | 001 5-150-2-6331 | VEHICLE OPERATIONS | 4.96 |
| | | === VENDOR TOTALS === | 4.96 | | | |
| | | === PACKET TOTALS === | 274,251.62 | | | |

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 274,251.62
DEBIT MEMO TOTALS 0.00
CREDIT MEMO TOTALS 0.00

BATCH TOTALS 274,251.62

** G/L ACCOUNT TOTALS **

| | | | | | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|-----------|------|------------------|--------------------------|-------------|---------------------|----------------------------|------------------------|----------------------------|
| BANK | YEAR | ACCOUNT | NAME | AMOUNT | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| 2015-2016 | | 001-2020 | ACCOUNTS PAYABLE | 34,485.21-* | | | | |
| | | 001-5-110-1-6181 | ALLOWANCES - UNIFORMS | 249.98 | 14,950 | 859.46 | | |
| | | 001-5-110-1-6230 | EDUCATION AND TRAINING | 939.00 | 13,000 | 416.93- | Y | |
| | | 001-5-110-1-6240 | MEETING & CONFERENCES | 136.52 | 2,900 | 1,133.44- | Y | |
| | | 001-5-110-2-6310 | BUILDING MAINTENANCE/REP | 539.04 | 40,000 | 15,282.15 | | |
| | | 001-5-110-2-6332 | VEHICLE REPAIR | 1,671.88 | 17,500 | 7,113.23 | | |
| | | 001-5-110-2-6413 | PAYMENT FOR SERVICES | 68.00 | 15,000 | 5,417.87 | | |
| | | 001-5-110-2-6506 | OFFICE SUPPLIES | 371.01 | 4,500 | 2,175.02 | | |
| | | 001-5-110-2-6507 | OPERATING SUPPLIES | 461.57 | 17,000 | 3,795.91 | | |
| | | 001-5-150-1-6181 | ALLOWANCES - UNIFORMS | 403.96 | 6,000 | 382.93- | Y | |
| | | 001-5-150-1-6230 | EDUCATION AND TRAINING | 550.00 | 6,750 | 3,787.63 | | |
| | | 001-5-150-2-6331 | VEHICLE OPERATIONS | 4,337.67 | 9,000 | 1,569.50- | Y | |
| | | 001-5-150-2-6413 | PAYMENT FOR SERVICES | 13.95 | 200 | 174.25- | Y | |
| | | 001-5-150-2-6504 | MINOR EQUIPMENT | 122.40 | 4,300 | 2,529.56 | | |
| | | 001-5-150-2-6507 | OPERATING SUPPLIES | 72.78 | 4,500 | 44.26 | | |
| | | 001-5-150-2-6520 | TRAINING SUPPLIES | 64.40 | 1,500 | 1,435.60 | | |
| | | 001-5-160-1-6220 | SUBSCRIPTIONS & EDUCATIO | 119.95 | 3,500 | 1,002.61 | | |
| | | 001-5-160-1-6230 | EDUCATION AND TRAINING | 1,450.00 | 5,800 | 3,752.00 | | |
| | | 001-5-160-2-6331 | VEHICLE OPERATIONS | 163.00 | 14,000 | 11,242.39 | | |
| | | 001-5-160-2-6413 | PAYMENT FOR SERVICES | 200.00 | 13,500 | 6,294.50 | | |
| | | 001-5-160-2-6506 | OFFICE SUPPLIES | 59.00 | 50 | 9.00- | Y | |
| | | 001-5-160-2-6507 | OPERATING SUPPLIES | 8.97 | 1,800 | 1,026.28 | | |
| | | 001-5-160-2-6520 | TRAINING SUPPLIES | 297.50 | 500 | 192.50 | | |
| | | 001-5-160-2-6530 | MEDICAL SUPPLIES | 1,038.44 | 24,000 | 13,138.66 | | |
| | | 001-5-170-1-6220 | SUBSCRIPTIONS & EDUCATIO | 30.00 | 300 | 1,479.92- | Y | |
| | | 001-5-170-2-6506 | OFFICE SUPPLIES | 126.05 | 400 | 2,359.00- | Y | |
| | | 001-5-190-2-6490 | CONSULTANT & PROFESSIONA | 125.00 | 1,500 | 675.00 | | |
| | | 001-5-299-1-6181 | ALLOWANCES - UNIFORMS | 215.70 | 0 | 974.26- | Y | |
| | | 001-5-299-2-6350 | OPERATIONAL EQUIPMENT RE | 488.38 | 4,500 | 116.43 | | |
| | | 001-5-410-1-6240 | MEETING & CONFERENCES | 15.00 | 2,000 | 1,499.00 | | |
| | | 001-5-410-2-6310 | BUILDING MAINTENANCE/REP | 46.68 | 14,000 | 6,254.73 | | |

PACKET: 03600 0505 COUNCIL AP
 VENDOR SET: 01 CITY OF NORWALK
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

| BANK | YEAR | ACCOUNT | NAME | AMOUNT | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
|------|------|------------------|--------------------------|-------------|------------------|-------------------------------|------------------|-------------------------------|
| | | 001-5-410-2-6417 | PROGRAMMING | 204.39 | 12,000 | 2,496.36- | Y | |
| | | 001-5-410-2-6502 | BOOKS/FILMS | 107.42 | 65,000 | 17,747.40 | | |
| | | 001-5-410-2-6507 | OPERATING SUPPLIES | 181.87 | 12,000 | 3,079.45 | | |
| | | 001-5-430-2-6332 | VEHICLE REPAIR | 456.74 | 3,000 | 646.39 | | |
| | | 001-5-430-2-6507 | OPERATING SUPPLIES | 104.45 | 4,000 | 1,234.99- | Y | |
| | | 001-5-440-1-6230 | EDUCATION AND TRAINING | 94.08 | 1,000 | 485.92 | | |
| | | 001-5-440-2-6413 | PAYMENT FOR SERVICES | 943.25 | 40,000 | 9,720.63 | | |
| | | 001-5-440-2-6420 | REFUNDS | 40.00 | 3,000 | 2,264.90 | | |
| | | 001-5-440-2-6506 | OFFICE SUPPLIES | 59.00 | 800 | 127.91 | | |
| | | 001-5-440-2-6507 | OPERATING SUPPLIES | 1,574.44 | 30,000 | 1,907.23 | | |
| | | 001-5-460-2-6332 | VEHICLE REPAIR | 289.18 | 2,500 | 1,672.46 | | |
| | | 001-5-460-2-6504 | MINOR EQUIPMENT | 1,526.55 | 3,000 | 1,473.45 | | |
| | | 001-5-460-2-6507 | OPERATING SUPPLIES | 322.04 | 1,500 | 320.09- | Y | |
| | | 001-5-499-1-6230 | EDUCATION AND TRAINING | 175.00 | 1,000 | 33.95 | | |
| | | 001-5-499-2-6490 | CONSULTANT & PROFESSIONA | 67.50 | 0 | 67.50- | Y | |
| | | 001-5-599-1-6210 | ASSOCIATION DUES | 379.00 | 1,500 | 592.00 | | |
| | | 001-5-599-1-6220 | SUBSCRIPTIONS & EDUCATIO | 4.00 | 200 | 145.00 | | |
| | | 001-5-599-1-6240 | MEETING & CONFERENCES | 308.57 | 3,200 | 1,116.63- | Y | |
| | | 001-5-599-2-6490 | CONSULTANT & PROFESSIONA | 10,841.24 | 55,000 | 12,751.29 | | |
| | | 001-5-599-2-6506 | OFFICE SUPPLIES | 45.32 | 1,400 | 2,449.86- | Y | |
| | | 001-5-599-3-6725 | OFFICE EQUIPMENT | 1,109.46 | 1,000 | 1,791.44- | Y | |
| | | 001-5-610-1-6240 | MEETING & CONFERENCES | 5.00 | 4,000 | 1,925.00- | Y | |
| | | 001-5-620-1-6230 | EDUCATION AND TRAINING | 672.72 | 1,000 | 327.28 | | |
| | | 001-5-650-2-6402 | ADVERTISING & LEGAL PUBL | 337.90 | 2,500 | 993.16- | Y | |
| | | 001-5-650-2-6413 | PAYMENT FOR SERVICES | 25.00 | 4,000 | 1,280.04- | Y | |
| | | 001-5-650-2-6506 | OFFICE SUPPLIES | 201.53 | 2,250 | 1,578.86- | Y | |
| | | 001-5-650-2-6507 | OPERATING SUPPLIES | 7.98 | 3,000 | 1,060.16- | Y | |
| | | 001-5-650-3-6721 | FURNITURE & FIXTURES | 15.75 | 0 | 3,227.93- | Y | |
| | | 110-2020 | ACCOUNTS PAYABLE | 16,000.50-* | | | | |
| | | 110-5-210-1-6230 | EDUCATION AND TRAINING | 235.00 | 1,500 | 29.08 | | |
| | | 110-5-210-2-6332 | VEHICLE REPAIR | 7.92 | 18,000 | 10,945.25 | | |
| | | 110-5-210-2-6333 | FUEL | 8,162.79 | 90,000 | 51,715.92 | | |
| | | 110-5-210-2-6350 | OPERATIONAL EQUIPMENT RE | 790.74 | 12,000 | 20,614.81- | Y | |
| | | 110-5-210-2-6417 | STREET MAINTENANCE SUPPL | 5,388.40 | 80,000 | 12,186.30 | | |
| | | 110-5-210-2-6507 | OPERATING SUPPLIES | 20.12 | 15,000 | 9,159.27 | | |
| | | 110-5-230-2-6350 | OPERATIONAL EQUIPMENT RE | 84.88 | 7,500 | 3,328.50 | | |
| | | 110-5-270-3-6765 | STORM DRAINAGE | 1,310.65 | 12,000 | 10,174.92 | | |
| | | 112-2020 | ACCOUNTS PAYABLE | 1,482.31-* | | | | |
| | | 112-5-430-2-7000 | WELLNESS | 82.31 | 0 | 82.31- | Y | |
| | | 112-5-650-1-6150 | GROUP INSURANCE | 1,400.00 | 25,686 | 5,290.08 | | |
| | | 113-2020 | ACCOUNTS PAYABLE | 8,307.79-* | | | | |
| | | 113-5-660-1-6152 | SELF FUNDING REIMBURSEME | 8,307.79 | 39,000 | 8,874.46- | Y | |
| | | 160-2020 | ACCOUNTS PAYABLE | 69.95-* | | | | |
| | | 160-5-520-2-6490 | CONSULTANT & PROFESSIONA | 69.95 | 15,000 | 14,930.05 | | |
| | | 325-2020 | ACCOUNTS PAYABLE | 540.00-* | | | | |

PACKET: 03600 0505 COUNCIL AP
 VENDOR SET: 01 CITY OF NORWALK
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

| BANK | YEAR | ACCOUNT | NAME | AMOUNT | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
|------|------|------------------|--------------------------|--------------|------------------|-------------------------------|------------------|-------------------------------|
| | | 325-5-430-2-6490 | CONSULTANT & PROFESSIONA | 540.00 | 0 | 6,055.98- | Y | |
| | | 360-2020 | ACCTS PAYABLE | 5,832.46-* | | | | |
| | | 360-5-750-3-6728 | CAPITAL IMPROVEMENTS | 5,832.46 | 400,000 | 338,200.64 | | |
| | | 405-2020 | ACCOUNTS PAYABLE | 461.30-* | | | | |
| | | 405-5-751-3-6729 | CAPITAL IMPROVEMENT WAKO | 461.30 | 1,853,157 | 330,952.81 | | |
| | | 420-2020 | ACCOUNTS PAYABLE | 100,251.14-* | | | | |
| | | 420-5-599-2-6407 | ARCHITECTURE & ENGINEERI | 95,610.78 | 151,940 | 13,086.57 | | |
| | | 420-5-865-2-6407 | ARCHITECTURE & ENGINEER | 4,640.36 | 26,750 | 139,591.45- | Y | |
| | | 435-2020 | ACCOUNTS PAYABLE | 2,962.40-* | | | | |
| | | 435-5-210-2-6407 | ARCHITECTURE & ENGINEERI | 2,962.40 | 30,000 | 24,921.60 | | |
| | | 600-2020 | ACCOUNTS PAYABLE | 88,065.70-* | | | | |
| | | 600-5-810-2-6413 | PAYMENT FOR SERVICES | 90.00 | 20,000 | 10,313.39 | | |
| | | 600-5-810-2-6507 | OPERATING SUPPLIES | 26.11 | 65,000 | 48,959.78 | | |
| | | 600-5-810-3-6728 | CAPITAL IMPROVEMENTS | 87,644.59 | 332,000 | 186,312.02- | Y | |
| | | 600-5-811-2-6413 | PAYMENT FOR SERVICES | 305.00 | 445,000 | 103,233.42 | | |
| | | 610-2020 | ACCOUNTS PAYABLE | 424.89-* | | | | |
| | | 610-5-815-1-6230 | EDUCATION AND TRAINING | 190.00 | 1,200 | 247.47- | Y | |
| | | 610-5-815-2-6507 | OPERATING SUPPLIES | 234.89 | 3,600 | 2,942.60 | | |
| | | 613-2020 | ACCOUNTS PAYABLE | 15,367.97-* | | | | |
| | | 613-5-815-3-6728 | CAPITAL IMPROVEMENTS | 15,367.97 | 0 | 15,367.97- | Y | |
| | | 999-1300 | DUE FROM 001-GENERAL FUN | 34,485.21 * | | | | |
| | | 999-1303 | DUE FROM 110-ROAD USE TA | 16,000.50 * | | | | |
| | | 999-1304 | DUE FROM 112-SPECIAL REV | 1,482.31 * | | | | |
| | | 999-1307 | DUE FROM 160-ECONOMIC DE | 69.95 * | | | | |
| | | 999-1317 | DUE FROM 600-WATER FUND | 88,065.70 * | | | | |
| | | 999-1320 | DUE FROM 613-SEWER IMPRO | 15,367.97 * | | | | |
| | | 999-1331 | DUE FROM 610-SEWER FUND | 424.89 * | | | | |
| | | 999-1337 | DUE FROM 325 - CIP LEGAC | 540.00 * | | | | |
| | | 999-1341 | DUE FROM -- 405 CIP Lake | 461.30 * | | | | |
| | | 999-1343 | DUE FROM 113 T A SELF FU | 8,307.79 * | | | | |
| | | 999-1360 | DUE FROM 360 COMM INFRAS | 5,832.46 * | | | | |
| | | 999-1405 | DUE FROM 420 STORM WATER | 100,251.14 * | | | | |
| | | 999-1435 | DUE FROM 50TH STREET BRI | 2,962.40 * | | | | |
| | | | ** 2015-2016 YEAR TOTALS | 274,251.62 | | | | |

PACKET: 03600 0505 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

| FUND | PERIOD | AMOUNT |
|------|--------|------------|
| 001 | 4/2016 | 3,442.25 |
| 001 | 5/2016 | 31,042.96 |
| 110 | 4/2016 | 482.30 |
| 110 | 5/2016 | 15,518.20 |
| 112 | 5/2016 | 1,482.31 |
| 113 | 5/2016 | 8,307.79 |
| 160 | 5/2016 | 69.95 |
| 325 | 5/2016 | 540.00 |
| 360 | 5/2016 | 5,832.46 |
| 405 | 5/2016 | 461.30 |
| 420 | 5/2016 | 100,251.14 |
| 435 | 5/2016 | 2,962.40 |
| 600 | 5/2016 | 88,065.70 |
| 610 | 4/2016 | 190.00 |
| 610 | 5/2016 | 234.89 |
| 613 | 5/2016 | 15,367.97 |

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Liquor license summary for May 5 council meeting

| | |
|--|--|
| Name of Applicant/Corp, Sole Proprietor/Partnership: | Playa Azul Mexican Restaurant |
| Name of Business: | Tacos Andreas ! |
| Address of Premises: | 1323 Sunset Drive |
| License # | LC 0038440 |
| License And Privileges: | Class C Liquor License (LC) (Commercial), Sunday Sales |
| Type of Request: | Renewal |
| Dates: | 05/17/2016 - 05/16/2017 |
| Sketch on file | x |
| Lease, Final Sales Contract or Warranty deed on file | x |
| Premises Address correct | x |
| Notarized Statement | x |
| Dram Shop: provided by applicants insurance company. | x |
| Police background check run: | x |
| Fire Inspection Done: | incomplete |
| Premise zoned correctly | x |
| City Clerks office: | x |





PROCLAMATION

Emergency Medical Services Week May 15 - May 21, 2016

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, BE IT RESOLVED that We, the Norwalk City Council formally designates May 15-21, 2016, as EMS Week in the City of Norwalk, and publicly salute the service of emergency medical services workers in our community and in communities across the nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused Seal of the City to be affixed.

DONE at the City of Norwalk this 5th day of May, 2016.

Tom Phillips, Mayor

Attest: _____
Jodi Eddleman, Deputy City Clerk



PROCLAMATION

Annual National Association of Letter Carriers' Food Drive Day May 14, 2016

WHEREAS, Every year on the second Saturday in May, letter carriers across the country collect non-perishable food as part of the nation's largest one-day food drive, distributing the donations to local food banks; and

WHEREAS, The Letter Carriers' Stamp Out Hunger Food Drive is just one example of how letter carriers work to make a difference in the lives of those they serve. Since the pilot drive was held in 1991, more than a billion pounds of food have been collected; and

WHEREAS, We would like to recognize all letter carriers for their hard work and their commitment to their communities. All of the food collected in our community stays in our community and we support carriers' efforts to help those in need in our community.

NOW, THEREFORE, We, the City Council of the City of Norwalk, by the authority vested in us, do hereby proclaim Saturday, May 14, 2016 as "LETTER CARRIERS' FOOD DRIVE DAY" in the City of Norwalk and County of Warren, and encourage the citizens of our community to support the food drive by placing non-perishable food items in or near your mailbox on food drive day. Your letter carrier will pick it up while delivering the mail—and together, we can all help to feed our hungry .

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Official Seal of our City this 5th day of May, 2016.

Tom Phillips, Mayor

Attest: _____
Jodi Eddleman, Deputy City Clerk



PROCLAMATION

National Police Week May 15 - 21, 2016

To recognize National Police Week 2016 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Norwalk Police Department;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 117 officers killed in 2014 and 156 officers killed in previous years;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 13th;

THEREFORE, BE IT RESOLVED that We, the Norwalk City Council formally designates May 15-21, 2016, as Police Week in the City of Norwalk, and publicly salute the service of law enforcement officers in our community and in communities across the nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused Seal of the City to be affixed.

DONE at the City of Norwalk this 5th day of May, 2016.

Tom Phillips, Mayor

Attest: _____
Jodi Eddleman, Deputy City Clerk



PROCLAMATION

National Public Works Week May 15 - May 21, 2016

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, solid waste collection, parks and storm water maintenance; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel, who staff public works departments, is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, BE IT RESOLVED that We, the Norwalk City Council formally designate May 15 - 21, 2016, as Public Works Week in the City of Norwalk, and publicly salute the service of public works employees in our community and in communities across the nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused Seal of the City to be affixed.

DONE at the City of Norwalk this 5th day of May, 2016.

Mayor _____
Tom Phillips, Mayor

Attest: _____
Jodi Eddleman, Deputy City Clerk



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6e
For Meeting of 05.05.2016

ITEM TITLE: FY2015 Audit Presentation and Overview

CONTACT PERSON: Jean Furler, Finance Director

SUMMARY EXPLANATION: The fiscal year 2014-2015 audit was performed by Shull & Co. The following is an overview of the audit:

- The city utilizes cash basis accounting. Governmental Activities include public safety, public works, health & social services, culture & recreation, community & economic development, debt service and capital projects. Business type activities or enterprise funds include water, sewer and storm water utility
- The General Fund balance increased \$577,441 to \$1,584,886 from last fiscal year. Bond Rating companies give considerable weight to a city's general fund balance when determining credit rating.
- The city increased fund balances in every program area with the exception of debt service. Transfers are scheduled in FY16 and FY17 to address the debt service deficit.
- The city's general obligation debt of \$17,358,000 continues to be well below the 5% constitutional debt limit of approximately \$30.2 million.
- Page 67-69 discusses findings for internal control deficiencies and statutory reporting requirements. The city responded to each of these findings and the auditor accepted the responses.
- Page 69 shows deficit balances and how we have addressed those with the exception of the Norwalk Fiber Optic Project. The deficit balance of \$375,227 needs to be eliminated and my goal is to get this done by June 2018 with transfers the next three fiscal years.
- Page 12 Debt Administration section is incorrect. The numbers were not updated from FY14 and should state:
" At June 30, 2015, the City had \$18,662,272 in bonds and other long-term debt, compared to \$15,816,922 last year, as show below."

On that same page Colonial Meadows was listed in FY14 but not FY15 and Water Service Agreement added in FY15. In the course of finalizing the 2014 audit there was discussion of the various development agreement commitments. The Colonial Meadows agreement was subsequently found to require annual appropriation and therefore was no longer considered to be outstanding debt (like most all development agreements). However, further review of the agreement with the Des Moines Waterworks revealed that agreement should be considered a debt obligation. Those items were corrected in the 2015 presentation.

In a set of cash basis statements these items do not affect the cash activity of a given year and are therefore treated as disclosure items so there are no restatements or other reporting issues to deal with only corrections going forward.

Arlen Schrum will be present to answer any other questions you may have.

| |
|--|
| <p>___ Resolution ___ Ordinance ___ Contract ___ Other (Specify) <u>Simple Motion</u></p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____</p> |
|--|

STAFF RECOMMENDATION: Approve the FY15 Audit as revised.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS

City of Norwalk, Iowa provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2015. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

2015 FINANCIAL HIGHLIGHTS

Receipts of the City's governmental activities increased 31%, or approximately \$3,631,000 from fiscal 2014 to fiscal 2015. Property tax and bond proceeds increased approximately \$240,000 and \$5,131,422, respectively. Charges for service, capital grants, contributions and restricted interest, and other general receipts decreased approximately \$116,000, \$964,000 and \$622,000, respectively.

Disbursements of the City's governmental activities decreased 1%, or approximately \$109,000, in fiscal 2015 from fiscal 2014. Debt service and capital projects increased approximately \$755,000 and \$474,000, respectively. Public works, public safety and community and economic development disbursements decreased approximately \$278,000, \$307,000 and \$668,000, respectively.

The City's total cash basis net position increased 203%, or approximately \$5,951,000, from June 30, 2014 to June 30, 2015. Of this amount, the assets of the governmental activities increased approximately \$5,410,000 and the assets of the business type activities increased by approximately \$204,000.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

Other Information further explains and supports the financial statements with a comparison of the City's budget for the year and the City's proportionate share of the net pension liability and related contributions.

Supplementary Information provides detailed information about the nonmajor governmental funds and the City's indebtedness.

BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with accounting principles generally accepted in the United States of America. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Position reports information which helps answer this question.

The Statement of Activities and Net Position presents the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into two kinds of activities:

Governmental Activities include public safety, public works, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.

Business Type Activities include the waterworks, the sanitary sewer system, and the storm water drainage system. These activities are financed primarily by user charges.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

Fund Financial Statements

The City has two kinds of funds:

1. Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds, and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Fund and 4) the Capital Projects Funds. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

2. Proprietary funds account for the City's Enterprise Funds and for the Internal Service Fund. Enterprise Funds are used to report business type activities. The City maintains three Enterprise Funds to provide separate information for the water, sewer, and storm water funds. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions.

The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased dramatically from a year ago primarily due to bond proceeds not yet spent, increasing from \$2,646,369 to \$8,070,360. The analysis that follows focuses on the changes in cash balances for governmental activities.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

| Changes in Cash Basis Net Position of Governmental Activities | | |
|---|---------------------|-------------------|
| | Year ended June 30, | |
| | 2015 | 2014 |
| Receipts and transfers | | |
| Program receipts | | |
| Charges for service | \$ 1,335,294 | 1,451,423 |
| Operating grants, contributions and restricted interest | 1,294,294 | 1,313,522 |
| Capital grants, contributions and restricted interest | 87,975 | 1,051,834 |
| General receipts | | |
| Property tax | 6,986,792 | 6,747,218 |
| Utility tax replacement excise tax | 301,237 | 293,253 |
| Grants and contributions not restricted to specific purposes | 22,782 | 50,761 |
| Unrestricted interest on investments | 4,198 | 2,568 |
| Bond and loan proceeds | 5,131,422 | - |
| Other general receipts | 78,954 | 701,284 |
| Total receipts and transfers | <u>15,242,948</u> | <u>11,611,863</u> |
| Disbursements | | |
| Public safety | 2,601,392 | 2,879,292 |
| Public works | 1,427,091 | 1,734,437 |
| Health and social services | 7,000 | 9,464 |
| Culture and recreation | 1,062,658 | 1,063,487 |
| Community and economic development | 1,064,191 | 1,732,115 |
| General government | 596,861 | 678,482 |
| Debt service | 2,776,005 | 2,021,490 |
| Capital projects | 838,975 | 364,743 |
| Total disbursements | <u>10,374,173</u> | <u>10,483,510</u> |
| Change in cash basis net position before transfers | 4,868,775 | 1,128,353 |
| Transfers, net | <u>540,781</u> | <u>46,800</u> |
| Change in cash basis net position | 5,409,556 | 1,175,153 |
| Cash basis net position beginning of year | <u>2,660,803</u> | <u>1,485,650</u> |
| Cash basis net position end of year | <u>\$ 8,070,359</u> | <u>2,660,803</u> |

The City's total receipts for governmental activities increased by 31%, or \$3,631,085. The total cost of all programs and services decreased by \$109,338, or 1%, with no new programs added this year. The increase in receipts was primarily the result of increases in bond proceeds of \$5,131,422.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

The cost of all governmental activities this year was \$10,374,173 compared to \$10,483,510 last year. However, as shown in the Statement of Activities and Net Position on pages 15-18, the amount taxpayers ultimately financed for these activities was only \$7,656,609 because some of the cost was paid by those directly benefited from the programs (\$1,335,294) or by other governments and organizations that subsidized certain programs with grants, contributions and restricted interest (\$1,382,269). The City paid for the remaining "public benefit" portion of governmental activities with approximately \$6,987,000 in tax (some of which could only be used for certain programs) and with other receipts, such as interest and general.

| Changes in Cash Basis Net Position of Business Type Activities | | | |
|--|---------------------|--|------------------|
| | Year ended June 30, | | |
| | 2015 | | 2014 |
| Receipts and transfers | | | |
| Program receipts | | | |
| Charges for service | | | |
| Water | \$ 1,388,767 | | 1,276,466 |
| Sewer | 1,784,550 | | 1,604,259 |
| Other non major | 354,392 | | 345,569 |
| Operating grants, contributions and restricted interest | 161,527 | | 132,411 |
| General receipts | | | |
| Unrestricted interest on investment | 4,562 | | 5,335 |
| Bond proceeds | <u>425,000</u> | | <u>-</u> |
| Total receipts | <u>4,118,798</u> | | <u>3,364,040</u> |
| Disbursements | | | |
| Water | 1,179,914 | | 1,382,563 |
| Sewer | 1,961,068 | | 1,462,847 |
| Other non major | <u>233,472</u> | | <u>163,937</u> |
| Total disbursements and transfers | <u>3,374,454</u> | | <u>3,009,347</u> |
| Change in cash basis net position before transfers | 744,344 | | 354,693 |
| Transfers, net | <u>(540,781)</u> | | <u>(46,800)</u> |
| Change in cash basis net position | 203,563 | | 307,893 |
| Cash basis net position beginning of year | <u>3,290,133</u> | | <u>2,982,240</u> |
| Cash basis net position end of year | <u>\$ 3,493,696</u> | | <u>3,290,133</u> |

Total business type activities receipts for the fiscal year were \$4,118,798 compared to \$3,364,040 last year. Total disbursements for the fiscal year increased by 12% or a total of

\$365,107.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As City of Norwalk, Iowa completed the year, its governmental funds reported a combined fund balance of \$8,070,360, an increase of more than \$5,410,000 from last year's total of \$2,660,803. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

The General Fund cash balance increased \$577,441 from the prior year to \$1,584,886.

The Road Use Tax Fund cash balance increased by \$147,092 during the fiscal year to \$613,699.

The Employee Benefits Levy Fund cash balance increased \$160,925 to \$826,165.

The Urban Renewal Tax Increment Fund cash balance was \$2,415,530, an increase of \$823,422 from the previous year.

The Debt Service Fund cash balance was negative \$221,781, a decrease of \$116,906 from the previous year.

The combined Capital Projects Funds increased \$3,378,253 from the previous year.

INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

The Water Fund cash balance increased by \$313,213 to \$1,195,925.

The Sewer Fund cash balance increased by \$222,022 to \$1,193,109.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

BUDGETARY HIGHLIGHTS

Over the course of the year, the City amended its budget one time. The amendment was approved on May 21, 2015 and resulted in a net increase of \$4,708,255 in revenues. The increase was due primarily to a planned sale of land. Budgeted expenditures increased \$247,575 due to capital purchases.

Even with the budget amendments, the City exceeded the amounts budgeted in the debt service function for the year ended June 30, 2015.

DEBT ADMINISTRATION

At June 30, 2015, the City had \$18,662,272 in bonds and other long-term debt, compared to \$15,816,922 last year, as show below.

| Outstanding Debt at Year-End | | | |
|---------------------------------------|----------------------|--|-------------------|
| | June 30, | | |
| | 2015 | | 2014 |
| General obligation bonds | \$ 17,185,000 | | 14,640,000 |
| General obligation capital loan notes | 172,500 | | - |
| Revenue bonds | 756,500 | | 441,000 |
| Sanitary district mortgage assumed | 106,540 | | 122,060 |
| Water service agreement | 412,357 | | 565,336 |
| Equipment loans | 29,375 | | 48,526 |
| | | | |
| Total | <u>\$ 18,662,272</u> | | <u>15,816,922</u> |

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$17,358,000 is significantly below its constitutional debt limit of approximately \$30 million.

More detailed information about the City's long-term debt is presented in Note 3 to the financial statements.

CITY OF NORWALK

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

City of Norwalk, Iowa's elected and appointed officials and citizens considered many factors when setting the fiscal year 2016 budget, tax rates, and fees that will be charged for various City activities. One of those factors is the economy. The City's total assessed valuations have increased slightly. However, funding from the State has decreased due to budget constraints.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Marketa George Oliver, City Manager, 705 North Avenue, Norwalk, Iowa.



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No.6f
For Meeting of 05.19.2016

ITEM TITLE: Public Hearing and consideration of Resolution adopting the City of Norwalk Budget Amendment #2 for fiscal year 2015-2016

CONTACT PERSON: Jean Furler, Finance Director

SUMMARY EXPLANATION:

Following is a summary of the proposed 2015-2016 final budget amendment for the City of Norwalk. Expenses will need to be amended \$722,000 due to the following:

- \$104,000 in public safety for Westcom (911 Communication) expenses, fire department day room re-model (these were remaining expenses from prior fiscal year paid in current fiscal year) and police department wages for overtime and holiday pay. Keep in mind the city receives 50% of wages and benefits (\$47,961 last year) from the school district for the Resource Officer and will receive \$68,300 this fiscal year from the COPS grant program to help offset the police department wages.
- \$51,400 in public works for garbage & recycling costs. Revenues will cover these increased costs.
- \$75,000 in general government due to \$30,000 consulting fees and an additional \$45,000 for legal expenses.
- \$426,400 in debt service due to \$253,875 for bond refinancing and underwriting costs and \$172,500 for the short-term ambulance loan. \$195,600 of the debt service increase is due to the current refunding of the 2008A bonds that will be paid off. This is figured into the \$750,000 savings.
- \$65,200 in the Enterprise Fund area due to the increased operation and maintenance costs of sewer per the Water Reclamation Authority budget amendment for FY2016.

| |
|---|
| <p><input checked="" type="checkbox"/> Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____</p> |
|---|

STAFF RECOMMENDATION: Set the public hearing for May 19, 2016 at 6 p.m.

**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Norwalk in WARREN & POLK County, Iowa
will meet at 705 North Avenue
at 6 p.m. on 5/19/2016
(hour) *(Date)*

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2016
(year)

by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

| | | Total Budget as certified or last amended | Current Amendment | Total Budget after Current Amendment |
|--|----|---|----------------------|--|
| Revenues & Other Financing Sources | | | | |
| Taxes Levied on Property | 1 | 5,051,796 | | 5,051,796 |
| Less: Uncollected Property Taxes-Levy Year | 2 | 0 | | 0 |
| Net Current Property Taxes | 3 | 5,051,796 | 0 | 5,051,796 |
| Delinquent Property Taxes | 4 | 0 | | 0 |
| TIF Revenues | 5 | 1,912,609 | | 1,912,609 |
| Other City Taxes | 6 | 332,869 | | 332,869 |
| Licenses & Permits | 7 | 169,300 | | 169,300 |
| Use of Money and Property | 8 | 99,182 | | 99,182 |
| Intergovernmental | 9 | 1,067,503 | | 1,067,503 |
| Charges for Services | 10 | 4,398,292 | | 4,398,292 |
| Special Assessments | 11 | 0 | | 0 |
| Miscellaneous | 12 | 549,082 | | 549,082 |
| Other Financing Sources | 13 | 0 | | 0 |
| Transfers In | 14 | 4,593,018 | | 4,593,018 |
| Total Revenues and Other Sources | 15 | 18,173,651 | 0 | 18,173,651 |
| Expenditures & Other Financing Uses | | | | |
| Public Safety | 16 | 3,011,079 | 104,000 | 3,115,079 |
| Public Works | 17 | 1,480,659 | 51,400 | 1,532,059 |
| Health and Social Services | 18 | 10,438 | | 10,438 |
| Culture and Recreation | 19 | 1,178,752 | | 1,178,752 |
| Community and Economic Development | 20 | 1,138,412 | | 1,138,412 |
| General Government | 21 | 659,329 | 75,000 | 734,329 |
| Debt Service | 22 | 2,025,179 | 426,400 | 2,451,579 |
| Capital Projects | 23 | 6,161,346 | | 6,161,346 |
| Total Government Activities Expenditures | 24 | 15,665,194 | 656,800 | 16,321,994 |
| Business Type / Enterprises | 25 | 4,164,615 | 65,200 | 4,229,815 |
| Total Gov Activities & Business Expenditures | 26 | 19,829,809 | 722,000 | 20,551,809 |
| Transfers Out | 27 | 4,618,777 | | 4,618,777 |
| Total Expenditures/Transfers Out | 28 | 24,448,586 | 722,000 | 25,170,586 |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year | 29 | -6,274,935 | -722,000 | -6,996,935 |
| Beginning Fund Balance July 1 | 30 | 9,626,664 | | 9,626,664 |
| Ending Fund Balance June 30 | 31 | 3,351,729 | -722,000 | 2,629,729 |

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Public safety increase for Westcom (911) expenses, fire dept capital expenses & police department wages.
Public works increase for garbage & recycling costs. General government increase for consulting & legal fees.
Debt service increase for bond refinancing & ambulance short-term loan. Business type activities increase for sewer expenses per the Water Reclamation Authority amended FY16 budget.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Jean Furler

City Clerk/ Finance Officer Name



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6g
For Meeting of 05.05.2016

ITEM TITLE: Agreement for Municipal Advisory Services, Public Financial Management (PFM)

CONTACT PERSON: Jean Furler, Finance Director

SUMMARY EXPLANATION: The attached agreement outlines PFM's advisory services to be provided to the city.

The city has been paying \$2,300/quarter, \$2,400/year for the annual TIF report as well as bond issuance fees for this service.

This contract is \$2,000/quarter plus bond issuance fees. The TIF report will be handled in-house. PFM will provide all the cash flow modeling and planning for GO debt, debt service, water, sewer, TIF, local option sales and service tax and taxable valuation projections. In addition, this fee includes financial policy development which would provide better guidelines for development agreements, investment decisions and overall financial decisions.

PFM has an expert TIF person on staff that understands the complexity of TIF and keeps up to date on legislative changes. They also have another person who works with county assessors and the Legislative Services Agency to provide rollback and valuation to cities by October 1 of each year.

Also attached is PFM's agreement for the Series 2016 bond refinancing and pool financing. They have agreed to a set \$14,000 amount (instead of \$15,000) due to the fact that UMB is providing the official statement. This is a fee that would be paid for refinancing regardless of financial advisor.

| |
|---|
| <p>____ Resolution ____ Ordinance ____ Contract <u> X </u> Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____</p> |
|---|

STAFF RECOMMENDATION: Approve Agreement for Municipal Advisory Services for financial services outlined in the contract for \$8,000 per year and the agreement for Series 2016 bond issuance services not to exceed \$14,000.

PUBLIC FINANCIAL MANAGEMENT, INC.

AGREEMENT FOR MUNICIPAL ADVISORY SERVICES

This agreement, made and entered into this 27th day of April, 2016 by and between the City of Norwalk, Iowa (the "Client") and Public Financial Management, Inc., (hereinafter called the "Municipal Advisor" or "PFM") sets forth the terms and conditions under which the Municipal Advisor shall provide services.

WHEREAS, Client is desirous of obtaining the services of a Municipal Advisor to develop and assist in implementing Client's strategies to meet its current and long-term operations and capital financing needs and render assistance in respect to debt transactions; and

WHEREAS, PFM is capable of providing the necessary Municipal Advisory services.

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, the Client and PFM agree as follows:

I. SCOPE OF SERVICES

PFM shall provide, upon request of the Client 1) retainer fee services related to ongoing financial planning and policy development, 2) debt transaction services related to debt issuance and 3) special services as requested by the Client, examples of which, not intended to be exclusive, are set forth in Exhibit A to this Agreement.

II. WORK SCHEDULE

The services of the Municipal Advisor are to commence as soon as practicable after the execution of this Agreement and a request by the Client for such service.

Services which are not related to a particular transaction shall be completed as agreed between the Client and the Municipal Advisor.

III. MUNICIPAL ADVISORY COMPENSATION

For the services described below, PFM's professional fees shall be paid as follows:

1. PFM reserves the right receive an annual retainer fee in the amount of \$8,000 for planning services related to at least, but not limited to:
 - a. General obligation debt capacity cashflow modeling and planning
 - b. Debt service tax levy analysis cashflow modeling and planning
 - c. Urban renewal cashflow modeling and planning
 - d. Water enterprise fund cashflow modeling and planning
 - e. Sewer enterprise fund cashflow modeling and planning
 - f. Local option sales tax cashflow modeling and planning
 - g. Taxable valuation projection modeling and planning
 - h. Financial policy development

Note: See Exhibit A.1 under "Retainer Fee Services" for additional information, including a detailed list of services to be provided.

2. For debt transaction services related to the issuance of bonds, PFM will be paid a Municipal Advisory Fee not to exceed the amounts shown in the chart below. The determination of the Municipal Advisory Fee for each transaction will be based on the par amount of the bonds, the type of debt issued, and the services to be provided by PFM. All Municipal Advisory Fees will be mutually agreed upon by the Client and PFM prior to each transaction. Municipal Advisory Fees are payable upon the closing of each transaction:

| Par Amount of Issue | Proposed Not to Exceed Municipal Advisory Fee |
|-----------------------------------|---|
| Under \$1 Million | Greater of \$5,000 or 1% of Par |
| \$1.0 to \$5.0 Million | \$15,000 |
| \$5.1 to \$10.0 Million | \$16,000 |
| \$10.1 to \$15.0 Million | \$18,000 |
| \$15.1 to \$20.0 Million | \$20,000 |
| Over \$20.0 Million | To be negotiated |
| Urban Renewal Bonds (TIF) | Same as GO Bonds |
| Local Option Sales Tax (LOST) | Same as GO Bonds |
| G.O., TIF or LOST Refunding Bonds | Same as GO Bonds |
| Revenue Bonds | 125% of the GO Bond Fee |
| Revenue Refunding Bonds | Same as Revenue Bonds |

Note: See Exhibit A.2 under “*Debt Transaction Services*” for additional information, including a detailed list of services to be provided in the not to exceed amounts listed above.

3. For fees related to Special Services requested by the Client, as described in Exhibit A.3, PFM shall negotiate with the Client, in advance of the project, the specific scope of the project, a not-to-exceed amount and a specific completion date. Hourly fees that would be used to determine the appropriate not-to-exceed amount are as follows:

| <u>PFM Des Moines Staff</u> | <u>Hourly Rate</u> |
|-----------------------------|--------------------|
| Managing Director | \$250 |
| Director | \$225 |
| Senior Managing Consultant | \$200 |
| Senior Analyst | \$185 |
| Analyst | \$175 |

Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, mileage, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing, data processing and computer time which are incurred by PFM. Appropriate documentation will be provided.

IV. TERMS AND TERMINATION

This agreement shall remain in effect unless canceled in writing by either party upon thirty (30) days written notice to the other party.

V. NON-ASSIGNABILITY

PFM shall not assign any interest in this Agreement or subcontract any of the work performed under the Agreement without the prior written consent of the Client.

VI. INFORMATION TO BE FURNISHED TO THE MUNICIPAL ADVISOR

All information, data, reports, and records in the possession of the Client necessary for carrying out the work to be performed under this Agreement shall be furnished to the Municipal Advisor and the Client shall cooperate with the Municipal Advisor in all reasonable ways.

VII. NOTICES

All notices given under this Agreement shall be in writing, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the designated below. The parties designate the following as the respective places for giving notice, to-wit:

CITY OF NORWALK, IOWA

705 North Avenue
Norwalk, Iowa 50211
Attention: Jean Furler, Finance Director

PUBLIC FINANCIAL MANAGEMENT, INC.

801 Grand Avenue, Suite 3300
Des Moines, IA 50309
Attention: Jon Burmeister, Managing Director

VIII. TITLE TRANSFER

All materials prepared by PFM pursuant exclusively to this Agreement shall be the property of the Client. Upon termination of this Agreement, Municipal Advisor shall deliver to the Client copies of any and all material pertaining to this Agreement.

IX. MUNICIPAL ADVISOR'S REPRESENTATIVES

1. Assignment of Named Individuals

The professional employees of PFM set forth below shall provide the services set forth in this Agreement. PFM reserves the right, from time to time, to amend team members as necessary. PFM professionals assigned to service the Client include:

Susanne Gerlach, Senior Managing Consultant (Project Manager)
Jon Burmeister, Managing Director
Jenny Blankenship, Director
Matthew Stoffel, Senior Analyst
Owen Gerard, Senior Analyst
Jennifer Ballard, Analyst
Jocelyn Doerfler, Analyst

2. Changes in Staff Requested by the Client

The Client has the right to request, for any reason, PFM to replace any member of the advisory staff. Should the Client make such a request, PFM shall promptly suggest a substitute for approval by the Client.

X. INSURANCE

PFM shall maintain professional services insurance coverage.

XI. INDEPENDENT CONTRACTOR

The Municipal Advisor, its employees, officers and representatives at all times shall be independent contractors and shall not be deemed to be employees, agents, partners, servants and/or joint ventures of Client by virtue of this Agreement or any actions or services rendered under this Agreement.

XII. ENTIRE AGREEMENT

This Agreement represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by both parties.

XII. DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

While PFM does not anticipate any impairment of its fiduciary responsibilities related to this engagement, it should be noted that PFM does serve as Municipal Advisor to certain overlapping entities including the State of Iowa, the Iowa Finance Authority and the Des Moines Metropolitan Wastewater Reclamation Authority.

IN WITNESS THEREOF, the Client and Municipal Advisory have executed this Agreement as of the day and year herein above written.

ATTEST: **CITY OF NORWALK, IOWA**

By: _____
Name, Title

Date: _____

ATTEST: **PUBLIC FINANCIAL MANAGEMENT, INC.**

BY: Jon Burmeister
Jon Burmeister
Managing Director

BY: Susanne Gerlach
Susanne Gerlach
Senior Managing Consultant

DATE: April 27, 2016

EXHIBIT A

1. **Retainer Fee Services** related to the Financial Planning and Policy Development upon request of the Client:
 - Assist the Client in the formulation of Financial and Debt Policies and Administrative Procedures.
 - Review current debt structure, identifying strengths and weaknesses of structure so that future debt issues can be designed to maximize ability to finance future capital needs. This will include, but not be limited to, reviewing existing debt for the possibility of refunding that debt to provide the Client with savings.
 - Analyze future debt capacity to determine the Client's ability to raise future debt capital.
 - Assist the Client in the development of the Client's Capital Improvement program by identifying sources of capital funding for infrastructure needs.
 - Assist the Client with the development of the Client's Financial Plan by assessing capital needs, identifying potential revenue sources, analyze financing alternatives such as pay-as-you-go, lease/purchasing, short-term vs. long-term financings, assessments, user fees, impact fees, developer contributions, public/private projects, and grants and provide analysis of each alternative as required as to the budgetary and financial impact.
 - Review the reports of accountants, independent engineers and other project feasibility consultants to ensure that such studies adequately address technical, economic, and financial risk factors affecting the marketability of any proposed revenue debt issues; provide bond market assumptions necessary for financial projections included in these studies; attend all relevant working sessions regarding the preparations, review and completion of such independent studies; and provide written comments and recommendations regarding assumptions, analytic methods, and conclusions contained therein.
 - Develop, manage and maintain computer models for long-term capital planning which provide for inputs regarding levels of ad valorem and non-ad valorem taxation, growth rates by operating revenue and expenditure item, timing, magnitude and cost of debt issuance, and project operating and capital balances, selected operating and debt ratios and other financial performance measures as may be determined by the Client. Planning models to be developed and maintained under the Retainer Fee Services include:
 - General obligation debt capacity cashflow model
 - Debt service tax levy analysis cashflow model
 - Urban renewal cashflow model (for each TIF district)
 - Local option sales tax cashflow model
 - Water & Sewer enterprise fund cashflow model
 - Taxable valuation projection model
 - Provide debt services schedules reflecting varying interest rates, issue sizes, and maturity structures as these are needed for feasibility consultants or for related Client fiscal planning.
 - Attend meetings with Client's staff, consultants and other professionals and the Client.
 - Review underwriter's proposals and submit a written analysis of same to the Client.
 - Undertake any and all other financial planning and policy development assignments made by the Client regarding bond and other financings, and financial policy including budget, tax, cash management issues and related fiscal policy and programs.
 - Assist the Client in preparing financial presentations for public hearings and/ or referendums.
 - Provide special financial services as requested by the Client.

2. **Debt Transaction Services** shall include, upon the request of the Client, bonds, notes, loans, letters of credit, line of credit and short term financings, and all related services as follows:
- Analyze financial and economic factors to determine if the issuance of bonds is appropriate.
 - Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of bonds to be issued.
 - Assist the Client by recommending the best method of sale, either as a competitive sale, a negotiated sale or a private placement. In a competitive sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any investment banking proposals, and provide advice and information necessary to aid in such selection; and oversee the pricing process.
 - Advise as to the various financing alternatives available to the Client.
 - Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cash flow requirements.
 - Evaluate benefits of bond insurance and/or security insurance for debt reserve fund.
 - If appropriate, develop credit rating presentation and coordinate with the Client the overall presentation to rating agencies.
 - Assist the Client in the procurement of other services relating to debt issuance such as printing, paying agent, registrar, etc.
 - Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond resolutions regarding security, creation of reserve funds, flow of funds, redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of bond resolutions.
 - Review the requirements and submit analysis to bond insurers, rating agencies and other professionals as they pertain to the Client's obligation.
 - Review the terms, conditions and structure of any proposed debt offering undertaken by the Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
 - Coordinate with Client's staff and other advisors as respects the furnishing of data for offering documents, it being specifically understood that Municipal Advisor is not responsible for the inclusion or omission of any material in published offering documents.
 - Provide regular updates of tax-exempt bond market conditions and advise the Client as to the most advantageous timing for issuing its debt.
 - Advise the Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
 - For negotiated sales: Assist and advise the Client in negotiations with investment banking groups regarding fees, pricing of the bonds and final terms of any security offering, and make in writing definitive recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
 - For competitive sales: Assist in preparation of the Preliminary Official Statement, distribute the Preliminary Official Statement to potential underwriters, market the bonds effectively to potential underwriters, evaluate bids received, analyze pricing received, present bids received to the City Council and make recommendation as to the winning bidder, provide Client final debt service schedules and other final pricing information, assist with the preparation of the Final Official Statement, and distribute the Final Official Statement to the finance team.

- Arrange for the closing of the transaction including, but not limited to, providing closing instructions to finance team, facilitate bond closing with DTC, coordinate with bond counsel on bond printing, signing and final delivery of the bonds.

3. **Special Services.** Upon request of the Client, PFM may provide other services which may include, but are not limited to, the following:

- Valuation analysis
- Impact fee financial analysis
- Rate analysis
- Management analysis
- Referendum assistance
- Legislative initiatives
- Project assessment analysis
- Implementation of revenue enhancement programs
- Arbitrage and rebate services
- Financial analysis of projects and engineer/architect studies
- Negotiate on behalf of the Client for proposed projects

PUBLIC FINANCIAL MANAGEMENT, INC.

AGREEMENT FOR MUNICIPAL ADVISORY SERVICES

This agreement, made and entered into this 27th day of April 2016, by and between the City of Norwalk, Iowa (“Client”) and Public Financial Management, Inc., (hereinafter called the “Municipal Advisor” or “PFM”) sets forth the terms and conditions under which the Municipal Advisor shall provide services for the issuance of approximately \$9,350,000 General Obligation Swimming Pool and Refunding Bonds, Series 2016 (the “Bonds”).

WHEREAS, Client is desirous of obtaining the services of a Municipal Advisor to develop and assist in implementing Client’s strategies to meet its current and long-term operations, financial obligations, capital financing needs and render assistance in respect to debt transactions; and

WHEREAS, PFM is capable of providing the necessary municipal advisory services.

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, Client and PFM agree as follows:

I. SCOPE OF SERVICES

PFM shall provide, upon request of the Client services related to financial planning, budget and strategic advice and planning, credit development and services related to debt issuance, examples of which, not intended to be exclusive, are set forth in Exhibit A to this agreement.

II. WORK SCHEDULE

The services of the Municipal Advisor are to commence as soon as practicable after the execution of this agreement and a request by the Client for such service.

III. MUNICIPAL ADVISORY COMPENSATION

For the services described, PFM's professional fees and expenses shall be paid as follows:

1. For services related to the issuance of the Bonds, PFM will be paid a fee of \$14,000 at closing of the transaction.

Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable and documented out-of-pocket expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary costs and any actual extraordinary cost for graphics, printing, data procession, internet posting fees and computer time which are incurred by PFM. Appropriate documentation for out-of-pocket expenses will be provided.

IV. TERMS AND TERMINATION

This agreement shall remain in effect until the closing of the Bond transaction described above and funds have been delivered to the Client.

V. NON-ASSIGNABILITY

PFM shall not assign any interest in this agreement or subcontract any of the work performed under the agreement without the prior written consent of the Client.

VI. INFORMATION TO BE FURNISHED TO THE MUNICIPAL ADVISOR

All information, data, reports, and records in the possession of the Client necessary for carrying out the work to be performed under this agreement shall be furnished to the Municipal Advisor and the Client shall cooperate with the Municipal Advisor in all reasonable ways.

VII. ENTIRE AGREEMENT

This agreement represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by both parties.

VIII. DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

PFM does not anticipate any impairment of fiduciary responsibilities related to this engagement.

IN WITNESS THEREOF, the Client and PFM have executed this agreement as of the day and year herein above written.

CITY OF NORWALK, IOWA

By: _____

Date: _____

PUBLIC FINANCIAL MANAGEMENT, INC.

By: Jon Burmeister

Jon Burmeister, Managing Director

By: Susanne Derlach

Date: April 27, 2016

EXHIBIT A

1. Services Related to Debt Transactions, upon the request of the Client:

- Analyze financial and economic factors to determine if the issuance of bonds is appropriate.
- Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of bonds to be issued.
- Assist the Client by recommending the best method of sale, either as a negotiated sale, private placement or a public sale. In a public sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any investment banking proposals, and provide advice and information necessary to aid in such selection.
- Advise as to the various financing alternatives available to the Client.
- Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cashflow requirements, if necessary.
- Assist the Client in the procurement of other services relating to debt issuance such as printing, verification agent, escrow agent, paying agent and registrar, etc.
- Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond resolutions regarding security, flow of funds, redemption provisions, etc.; review and comment on successive drafts of bond resolutions.
- Review the terms, conditions and structure of any proposed debt offering undertaken by the Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- Coordinate with Client's staff and other advisors with respect to the furnishing of data for offering documents. PFM will assist the Client in the preparation of debt section of the offering document, it being specifically understood that Municipal Advisor is not responsible for the inclusion or omission of any material in published offering documents and that the ultimate responsibility remains with the Client.
- Provide regular updates of tax-exempt bond market conditions and advise the Client as to the most advantageous timing for issuing its debt.
- Advise the Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- Assist and advise the Client in negotiations with investment banking groups regarding fees, pricing of the bonds and final terms of any security offering, and make in writing definitive recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
- Arrange for the closing of the transaction including, but not limited, to bond printing, signing and final delivery of the bonds.



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6h
For Meeting of 05.05.2016

ITEM TITLE: Engagement Letter, Dorsey & Whitney-2016 Series GO Swimming Pool and Refunding Bonds

CONTACT PERSON: Jean Furler, Finance Director

SUMMARY EXPLANATION: The attached agreement outlines Dorsey and Whitney’s services to be provided to the city for the 2016 Series General Obligation Swimming Pool and Refunding Bonds.

John Danos appropriately outlines the services to be provided as well as discloses information related to his firm’s relationship to UMB.

It is important to note that the savings amount was calculated with these expenses in mind as well as underwriting, financial advising, CPA review and any other bond issuance fees. In other words, the savings of \$750,000 is a true reflection of the net savings the city would realize.

| |
|--|
| <p>___ Resolution ___ Ordinance ___ Contract <u> X </u> Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____</p> |
|--|

STAFF RECOMMENDATION: Approve Agreement with Dorsey & Whitney, LLP for Bond and Disclosure Counsel Services in the amount of \$32,000.

April 28, 2016

VIA E-MAIL

Jodi Eddleman
City Clerk/City Hall
Norwalk, IA

Re: Norwalk, Iowa
2016 General Obligation Swimming Pool and Refunding Bonds

Dear Jodi:

I am writing to explain our role as Bond Counsel and Disclosure Counsel for the City's proposed General Obligation borrowing in order to refund certain outstanding city debt and to finance the construction of repairs and improvements to the municipal swimming pool. It is our understanding that the City will issue General Obligation Swimming Pool and Refunding Bonds (the "Bonds") in the approximate principal amount of \$9,405,000 into the municipal bond market through a negotiated underwriting with UMB Bank, n.a. (the "Underwriter"). We are also aware that Public Financial Management will serve as municipal financial advisor (the "Financial Advisor") to the City.

As Bond Counsel, it is our responsibility to provide legal representation to the City with respect to the authorization of the issuance of the Bonds. In serving the City as Bond Counsel, we will prepare appropriate resolutions, notices, agreements, filings and certificates, consult with the Underwriter and the Financial Advisor, and undertake such additional duties as we deem necessary to help the City through this transaction. At closing of the issuance of the Bonds, assuming the proper conditions are in place, we will deliver our opinion that (1) the Bonds are valid and binding general obligations of the City, and (2) the interest paid on the Bonds will be excluded from gross income for federal income tax purposes.

We have also been asked to serve as Disclosure Counsel in order to assist with securities regulatory compliance for the offering of the Bonds. As Disclosure Counsel we will review the body of the Official Statement which will be necessary for the sale of the Bonds and consult and advise on related disclosure and continuing disclosure matters. We will perform "due diligence" functions and perform certain other functions as may be necessary to fulfill our responsibilities as Disclosure Counsel. We will not be responsible for the preparation of Appendix A to the Official Statement, but we will coordinate with the Underwriter as the Underwriter prepares that portion of the document. At closing, assuming the proper conditions are in place, we will provide our Disclosure Counsel opinion with respect to the offering of the Bonds.

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It has come to our attention that our firm from time-to-time represents the Underwriter on certain unrelated legal matters, and the City's position will be technically adverse to the Underwriter as it issues the Bonds. Professional rules require a law firm to obtain client consents before representing one client on a matter which is adverse to another current client, even though the representations are on unrelated subject matters. In asking these consents, we assure you: (1) that we will not use confidential client information in any way to either client's disadvantage, and (2) that we will be able, fully and properly, to represent the City of Norwalk and the Underwriter on their separate matters without our representation of either client being affected by our representation of the other client. The Underwriter has already consented to this representation. By execution of this letter, the City will consent to the representation under these described conditions and consents to our current and future representation of the Underwriter on unrelated matters.

In performing our services as Bond Counsel and Disclosure Counsel, our sole client in this matter will be the City of Norwalk. We will not represent any other party in this financing and it is mutually understood that the services to be provided by us as described herein are solely for the benefit of the City of Norwalk.

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake, (iii) the time we anticipate devoting to the project, and (iv) the responsibilities we assume, we estimate that our aggregate fees and expenses for legal services as Bond Counsel and Disclosure Counsel will be \$32,000.

After this arrangement is approved on behalf of the City, please have this letter executed in the space below and either scan and email an executed copy of this letter to lemke.susan@dorsey.com or fax an executed copy to our office at (515) 283-1060. If you have questions, please call me.

We look forward to working with you. Thank you for the opportunity to serve the City.

Best regards,



John P. Danos

JPD/sl

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I understand and agree to the arrangements stated above.

CITY OF NORWALK, IOWA

BY: _____
 Mayor

Date: _____

ATTEST: _____
 City Clerk

Date: _____



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6i
For Meeting of 05.05.2016

ITEM TITLE: General Obligation Swimming Pool and Refunding Bonds, Series 2016

CONTACT PERSON: Jean Furler, Finance Director

SUMMARY EXPLANATION: The city has the opportunity to re-finance the 2008A, 2010A, 2010B, 2010D General Obligation Bonds and 2014 Sewer Revenue bonds and realize a total savings of approximately \$750,000 over a 10 year period. In addition, the pool financing of \$700,000 will also be a part of this process. I have indicated to the financial advisor that we do not want to finance this portion longer than 10 years. Highlights of this process include:

- The City is being responsible with taxpayer dollars by combining the financing of six separate purposes into a single bond issue, instead of issuing six separate bond issues.
- Structuring the debt as a combined issue, with larger block size (maturity amounts) greatly enhances the attractiveness of the bond issue in the market.
- The bond will first be offered to Norwalk-area and central Iowa banks.
- Assumes a rating from Standard & Poor's of "A+" but hoping for "AA-" rating (current rating is Moody's A1).
- The present value savings as a Percentage of the Refunded Par Amount is **9.63%** which far exceeds the typical target range of 3.0% to 4.0%.
- Net funding provided for Pool Improvements is \$707,000 to \$709,000.
- Estimated True Interest Cost is 1.88% (estimated range of 1.80% to 1.90%) dated date of June 16, 2016.
- The Final maturity is June 1, 2030, however the average life of the debt is 7.926 years (average amount of time debt is outstanding).
- The City will have the option the call the debt on or after June 1, 2023.
- The city is utilizing a hybrid approach working with Public Financial Management (PFM) as financial advisor and UMB Bank as the underwriter. Generally my philosophy is to go to the competitive market however UMB agreed to allow the city to reject any rates that are not approved by the city or PFM with no liability or fees. In addition, UMB is not charging any fees other than what they would normally receive as the underwriter. John Danos, Bond Attorney for Dorsey Whitney approved UMB's disclosure letter and has been providing legal guidance throughout the process. I spoke with Mayor Phillips and indicated my preference to utilize this approach for the refinancing and if successful possibly discuss if this is a process the city would want to look at for future issues. In addition, Public Financial Management has been reviewing the numbers as the city's financial advisor. This is breaking new ground for the city and all the players have been extremely professional and helpful in making this a successful process.

UMB's project summary and disclosure letter is attached for your review.

Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____

Funding Source: _____

APPROVED FOR SUBMITTAL _____

STAFF RECOMMENDATION: Approve setting the public hearing for May 19, 2016.

MINUTES TO SET DATE FOR HEARING
ON PROPOSAL TO ENTER INTO LOAN
AGREEMENTS

443891-46

Norwalk, Iowa

May 5, 2016

The City Council of the City of Norwalk, Iowa, met on May 5, 2016, at _____ o'clock
__m., at the _____, Norwalk, Iowa. The Mayor presided and the roll was
called showing the following members of the City Council present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set
out and moved its adoption, seconded by Council Member _____; and after
due consideration thereof by the City Council, the Mayor put the question upon the adoption of
the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

••••

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Mayor

Attest:

City Clerk

RESOLUTION NO. _____

Resolution setting the date for a public hearing on proposal to enter into General Obligation Loan Agreements and to borrow money thereunder in a principal amount not to exceed \$9,545,000

WHEREAS, the City of Norwalk (the “City”), in Warren County, State of Iowa, previously issued its \$780,000 General Obligation Corporate Purpose Bonds, Series 2008A, dated October 15, 2008 (the “2008A Bonds”), a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows as follows:

| <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> |
|-------------|-------------------------|----------------------|
| 2016 | \$95,000 | 3.70% |
| 2017 | \$95,000 | 3.75% |
| 2018 | \$100,000 | 3.85% |

;and

WHEREAS, pursuant to the resolution (the “2008A Bond Resolution”) authorizing the issuance of the 2008A Bonds, the City reserved the right to call the portion of the 2008A Bonds maturing in the years 2017 and 2018 (the “Callable 2008A Bonds”), inclusive, for early redemption on any date on or after June 1, 2016, subject to the provisions of the 2008A Bond Resolution; and

WHEREAS, the City also previously issued its \$4,685,000 General Obligation Urban Renewal Bonds, Series 2010A, dated August 25, 2010 (the “2010A Bonds”), a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows as follows:

| <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> |
|-------------|-------------------------|----------------------|-------------|-------------------------|----------------------|
| 2016 | \$190,000 | 2.00% | 2024 | \$260,000 | 3.25% |
| 2017 | \$200,000 | 2.00% | 2025 | \$270,000 | 3.40% |
| 2018 | \$205,000 | 2.20% | 2026 | \$285,000 | 3.50% |
| 2019 | \$210,000 | 2.40% | 2027 | \$295,000 | 3.60% |
| 2020 | \$220,000 | 2.60% | 2028 | \$310,000 | 3.75% |
| 2021 | \$230,000 | 2.75% | 2029 | \$325,000 | 3.90% |
| 2022 | \$240,000 | 3.00% | 2030 | \$340,000 | 4.00% |
| 2023 | \$250,000 | 3.10% | | | |

;and

WHEREAS, pursuant to the resolution (the “2010A Bond Resolution”) authorizing the issuance of the 2010A Bonds, the City reserved the right to call the portion of the 2010A Bonds maturing in the years 2018 through 2030 (the “Callable 2010A Bonds”), inclusive, for early

redemption on any date on or after June 1, 2017, subject to the provisions of the 2010A Bond Resolution; and

WHEREAS, the City also previously issued its \$5,320,000 General Obligation Corporate Purpose Bonds, Series 2010B, dated August 25, 2010 (the “2010B Bonds”), a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows as follows:

| <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> |
|-------------|-------------------------|----------------------|-------------|-------------------------|----------------------|
| 2016 | \$305,000 | 3.00% | 2024 | \$270,000 | 3.75% |
| 2017 | \$315,000 | 3.00% | 2025 | \$280,000 | 3.75% |
| 2018 | \$210,000 | 3.00% | 2026 | \$295,000 | 4.00% |
| 2019 | \$220,000 | 3.00% | 2027 | \$305,000 | 4.00% |
| 2020 | \$230,000 | 3.00% | 2028 | \$320,000 | 4.00% |
| 2021 | \$235,000 | 3.25% | 2029 | \$335,000 | 4.00% |
| 2022 | \$245,000 | 3.50% | 2030 | \$350,000 | 4.00% |
| 2023 | \$255,000 | 3.50% | | | |

;and

WHEREAS, pursuant to the resolution (the “2010B Bond Resolution”) authorizing the issuance of the 2010B Bonds, the City reserved the right to call the portion of the 2010B Bonds maturing in the years 2018 through 2030 (the “Callable 2010B Bonds”), inclusive, for early redemption on any date on or after June 1, 2017, subject to the provisions of the 2010B Bond Resolution; and

WHEREAS, the City also previously issued its \$1,475,000 General Obligation Urban Renewal Bonds, Series 2010D, dated October 21, 2010 (the “2010D Bonds”), a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows as follows:

| <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> |
|-------------|-------------------------|----------------------|-------------|-------------------------|----------------------|
| 2016 | \$60,000 | 2.20% | 2024 | \$80,000 | 3.20% |
| 2017 | \$60,000 | 2.20% | 2025 | \$85,000 | 3.30% |
| 2018 | \$65,000 | 2.40% | 2026 | \$90,000 | 3.40% |
| 2019 | \$65,000 | 2.60% | 2027 | \$95,000 | 3.50% |
| 2020 | \$70,000 | 2.75% | 2028 | \$100,000 | 3.60% |
| 2021 | \$70,000 | 3.00% | 2029 | \$105,000 | 3.70% |
| 2022 | \$75,000 | 3.00% | 2030 | \$110,000 | 3.80% |
| 2023 | \$80,000 | 3.10% | | | |

;and

WHEREAS, pursuant to the resolution (the “2010D Bond Resolution”) authorizing the issuance of the 2010D Bonds, the City reserved the right to call the portion of the 2010D Bonds maturing in the years 2018 through 2030 (the “Callable 2010D Bonds”), inclusive, for early redemption on any date on or after June 1, 2017, subject to the provisions of the 2010D Bond Resolution; and

WHEREAS, the City also previously issued its \$425,000 Sewer Revenue Note, dated November 18, 2014 (the “2014 Note”), a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows:

| <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Principal Amount</u> | <u>Interest Rate</u> |
|-------------|-------------------------|----------------------|-------------|-------------------------|----------------------|
| 2016 | \$42,500 | 2.90% | 2021 | \$42,500 | 2.90% |
| 2017 | \$42,500 | 2.90% | 2022 | \$42,500 | 2.90% |
| 2018 | \$42,500 | 2.90% | 2023 | \$42,500 | 2.90% |
| 2019 | \$42,500 | 2.90% | 2024 | \$42,500 | 2.90% |
| 2020 | \$42,500 | 2.90% | | | |

;and

WHEREAS, pursuant to the resolution (the “2014 Note Resolution”) authorizing the issuance of the 2014 Note, the City reserved the right to prepay principal of the 2014 Note in whole or in part at any time prior to and in any order of maturity, subject to the provisions of the 2014 Note Resolution; and

WHEREAS, the City now proposes to enter into a General Obligation Refunding Loan Agreement (the “Refunding Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$8,845,000 for the purpose of paying the costs, to that extent, of (1) current refunding the Callable 2008A Bonds; (2) advance crossover refunding the Callable 2010A Bonds; (3) advance crossover refunding the Callable 2010B Bonds; (4) advance crossover refunding the Callable 2010D Bonds; and (5) current refunding the outstanding balance of the 2014 Note (collectively, the “Refundings”), and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Refunding Loan Agreement and to give notice thereof as required by such law; and

WHEREAS, pursuant to the provisions of Section 384.24A of the Code of Iowa, the City also proposes to enter into a General Obligation Swimming Pool Loan Agreement (the “Swimming Pool Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$700,000 for the purpose of paying the cost, to that extent, of constructing repairs and improvements to the municipal swimming pool (the “Project”); and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Swimming Pool Loan Agreement and to give notice thereof as required by such law, including notice of the right to petition for an election on such proposal; and

WHEREAS, after the aforementioned hearings and additional action on the Refunding Loan Agreement and the Swimming Pool Loan Agreement and pursuant to Section 384.28 of the Code of Iowa, the City Council intends to combine the Refunding Loan Agreement and the Swimming Pool Loan Agreement into a single loan agreement and to issue General Obligation Swimming Pool and Refunding Bonds in evidence of its obligations thereunder;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Norwalk, Iowa, as follows:

Section 1. The City Council shall meet on May 19, 2016, at the _____, Norwalk, Iowa, at _____ o'clock __.m., at which time and place hearings will be held and proceedings will be instituted and action taken to enter into the Loan Agreements described in the preamble hereof.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Refunding Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than four (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$8,845,000

(GENERAL OBLIGATION)

The City Council of the City of Norwalk, Iowa, will meet on May 19, 2016, at the _____, Norwalk, Iowa, at _____ o'clock ____m., for the purpose of instituting proceedings and taking action on a proposal to enter into a General Obligation Refunding Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$8,845,000 for the purpose of paying the costs, to that extent of (1) current refunding a portion of the City's \$780,000 General Obligation Corporate Purpose Bonds, Series 2008A, dated October 15, 2008; (2) advance refunding a portion of the City's \$4,685,000 General Obligation Urban Renewal Bonds, Series 2010A, dated August 25, 2010; (3) advance refunding a portion of the City's \$5,320,000 General Obligation Corporate Purpose Bonds, Series 2010B, dated August 25, 2010; (4) advance refunding a portion of the City's \$1,475,000 General Obligation Urban Renewal Bonds, Series 2010D, dated October 21, 2010; and (5) current refunding a portion of the City's \$425,000 Sewer Revenue Note, dated November 18, 2014.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Norwalk, Iowa.

Jodi Eddleman
City Clerk

Section 3. The City Clerk is hereby directed to give notice of the proposed action on the Swimming Pool Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than ten (10) and not more than twenty (20) days before the date selected for the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$700,000

(GENERAL OBLIGATION)

The City Council of the City of Norwalk, Iowa, will meet on May 19, 2016, at the _____, Norwalk, Iowa, at _____ o'clock __.m., for the purpose of instituting proceedings and taking action to enter into a General Obligation Swimming Pool Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$700,000 for the purpose of paying the cost, to that extent, of constructing repairs and improvements to the municipal swimming pool.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

The maximum rate of interest which may be payable under the Loan Agreement is 7% per annum.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa.

By order of the City Council of the City of Norwalk, Iowa.

Jodi Eddleman
City Clerk

Section 4. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$700,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 5, 2016.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTY OF WARREN
CITY OF NORWALK

SS:

I, the undersigned, City Clerk of the City of Norwalk, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for additional action on the City's proposals to enter into certain loan agreements, as referred to therein.

WITNESS MY HAND this _____ day of _____, 2016.

City Clerk

ORGANIZATION CERTIFICATE:

STATE OF IOWA
COUNTY OF WARREN SS:
CITY OF NORWALK

I, the undersigned City Clerk, do hereby certify that the City of Norwalk is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that the City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

- _____, Mayor
- _____, City Administrator
- _____, City Clerk
- _____, Finance Director
- _____, Council Member/Mayor Pro Tem
- _____, Council Member
- _____, Council Member
- _____, Council Member
- _____, Council Member

WITNESS MY HAND this ____ day of _____, 2016.

City Clerk

PUBLICATION CERTIFICATE:

STATE OF IOWA
COUNTY OF WARREN SS:
CITY OF NORWALK

I, the undersigned, City Clerk of the City of Norwalk, do hereby certify that pursuant to the resolution of the City Council fixing a date of meeting at which it is proposed to take action to enter into certain loan agreements, the notices, of which the printed slips attached to the publisher's affidavits hereto attached are true and complete copies, were published on the date and in the newspaper specified in such affidavits, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2016.

City Clerk

(Attach here the publisher's original affidavits with clippings of the notices, as published.)

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavits and have verified that the notices were published on the dates indicated in the affidavits, but please return all other completed pages to us as soon as they are available.)

April 28, 2016

Via Email

Jodi Eddleman
City Clerk/City Hall
Norwalk, Iowa

Re: General Obligation Loan Agreements
Our File No. 443891-46

Dear Jodi:

We have prepared and attach proceedings for the May 5th City Council meeting to enable the Council to fix May 19th as the date for hearing on the proposals to enter into the General Obligation Loan Agreements.

The documents attached include the following items:

1. Resolution fixing the date, time and place of the meeting at which time it is proposed to hold a hearing and take action to enter into the Loan Agreements. The forms of notice of hearing are set out in Section 2 and 3 of the resolution. Please print extra copies for delivery to the publisher. Please insert the time and place of the hearing in both the resolution and the notices.
2. Attestation Certificate with respect to the validity of the transcript.
3. Organization Certificate.
4. Publication Certificate with respect to publication of the notices, to which must be attached the publisher's affidavits of publication with the clippings of the notices as published.

The notice of hearing for the Refunding Loan Agreement must be published at least once not less than four (4) and not more than twenty (20) days before the May 19th meeting date in a legal newspaper which has a general circulation in Norwalk. The last date for effective publication of this notice is May 15, 2016.

The notice covering the hearing/authorization for the Swimming Pool Loan Agreement must be published at least once not less than ten (10) and not more than twenty (20) days before the May 19th meeting date set for hearing, in a legal newspaper which has a general circulation in the City. The Last date for effective publication of this notice is May 9, 2016.

As soon as the notices appear in the newspaper, please have a copies faxed to our office at (515) 283-1060.

Page 2

Please return one fully executed copy of all of the completed pages in these proceedings as soon as possible.

If you have any questions, please contact Emily Hammond or me.

Best regards,

John P. Danos

Attachments

cc: Jean Furler
Susanne Gerlach
Chip Schultz
Diana VanVleet



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No.6j
For Meeting of 05.5.2016

ITEM TITLE: Resolution for Consideration Accepting Public Infrastructure Known as the Beardsley Regional Detention Facility Phase 1-Clearing

CONTACT PERSON: Tim Hoskins, Public Works Director

SUMMARY EXPLANATION: At the February 4, 2016 City Council meeting, the contract for the Beardsley Regional Detention Facility Phase 1-Clearing awarded to Kelly Cortum, Inc. in the amount of \$88,735.00. Veenstra & Kimm, Inc., the project design engineer has provided the necessary Certificate of Completion; the final pay estimate is on this abstract of bills.

This public improvement consists of site clearing and grubbing of the entire site to be used as a regional detention facility and a surrounding park, erosion control, and engineering.

There was one change order in the amount of \$12,270.00 for clearing and grubbing of Outlot U and Outlot V which was approved at the March 31 council meeting. The final contract amount for the project as completed is \$98,519.50 or \$2,485.50 below the original contract amount.

| |
|--|
| <p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify)_____</p> <p>Funding Source: <u> Connection Fee District Revenue Bonds </u></p> <p>APPROVED FOR SUBMITTAL _____</p> |
|--|

STAFF RECOMMENDATION: Approval of the resolution.

RESOLUTION NO.

**RESOLUTION ACCEPTING IMPROVEMENTS
KNOWN AS BEARDSLEY REGIONAL DETENTION FACILITY PHASE 1-CLEARING**

WHEREAS, the City Of Norwalk contracted with Veenstra & Kimm, Inc. for the design, preparation of construction plans, and specifications for the project known as the BEARDSLEY REGIONAL DETENTION FACILITY PHASE 1-CLEARING; and,

WHEREAS, Kelly Cortum, Inc. was awarded the project on February 4, 2016 in the amount of \$88,735.00; and,

WHEREAS, there was one change order in the amount of \$12,270.00 that increased the contract amount to \$101,005.00. The final contract amount for the project is \$98,519.50 or \$2,485.50 below the revised contract amount; and,

WHEREAS, Veenstra & Kimm, Inc. has submitted a Certificate of Completion stating that the work of constructing the BEARDSLEY REGIONAL DETENTION FACILITY PHASE 1-CLEARING have been completed and substantially complies with the terms, conditions, and stipulations of the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa, that said public improvements be formally accepted and approved at this time. Passed and approved this 5th day of May 2016.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

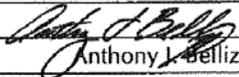
| <u>ROLL CALL VOTE:</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|------------------------|------------|------------|---------------|
| Isley | ___ | ___ | ___ |
| Kuhl | ___ | ___ | ___ |
| Lester | ___ | ___ | ___ |
| Livingston | ___ | ___ | ___ |
| Riva | ___ | ___ | ___ |

CERTIFICATE OF COMPLETION

BEARDSLEY REGIONAL DETENTION FACILITY PHASE 1 - CLEARING
NORWALK, IOWA
April 26, 2016

We hereby certify that we have made an on-site review of the construction of the Beardsley Regional Detention Facility Phase 1 - Clearing project as performed by Kelly Cortum, Inc. of Norwalk, Iowa.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications and that the final amount of the Contract is Ninety-Eight Thousand, Five Hundred Nineteen and 50/100 Dollars (\$98,519.50).

| | |
|--------------|--|
| Reviewed By: | VEENSTRA & KIMM, INC. |
| Signature |  |
| Name | Anthony J. Bellizzi |
| Title | Project Engineer |
| Date | 4-26-16 |

| | |
|-----------|-----------------------|
| Accepted: | CITY OF NORWALK, IOWA |
| Signature | |
| Name | |
| Title | |
| Date | |



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6k
For Meeting of 05.5.2016

ITEM TITLE: Resolution for Consideration Accepting Public Infrastructure Known as the Founder’s District Water Main Replacement Phase 1

CONTACT PERSON: Tim Hoskins, Public Works Director

SUMMARY EXPLANATION: At the November 5, 2015 City Council meeting, the contract for the installation of Founder’s District Water Main Replacement Phase 1 was awarded to Jackson Creek Enterprises L.C. in the amount of \$482,884.00. Veenstra & Kimm, Inc., the project design engineer has provided the necessary Certificate of Completion, the final pay estimate is on this abstract of bills, and with the acceptance of this project the 4 year bond will start.

This public improvement consists of 2,992 feet of new water main, 6 fire hydrants, 12 valves, water service connections, and final restoration.

The final contract amount for the project is \$423,920.82 or \$58,963.18 below the original contract amount.

| |
|---|
| <p><input checked="" type="checkbox"/> Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____</p> <p>Funding Source: _____ Water Utility _____</p> <p>APPROVED FOR SUBMITTAL _____</p> |
|---|

STAFF RECOMMENDATION: Approval of the resolution.

RESOLUTION NO.

**RESOLUTION ACCEPTING IMPROVEMENTS
KNOWN AS FOUNDER'S DISTRICT WATER MAIN REPLACEMENT – PHASE 1**

WHEREAS, the City Of Norwalk contracted with Veenstra & Kimm, Inc. for the design, preparation of construction plans, and specifications for the project known as the FOUNDER'S DISTRICT WATER MAIN REPLACEMENT PHASE 1; and,

WHEREAS, Jackson Creek Enterprises L.C. was awarded the contract on November 5, 2015 in the amount of \$482,884.00; and,

WHEREAS, the final contract amount for the project is \$423,920.82 or \$58,963.18 below the original contract amount; and,

WHEREAS, Veenstra & Kimm, Inc. has submitted a Certificate of Completion stating that the work of constructing the FOUNDER'S DISTRICT WATER MAIN REPLACEMENT PHASE 1 have been completed and substantially complies with the terms, conditions, and stipulations of the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa, that said public improvements be formally accepted and approved at this time. Passed and approved this 5th day of May 2016.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

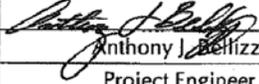
| <u>ROLL CALL VOTE:</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|------------------------|------------|------------|---------------|
| Isley | — | — | — |
| Kuhl | — | — | — |
| Lester | — | — | — |
| Livingston | — | — | — |
| Riva | — | — | — |

CERTIFICATE OF COMPLETION

FOUNDER'S DISTRICT WATER MAIN REPLACEMENT – PHASE 1
NORWALK, IOWA
April 26, 2016

We hereby certify that we have made an on-site review of the construction of the Founder's District Water Main Replacement – Phase 1 project as performed by Jackson Creek Enterprises L.C. of Allerton, Iowa.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications and that the final amount of the Contract is Four Hundred Twenty-Three Thousand, Nine Hundred Twenty and 82/100 Dollars (\$423,920.82).

| | |
|--------------|---|
| Reviewed By: | VEENSTRA & KIMM, INC. |
| Signature |  |
| Name | Anthony J. Bellizzi |
| Title | Project Engineer |
| Date | 4-26-16 |

| | |
|-----------|------------------------------|
| Accepted: | CITY OF NORWALK, IOWA |
| Signature | |
| Name | |
| Title | |
| Date | |



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No.6l
For Meeting of 05.5.2016

ITEM TITLE: Resolution for Consideration Accepting Public Infrastructure Known as the Southeast Trunk Sewer phase 2

CONTACT PERSON: Tim Hoskins, Public Works Director

SUMMARY EXPLANATION: At the September 18, 2014 City Council meeting, the contract for the installation of Southeast Trunk Sewer Phase 2 awarded to Pohlmeier Construction, Inc. in the amount of \$312,910.00. Veenstra & Kimm, Inc., the project design engineer has provided the necessary Certificate of Completion, the final pay estimate is on this abstract of bills, and with the acceptance of this project the 4 year bond will start.

This public improvement consists of 2,855 feet of sanitary sewer pipe, 9 manholes, clearing and grubbing, 5,300 feet of field tile, site grading, seeding fertilizing and mulching, erosion control, and engineering.

The final contract amount for the project is \$307,359.46 or \$5,550.54 below the original contract amount.

| |
|--|
| <p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify)</p> <hr/> <p>Funding Source: <u> Connection Fee District Revenue Bonds </u></p> <p>APPROVED FOR SUBMITTAL</p> <hr/> |
|--|

STAFF RECOMMENDATION: Approval of the resolution.

RESOLUTION NO.

**RESOLUTION ACCEPTING IMPROVEMENTS
KNOWN AS SOUTHEAST TRUNK SEWER PHASE 2**

WHEREAS, the City Of Norwalk contracted with Veenstra & Kimm, Inc. for the design, preparation of construction plans, and specifications for the project known as the SOUTHEAST TRUNK SEWER PHASE 2; and,

WHEREAS, Pohlmeier Construction, Inc. was awarded the contract on September 18, 2014 in the amount of \$312,910.00; and,

WHEREAS, the final contract amount for the project is \$307,359.46 or \$5,550.54 below the original contract amount; and,

WHEREAS, Veenstra & Kimm, Inc. has submitted a Certificate of Completion stating that the work of constructing the SOUTHEAST TRUNK SEWER PHASE 2 have been completed and substantially complies with the terms, conditions, and stipulations of the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa, that said public improvements be formally accepted and approved at this time. Passed and approved this 5th day of May 2016.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

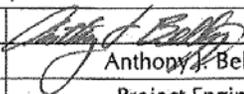
| <u>ROLL CALL VOTE:</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|------------------------|------------|------------|---------------|
| Isley | ___ | ___ | ___ |
| Kuhl | ___ | ___ | ___ |
| Lester | ___ | ___ | ___ |
| Livingston | ___ | ___ | ___ |
| Riva | ___ | ___ | ___ |

CERTIFICATE OF COMPLETION

SOUTHEAST TRUNK SEWER PHASE 2
NORWALK, IOWA
March 10, 2016

We hereby certify that we have made an on-site review of the construction of the Southeast Trunk Sewer Phase 2 project as performed by Pohlmeier Construction, Inc. of Bondurant, Iowa.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications and that the final amount of the Contract is Three Hundred Seven Thousand, Three Hundred Fifty-Nine and 46/100 Dollars (\$307,359.46).

| | |
|--------------|--|
| Reviewed By: | VEENSTRA & KIMM, INC. |
| Signature |  |
| Name | Anthony J. Bellizzi |
| Title | Project Engineer |
| Date | 3-10-16 |

| | |
|-----------|------------------------------|
| Accepted: | CITY OF NORWALK, IOWA |
| Signature | |
| Name | |
| Title | |
| Date | |

14260

14260

RESOLUTION NO.

A RESOLUTION APPOINTING JEAN FURLER AS INTERIM CITY MANAGER

WHEREAS, on March 4th the City of Norwalk commenced a period during which the City Manager position would be temporarily vacant ; and,

WHEREAS, the City Council desires to appoint Jean Furler, Finance Director to act as interim City Manager until a permanent City Manager can be selected and appointed by the City Council; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORWALK, IOWA, AS FOLLOWS:

Section 1. Appointment. Jean Furler, the current Finance Director, is hereby appointed to act as the Interim City Manager, effective May 5, 2016, until such time that a permanent City Manager is selected and appointed by the City in accordance with appointment procedures provided by law and City Ordinances.

Section 2. Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF NORWALK, IOWA ON THIS 5TH DAY OF MAY, 2016.

Tom Phillips, Mayor
City of Norwalk, IA

ATTEST:

Jodi Eddleman, City Clerk
City of Norwalk, IA

| <u>ROLL CALL VOTE:</u> | <u>Aye</u> | <u>Nay</u> |
|------------------------|------------|------------|
| Kuhl | — | — |
| Isley | — | — |
| Lester | — | — |
| Livingston | — | — |
| Riva | — | — |