



City Council Regular Business Meeting Agenda  
Thursday, April 21, 2016, 6:00 p.m.  
City Hall – 705 North Avenue

COUNCIL MEETINGS

City Hall  
Council Chambers  
1<sup>st</sup> and 3<sup>rd</sup>  
Thursdays at  
6:00 P.M.

Tom Phillips  
Mayor

Council Members:

Erika Isley  
Ed Kuhl  
David Lester  
Jaki Livingston  
Stephanie Riva

Vacant  
City Manager

Jean Furler  
Finance Director

Jodi Eddleman  
City Clerk

Ryan Coburn  
Fire Chief

Greg Staples  
Police Chief

Tim Hoskins  
Public Works Director

Nancy Kuehl  
Parks & Recreation  
Director

Wade Wagoner  
Planning and  
Economic  
Development Director

Holly Sealine  
Library Director

Jim Dougherty  
City Attorney

1. Call to order.
2. Approval of agenda.
3. Presentations
4. Welcome of guests and public comment.  
(3 minute limit, no action)
5. Approve minutes –  
[April 7 regular council meeting](#)
6. Consent agenda –
  - a) Expenditures
  - b) Tax abatements
  - c) [Liquor license renewals for Villagios – BB 0033138](#)
  - d) [Letter of support to City of West Des Moines – informational only.](#)
  - e) [Monthly reports March](#)
7. [Pool maintenance update from Tim Hoskins](#)
8. [Discussion on secondary storm sewer hookup districts.](#)
9. [Update from Jean Furler on COLA salary comparisons.](#)
10. [Update from Chief Staples on the State Public Safety Radio System.](#)
11. [Discussion of the urban revitalization plan.](#)
12. [Motion to consider amending the master plan and rules, regulation and guidelines for the Echo Valley Community Planned Unit Development as contained in Ordinance No 03-08. And potential first reading.](#)
13. [Resolution approving the Preliminary plat Market Place at Echo Valley](#)
14. Request by the [Norwalk Chamber of Commerce for an exception to the City's branding standards.](#)
15. Council Inquiries and staff updates.
16. Adjournment

**MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 04-07-16**  
(Unabridged)

Mayor Phillips called the City Council meeting to order at 6:02 p.m.

Present at roll call: David Lester, Erika Isley, Stephanie Riva, Ed Kuhl and Jaki Livingston. (RC = roll call vote)

Staff present included: Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Holly Sealine, Library Director; Tim Hoskins, Public Works Director; Nancy Kuehl, Parks and Recreation Director; Luke Parris, City Planner; Planning Greg Staples, Police Chief; Wade Wagoner, Planning and Economic Development Director; Ryan Coburn, Fire Department; and Jim Dougherty, City Attorney.

Mayor Phillips requested that item 13 be moved after the consent agenda for discussion.

16-059 Motion by Livingston, seconded by Isley to approve the **agenda** as amended. Voice vote carried unanimously.

**Presentations**

Mayor Phillips presented a plaque to Robin Wagner for her years of service on the Planning and Zoning Commission.

Art Davis Senior Vice President of Waters & Company addressed the council regarding the new recruitment timeline and position profile for the city manager position.

Art presented a tentative schedule based on the availability of the council and candidates with applications in by May 16 and recommendations made for semifinalists by May 31<sup>st</sup>. Onsite interviews would be conducted the week of June 20<sup>th</sup> and then an offer of employment the week of June 27<sup>th</sup>.

Isley asked if the council would approve the position profile and recruitment brochure, Davis responded that formal approval is not necessary. Council can review but might add time to get responses back.

The mayor removed item 14 discussion regarding the city manager position from the agenda.

**Welcome of Guests and Public Comment**

Mayor Phillips welcomed guests and invited the public to speak to an item that is not on the agenda.

16-060 Motion by Isley, seconded by Lester to approve the March 3<sup>rd</sup> **minutes** of the regular council meeting and the March 31<sup>st</sup> minutes of the special business meeting. Voice vote carried unanimously.

Consent included **liquor license renewals for** Cal's Fine Food & Spirits II, Dollar General Store #284, Gateway Market at the Wright Place, **Resolution 0407-16-037** approving requested changes to the Federal Functional Classification System, **Resolution 0407-16-038** adopting position descriptions and compensation range for the Assistant Building Department Coordinator **expenditures:**

ACME TOOLS	TOOLS	218.99	JERRILYN DAVEY-BECK	MAILBOX	54.00
ADVENTURE LIGHT	LIGHTING	247.29	LASER RESOURCES	RETURN CHARGE	495.16
BRIAN PETTIT	TRAINING	10.17	MENARDS	SUPPLIES	390.20
BSN PASSONS	EQUIPMENT	1,446.88	MERCY COLLEGE	CPR AED ECARDS	104.00
CALHOUN BURN	50TH AVE BRIDGE	2,116.00	METRO WASTE	TURF GOLD	38,947.63
CAPITAL SANI	SUPPLIES	229.22	MICHAEL SCHULTZ	TRAINING	9.21
CHRIS MURILLO	TRAINING	8.47	MID IOWA SOLID	SWEEPER PARTS	119.09
CIS ATHLETIC	MOUND REPAIR	600.00	MIKE MYER	TRAINING	9.00
CNM OUTDOOR	TOOLS	99.36	MUNICIPAL SUPPLY	SUPPLIES	5,255.60
CODY RIES	TRAINING	6.67	NANCY KUEHL	CANDY / PRIZES	84.90
DAVIS EQUIPMENT	TOOLS	556.52	NORWALK READYMIX	MAIN ST & LEWIS	960.50
DSM WW	DMWW	290.00	OVERHEAD DOOR	TOP DOOR SEAL	31.20
EXTERIOR SHEET	MATERIALS	121.68	PAUL SWIFT	VISION	200.00
FREEDOM TIRE	PW PICK UP	384.88	PEEK SALES	GRASSHOPPER PARTS	146.48

GE CAPITAL	RETURN CHARGE	75.00	PURCHASE POWER	POSTAGE	1,000.00
GENERAL FIRE	INSPECTION	2,062.90	SARA MYERS	BASKETBALL REFUND	57.00
GRIMES ASPHALT	COLD MIX	226.30	SARAH HOMMER	EGG HUNT REFUND	10.60
HALLETT MATERIALS	ROADSTONE	3,382.28	SCCIC	2016 DUES	100.00
HARLAND TECH	TONER	257.00	TYLER TECH	SET UP	312.50
HILLTOP TIRE	JAC MOWER TIRES	57.84	VEENSTRA & KIMM	LEGACY PLAT 19	12,947.39
JACKSON CREEK	FOUNDERS' DISTRICT	117,525.81	WADES AUTO GLASS	UNIT 127	173.00
JEBRO, INC.	OIL FILTERS	30.00			

16-061 Motion by Livingston, seconded by Riva to approve the **consent** agenda passed unanimously, RC.

### Pool discussion

Michael Fisher, PE Waters Edge Aquatic Design addressed the council regarding the city pool. He looked at the items that are safety issues and items that are operational issues. The pool was built in the early 90s and is showing signs of its life. There are a few things that need adjusted to be safer and operate better also. The structure of the main pool and the plunge pool appear to be in decent order, there are a few cosmetic issues and there are no solid signs that it is leaking.

Isley asked about the basin lasting ten years with regular maintenance. Fisher replied that yes it should last there is nothing major as far as structure goes.

Kuhl stated that there were concerns that there might be an underlying issue and asked Fisher if he had found any evidence of that. Fisher said no that he hadn't found evidence of that.

Isley asked about doing the core samples. Fisher responded that if there was a concern with the structure of the pool then that would need to be done.

Riva asked why the water level continues to go down. Fisher stated that it is a probably a caulk joint that would have to have regular maintenance done. A hydrostatic relief valve could be installed to allow that water to go back into the pool. If the council desires to do a core drilling it will probably cost roughly \$1,000. But Fisher does not see a need to do that in the ten year plan. The mayor asked if the caulk joint fails and water shoots out of that joint is that an issue. Fisher replied the pool was designed to allow water to pool around the basin that it wasn't designed as a under drain system. The mayor asked how often the caulk joints should be replaced. Fisher responded that generally, two years.

Livingston asked Fisher to clarify the cost that does not include the heaters. Fisher responded that the 120k to 130k to open the pool does not include the cost of the heaters. Livingston asked Furler about the bid threshold, Furler responded \$135,000.

Kuehl said that this would be a two phase project; first phase would open the pool this season phase 2 would begin in the fall. The mayor asked how long it would take to make repairs to open. Fisher stated that he would need to create a design and get bids from the subs. Construction could begin 2 to 3 weeks after the bids are received. Livingston asked if Fisher would recommend contractors that could do the work and he responded that yes he could. The State of Iowa health department also has a process to ensure that the work is being done correctly and that it is not a fast process. Livingston asked Fisher if it was his recommendation that these things have to be done to make the pool safe to open, Fisher replied yes. Kuhl asked what Fishers role would be. Fisher responded that Waters Edge would create a design plan and the specifications for the contractors to follow and manage the project as consultants.

Isley asked what the city should expect regarding ongoing maintenance and what costs would be involved in that over the next 10 years. Fisher responded that caulking of the deck and pool would need to be done every couple of years. Hoskins asked Fisher to provide an operating and maintenance manual and to assist the city modifying it to fit the city's facility. Fisher concurred. Mayor Phillips asked about the life expectancy on the pump and heater. Fisher responded that you should be able to get 10 years out of those components.

Lester asked about the diving board being replaced. Fisher stated that they had evaluated it for safety issues and discovered that the pool is too shallow for the diving board. Livingston stated that could be a liability for the city that it should be taken care of. Riva asked what the cost would be to replace the electric panel. Kuehl stated that an electrician had given her a bid of

\$27,950 that included the underground lights. Fisher stated that his number doesn't reflect changes to the panels. Riva asked if he had an idea on cost to do that. Fisher estimated \$5,000.

It was the consensus of the council to move forward on getting repairs done immediately to allow for the pool to open and to approve a contract at the April 21<sup>st</sup> meeting.

Brett Cermak, Chair of Park and Recreation Commission, said that the park board agreed that it should be repaired and opened.

### **Public hearing**

Mayor Phillips opened the Public hearing on the proposed rezoning of Cort Landing, LLC to rezone 2.31 acres of land at the SW intersection of IA Hwy 28 and Elm Avenue from C-2 Commercial to R-1 residential at 6:42 p.m.

Paul Clausen, Civil Engineering Consultants addressed the council. The developer is concerned about the development of the parcel zoned C-2 because of the 30' buffer requirement. Staff reviewed the parcel determining that the building envelope could likely fit a commercial building but that the buffer requirement hampers the ability to provide appropriate parking on the site. To approve a commercial site plan, the city would need to reduce the 30' buffer requirement in the PUD.

Isley asked if the drainage upstream would be improved and if the new lots were viable lots. Clausen responded that Mr. Cortum has gone in and improved those lots and that they are battling the area intake that should take care of that. The grade is much steeper so that the water will not be sitting there. There will be a small dry pond located behind the homes and is designed to drain within an hour. Riva stated that she understands the concern of not having direct access from Highway 28 but there are two entrances from the Highway are those not sufficient for access and is there a concern with the parking. Clausen stated that yes fitting the commercial site on the lot with the building restrictions was a concern.

Kelly Cortum, Kelly Cortum Incorporated, looked at the possibility of commercial development but because of the buffers and the drainage easement had decided that the best use would be residential.

Eddleman reported receiving no comments; Phillips closed the public hearing at 6:55 p.m.

16-062 Motion by Livingston, seconded by Isley to approve consideration of the first reading of an ordinance amending the master plan and rules, regulation and guidelines for the Dobson Planned Unit Development as contained in Ordinance No. 15-05 passed 4-1 with Riva voting nay, RC.

### **Public hearing**

Mayor Phillips opened the Public Hearing on the request from United Properties LC to rezone approximately 28 acres of land at the northeast corner of IA Hwy 28 and Beardsley Street from a mix of C-O, C-1, PC, R-4 and R-3 to a mix of C-3, R-4, R-3 and R-2 in the Echo Valley PUD at 6:56 p.m. Eddleman reported receiving no comments.

Scott McMurray, United Properties showed the council a concept drawing of what they are hoping the development will look when it is finished. He talked about commercial located along the highway, a bi-attached home project as well as senior housing. There will be connectivity back to the golf course and to the residents that live in Echo Valley Estates.

Kuhl asked how the developer plans to buffer between the commercial lot and the houses to the east. McMurray stated that there is about a 2 acre area (out lot Z) that is part of the golf course and is a tree lined creek area and a golf hole. There is also a natural buffer to the north. Kuhl asked about the PUD. McMurray stated that there is already a development agreement in place. Everything on the west side of the site will be commercial with limited residential for reasons outlined in the development agreement and to make it a unique development.

John Putbrese, 3817 Bluestem Road spoke against the rezoning, he is concerned about a privacy issue with a hotel being built on the site. He believes that the Echo Valley development is a jewel for Norwalk but is adamantly opposed to a hotel being built in his back yard. He would

like to see the council rezone with restrictions on what is built on the east side of the site and believes it should remain zoned for residential. John read a statement from Jason Chance, 3806 Bluestem Road, who is also opposed to the rezoning. Livingston asked Putbresi if he was opposed to a senior living community. He is not. McMurray stated that this is a conceptual development plan and that no deals have been signed. In addition, every development that comes through will have site plan approval with details worked out through city staff.

Livingston stated that the rezoning is for the entire development, McMurray said that the existing PUD zoning allows for the development of parcel J. The lots that were bought along Hwy 28 were not included in the PUD. Kuhl asked if once the site is rezoned could any of those uses in that zoning classification be allowed and asked if there could be restrictions in the rezoning to make it more refined. Luke Parris, city planner spoke and said the current PUD allows for 35% zoned R4, 35% zoned R3 with the remaining zoned commercial.

Livingston asked McMurray how many people from the development came to the meeting regarding the hotel. McMurray said none of the residents attended. Livingston asked if there had been any other efforts, besides the meeting that was held to reach out to that neighborhood. McMurray said no. Lester asked what part of the C3 uses McMurray wanted added. McMurray stated that the three that were added were gas stations, car washes and lumberyards and explained why they had those added. McMurray believes the corner of Hwy 28 and Beardsley is possibly the best commercial corner in the City of Norwalk and does not want to be limited on what can go there. Livingston clarified that the concern was with the hotel being put on the east side of the site not with what was going on the highway. Isley stated that she has an objection with a gas station being put on the site. McMurray stated that through the development process with the city the desire was to have limited residential development on that site. Isley stated that it could be rezoned to C2 which does not allow gas stations. Kuhl stated that there would need to be commercial access directly off of Mastellar. Lester stated that if it is not commercial that could affect the TIF agreement. Dougherty stated that the city was expecting to fund the expenses that are incurred with the construction of the street through commercial tax increment financing. If residential is built along that street then the city is restricting its ability to use commercial TIF funds to pay for that. Isley has an issue of adding C3 to the area. The mayor suggested reviewing the tax abatement to not allow incentive to gas stations. Wagoner spoke as to why staff recommended approval of the C3 rezoning. The zoning ordinance was recently updated to reflect that the most strict buffer yard that is required is 75 feet in width; McMurray has voluntarily proposed one twice that size, the width of the trees between the developments is 150 feet of a wooded buffer.

16-063 Motion by Livingston, seconded by Lester to approve the first reading of an ordinance amending the master plan and rules, regulation and guidelines for the Echo Valley Community Planned Unit Development as contained in Ordinance No 03-08. Motion failed, 2-3 with Kuhl, Isley and Riva voting nay, RC.

Dave Hixenbaugh, 4903 Lakewood Drive, addressed the council.

The mayor removed item 11 from the agenda.

### **Update on subarea 1 master plan process**

Wade Wagoner gave a report to the council regarding the subarea 1 plan which is a three phase process; the first phase was a joint workshop February 11, the second phase is a draft plan that will be brought back and phase three will be a public hearing. A visual preference survey was taken and there were over three hundred responses to that. Isley asked how the survey was monitored and what feedback was given. Wade stated that consultants would compile all of those responses and provide that to the council.

Trent Stanley, 105 Main Street, addressed the council of his concerns of affordable housing for residents in the City of Norwalk.

### **Staff reports**

Holly informed the council that the library is getting a new software upgrade.

Chief Staples informed council that the GTSB grant was approved and Officer Dunlap completed field training.

Chief Coburn stated pancake breakfast was a success, has also had successful training on burning of a structure.

Wade informed council that an amendment to the Holland agreement will be on the April 21, council meeting.

Mayor reminded everyone of community chat on April 9.

16-064 Motion by Isley, seconded by Riva to **adjourn** at 8:35 p.m. passed unanimously on a voice vote.

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Tom Phillips, Mayor

Attest: \_\_\_\_\_

Jodi Eddleman, City Clerk



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 06  
For Meeting of 04/21/2016

**Item Title:** Consent Agenda  
**Contact Person:** Jodi Eddleman, City Clerk

**Expenditures**

This item is on the agenda for the approval of payment per the attached claims list.

**Tax abatement**

The following tax abatement applications were submitted for approval:

Savannah Homes	820 School Avenue	SFR	\$209,900
Savannah Homes	814 School Avenue	SFR	\$203,900
Dennis Bull	9301 Bottlebrush Road	SFR	\$500,000.
KRM Development	223 Braeburn Drive	SFR	\$200,000.
KRM Development	2723 Shady Lane Drive	SFR	\$200,000.
Paul Koester	2054 Wethersfield Drive	SFR	\$328,237.
Ground Breaker Homes	413 W Wright Road	SFR	\$157,993.
Ground Breaker Homes	417 W Wright Road	SFR	\$183,286.

**Liquor license renewals**

This item is on the agenda for approval per the attached request.

Villaggios – Class B Beer (includes wine coolers), Class C Native Wine Permit – BB 0033138

**Letter of support to West Des Moines**

This item is on the agenda for information only. It is a request from Duane Wittstock, West Des Moines City Engineer. West Des Moines is applying for a TIGER Grant to assist with the funding of Grand Prairie Parkway between Raccoon River Drive (F90) and 105<sup>th</sup> Street in Madison County. The City of West Des Moines is requesting a letter of support from Norwalk for this grant request. The project is the first of a series of projects to interconnect the SW portion of the metropolitan area. This project conforms to the master plans the SW Coalition members presented to the Congressional delegation.

**Receive and file**

The attached reports are submitted for informational purposes:  
Monthly reports for March

**Staff Recommendation:** Approve consent agenda on a roll call vote.

PACKET: 03592 0421 COUNCIL AP  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-003101	A+	LAWN AND LANDSCAPE				
I-855864		IRRIGAT START / BACK FLOW TES	1,160.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		IRRIGAT START / BACK FLOW TEST		001 5-460-2-6350	OPERATIONAL EQUIPMENT RE	1,160.00
I-858348		IRRIGATION SYSTEM REPAIR	91.25			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		IRRIGATION SYSTEM REPAIR		001 5-460-2-6350	OPERATIONAL EQUIPMENT RE	91.25
		=== VENDOR TOTALS ===	1,251.25			

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01-003260		ADVENTURE LIGHTING				
I-0051035		BODINE BALLAST SELF TEST 10/1	690.69			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		BODINE BALLAST SELF TEST 10/15		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	690.69
I-057227		LED LIGHTS	13.56			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		LED LIGHTS		110 5-230-2-6350	OPERATIONAL EQUIPMENT RE	13.56
		=== VENDOR TOTALS ===	704.25			

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01-001143		ALAN WAUGH				
I-201604152260		VISION REIMBURSEMENT	200.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		EYE GLASSES REIMBURSEMENT		610 5-815-1-6182	ALLOWANCES	200.00
		=== VENDOR TOTALS ===	200.00			

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01-000113		CARPENTER UNIFORM				
I-410278		HUTCHINSON UNIFORM	231.96			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		HUTCHINSON UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	231.96
I-410279		HEPPERLY UNIFORM	121.97			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		HEPPERLY UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	121.97
I-410280		LEWISTON UNIFORM	92.23			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		LEWISTON UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	92.23
I-410473		DOWNING UNIFORM	39.99			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DOWNING UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	39.99

PACKET: 03592 0421 COUNCIL AP  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
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01-000113	CARPENTER UNIFORM	( ** CONTINUED ** )				
I-410483		MARTIN UNIFORM	74.99			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MARTIN UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	74.99
I-410596		PALMER UNIFORM	8.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PALMER UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	8.00
I-410745		DUNLOP UNIFORM	45.99			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DUNLOP UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	45.99
I-410974		HUTCHINSON UNIFORM	319.95			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		HUTCHINSON UNIFORM		001 5-110-1-6181	ALLOWANCES - UNIFORMS	319.95
		=== VENDOR TOTALS ===	935.08			

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01-003713	JULIE MCGILL					
I-201604142258		SOCCER REFUND	45.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SOCCER REFUND		001 5-440-2-6420	REFUNDS	45.00
		=== VENDOR TOTALS ===	45.00			

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01-000657	CENTURYLINK					
I-201604132247		APRIL MO SVC FEE	525.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		APRIL MO SVC FEE		001 5-650-2-6373	TELECOMMUNICATIONS EXPEN	525.00
		=== VENDOR TOTALS ===	525.00			

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01-002103	CERTIFIED POWER INC					
I-40460942		DUMP TRUCK PARTS	405.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DUMP TRUCK PARTS		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	405.00
		=== VENDOR TOTALS ===	405.00			

PACKET: 03592 0421 COUNCIL AP  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-003330		CITY OF DES MOINES				
I-22832		MO CIP / DEBT SVC / OPER	85,850.50			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		REPAIR REPLACEMENT - MO CIP		610 5-817-4-6801	PRINCIPAL PAYMENT	5,472.00
		DEBT SVC & SURCHARGE PAYMENT		610 5-817-4-6801	PRINCIPAL PAYMENT	58,275.30
		OPERATIONS - NORWALK		610 5-817-4-6801	PRINCIPAL PAYMENT	22,103.20
		=== VENDOR TOTALS ===	85,850.50			

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01-001162		CNM OUTDOOR EQUIPMENT				
I-120071		CHAINSAW AND SUPPLIES	402.66			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CHAINSAW AND SUPPLIES		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	402.66
		=== VENDOR TOTALS ===	402.66			

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01-000201		CRESCENT ELECTRIC SUPPLY CO				
I-S501862147.001		FIBERGLASS TAPE	198.80			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		FIBERGLASS TAPE		600 5-810-2-6504	MINOR EQUIPMENT	198.80
		=== VENDOR TOTALS ===	198.80			

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01-003558		DAVIS EQUIPMENT CORPORATION				
I-JI06917A		JAC MOWER PARTS	465.52			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		JAC MOWER PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	465.52
		=== VENDOR TOTALS ===	465.52			

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01-003709		DCI GROUP				
I-35001-1		DETENTION POND PH1 AND PH2	11,385.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DETENTION POND PH1 AND PH2		420 5-599-4-6728	CAPITAL IMPROVEMENTS	11,385.00
I-35002-2		DETENTION POND PH1 AND PH2	3,366.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DETENTION POND PH1 AND PH2		420 5-599-4-6728	CAPITAL IMPROVEMENTS	3,366.00
		=== VENDOR TOTALS ===	14,751.00			

PACKET: 03592 0421 COUNCIL AP  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003079		DES MOINES REGISTER MEDIA				
I-0009384603		ROAD CONTRACTOR PUB HEAR	35.16			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		ROAD CONTRACTOR PUB HEAR		001 5-599-2-6402	ADVERTISING & LEGAL PUBL	35.16
		=== VENDOR TOTALS ===	35.16			

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01-000158		DES MOINES WATER WORKS				
I-201604072240		COUNTYLINE & 28 CONSUMPTION	26,532.79			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		COUNTYLINE & 28 CONSUMPTION		600 5-811-2-6413	PAYMENT FOR SERVICES	26,532.79
I-201604112241		746 COUNTYLINE RD	151.34			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		746 COUNTYLINE RD		600 5-811-2-6413	PAYMENT FOR SERVICES	151.34
I-201604112242		HWY 28 & SW 80	75.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		HWY 28 & SW 80		600 5-811-2-6413	PAYMENT FOR SERVICES	75.00
		=== VENDOR TOTALS ===	26,759.13			

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01-000614		DOORS INC				
I-223125		MASTER KEYS	26.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MASTER KEYS		110 5-210-2-6507	OPERATING SUPPLIES	26.00
		=== VENDOR TOTALS ===	26.00			

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01-001146		EASTERN IOWA TIRE				
I-600004441		SNOW TIRES INSTALLED	525.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SNOW TIRES INSTALLED		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	525.00
		=== VENDOR TOTALS ===	525.00			

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01-000202		ELECTRONIC ENGINEERING CO				
I-1568644		P133 EQUIPMENT	130.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		P133 EQUIPMENT		310 5-110-3-6727	CAPITAL EQUIPMENT	130.00
		=== VENDOR TOTALS ===	130.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000030		FREEDOM TIRE & AUTO CENTER				
I-49671		P132 TIRES	288.90			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		P132 TIRES		001 5-110-2-6332	VEHICLE REPAIR	288.90
		=== VENDOR TOTALS ===	288.90			
=====						
01-003363		GREGG YOUNG				
I-607301		DOOR HANDLE PW TRUCK	67.17			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DOOR HANDLE PW TRUCK		110 5-210-2-6332	VEHICLE REPAIR	67.17
		=== VENDOR TOTALS ===	67.17			
=====						
01-002464		HOTSY CLEANING SYSTEMS				
I-0166028-IN		PRESSURE HOSE	189.80			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PRESSURE HOSE		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	189.80
		=== VENDOR TOTALS ===	189.80			
=====						
01-000177		IACP				
I-1001214885		LEADERSHIP CLASS	1,322.75			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		LEADERSHIP CLASS		001 5-110-1-6230	EDUCATION AND TRAINING	1,322.75
		=== VENDOR TOTALS ===	1,322.75			
=====						
01-003711		INDIANOLA POLICE DEPARTMENT				
I-201604142256		1/5 CELEBRITE RENEWAL	619.79			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		1/5 CELEBRITE RENEWAL		001 5-110-2-6413	PAYMENT FOR SERVICES	619.79
		=== VENDOR TOTALS ===	619.79			
=====						
01-000143		INDOFF INC				
I-2780237		OFFICE SUPPLIES	32.42			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		OFFICE SUPPLIES		001 5-110-2-6506	OFFICE SUPPLIES	32.42
I-2780238		SUPPLIES	13.10			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SUPPLIES		001 5-440-2-6506	OFFICE SUPPLIES	13.10

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000143	INDOFF INC	( ** CONTINUED ** )				
I-2780838		OFFICE SUPPLIES	214.67			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		OFFICE SUPPLIES		001 5-170-2-6506	OFFICE SUPPLIES	94.15
		OFFICE SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES	6.97
		OFFICE SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES	16.81
		OFFICE SUPPLIES		001 5-299-2-6506	OFFICE SUPPLIES	96.74
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I-2782156		OFFICE SUPPLIES	105.32			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		OFFICE SUPPLIES		001 5-110-2-6506	OFFICE SUPPLIES	105.32
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I-2782673		SIT STAND DESK	429.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SIT STAND DESK		001 5-170-2-6506	OFFICE SUPPLIES	429.00
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I-2784802		OFFICE SUPPLIES	161.08			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		OFFICE SUPPLIES		001 5-110-2-6507	OPERATING SUPPLIES	161.08
		=== VENDOR TOTALS ===	955.59			
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01-006056 INLAND TRUCK PARTS COMPANY						
I-2-64597		DUMP TRUCK TAILGATE PARTS	68.88			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DUMP TRUCK TAILGATE PARTS		110 5-210-2-6332	VEHICLE REPAIR	68.88
		=== VENDOR TOTALS ===	68.88			
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01-000032 IOWA DEPARTMENT OF PUBLIC SAFE						
I-201604142257		IOWA SYSTEM ACCESS 4/16 - 6/1	1,391.52			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		IOWA SYSTEM ACCESS 4/16 - 6/16		001 5-180-2-6413	PAYMENTS TO OTHER AGENCI	1,391.52
		=== VENDOR TOTALS ===	1,391.52			
=====						

01-005919 IOWA LAW ENFORCEMENT ACADEMY						
I-304520		REPORT WRITING CLASS	150.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		REPORT WRITING CLASS		001 5-110-1-6230	EDUCATION AND TRAINING	150.00
		=== VENDOR TOTALS ===	150.00			
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=====						
01-002230	IOWA	LIVING MAGAZINE				
I-MARCH		NORWALK LIVING	999.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		NORWALK LIVING		160 5-520-2-6413	PAYMENT FOR SERVICES	999.00
		=== VENDOR TOTALS ===	999.00			

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01-001505	IOWA	ONE CALL				
I-179590		MARCH BILLING	629.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MARCH BILLING		600 5-810-2-6413	PAYMENT FOR SERVICES	629.00
		=== VENDOR TOTALS ===	629.00			

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01-000411	IOWA	SIGNAL INC				
I-3232		HWY 28 & CHERRY	230.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		HWY 28 & CHERRY		110 5-230-2-6350	OPERATIONAL EQUIPMENT RE	230.00
		=== VENDOR TOTALS ===	230.00			

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01-002839	IOWA	WINDOW SERVICE INC				
I-77784		CITY HALL EXTERIOR	85.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CITY HALL EXTERIOR		001 5-650-2-6310	BUILDING MAINTENANCE/REP	85.00
I-77785		PUBLIC SAFETY INTERIOR AND EX	230.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PUBLIC SAFETY INTERIOR AND EXT		001 5-110-2-6413	PAYMENT FOR SERVICES	230.00
		=== VENDOR TOTALS ===	315.00			

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01-002671	JAMES	OIL COMPANY LLC				
I-54460		DYED DIESEL	2,183.35			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DYED DIESEL		110 5-210-2-6333	FUEL	2,183.35
I-54461		GASAHOL	3,459.53			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		GASAHOL		110 5-210-2-6333	FUEL	3,459.53
		=== VENDOR TOTALS ===	5,642.88			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000296	JODI EDDLEMAN					
I-201604112243		CELL PHONE 6/15 - 3/16	750.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CELL PHONE 6/15 - 3/16		001 5-650-2-6373	TELECOMMUNICATIONS EXPEN	750.00
		=== VENDOR TOTALS ===	750.00			
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01-003674	JOHNSTONE SUPPLY					
I-3064956		PUBLIC SAFETY ROOF HVAC	23.10			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PUBLIC SAFETY ROOF HVAC		001 5-110-2-6310	BUILDING MAINTENANCE/REP	23.10
I-3065089		PUBLIC SAFETY ROOF HVAC	41.94			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PUBLIC SAFETY ROOF HVAC		001 5-110-2-6310	BUILDING MAINTENANCE/REP	41.94
I-3066121		PUBLIC SAFETY ROOF HVAC	83.97			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PUBLIC SAFETY ROOF HVAC		001 5-110-2-6310	BUILDING MAINTENANCE/REP	83.97
I-3067565		AIR FILTERS	70.44			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		AIR FILTERS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	70.44
		=== VENDOR TOTALS ===	219.45			
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01-003308	JOURNEY ED					
I-10111528		BACK UP SOFTWARE	437.50			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		BACK UP SOFTWARE		001 5-670-3-6727	CAPITAL EQUIPMENT	437.50
		=== VENDOR TOTALS ===	437.50			
=====						
01-000329	KABEL BUSINESS SERVICES					
I-COBR1603539		APRIL COBRA FEES	61.25			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		APRIL COBRA FEES		001 5-620-2-6490	CONSULTANT/PROFESSIONAL	61.25
		=== VENDOR TOTALS ===	61.25			

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=====						
01-001750	KELTEK INCORPORATED					
I-9334A		P133 EQUIPMENT	29,867.76			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		P133 EQUIPMENT		310 5-110-3-6727	CAPITAL EQUIPMENT	29,867.76
		=== VENDOR TOTALS ===	29,867.76			
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01-000013	LANDS END BUSINESS OUTFITTERS					
I-SIN3679711		LOGO SHIRT	40.95			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		LOGO SHIRT		001 5-650-1-6182	ALLOWANCES	40.95
		=== VENDOR TOTALS ===	40.95			
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01-003337	LASER RESOURCES					
I-AR369953		COPIER MAINTENANCE PS LIB	287.67			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		COPIER MAINTENANCE PS LIB		001 5-110-2-6413	PAYMENT FOR SERVICES	69.59
		COPIER MAINTENANCE PS LIB		001 5-410-2-6413	PAYMENT FOR SERVICES	122.39
		COPIER MAINTENANCE PS LIB		001 5-599-2-6413	PAYMENT FOR SERVICES	95.69
I-AR371075		COPIER MAINTENANCE AT PW FD C	78.71			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		COPIER MAINTENANCE AT PW FD CH		001 5-150-2-6413	PAYMENT FOR SERVICES	33.91
		COPIER MAINTENANCE AT PW FD CH		001 5-650-2-6413	PAYMENT FOR SERVICES	44.80
		=== VENDOR TOTALS ===	366.38			
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01-005478	MCANINCH CORPORATION					
I-201604152261		CEDAR ST & BEARDSLEY ST	13,651.60			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CEDAR ST & BEARDSLEY ST		360 5-750-3-6728	CAPITAL IMPROVEMENTS	13,651.60
		=== VENDOR TOTALS ===	13,651.60			
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01-001252	MEDIACOM					
I-201604132248		MO SVC FEES	142.40			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MO SVC FEES		001 5-650-2-6373	TELECOMMUNICATIONS EXPEN	142.40
		=== VENDOR TOTALS ===	142.40			

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=====						
01-000644	MENARDS					
I-23481		TOOLS	32.47			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		TOOLS		110 5-210-2-6504	MINOR EQUIPMENT	32.47
I-23630		CONCRETE BOARD	186.24			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CONCRETE BOARD		110 5-210-2-6417	STREET MAINTENANCE SUPPL	186.24
I-23711		MISC ELECTRIC SUPPLIES	346.95			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MISC ELECTRIC SUPPLIES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	346.95
I-23839		SUPPLIES	18.57			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SUPPLIES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	18.57
I-23842		COLD STORAGE SUPPLIES	194.67			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		COLD STORAGE SUPPLIES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	194.67
I-24568		SUPPLIES	61.41			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	61.41
		=== VENDOR TOTALS ===	840.31			

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01-005343	METRO WASTE AUTHORITY					
I-70006801		GARBAGE SERVICE	28,704.28			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		GARBAGE SERVICE		001 5-290-2-6404	COLLECTION COSTS	28,704.28
		=== VENDOR TOTALS ===	28,704.28			

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01-000410	MIDAMERICAN ENERGY					
I-201604112244		MIDAMERICAN ENERGY	15,611.96			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MIDAMERICAN ENERGY		110 5-230-2-6371	ELECTRIC/GAS EXPENSE	9,151.64
		MIDAMERICAN ENERGY		001 5-110-2-6371	ELECTRIC/GAS EXPENSE	2,543.18
		MIDAMERICAN ENERGY		600 5-810-2-6371	ELECTRIC/GAS EXPENSE	65.32
		MIDAMERICAN ENERGY		110 5-240-2-6371	ELECTRIC/GAS EXPENSE	67.61
		MIDAMERICAN ENERGY		610 5-815-2-6371	ELECTRIC/GAS EXPENSE	514.57
		MIDAMERICAN ENERGY		001 5-430-2-6371	ELECTRIC/GAS EXPENSE	69.58
		MIDAMERICAN ENERGY		001 5-299-2-6371	ELECTRIC/GAS EXPENSE	1,189.91
		MIDAMERICAN ENERGY		001 5-499-2-6371	ELECTRIC/GAS EXPENSE	152.66
		MIDAMERICAN ENERGY		001 5-410-2-6371	ELECTRIC/GAS EXPENSE	1,239.71
		MIDAMERICAN ENERGY		001 5-460-2-6371	ELECTRIC/GAS EXPENSE	158.18
		MIDAMERICAN ENERGY		001 5-650-2-6371	ELECTRIC/GAS EXPENSE	459.60
		=== VENDOR TOTALS ===	15,611.96			

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=====						
01-000629	MPH INDUSTRIES	INC.				
I-669137		P133 EQUIPMENT	580.95			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		P133 EQUIPMENT		310 5-110-3-6727	CAPITAL EQUIPMENT	580.95
		=== VENDOR TOTALS ===	580.95			

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01-001502	NANCY KUEHL					
I-201604132253		CLEAN SUPPLIES REIMBURSEMENT	10.28			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CLEAN SUPPLIES REIMBURSEMENT		001 5-460-2-6507	OPERATING SUPPLIES	10.28
		=== VENDOR TOTALS ===	10.28			

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01-000664	NORWALK READY-MIXED CONCRETE,					
I-170989		Cherry & Elm	193.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		Cherry & Elm		110 5-210-2-6417	STREET MAINTENANCE SUPPL	193.00
		=== VENDOR TOTALS ===	193.00			

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01-001690	OVERHEAD DOOR COMPANY					
I-65175		MAINTENANCE DOOR 18	98.95			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MAINTENANCE DOOR 18		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	98.95
		=== VENDOR TOTALS ===	98.95			

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01-000753	PLUMB SUPPLY					
I-3818125		PUBLIC SAFETY ROOF HVAC	10.20			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PUBLIC SAFETY ROOF HVAC		001 5-110-2-6310	BUILDING MAINTENANCE/REP	10.20
		=== VENDOR TOTALS ===	10.20			

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01-001676	SHRED IT					
I-9410086388		SHREDDING AT PUBLIC SAFETY	50.24			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SHREDDING AT PUBLIC SAFETY		001 5-110-2-6413	PAYMENT FOR SERVICES	50.24
		=== VENDOR TOTALS ===	50.24			

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=====						
01-002175		SHULL, SCHRUM, MCCLAFLIN & CO.				
I-201604112245		AUDIT SERVICES	8,515.42			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		SHULL & CO., P.C.		001 5-650-2-6401	ACCOUNTING & AUDITING	8,515.42
		=== VENDOR TOTALS ===	8,515.42			

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01-002691		SIMPLEX GRINNELL				
I-78533932		FIRE SPRINKLER INSPECT PUB WK	147.49			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		FIRE SPRINKLER INSPECT PUB WKS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	147.49
I-78533933		FIRE ALARM INSPECT CITY HALL	442.32			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		FIRE ALARM INSPECT CITY HALL		001 5-650-2-6413	PAYMENT FOR SERVICES	442.32
I-78533934		FIRE SPRINKLER INSPECT PUB SF	319.77			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		FIRE SPRINKLER INSPECT PUB SFT		001 5-110-2-6413	PAYMENT FOR SERVICES	319.77
I-78533935		FIRE ALARM INSPECT PUBLIC WOR	372.98			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		FIRE ALARM INSPECT PUBLIC WORK		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	372.98
I-78534004		FIRE ALARM INSPECT PUBLIC SFT	630.83			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		FIRE ALARM INSPECT PUBLIC SFTY		001 5-110-2-6413	PAYMENT FOR SERVICES	630.83
I-78534005		FIRE ALARM INSPECT LIBRARY	394.96			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		FIRE ALARM INSPECT LIBRARY		001 5-410-2-6413	PAYMENT FOR SERVICES	394.96
I-78534013		ANNUAL MONITORING	535.20			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		ANNUAL MONITORING		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	535.20
		=== VENDOR TOTALS ===	2,843.55			

=====						
01-003712		STOP STICK LTD				
I-0006434-IN		PURSUIT INTERVENTION	499.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PURSUIT INTERVENTION		001 5-110-2-6504	MINOR EQUIPMENT	499.00
		=== VENDOR TOTALS ===	499.00			

PACKET: 03592 0421 COUNCIL AP  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002390 STRATEGIC AMERICA						
I-099857-0000		DNN UPGRADE	1,200.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DNN UPGRADE		001 5-670-2-6490	CONSULTANT & PROFESSIONA	1,200.00
		=== VENDOR TOTALS ===	1,200.00			
=====						
01-000956 TERMINIX INTERNATIONAL						
I-353696227		PEST CONTROL	67.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		PEST CONTROL		001 5-650-2-6413	PAYMENT FOR SERVICES	67.00
		=== VENDOR TOTALS ===	67.00			
=====						
01-002705 THE DES MOINES REGISTER						
I-DM0728430	MAY	MAY DAILY PAPERS	35.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MAY DAILY PAPERS		001 5-610-1-6220	SUBSCRIPTIONS & EDUCATIO	35.00
		=== VENDOR TOTALS ===	35.00			
=====						
01-003665 THOMPkins INDUSTRIES, INC.						
I-403233297		DUMPTRUCK PARTS	22.12			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		DUMPTRUCK PARTS		110 5-210-2-6332	VEHICLE REPAIR	22.12
		=== VENDOR TOTALS ===	22.12			
=====						
01-003286 TRUE VALUE WEST DES MOINES						
I-B431239		BOLTS FOR DOOR REPAIR	46.25			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		BOLTS FOR DOOR REPAIR		001 5-650-2-6310	BUILDING MAINTENANCE/REP	46.25
I-B433287		BOLTS / LOCK	12.23			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		BOLTS		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	5.94
		LOCK		001 5-410-2-6310	BUILDING MAINTENANCE/REP	6.29
		=== VENDOR TOTALS ===	58.48			

PACKET: 03592 0421 COUNCIL AP  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002435 TYLER TECHNOLOGIES						
I-025-152755		CONFIG AND SET UP	31.52			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CONFIG AND SET UP		001 5-670-2-6490	CONSULTANT & PROFESSIONA	31.52
=== VENDOR TOTALS ===			31.52			
=====						
01-003472 VILLAGIO						
I-201604112246		COUNCIL WORK SESSION	119.55			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		COUNCIL WORK SESSION		001 5-610-1-6182	ALLOWANCES	119.55
=== VENDOR TOTALS ===			119.55			
=====						
01-003228 VOORHEES TAEKWONDO LLC						
I-201604132254		MARCH CLASSES	406.53			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MARCH CLASSES		001 5-440-2-6413	PAYMENT FOR SERVICES	406.53
=== VENDOR TOTALS ===			406.53			
=====						
01-003545 WADE WAGONER						
I-201604132250		MEAL & MILEAGE MTG W/ E KUHL	28.53			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MEAL & MILEAGE MTG W/ E KUHL		001 5-599-1-6240	MEETING & CONFERENCES	28.53
I-201604132251		MILEAGE MTG W/ DEVELOPER	24.73			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MILEAGE MTG W/ DEVELOPER		001 5-599-1-6240	MEETING & CONFERENCES	24.73
I-201604132252		MEAL & MILEAGE MTG W/ DEVELOP	29.03			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		MEAL & MILEAGE MTG W/ DEVELOPE		001 5-599-1-6240	MEETING & CONFERENCES	29.03
=== VENDOR TOTALS ===			82.29			
=====						
01-003710 WATERS & COMPANY						
I-010640.103-1		CITY MANAGER SEARCH	7,350.00			
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N		
		CITY MANAGER SEARCH		001 5-610-2-6490	CONSULTANT & PROFESSIONA	7,350.00
=== VENDOR TOTALS ===			7,350.00			

PACKET: 03592 0421 COUNCIL AP  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME----- DISTRIBUTION
=====					
01-001349	WAYNE DENNIS SUPPLY				
I-957583-000		PUBLIC SAFETY ROOF HVAC	925.92		
4/22/2016	AP	DUE: 4/22/2016 DISC: 4/22/2016		1099: N	
		PUBLIC SAFETY ROOF HVAC		001 5-110-2-6310	BUILDING MAINTENANCE/REP 925.92
		=== VENDOR TOTALS ===	925.92		
		=== PACKET TOTALS ===	259,873.47		

PACKET: 03592 0421 COUNCIL AP  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* T O T A L S \*\*

INVOICE TOTALS 259,873.47  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 259,873.47

\*\* G/L ACCOUNT TOTALS \*\*

					=====LINE ITEM=====		=====GROUP BUDGET=====	
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016		001-2020	ACCOUNTS PAYABLE	66,376.60-*				
		001-5-110-1-6181	ALLOWANCES - UNIFORMS	935.08	14,950	1,109.44		
		001-5-110-1-6230	EDUCATION AND TRAINING	1,472.75	13,000	522.07		
		001-5-110-2-6310	BUILDING MAINTENANCE/REP	1,085.13	40,000	15,821.19		
		001-5-110-2-6332	VEHICLE REPAIR	288.90	17,500	8,785.11		
		001-5-110-2-6371	ELECTRIC/GAS EXPENSE	2,543.18	32,000	3,520.42		
		001-5-110-2-6413	PAYMENT FOR SERVICES	1,920.22	15,000	5,485.87		
		001-5-110-2-6504	MINOR EQUIPMENT	499.00	5,000	1,572.27- Y		
		001-5-110-2-6506	OFFICE SUPPLIES	137.74	4,500	2,546.03		
		001-5-110-2-6507	OPERATING SUPPLIES	161.08	17,000	4,257.48		
		001-5-150-2-6413	PAYMENT FOR SERVICES	33.91	200	160.30- Y		
		001-5-170-2-6506	OFFICE SUPPLIES	523.15	400	2,232.95- Y		
		001-5-180-2-6413	PAYMENTS TO OTHER AGENCI	1,391.52	226,000	41,183.30		
		001-5-290-2-6404	COLLECTION COSTS	28,704.28	440,000	9,091.10		
		001-5-299-2-6350	OPERATIONAL EQUIPMENT RE	933.60	4,500	604.81		
		001-5-299-2-6371	ELECTRIC/GAS EXPENSE	1,189.91	22,500	10,734.64		
		001-5-299-2-6506	OFFICE SUPPLIES	96.74	500	192.80- Y		
		001-5-410-2-6310	BUILDING MAINTENANCE/REP	6.29	14,000	6,301.41		
		001-5-410-2-6371	ELECTRIC/GAS EXPENSE	1,239.71	20,000	4,732.47		
		001-5-410-2-6413	PAYMENT FOR SERVICES	517.35	16,000	3,012.02		
		001-5-430-2-6371	ELECTRIC/GAS EXPENSE	69.58	2,500	478.62		
		001-5-440-2-6413	PAYMENT FOR SERVICES	406.53	40,000	10,663.88		
		001-5-440-2-6420	REFUNDS	45.00	3,000	2,304.90		
		001-5-440-2-6506	OFFICE SUPPLIES	13.10	800	186.91		
		001-5-460-2-6350	OPERATIONAL EQUIPMENT RE	1,251.25	5,000	3,280.96		
		001-5-460-2-6371	ELECTRIC/GAS EXPENSE	158.18	4,500	1,861.11		
		001-5-460-2-6507	OPERATING SUPPLIES	10.28	1,500	1.95		
		001-5-499-2-6371	ELECTRIC/GAS EXPENSE	152.66	11,000	3,322.65		
		001-5-599-1-6240	MEETING & CONFERENCES	82.29	3,200	808.06- Y		
		001-5-599-2-6402	ADVERTISING & LEGAL PUBL	35.16	1,000	388.71		
		001-5-599-2-6413	PAYMENT FOR SERVICES	95.69	3,000	2,581.06- Y		

PACKET: 03592 0421 COUNCIL AP  
 VENDOR SET: 01 CITY OF NORWALK  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		001-5-599-2-6506	OFFICE SUPPLIES	16.81	1,400	2,404.54- Y		
		001-5-610-1-6182	ALLOWANCES	119.55	750	388.14- Y		
		001-5-610-1-6220	SUBSCRIPTIONS & EDUCATIO	35.00	0	70.00- Y		
		001-5-610-2-6490	CONSULTANT & PROFESSIONA	7,350.00	3,000	5,267.25- Y		
		001-5-620-2-6490	CONSULTANT/PROFESSIONAL	61.25	8,000	7,704.50		
		001-5-650-1-6182	ALLOWANCES	40.95	850	280.10		
		001-5-650-2-6310	BUILDING MAINTENANCE/REP	131.25	6,000	2,163.81- Y		
		001-5-650-2-6371	ELECTRIC/GAS EXPENSE	459.60	6,800	1,433.59		
		001-5-650-2-6373	TELECOMMUNICATIONS EXPEN	1,417.40	15,000	1,736.64- Y		
		001-5-650-2-6401	ACCOUNTING & AUDITING	8,515.42	12,000	2,859.58		
		001-5-650-2-6413	PAYMENT FOR SERVICES	554.12	4,000	1,255.04- Y		
		001-5-650-2-6506	OFFICE SUPPLIES	6.97	2,250	1,377.33- Y		
		001-5-670-2-6490	CONSULTANT & PROFESSIONA	1,231.52	43,000	15,619.89		
		001-5-670-3-6727	CAPITAL EQUIPMENT	437.50	51,000	31,243.05		
		110-2020	ACCOUNTS PAYABLE	19,299.24-*				
		110-5-210-2-6332	VEHICLE REPAIR	158.17	18,000	10,953.17		
		110-5-210-2-6333	FUEL	5,642.88	90,000	59,878.71		
		110-5-210-2-6350	OPERATIONAL EQUIPMENT RE	3,131.26	12,000	19,824.07- Y		
		110-5-210-2-6417	STREET MAINTENANCE SUPPL	379.24	80,000	17,574.70		
		110-5-210-2-6504	MINOR EQUIPMENT	32.47	4,000	918.10		
		110-5-210-2-6507	OPERATING SUPPLIES	87.41	15,000	9,179.39		
		110-5-230-2-6350	OPERATIONAL EQUIPMENT RE	243.56	7,500	3,413.38		
		110-5-230-2-6371	ELECTRIC/GAS EXPENSE	9,151.64	115,000	28,936.37		
		110-5-240-2-6371	ELECTRIC/GAS EXPENSE	67.61	900	237.34		
		110-5-250-2-6350	OPERATIONAL EQUIPMENT RE	405.00	12,000	5,773.17		
		160-2020	ACCOUNTS PAYABLE	999.00-*				
		160-5-520-2-6413	PAYMENT FOR SERVICES	999.00	56,988	2,868.00		
		310-2020	ACCOUNTS PAYABLE	30,578.71-*				
		310-5-110-3-6727	CAPITAL EQUIPMENT	30,578.71	0	56,692.71- Y		
		360-2020	ACCTS PAYABLE	13,651.60-*				
		360-5-750-3-6728	CAPITAL IMPROVEMENTS	13,651.60	400,000	344,033.10		
		420-2020	ACCOUNTS PAYABLE	14,751.00-*				
		420-5-599-4-6728	CAPITAL IMPROVEMENTS	14,751.00	900,000	885,249.00		
		600-2020	ACCOUNTS PAYABLE	27,652.25-*				
		600-5-810-2-6371	ELECTRIC/GAS EXPENSE	65.32	2,000	1,537.48		
		600-5-810-2-6413	PAYMENT FOR SERVICES	629.00	20,000	10,403.39		
		600-5-810-2-6504	MINOR EQUIPMENT	198.80	3,000	126.63		
		600-5-811-2-6413	PAYMENT FOR SERVICES	26,759.13	445,000	103,538.42		
		610-2020	ACCOUNTS PAYABLE	86,565.07-*				
		610-5-815-1-6182	ALLOWANCES	200.00	500	257.00		
		610-5-815-2-6371	ELECTRIC/GAS EXPENSE	514.57	9,000	2,817.74		
		610-5-817-4-6801	PRINCIPAL PAYMENT	85,850.50	948,000	3,092.74		
		999-1300	DUE FROM 001-GENERAL FUN	66,376.60 *				
		999-1303	DUE FROM 110-ROAD USE TA	19,299.24 *				
		999-1307	DUE FROM 160-ECONOMIC DE	999.00 *				

PACKET: 03592 0421 COUNCIL AP  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		999-1315	DUE FROM 310-CIP-PUBLIC	30,578.71 *				
		999-1317	DUE FROM 600-WATER FUND	27,652.25 *				
		999-1331	DUE FROM 610-SEWER FUND	86,565.07 *				
		999-1360	DUE FROM 360 COMM INFRAS	13,651.60 *				
		999-1405	DUE FROM 420 STORM WATER	14,751.00 *				
			** 2015-2016 YEAR TOTALS	259,873.47				

PACKET: 03592 0421 COUNCIL AP  
VENDOR SET: 01 CITY OF NORWALK  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
001	4/2016	66,376.60
110	4/2016	19,299.24
160	4/2016	999.00
310	4/2016	30,578.71
360	4/2016	13,651.60
420	4/2016	14,751.00
600	4/2016	27,652.25
610	4/2016	86,565.07

NO ERRORS

NO WARNINGS

\*\* END OF REPORT \*\*

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 03580 0405 APR AP

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-000657	CENTURYLINK						
I-201604052234	4/05/2016		TELEPHONE SERVICE	1,010.70			
	AP		DUE: 4/05/2016 DISC: 4/05/2016		1099: N		
			TELEPHONE SERVICE		001 5-650-2-6373	TELECOMMUNICATI	559.68
			TELEPHONE SERVICE		001 5-410-2-6373	TELECOMMUNICATI	158.66
			TELEPHONE SERVICE		610 5-816-2-6373	TELECOMMUNICATI	76.00
			TELEPHONE SERVICE		600 5-811-2-6373	TELECOMMUNICATI	74.00
			TELEPHONE SERVICE		001 5-110-2-6373	TELECOMMUNICATI	142.36
			=== VENDOR TOTALS ===	1,010.70			
=====							

01-002846 PRINCIPAL PLIC

I-APRIL INSURANCE	4/05/2016		APRIL INSURANCE PREMIUMS	5,942.40			
	AP		DUE: 4/05/2016 DISC: 4/05/2016		1099: N		
			APRIL INSURANCE PREMIUMS		112 5-110-1-6150	GROUP INSURANCE	868.19
			APRIL INSURANCE PREMIUMS		112 5-160-1-6150	GROUP INSURANCE	161.99
			APRIL INSURANCE PREMIUMS		112 5-290-1-6150	GROUP INSURANCE	32.48
			APRIL INSURANCE PREMIUMS		112 5-299-1-6150	GROUP INSURANCE	5.28
			APRIL INSURANCE PREMIUMS		112 5-410-1-6150	GROUP INSURANCE	167.44
			APRIL INSURANCE PREMIUMS		112 5-430-1-6150	GROUP INSURANCE	29.59
			APRIL INSURANCE PREMIUMS		112 5-440-1-6150	GROUP INSURANCE	56.19
			APRIL INSURANCE PREMIUMS		112 5-499-1-6150	GROUP INSURANCE	48.57
			APRIL INSURANCE PREMIUMS		112 5-599-1-6150	GROUP INSURANCE	5.57
			APRIL INSURANCE PREMIUMS		112 5-620-1-6150	GROUP INSURANCE	28.99
			APRIL INSURANCE PREMIUMS		112 5-650-1-6150	GROUP INSURANCE	2.49
			APRIL INSURANCE PREMIUMS		112 5-170-1-6150	GROUP INSURANCE	22.37
			APRIL INSURANCE PREMIUMS		112 5-460-1-6150	GROUP INSURANCE	24.66
			APRIL INSURANCE PREMIUMS		112 5-210-1-6150	GROUP INSURANCE	365.43
			APRIL INSURANCE PREMIUMS		112 5-430-1-6150	GROUP INSURANCE	12.11
			APRIL INSURANCE PREMIUMS		112 5-440-1-6150	GROUP INSURANCE	12.11
			APRIL INSURANCE PREMIUMS		112 5-599-1-6150	GROUP INSURANCE	12.11
			APRIL INSURANCE PREMIUMS		112 5-620-1-6150	GROUP INSURANCE	24.37
			APRIL INSURANCE PREMIUMS		112 5-650-1-6150	GROUP INSURANCE	49.45
			APRIL INSURANCE PREMIUMS		112 5-170-1-6150	GROUP INSURANCE	130.95
			APRIL INSURANCE PREMIUMS		112 5-460-1-6150	GROUP INSURANCE	24.21
			APRIL INSURANCE PREMIUMS		160 5-520-1-6150	GROUP INSURANCE	20.89
			APRIL INSURANCE PREMIUMS		600 5-810-1-6150	GROUP INSURANCE	217.21
			APRIL INSURANCE PREMIUMS		600 5-811-1-6150	GROUP INSURANCE	38.36
			APRIL INSURANCE PREMIUMS		610 5-815-1-6150	GROUP INSURANCE	146.12
			APRIL INSURANCE PREMIUMS		610 5-816-1-6150	GROUP INSURANCE	91.19
			APRIL INSURANCE PREMIUMS		740 5-865-1-6150	GROUP INSURANCE	126.63
			APRIL INSURANCE PREMIUMS		001 2160	HEALTH INSURANC	1,752.24
			APRIL INSURANCE PREMIUMS		112 2160	HEALTH INSURANC	751.80
			APRIL INSURANCE PREMIUMS		160 2160	HEALTH INSURANC	9.42
			APRIL INSURANCE PREMIUMS		600 2160	HEALTH INSURANC	287.52
			APRIL INSURANCE PREMIUMS		610 2160	HEALTH INSURANC	266.85
			APRIL INSURANCE PREMIUMS		740 2160	HEALTH INSURANC	149.62
			=== VENDOR TOTALS ===	5,942.40			

PACKET: 03580 0405 APR AP

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====							
01-001842	UNITED HEALTHCARE PLAN OF RIVE						
I-160200024405	4/05/2016		FINAL PREMIUMS	1,241.36			
	AP		DUE: 4/05/2016 DISC: 4/05/2016		1099: N		
			FINAL PREMIUMS		001 2160	HEALTH INSURANC	848.32
			FINAL PREMIUMS		600 2160	HEALTH INSURANC	393.04
			=== VENDOR TOTALS ===	1,241.36			
=====							

01-002167 VERIZON WIRELESS

I-9761548533	4/05/2016		CELL PHONE SERVICE	779.59			
	AP		DUE: 4/05/2016 DISC: 4/05/2016		1099: N		
			CELL PHONE SERVICE		001 5-110-2-6373	TELECOMMUNICATI	249.67
			CELL PHONE SERVICE		001 5-440-2-6373	TELECOMMUNICATI	67.04
			CELL PHONE SERVICE		001 5-170-2-6373	TELECOMMUNICATI	87.22
			CELL PHONE SERVICE		001 5-650-2-6373	TELECOMMUNICATI	68.96
			CELL PHONE SERVICE		110 5-210-2-6373	TELECOMMUNICATI	20.70
			CELL PHONE SERVICE		600 5-811-2-6373	TELECOMMUNICATI	20.70
			CELL PHONE SERVICE		610 5-816-2-6373	TELECOMMUNICATI	20.70
			CELL PHONE SERVICE		110 5-210-2-6373	TELECOMMUNICATI	62.10
			CELL PHONE SERVICE		610 5-816-2-6373	TELECOMMUNICATI	52.10
			CELL PHONE SERVICE		600 5-811-2-6373	TELECOMMUNICATI	80.02
			CELL PHONE SERVICE		610 5-816-2-6373	TELECOMMUNICATI	50.38
			=== VENDOR TOTALS ===	779.59			
=====							

01-001662 WELLMARK BLUE CROSS AND BLUE S

I-APR 2016	4/05/2016		PREMIUMS	46,218.95			
	AP		DUE: 4/05/2016 DISC: 4/05/2016		1099: N		
			PREMIUMS		112 5-110-1-6150	GROUP INSURANCE	12,746.76
			PREMIUMS		112 5-160-1-6150	GROUP INSURANCE	3,185.36
			PREMIUMS		112 5-299-1-6150	GROUP INSURANCE	40.86
			PREMIUMS		112 5-410-1-6150	GROUP INSURANCE	3,000.87
			PREMIUMS		112 5-430-1-6150	GROUP INSURANCE	332.08
			PREMIUMS		112 5-440-1-6150	GROUP INSURANCE	495.51
			PREMIUMS		112 5-460-1-6150	GROUP INSURANCE	253.42
			PREMIUMS		112 5-499-1-6150	GROUP INSURANCE	457.69
			PREMIUMS		112 5-599-1-6150	GROUP INSURANCE	121.45
			PREMIUMS		112 5-620-1-6150	GROUP INSURANCE	302.55
			PREMIUMS		112 5-650-1-6150	GROUP INSURANCE	1,255.33
			PREMIUMS		112 5-170-1-6150	GROUP INSURANCE	1,518.12
			PREMIUMS		112 5-290-1-6150	GROUP INSURANCE	317.71
			PREMIUMS		112 5-210-1-6150	GROUP INSURANCE	8,124.34
			PREMIUMS		110 5-210-1-6150	GROUP INSURANCE	121.45
			PREMIUMS		112 5-110-1-6150	GROUP INSURANCE	1,214.49
			PREMIUMS		112 5-430-1-6150	GROUP INSURANCE	102.14
			PREMIUMS		112 5-440-1-6150	GROUP INSURANCE	102.14
			PREMIUMS		112 5-460-1-6150	GROUP INSURANCE	204.27
			PREMIUMS		112 5-599-1-6150	GROUP INSURANCE	242.90
			PREMIUMS		112 5-620-1-6150	GROUP INSURANCE	340.37

PACKET: 03580 0405 APR AP

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
=====						
01-001662		WELLMARK BLUE CROSS AND BLUE S( ** CONTINUED ** )				
		PREMIUMS		112 5-170-1-6150	GROUP INSURANCE	242.90
		PREMIUMS		160 5-520-1-6150	GROUP INSURANCE	425.07
		PREMIUMS		600 5-810-1-6150	GROUP INSURANCE	2,775.96
		PREMIUMS		600 5-811-1-6150	GROUP INSURANCE	387.01
		PREMIUMS		610 5-815-1-6150	GROUP INSURANCE	3,375.04
		PREMIUMS		610 5-816-1-6150	GROUP INSURANCE	387.01
		PREMIUMS		740 5-865-1-6150	GROUP INSURANCE	1,899.54
		PREMIUMS		001 2160	HEALTH INSURANC	1,219.43
		PREMIUMS		112 2160	HEALTH INSURANC	562.94
		PREMIUMS		160 2160	HEALTH INSURANC	22.37
		PREMIUMS		600 2160	HEALTH INSURANC	143.85
		PREMIUMS		610 2160	HEALTH INSURANC	198.03
		PREMIUMS		740 2160	HEALTH INSURANC	99.99
		=== VENDOR TOTALS ===	46,218.95			
		=== PACKET TOTALS ===	55,193.00			

PACKET: 03580 0405 APR AP

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* T O T A L S \*\*

INVOICE TOTALS 55,193.00  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 55,193.00

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	001-2020		ACCOUNTS PAYABLE	5,153.58-*				
	001-2160		HEALTH INSURANCE CLEARIN	3,819.99				
	001-5-110-2-6373		TELECOMMUNICATIONS EXPEN	392.03	21,000	2,991.18		
	001-5-170-2-6373		TELECOMMUNICATIONS EXPEN	87.22	1,500	2,596.29-	Y	
	001-5-410-2-6373		TELECOMMUNICATIONS EXPEN	158.66	2,500	512.10		
	001-5-440-2-6373		TELECOMMUNICATIONS EXPEN	67.04	3,500	1,923.85		
	001-5-650-2-6373		TELECOMMUNICATIONS EXPEN	628.64	15,000	319.24-	Y	
	110-2020		ACCOUNTS PAYABLE	204.25-*				
	110-5-210-1-6150		GROUP INSURANCE	121.45	0	498.04-	Y	
	110-5-210-2-6373		TELECOMMUNICATIONS EXPEN	82.80	1,500	673.97		
	112-2020		ACCOUNTS PAYABLE	38,000.55-*				
	112-2160		HEALTH INSURANCE CLEARIN	1,314.74				
	112-5-110-1-6150		GROUP INSURANCE	14,829.44	172,000	36,872.22		
	112-5-160-1-6150		GROUP INSURANCE	3,347.35	39,954	6,270.09		
	112-5-170-1-6150		GROUP INSURANCE	1,914.34	16,732	2,048.76		
	112-5-210-1-6150		GROUP INSURANCE	8,489.77	61,310	2,875.82-	Y	
	112-5-290-1-6150		GROUP INSURANCE	350.19	1,895	734.26-	Y	
	112-5-299-1-6150		GROUP INSURANCE	46.14	4,148	3,043.96		
	112-5-410-1-6150		GROUP INSURANCE	3,168.31	42,620	10,654.15		
	112-5-430-1-6150		GROUP INSURANCE	475.92	4,180	777.38		
	112-5-440-1-6150		GROUP INSURANCE	665.95	1,228	11,492.57-	Y	
	112-5-460-1-6150		GROUP INSURANCE	506.56	10,754	7,490.44		
	112-5-499-1-6150		GROUP INSURANCE	506.26	2,952	216.73-	Y	
	112-5-599-1-6150		GROUP INSURANCE	382.03	15,410	6,285.94		
	112-5-620-1-6150		GROUP INSURANCE	696.28	8,876	4,617.84		
	112-5-650-1-6150		GROUP INSURANCE	1,307.27	25,686	6,761.81		
	160-2020		ACCOUNTS PAYABLE	477.75-*				
	160-2160		HEALTH INSURANCE CLEARIN	31.79				
	160-5-520-1-6150		GROUP INSURANCE	445.96	0	1,344.39-	Y	
	600-2020		ACCOUNTS PAYABLE	4,417.67-*				
	600-2160		HEALTH INSURANCE CLEARIN	824.41				
	600-5-810-1-6150		GROUP INSURANCE	2,993.17	40,146	16,553.49		
	600-5-811-1-6150		GROUP INSURANCE	425.37	14,867	6,762.42		
	600-5-811-2-6373		TELECOMMUNICATIONS EXPEN	174.72	2,500	678.74		
	610-2020		ACCOUNTS PAYABLE	4,663.42-*				
	610-2160		HEALTH INSURANCE CLEARIN	464.88				

PACKET: 03580 0405 APR AP

VENDOR SET: 01 CITY OF NORWALK

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	--ACCOUNT NAME--	DISTRIBUTION
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\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		610-5-815-1-6150	GROUP INSURANCE	3,521.16	28,349	5,167.63- Y		
		610-5-816-1-6150	GROUP INSURANCE	478.20	27,168	18,657.08		
		610-5-816-2-6373	TELECOMMUNICATIONS EXPEN	199.18	7,500	5,312.05		
		740-2020	ACCOUNTS PAYABLE	2,275.78-*				
		740-2160	HEALTH INSURANCE CLEARIN	249.61				
		740-5-865-1-6150	GROUP INSURANCE	2,026.17	17,719	907.82		
		999-1300	DUE FROM 001-GENERAL FUN	5,153.58 *				
		999-1303	DUE FROM 110-ROAD USE TA	204.25 *				
		999-1304	DUE FROM 112-SPECIAL REV	38,000.55 *				
		999-1307	DUE FROM 160-ECONOMIC DE	477.75 *				
		999-1317	DUE FROM 600-WATER FUND	4,417.67 *				
		999-1324	DUE FROM 740-STORM WATER	2,275.78 *				
		999-1331	DUE FROM 610-SEWER FUND	4,663.42 *				
			** 2015-2016 YEAR TOTALS	55,193.00				

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

\*\* END OF REPORT \*\*

## Liquor license summary for April 21 council meeting

Name of Applicant/Corp, Sole Proprietor/Partnership:	Dennis Eoriatti
Name of Business:	Villaggio Restaurant
Address of Premises:	1220 Sunset Drive
License #	BB 0033138
License And Privileges:	Class B beer (BB) (includes wine coolers) Class C native wine permit (on-premise)
Type of Request:	Renewal
Dates:	05/09/2016 - 05/08/2017
Sketch on file	x
Lease, Final Sales Contract or Warranty deed on file	x
Premises Address correct	x
Notarized Statement	x
Premise zoned correctly	x
Dram Shop: provided by applicants insurance company.	x
Police background check run:	x
City Clerks office:	x



04/15/16

The Honorable Steven K. Gaer  
Mayor of the City of West Des Moines  
4200 Mills Civic Parkway  
West Des Moines, IA 50265

Dear Mayor Gaer:

**Subject: Letter of Support – Transportation Investment Generating Economic Recovery Grant Application – City of West Des Moines**

In an effort to improve access and spur economic growth through the development of transportation infrastructure, the City of West Des Moines will submit a Transportation Investment Generating Economic Recovery (TIGER) Discretionary Grant application.

The project is comprised of the construction of Grand Prairie Parkway from Raccoon River Drive to 105<sup>th</sup> Street (Madison County), including a bridge over the Raccoon River. The project incorporates the long-term objectives outlined by the US Department of Transportation, and the grant application focuses on the elements of Safety, State of Good Repair, Economic Competitiveness, Quality of Life, Environmental Sustainability, Innovation, and Partnership.

The project will have a significant economic impact on the region and the Des Moines metropolitan area, and it will provide vastly improved access for rural areas south of the Raccoon River. The City of Norwalk supports the City of West Des Moines' TIGER Grant application for the Grand Prairie Parkway corridor from Raccoon River Drive to 105<sup>th</sup> Street (Madison County). The City of Norwalk views the project as one of the critical transportation improvements in the region that will enhance the livability of the area for a wide number of Central Iowans.

Sincerely,

Mayor Tom Philips  
City of Norwalk

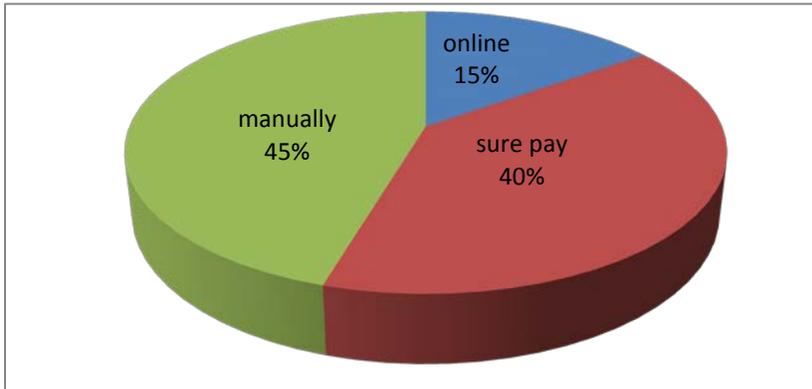


CITY HALL –  
Clerk’s / Finance Office  
MARCH, 2016



**Water Department**

Meters were read on March 1<sup>st</sup> (for February consumption). Residents received bills in the mail around March 16<sup>th</sup>; payments were due, on these 3,650 **utility bills**, by April 4<sup>th</sup>. We received 2,474 payments in March. In all, 375 payments were received through our online payment site; 976 were processed through SurePay and the remaining 1123 were receipted in manually by City Hall administrative staff from mail, drop box and walk-ins or call-ins.

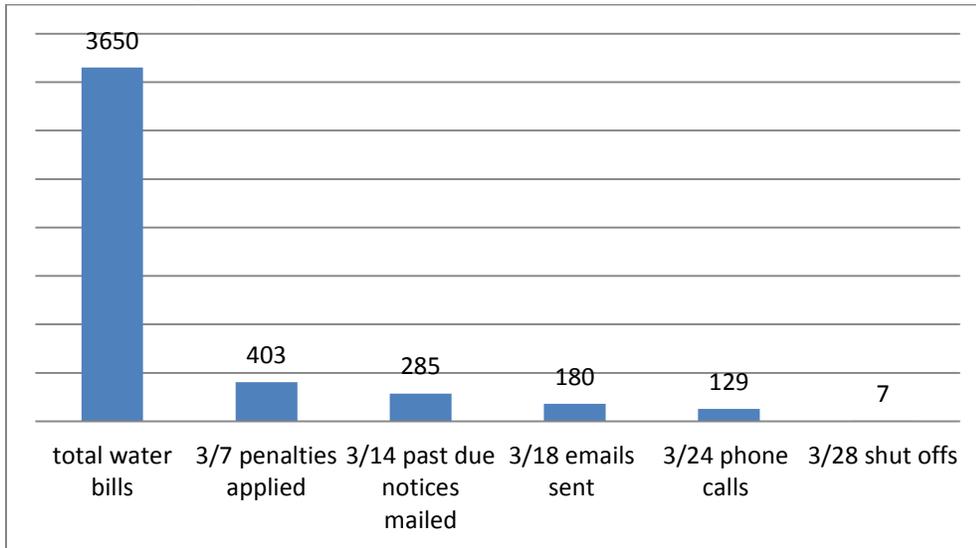


On March 7<sup>th</sup>, penalties were applied to 403 unpaid accounts. Past due notices were mailed out, on March 14<sup>th</sup>, to 285 utility customers. This included accounts that had made payment arrangements but were not yet paid and 53 rental properties. Copies were sent to the landlords as well.

As of March 18<sup>th</sup>, we had current email addresses on file for 180 of the past due accounts and reminders were sent. An additional 50 unpaid accounts did not receive this reminder because they did not provide this information to us.

A third reminder was sent March 24<sup>th</sup>. An automated phone message regarding their account being subject to shut off went out to 129 residents, who have given us current contact information. The calls were answered, or voicemail picked up, for all except 7.

Staff processed 7 disconnections on March 28<sup>th</sup>; 3 had broken curb stops. Letters were sent to 30 households, 12 are new construction, with a deadline for repair of May 30<sup>th</sup>.



This month the water department processed 54 **work orders** for meter reads and installations; new or transferred accounts; and disconnections. Included were 7 meters that were replaced. More meters continue to be changed out as residents call in with questions about their bills. If the total consumption is over 1 million gallons, or the meter is more than 13 years old, the water department is setting appointments to get the updated meters installed. Work orders also included 20 new residents, who signed up for service; and 10 current residents, who relocated within the city. There 16 were water meters installed for builders in February and 4 rental units reverted service back to the landlords.

**Utility Advisory Commission** did not meet in March. The UAC meeting agendas and minutes can be viewed on the website at: <http://www.norwalk.iowa.gov/Departments/UtilityServices.aspx> .

### **City Hall Administration**

The 2016 **Compost it!** season is underway with a new hauler assigned for pick up. To date 4 new residents have signed up for service and 89 have renewed service for this year.

Eight **Parking tickets** were paid at City Hall in March and citations, written more than 30 days ago, were returned to the Police Department for non-payment processing.

There were 266 **dog licenses** issued during the month of March, 730 year-to-date. Animal Control was called out for 4 unidentified, loose dogs this month.

Also at the front counter, during March, approximately 17 **new residents** came in to sign up for service and received a detailed explanation of the new resident packet. This information can also be found on our website at:

<http://www.norwalk.iowa.gov/HowDoI/ApplyFor/CityServices>.

March included the usual monitoring of facebook pages; updates to the City website; preparation of Norwalk Living and Norwalk Notes publications. Media releases can be viewed

at: <http://www.norwalk.iowa.gov/AboutNorwalk/NewsItems.aspx>.

**City Council** held the regular 1st Thursday meeting and cancelled the 3rd Thursday meeting. A special business meeting was added at the end of the month. Agendas, packets and minutes for each of these meetings can be viewed on the city website at:

<http://www.norwalk.iowa.gov/YourGovernment/AgendasandMinutes.aspx>.

**City Manager**, Marketa Oliver, vacated her position on March 4th. At the March 3rd City Council meeting the council declined to name an interim City Manager at this time and selected Waters & Company to conduct the City Manager search. The recruitment process is currently underway.

### **Finance Office**

The City files with **Iowa Income Offset** to collect debt for utility bills and EMS fees. 1 new collection was added in March.

The city's bank accounts were **balanced and reconciled** for the current month. A public hearing on the proposed FY 16-17 budget was conducted March 3rd with no public comment. The council approved adoption and certification of the tax levy at 15.69 per thousand.

# Norwalk Community Development March 2016 Monthly Report



## Planning & Economic Development:

### *Kelly Cortum Rezoning Analysis*

Kelly Cortum met with the Committee to discuss the possible change of zoning in the Dobson PUD from C-2 to R-1 (60). The group discussed the viability of commercial property in this PUD and what constraints it would face if it stayed C-2. The viability of the parcel to develop commercially was related to the requirement of buffers next to adjacent residential property. The required buffers significantly reduce the developable area of the parcel. It was also discussed that this area was designated commercial in the City's long term plan, but could be amended to accommodate changes.

### *AmericInn*

Warren County Economic Development reported that they received about 25 RSVP's to attend an informational meeting on a potential AmericInn hotel in town. The meeting was held on March 7, 2016, at the Echo Valley Country Club and was well attended. AmericInn had not decided upon a site yet, but was gauging interest from potential local investors. They typically seek to generate 30% of the project cost locally before moving forward with a project. It was estimated that the project would be approximately \$7.8 million, with 30% being \$2.3 million that would be needed to start the project.

### *Marketplace at Echo Valley Update*

The City continues to work with United Properties on a PUD amendment.



### ***Elizabeth Holland Park Development***

Work continues on the development of Elizabeth Holland Park and the regional storm water detention ponds. Recently the vegetation was cleared from the site, provided a clearer look at the future of the park.



### **Planning and Zoning Commission**

The Planning Commission met on March 28, 2016 and discussed the following items:

- Public hearing and consideration of a request from Cort Landing, LLC to rezone 2.31 acres of land at SW intersection of IA HWY 28 and Elm Avenue from C-2 Commercial to R-1 Residential in the Dobson PUD.
- Public hearing and consideration of a request from United Properties LC to rezone approximately 28 acres of land at the northeast corner of IA HWY 28 and Beardsley Street from a mix of C-O, C-1, PC, R-4 and R-3 to a mix of C-3, R-4, R-3, and R-2 in the Echo Valley PUD.
- Request from United Properties, LC to approve the Preliminary Plat of the Marketplace at Echo Valley
- Update on the AmericInn meeting on March 7, 2016
- Update on the SubArea 1 and Future Land Use projects

### **Board of Adjustment**

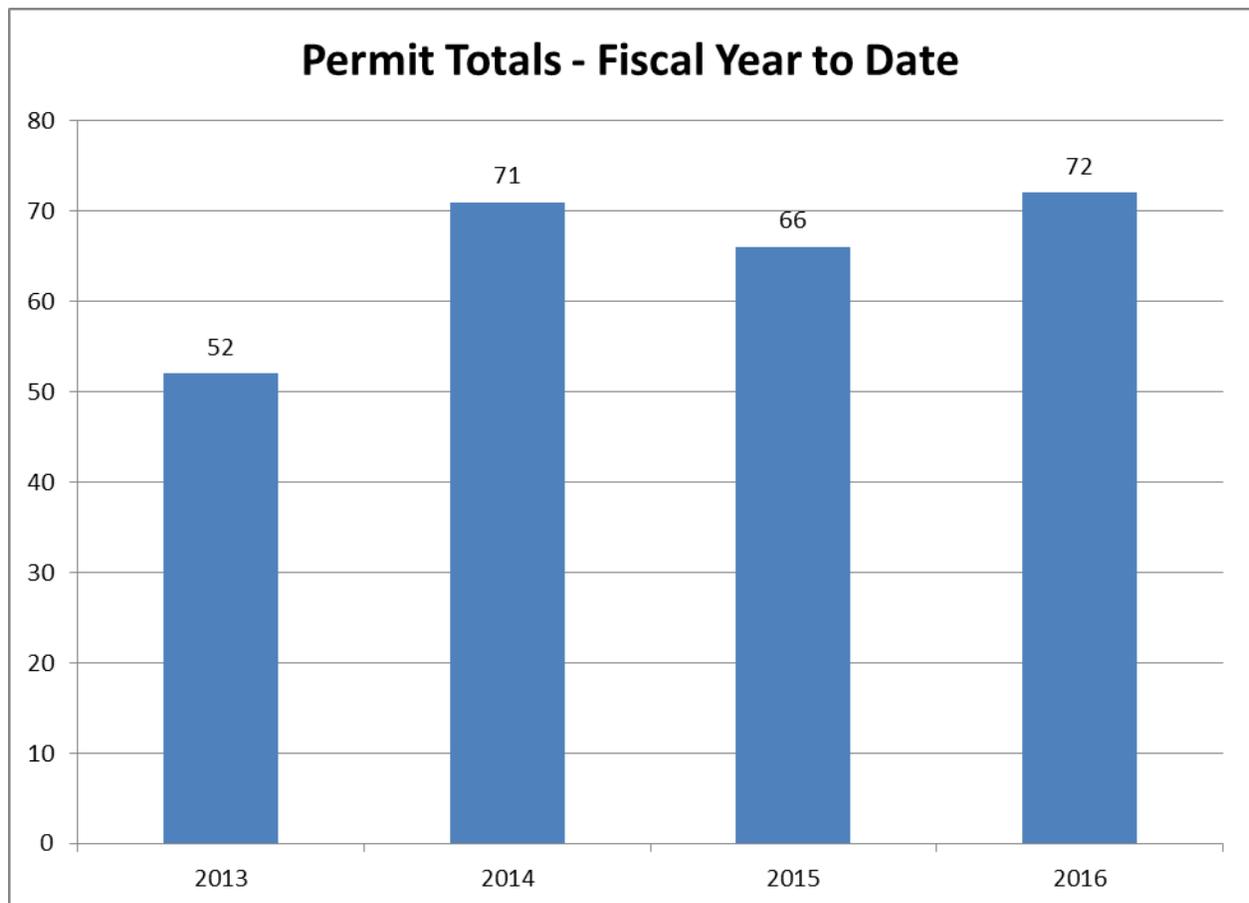
The Board of Adjustment did not meet in March.

### **Code Enforcement**

The City has ongoing code enforcement issues it continues to work through.

## Building Department - Permit Information:

City of Norwalk - March New Construction Building Permits								
BP Issued	Single Family	Value	Townhome	Value	Multi-Family	Value	Commercial	Value
<b>2016</b>								
This month	11	\$ 2,736,869	0	\$ -	0	\$ -	3	\$ 582,736
YTD	0	\$ -	0	\$ -	0	\$ -	0	\$ -
FYD	72	\$ 18,826,992	13	\$ 2,987,492	0	\$ -	3	\$ 582,736
<b>2015</b>								
This month	8	\$ 2,884,839	0	\$ -	0	\$ -	0	\$ -
YTD	32	\$ 9,671,881	12	\$ 2,481,492	0	\$ -	0	\$ -
FYD	66	\$ 20,331,760	18	\$ 4,037,888	5	\$ 13,574,770	1	\$ 345,864
<b>2014</b>								
This month	12	\$ 3,582,199	0	\$ -	0	\$ -	0	\$ -
YTD	25	\$ 8,540,087	0	\$ -	2	\$ 6,945,179	1	\$ 4,072,969
FYD	71	\$ 22,989,430	21	\$ 5,516,923	2	\$ 6,945,179	1	\$ 4,072,969
<b>2013</b>								
This month	13	\$ 2,952,441	2	\$ 605,643	0	\$ -	1	\$ 747,262
YTD	21	\$ 5,784,342	2	\$ 605,643	0	\$ -	2	\$ 2,267,654
FYD	52	\$ 13,606,398	14	\$ 2,431,310	0	\$ -	1	\$ 1,471,204



Building Permit Revenue Report			
PERMIT TYPE	MONTHLY TOTAL	MARCH REVENUE	FYD REVENUE
Apartment Building	0	\$ -	
Commercial Addition	0	\$ -	
Commercial Building	3	\$ 3,180.24	\$ 3,180.24
Commercial Remodel	2	\$ 3,013.73	\$ 4,052.56
Deck	2	\$ 25.00	\$ 475.00
Demolition	0	\$ -	\$ 200.00
Driveway	0	\$ -	\$ 425.00
Electrical	12	\$ 783.70	\$ 6,913.70
Fence	2	\$ 50.00	\$ 975.00
Garage	0	\$ -	\$ 1,504.32
Misc	2	\$ 120.00	\$ 338.99
Mechanical	4	\$ 230.00	\$ 6,748.00
Plumbing	9	\$ 658.00	\$ 7,190.00
Porch	1	\$ 50.00	\$ 410.97
Pool	0	\$ -	\$ 40.00
Residential (Single Family)	11	\$ 26,154.44	\$ 172,166.10
Residential Addition	1	\$ 309.38	\$ 309.38
Residential Remodel	3	\$ 741.14	\$ 3,905.56
Shed	1	\$ 25.00	\$ 200.00
Sidewalk	4	\$ 150.00	\$ 200.00
Sign	1	\$ 66.25	\$ 426.85
Townhome	0	\$ -	\$ 31,009.53
	<b>58</b>	<b>\$ 35,556.88</b>	<b>\$240,671.20</b>

Together Tony and Chris averaged 10 inspections a day during the 23 working days in March.

**MARCH BUILDING INSPECTIONS**

Deck	18
Electrical	46
Final	13
Footing	11
Foundation Drain	1
Foundation Wall	11
Framing	33
Mechanical	34
Plumbing	32
Sheer Wall	6
Sidewalk/Approach	19
Tar/Tile/Gravel	9

**TOTAL INSPECTIONS 233**

FY 15-16 Budget	<b>Balance</b>
\$120,000	<b>\$ 120,671.20</b>



**TO:** HONORABLE MAYOR AND MEMBERS OF COUNCIL  
**FROM:** RYAN COBURN, FIRE CHIEF  
**SUBJECT:** MONTHLY REPORT – MARCH 2016  
**DATE:** APRIL 15, 2016

---

### Significant Incidents

- There were no significant incidents in the month of March to report.

### Training

- Norwalk Fire Department hosted EMS training with the topic of “The Code: Maximizing Your Role to Optimize the Outcome”.
- Fire training for the month of March **HOUSE BURN**

### Events

- **Pancake Breakfast**
- **House Burn**

### Statistical Reporting

- Total number of responses for February - 74
- Fire - 23
- EMS - 51
- Mutual Aid Responses – 10

The Norwalk Fire Department was very fortunate to have a structure donated to the fire department by Misty Wittern. The Norwalk Fire Department along with the North Warren Fire Department was able to take full advantage of the structure by holding several trainings throughout the month of March. Drills included search and rescue, ventilation, fire attack, and other skills. At the conclusion of the training the house was burned to the ground. This type of training is in-valuable and we are very fortunate to have been able to have this opportunity.



**Board of Trustees  
Fiscal Year 2016**

**Board of Trustees**

Tom Dunn  
President

Andrea Johnson  
Treasurer

Cindy Gavin  
Secretary

Dyann Vilez

Elizabeth Thompson

Judy Corcoran

Steve Clarke

Holly Sealine  
Director

**Norwalk Easter Public Library  
Monthly Director's Report  
April 2016**

**Monthly Statistics (Used for Annual Report to State Library):**

- Library Visitors during previous month: 5,444
- Circulation of items during previous month:
  - 6,906 (items within library)
  - 672 (Bridges items)
  - 66 (Zinio items)
  - **7,644 Total**
- New Accounts during previous month:
  - 54 adult accounts
  - 15 juvenile accounts
- Meeting Room Rentals during previous month:
  - 18 rentals
- Reference Interactions during previous month:
  - 35 @ Circulation Desk
  - 21 @ Youth Services Desk
  - **56 Total**
- Library Volunteers during the previous month:
  - 5 participants
  - 20 number of hours volunteered
- Programming Statistics:

	# of Programs	# of Participants
Children's	25	595
Teen	5	29
Adult	9	72
Adult Outreach	8	26
Technology Help Sessions	3	3
Exam Proctoring	0	0

**Assistant Director:**

We have finished weeding the adult nonfiction section!! We are guessing that some portions of this collection have not been managed for at least 10 years. We have not gotten the items that were not being used or were damaged out of the collection and are busy ordering and cataloging new items for this area. Please watch our new shelves for additions to non-fiction. We are planning to work through the juvenile nonfiction, reference, and adult biography collections next fall.

<b>March Stats:</b>	
Total # of Items Added	262
Total # of Items Withdrawn	1,000

**Youth Services:**

In March, we had drop-in programs for kids and teens every day during Spring Break! We also are hard at work getting ready for summer, and continued our usual storytimes and early out programs. This month we've welcomed some teen volunteers, who have helped make sure books are in order, prepared craft materials, and helped us sort supplies.

**Adult Services:**

For March, we had a great turn-out for all the adult programs (except Tech @ 10) with 9 programs and 72 participants

1. Book Club read "Big Fish," and had 31 attendees at 3 evening events, including professional storyteller, Maureen Korte
2. The Craft night for "Faux Stained Glass" had 14 participants
3. Trending Topics: "Staycation" presentation featured Shawna Lode, head of Iowa Tourism Bureau, with 27 people in attendance, including The Norwalk Women's Club and other folks from the community
4. Tech @ 10 had no attendees for the month and April will be the final offering of this program
5. We had 23 entries into our "Read With Your Peeps" contest and display, and we had 142 people vote for entries. See the facebook page for highlights

Some great programs are coming in April:

1. Barb Desenberg will co-teach the craft night class on making small gift card and holiday cards with stamps and buttons, on Mon, April 18<sup>th</sup> at 6:30 PM
2. Kevin Spire, 2<sup>nd</sup> vice-president of the Iowa Genealogical Society will present a class on "Finding Your Roots, A Beginner's Guide to Genealogy," on Tues, April 26<sup>th</sup> at 6:30 PM

## March 2016 Parks and Recreation Activities

### March Highlights

March is the month that fires the complex up with the spring soccer and tournament play getting underway. The draft meeting for practice time was held so that we could accommodate the 20+ rental teams we have. Our spring soccer was started the last week in March. The egg hunt had to be moved inside due to the wet weather. We hosted the first softball tournament of the season the last Saturday in March as well. Art club and craft club finished their winter session along with the men's open gym.

### Park Commission Board

The board met on March 2. Four members were present along with the Parks Director and the Council representative. The pool renovation, Holland Park, Budget, CIAC and Tournament rentals were the main topics discussed.

### Staff

The spring brochure arrived and was disbursed throughout the city. Adam and Jeff attended the IPRA Spring Conference out in Council Bluffs. Jeff completed the LGI (Lifeguard instructor class) so that he is able to recertify our lifeguards. Louise is back working full days.

Activity	Team	Participants
Craft club		7
Art Class		13
OPALS		14
Norwalk Fam TKD		12
Soc: KB	6	38
Soc: KG	4	30
Soc: J4K	20	121*
Soc: 1-2B	4	32*
Soc: 1-2G	4	42
Soc: 3-4C	2	28*
Soc: 5-7C	2	22*
Babysitting Clinic		18
Egg Hunt		162
Community BB		51

\* increase

Submitted by  
Nancy Kuehl, Director



**TO:** HONORABLE MAYOR AND MEMBERS OF COUNCIL  
**FROM:** GREG STAPLES, CHIEF OF POLICE  
**SUBJECT:** MONTHLY REPORT – MARCH 2016  
**DATE:** APRIL 21, 2016  
**CC:**

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### Significant Incidents

- A robbery was reported at the Git n Go. A masked man entered the store, asked to use the restroom and then demanded all of the money in the register. The suspect threatened to shoot the on duty clerk. The suspect fled the scene on a motorcycle. A lookout was placed and the suspect was later captured by Des Moines Police. The suspect was charged with robbery.
- In the early morning hours of Monday March 14, several incidents of Criminal Mischief occurred. The suspects ransacked a house under construction causing several thousand dollars of damage, broke car windows, broke a home window and damaged mailboxes. There are no suspects at this time
- Officer Hepperly and Chief Staples participated in the 11<sup>th</sup> annual Guns and Hoses Ice Hockey game and helped raise approximately 35,000 for the child life programs at Blank Children's Hospital
- Officers continued to investigate leads associated with a string of theft from motor vehicle incidents reported in December. Final pieces of evidence are being compiled
- Reported crimes, year to date, are **88%** higher when compared to the same time period in 2015
- Police calls for service continued the upward trend seen over the last years. Calls are up **48.4%** year to date over 2015
- March 2016 represents the 12<sup>th</sup> straight month where calls for service increased over the same month during the previous year

### Community Policing / Involvement

- On the 1<sup>st</sup> Chief Staples with Officers Hepperly and Criswell read to the children at Oviatt in the *Everyone Wins* program
- On the 2<sup>nd</sup> Chief Staples participated in the School Superintendent interview process
- On the 9<sup>th</sup> Chief Staples and Officer Criswell presented a plaque to Scheels for their continued support of the NPD community policing programs
- On the 10<sup>th</sup> Officer Criswell read to the children at Lakewood in the *Everybody Wins* program
- On the 13<sup>th</sup> Chief Staples attended the Ministerial Association Spaghetti luncheon reception for Scott Havens

- On the 14<sup>th</sup> Officer Dunlop made a presentation to a babysitting clinic
- On the 22<sup>nd</sup> Chief Staples attended the Warren County Child Abuse Prevention Council meeting
- On the 23<sup>rd</sup> Chief Staples attended the Lakewood Village Association meeting
- On the 24<sup>th</sup> Chief Staples attended the Norwalk Chamber luncheon
- On the 24<sup>th</sup> Chief Staples attended the citizens forum for the Comprehensive Plan
- On the 26<sup>th</sup> Chief Staples and Officer Hepperly participated in the 11<sup>th</sup> annual Guns and Hoses Hockey game that raised money for Blank Children’s Hospital – Child Life Programs
- The bike patrol did not operate in March

### Training

- Sergeant Downing attended phase 2 and 3 of the three week long *Leadership in Police Organizations* series
- Assistant Chief Westvold attended the Tri-Tech user conference for the new CAD/RMS
- Officers Hepperly and Lewiston attended Cultural Diversity training
- Officers Lewiston and Bryant attended crime scene evidence training
- Officer Dunlop attended the Iowa Association of Women Police conference
- Officers Hepperly, Lewiston and Hutchinson attended a report writing refresher class

### Statistical Reporting

#### Traffic and General Activities

	Jan	Jan		Feb	Feb		March	March		Quarter	Quarter	
	2015	2016	Change	2015	2016	Change	2015	2016		2015	2016	Change
<b>Traffic Related</b>												
Traffic Stops	48	116	<b>68</b>	118	89	<b>-29</b>	164	195	<b>31</b>	330	400	<b>70</b>
Moving Violations	16	18	<b>2</b>	27	21	<b>-6</b>	43	39	<b>-4</b>	86	78	<b>-8</b>
<i>Speeding</i>	14	13	<b>-1</b>	26	11	<b>-15</b>	35	26	<b>-9</b>	75	50	<b>-25</b>
<i>Impaired Driving</i>	1	6	<b>5</b>	0	4	<b>4</b>	2	3	<b>1</b>	3	13	<b>10</b>
Equipment / License Citations	3	19	<b>16</b>	10	14	<b>4</b>	9	35	<b>26</b>	22	68	<b>46</b>
<i>Occupant Protection</i>	1	0	<b>-1</b>	2	1	<b>-1</b>	2	14	<b>12</b>	5	15	<b>10</b>
Written Warnings	28	30	<b>2</b>	58	42	<b>-16</b>	76	84	<b>8</b>	162	156	<b>-6</b>
Crash Investigations	13	10	<b>-3</b>	4	8	<b>4</b>	4	5	<b>1</b>	21	23	<b>2</b>
<b>General Activities</b>												
Drug Investigations	2	4	<b>2</b>	3	5	<b>2</b>	2	4	<b>2</b>	7	13	<b>6</b>
Officer Initiated Incidents	0	5	<b>5</b>	2	2	<b>0</b>	1	6	<b>5</b>	3	13	<b>10</b>
Public Service Calls	49	46	<b>-3</b>	41	57	<b>16</b>	52	51	<b>-1</b>	142	154	<b>12</b>
Calls For Service	384	533	<b>149</b>	337	616	<b>279</b>	405	522	<b>117</b>	1126	1671	<b>545</b>

Year to date calls for service have increased **48.4%** over 2015  
 Written Warnings remain at approximately 40% of all traffic stops

## Criminal Incidents

	Jan	Jan		Feb	Feb		Mar	Mar		Quarter	Quarter	
	2015	2016	Change	2015	2016	Change	2015	2016	Change	2015	2016	Change
<b>Crimes Against Person</b>												
Assault Offenses	1	6	5	2	4	2	2	5	3	5	15	10
Sexual Assault Forcible	0	1	1	1	0	-1	0	0	0	1	1	0
Sexual Assault Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	1	1	0	1	1
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
<i>Subtotal</i>	1	7	6	3	4	1	2	6	4	6	17	11
<b>Crimes Against Property</b>												
Burglary	1	1	0	0	1	1	1	1	0	2	3	1
Fraud / Forgery / Embezzle	1	2	1	2	5	3	3	0	-3	6	7	1
Theft / Larceny	6	4	-2	2	7	5	4	10	6	12	21	9
Motor Vehicle Theft	0	1	1	0	0	0	0	0	0	0	1	1
Property Damage	3	1	-2	1	4	3	3	10	7	7	15	8
<i>Subtotal</i>	11	9	-2	5	17	12	10	21	11	26	47	21
<b>Total</b>	12	16	4	8	21	13	14	27	13	34	64	30

Reported crimes during the first quarter are up **88%** over last year. This is due to an increase in domestic related assaults, criminal mischief and theft.

## Clearance Rates

<b>Crimes Against Person</b>	<b>Total</b>	<b>Cleared</b>	<b>Clear %</b>
Assault Offenses	15	15	100%
Sexual Assault Forcible	1	1	100%
Sexual Assault Non-Forcible	0	0	NA
Robbery	1	1	100%
Homicide	0	0	NA
<i>Subtotal</i>	17	17	100%
<b>Crimes Against Property</b>			
Burglary	3	2	66%
Fraud / Forgery / Embezzle	7	0	0
Theft / Larceny	21	10	47%
Motor Vehicle Theft	1	0	0
Property Damage	15	3	20%
<i>Subtotal</i>	47	15	32%
<b>Total</b>	64	32	50%

### 1st Quarter Norwalk Clearance Rates VS National Averages

Type	Crimes Against Persons	Crimes Against Property
National	47%	18%
Cities under 10,000	56%	22%
Midwest	41%	18%
<b>NORWALK</b>	<b>100%</b>	<b>32%</b>

## Out and About With the NPD

Officer Dunlop talking babysitting safety



Officer Hepperly reading in Everybody Wins



Award presentation to Scheels



Officer Criswell reading in Everybody Wins

# MEMORANDUM

**TO:** Tom Phillips, Mayor; Norwalk City Council  
**FROM:** Tim Hoskins, Public Works Director  
**DATE:** April 21, 2016  
**RE:** Public Works Activity Report  
**Period:** March, 2016

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## Daily activities

**1<sup>st</sup>:** Activities: Monthly inspect grease traps, sweep streets, pavement repairs on Main St, landscaping at City Hall, fill pot holes, conduct ROW clean up, utility locates-14

Director: develop daily work schedule

Staff: 1FMLA

Garage:

**2<sup>nd</sup>:** Activities: Custodial PD, CH, FD, City Hall landscaping, rebuild arrow board, fill pot holes, roadside cleanup, conduct utility locates-8

Director: Daily activity schedule, participated in Wakonda progress meeting, participated in school Supt. interview

Staff: 2 off comp time, 1 off sick leave, 1 off vacation, 1 FMLA

**3<sup>rd</sup>:** Activities: conducted fire extinguisher inspections, fabricate soil grinder, remove vegetation on east side of complex, perform utility locates-31

Director: Daily activity schedule, meet with engineers, attend City Council meeting

Staff: 1 sick, 1 FMLA

Garage:

**4<sup>th</sup>:** Activities: custodial-CH, PW, tree removal, pavement repairs Main St., potholes, ROW cleanup

Director:

Staff: 1 sick, 3comp, 1 FMLA, 1 vac

Garage:

**7<sup>th</sup>:** Activities: custodial-fire, collect signage at Middle School, pavement repairs, fill potholes, utility locates-16, spot

clean manager's office

Director: conduct Cedar Street pre-construction meeting, daily activity schedule,

Staff: 1FMLA, 1 comp, 1 vacation, 1 sick

Garage: service police 128

**8<sup>th</sup>:** Activities: custodial, street sweeping, pavement repairs, fill pot holes, utility locates-18, turn on water at sports

complex, remove treadmill at city hall, repairs to HVAC unit at safety complex, repairs to park equipment at Billy O

Director: attend WRA Tech Committee, attend SIAC Facilities Sub-Committee,

Staff: 1FMLA, 1 sick

Garage:

**9<sup>th</sup>:** Activities: clean baskets in lift stations, custodial, install mail boxes, fill pot holes, utility locates-23

Director: Metro Water Users Group meeting, Wakonda progress meeting, Swimming Pool review with engineer, meet with MWA Director

Staff: 1FMLA, 2 sick

Garage:

**10<sup>th</sup>:** Activities: pickup parking signs at Middle School, snow fence removal, pavement repairs, fill pot holes, repairs soap dispenser in women's rest room at PS, repair top seal on door #18 at PW, utility locates-17

Director: meet with Library Roof Architect, meet with subdivision contractor

- Staff: 1 FMLA, 1 comp  
Garage: repairs to street sweeper
- 11<sup>th</sup>: Activities: fill pot holes, check manholes at 593 Beardsley, sweep streets, ROW cleanup, utility locates  
Director: attend DNR field inspection  
Staff: 1 FMLA, 3 comp, 2 sick  
Garage
- 14<sup>th</sup>: Activities: adjust flags, remove snow equipment, fill pot holes, utility locates-11  
Director: prepare council items  
Staff: 1 FMLA, 3 comp  
Garage
- 15<sup>th</sup>: Activities: remove snow equipment, fill pot holes, clean cold storage and assemble materials for sale, utility locates-8  
Director: attend WRA Board meeting,  
Staff: 1 FMLA, 2 comp  
Garage: prepare mowing equip.
- 16<sup>th</sup>: Activities: haul rock and grade Dubuque Trail, utility locates-20  
Training: 2 employees attend distribution training in Oskaloosa  
Director: Meet with developer, attend Wakonda progress meeting  
Staff: 1 FMLA  
Garage: prepare summer equipment, install batwing mower on Kubota,
- 17<sup>th</sup>: Activities: install fountain in pond, trim island plantings, utility locates-26,  
Director: participate in Tech. Advisory Committee/DMWW, attend Council meeting,  
Staff: 1 FMLA, 2 comp.  
Garage
- 18<sup>th</sup>: Activities: mulch flow beds at city hall, sweep streets, utility locates-9  
Director: plat reviews,  
Staff: 1 FMLA, 3 comp, 1 sick, 1 vac.  
Garage: water valve on street sweeper,
- 21<sup>st</sup>: Activities: grade entrance road to schools ball diamonds, Cherry Parkway flower beds, fill pot holes, ROW cleanup, repairs to leaking faucet, disassemble ICN equipment, relocate air compressor in cold storage, address light on flag pole at safety complex, repair restroom latch at library, utility locates-17  
Director: subdivision reviews  
Staff: 1 FMLA, 2 comp,  
Garage: #1029 failure to start, parks vehicle needs tires,
- 22<sup>nd</sup>: Activities: water shut-offs, Cherry beautification,  
Training: employees attend water operator's compliance training  
Director: attend I-35 Traffic Incident Command meeting  
Staff: 1 FMLA, 1 comp  
Garage
- 23<sup>rd</sup>: Activities: fill pot holes, concrete repairs, adjust manhole castings, jet vac modifications, deliver compost carts to city hall, utility locates-16  
Director: attend staff meeting, Wakonda progress meeting, Metro Waste Authority board meeting,  
Staff: 1 FMLA, 1 comp, 1 sick  
Garage
- 24<sup>th</sup>: Activities: ROW cleanup, utility locates, water loss along Hwy 28, new subdivision signage needs, remove vegetation on east side of complex, repair doors #8 & 19 at PW, replace damaged flags, attend leak in workout room at PS, repairs to closures at city hall, utility locates-7  
Director: participate in MWA director search committee  
Staff: 1 FMLA, 1 sick  
Garage: all parks mowers to be serviced and prepared for summer use
- 25<sup>th</sup>: Activities: remove concrete forms, trim bushes at PW, haul compost, clean up snow pile debris, ROW cleanup, utility locates-13  
Director: attend Sub Area 1 meeting, attend metro public works manager's meeting  
Staff: 1 FMLA, 4 comp, 1 sick  
Garage: service #1034, #1045 fuel leak when running
- 28<sup>th</sup>: Activities: water transmission line shut down, water shutoffs, adjust flags, Cherry beautification, utility Locates-5  
Training: Stormwater best practice training  
Director:

Staff: 1 FMLA, 1 sick

Garage: service parks blue truck

**29<sup>th</sup>:** Activities: investigate service line along Hwy 28, utility locates-24

Training: staff to annual safety training Altoona

Director:

Staff: 1 FMLA, 2 sick

Garage

**30<sup>th</sup>:** Activities: clean lift station collection baskets, concrete repairs, utility locates-21

Director: meet with petroleum supplier, Wakonda progress meeting, staff meeting,

Staff: 1FMLA, 2 sick

Garage: #1023 broken door handle, #128 PD tire replacement

**31<sup>st</sup>:** Activities: utility locates-13, concrete repairs, water salesman not working, remove cage from sally port

Director: meet with engineers bridge project,

Staff: 1FMLA, 1 sick

Garage

## NUISANCE ABATEMENTS:

2218 AVERY AVE	VILLINES, JOSEPH A	JUNK VEHICLE/RUBBISH & DEBRIS
2301 AVERY AVE	VANKERCKVOORDE, JENNIFER L	APPLIANCE ON CURB
614 KNOLL DR	FORGET PROPERTIES 25 LLC	RUBBISH/DEBRIS
2301 AVERY AVE	VANKERCKVOORDE, JENNIFER L	APPLIANCE ON CURB

## Storm Inspections

03/01/2016	502 NORTH SIDE	GREENLAND HOMES	CONTROLS//ENTRANCE/EXIT ROCK	RANDOM
03/01/2016	508 NORTH SIDE	GREENLAND HOMES	CONTROLS//ENTRANCE/EXIT ROCK	RANDOM
03/01/2016	3367 SILVERADO DR	DAWN COLLINS		RANDOM
03/01/2016	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 15 LLC		RANDOM
03/01/2016	330 GEORGETOWN PLACE	HAPPE HOMES		RANDOM
03/01/2016	2880 PARK PLACE	R.M. MADDEN		RANDOM
03/01/2016	2882 PARK PLACE	R.M. MADDEN		RANDOM
03/01/2016	2867 JADEN LANE	R.M. MADDEN		RANDOM
03/01/2016	2865 JADEN LANE	R.M. MADDEN		RANDOM
03/01/2016	703, 707, 711, 715 & 719 NEWPORT	HUBBELL		RANDOM
03/01/2016	629, 633, 637, 641 & 645 NEWPORT	HUBBELL		RANDOM
03/01/2016	LEGACY LANDING	HUBBELL		RANDOM
03/02/2016	TIMBER VIEW	KRUSE	EROSION CONTROLS	RANDOM
03/02/2016	2707 SHADY LANE DR	JERRY'S HOMES		RANDOM
03/02/2016	2711 SHADY LANE DR	JERRY'S HOMES		RANDOM
03/04/2016	502 NORTH SIDE	GREENLAND HOMES		RETURN COMPLIANCE

03/04/2016	508 NORTH SIDE	GREENLAND HOMES		RETURN COMPLIANCE
03/04/2016	TIMBER VIEW	KRUSE		RETURN COMPLIANCE
03/04/2016	BROWNSTONES	HUBBELL		RANDOM
03/04/2016	ORCHARD VIEW 1,2 & 3	NORWALK LAND COMPANY	EROSION CONTROLS	RETURN COMPLIANCE
03/10/2016	508 HICKERY DR	GREENLAND HOMES	EROSION CONTROLS	RANDOM
03/15/2016	908 SCHOL AVE	JVD CONSTRUCTION		RANDOM
03/15/2016	808 SCHOOL AVE	SAVANNAH HOMES		RANDOM
03/15/2016	802 SCHOOL AVE	SAVANNAH HOMES		RANDOM
03/15/2016	414 VALENCIA CT	DAVID MORAWSKI		RANDOM
03/15/2016	105 ORCHARD TRAIL	FLYNN DEVELOPMENTS		RANDOM
03/15/2016	128 ORCHARD TRAIL	JERRY'S HOMES		RANDOM
03/15/2016	204 ORCHARD TRAIL	JERRY'S HOMES		RANDOM
03/15/2016	322 BRAEBURN DR	ALLEGIANT HOMES	EROSION CONTROLS	RANDOM
03/15/2016	326 BRAEBURN DR	DON BRILL		RANDOM
03/15/2016	708 HICKORY DR	HAPPE HOMES		RANDOM
03/15/2016	702 HICKORY DR	HAPPE HOMES		RANDOM
03/15/2016	520 HICKORY DR	HAPPE HOMES		RANDOM
03/15/2016	508 HICKORY DR	GREENLAND HOMES		RANDOM
03/15/2016	502 HICKORY DR	GREENLAND HOMES		RANDOM
03/15/2016	BLOOMING HEIGHTS	DILLIGENT	EROSION CONTROLS	RANDOM
03/15/2016	2880 PARK PLACE	R.M. MADDEN		RANDOM
03/15/2016	2882 PARK PLACE	R.M. MADDEN		RANDOM
03/15/2016	2867 JADEN LANE	R.M. MADDEN		RANDOM
03/15/2016	2865 JADEN LANE	R.M. MADDEN		RANDOM
03/15/2016	703, 707, 711, 715 & 719 NEWPORT	HUBBELL		RANDOM
03/15/2016	629, 633, 637, 641 & 645 NEWPORT	HUBBELL		RANDOM
03/14/2016	BEARDSLEY REGIONAL DETENTION FACILITY PHASE 1	CITY OF NORWALK	EROSION CONTROLS	RANDOM
03/16/2016	1024 NORWOOD CT	HAPPE HOMES		RANDOM
03/16/2016	1021 NORWOOD CT	BLUESKY CONSTRUCTION		RANDOM
03/16/2016	LEGACY LANDING	HUBBELL		RANDOM
03/16/2016	330 GEORGETOWN PLACE	HAPPE HOMES		RANDOM
03/16/2016	BROWNSTONES	HUBBELL		RANDOM
03/16/2016	725 SAWGRASS DR	HUBBELL		RANDOM
03/16/2016	729 SAWGRASS DR	HUBBELL		RANDOM
03/16/2016	112 BALFOUR DR	HUBBELL	POTTY/CONTROLS	RANDOM

03/16/2016	200 HIGH RD	ORTON HOMES		RANDOM
03/16/2016	196 HIGH RD	ORTON HOMES		RANDOM
03/16/2016	105 W HIGH RD	HAPPE HOMES		RANDOM
03/16/2016	114 W HIGH RD	ORTON HOMES		RANDOM
03/16/2016	122 W HIGH RD	ORTON HOMES		RANDOM
03/16/2016	126 W HIGH RD	ORTON HOMES		RANDOM
03/16/2016	129 W HIGH RD	MEADOWBROOKE BUILDERS		RANDOM
03/16/2016	1712 WETHERSFIELD DR	HUBBELL		RANDOM
03/16/2016	1716 WETHERSFIELD DR	HUBBELL		RANDOM
03/16/2016	1722 WETHERSFIELD DR	HUBBELL		RANDOM
03/16/2016	1802 WETHERSFIELD DR	HUBBELL		RANDOM
03/16/2016	1927 WETHERSFIELD DR	WOLF CONSTRUCTION	EROSION CONTROLS	RANDOM
03/16/2016	2018 WETHERSFIELD DR	SAWYER HOMES		RANDOM
03/16/2016	2053 WETHERSFIELD DR	HUBBELL		RANDOM
03/16/2016	214 W HIGH RD	GRAYHAWK HOMES		RANDOM
03/16/2016	220 W HIGH RD	GRAYHAWK HOMES	STOCK PILE	RANDOM
03/16/2016	226 W HIGH RD	DESTINY HOMES		RANDOM
03/17/2016	THE VILLAGE ON THE RIDGE	ECHO VALLEY REALTY	INTAKES	RANDOM
03/17/2016	9040 PRAIRIE CLOVER CT	BRIGHTON HOMES	EROSION CONTROLS	RANDOM
03/17/2016	9010 PRAIRIE CLOVER CT	TRUVIEW HOMES	DIRT ON STREETS/EROSION CONTROLS	RANDOM
03/17/2016	9405 CONEFLOWER CIRCLE	DRAKE		RANDOM
03/17/2016	9416 CONEFLOWER CIRCLE	FLETCHER, JUSTIN/AMANDA		RANDOM
03/17/2016	2940 PRAIRIE ROSE DR	MAURO		RANDOM
03/17/2016	9438 SWITCHGRASS TRAIL	KRM DEVELOPMENT		RANDOM
03/17/2016	2848 PRAIRIE ROSE DR	JOHNSON CONSTRUCTION	STABILIZED	RANDOM
03/17/2016	9432 SWITCHGRASS TRAIL	KRM DEVELOPMENT		RANDOM
03/17/2016	9439 SWITCHGRASS TRAIL	RYAN LANCASTER	ENTRANCE/EXIT ROCK	RANDOM
03/17/2016	9412 SWITCHGRASS TRAIL	JHE CONSTRUCTION		RANDOM
03/17/2016	ROLLING GREEN PLATS 5, 6 & 7	DAVE ALBRIGHT		RANDOM
03/17/2016	2707 SHADY LANE DR	JERRY'S HOMES		RANDOM
03/17/2016	2711 SHADY LANE DR	JERRY'S HOMES		RANDOM
03/17/2016	2734 SHADY LANE DR	ALLEGIANT HOMES		RANDOM
03/21/2016	TIMBER VIEW	KRUSE	EROSION CONTROLS	DNR INSPECTION
03/22/2016	112 BALFOUR DR	HUBBELL		COMPLIANCE RETURN
03/22/2016	2054 WETHERSFIELD DR	HUBBELL		RANDOM
03/22/2016	LEGACY PLAT 19	HUBBELL	EROSION CONTROLS	RANDOM
03/21/2016	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 15 LLC	EROSION CONTROLS	RANDOM
03/23/2016	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 15 LLC	MUD ON STREET	COMPLAINT

03/23/2016	3367 SILVERADO DR	DAWN COLLINS	MUD ON STREET	COMPLAINT
03/23/2016	MARKET PLACE AT ECHO VALLEY	UNITED PROPERTIES INVESTMENT CO	EROSION CONTROLS	RANDOM
03/23/2016	THE VILLAGE ON THE RIDGE	ECHO VALLEY RREALTY	INTAKES	RANDOM
03/23/2016	BEARDSLEY REGIONAL DETENTION FACILITY PHASE 1	CITY OF NORWALK	EROSION CONTROLS	RANDOM
03/23/2016	LEGACY PLAT 19	HUBBELL		COMPLIANCE RETURN
03/23/2016	BROWNSTONES	HUBBELL		RANDOM
03/23/2016	2880 PARK PLACE	R.M. MADDEN		RANDOM
03/23/2016	2882 PARK PLACE	R.M. MADDEN		RANDOM
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03/23/2016	808 SCHOOL AVE	SAVANNAH HOMES		RANDOM
03/23/2016	908 SCHOL AVE	JVD CONSTRUCTION		RANDOM
03/24/2016	BLOOMING HEIGHTS	DILLIGENT	MUD ON STREET	RANDOM
03/24/2016	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 15 LLC	MUD ON STREET	RANDOM
03/24/2016	FOUNDERS DEVELOPMENT WATER MAIN REPLACEMENT	CITY OF NORWALK		RANDOM
03/24/2016	708 HICKORY DR	HAPPE HOMES	MUD ON STREET	RANDOM
03/24/2016	LEGACY LANDING	HUBBELL	INTAKES	RANDOM
03/24/2016	502 HICKORY DR	GREENLAND HOMES	MUD ON STREET	RANDOM
03/24/2016	508 HICKORY DR	GREENLAND HOMES	MUD ON STREET	RANDOM
3/24/206	322 BRAEBURN DR	ALLEGIAN HOMES	EROSION CONTROLS	RANDOM
03/29/2016	HOLLY DR RECONSTRUCTION	CITY OF NORWALK		RANDOM
03/28/2016	BLOOMING HEIGHTS	DILLIGENT	CONTROLS//ENTRANCE/EXIT ROCK	RANDOM
03/28/2016	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 15 LLC	EROSION CONTROLS	RANDOM

03/28/2016	3367 SILVERADO DR	DAWN COLLINS		RANDOM
03/28/2016	LEGACY LANDING	HUBBELL	INTAKES	COMPLIANCE RETURN
03/28/2016	ESTATES ON THE RIDGE	VISTA	MUD ON STREET	RANDOM
03/28/2016	9040 PRAIRIE CLOVER CT	BRIGHTON HOMES	EROSION CONTROLS	RANDOM
03/28/2016	9439 SWITCHGRASS TRAIL	RYAN LANCASTER		COMPLIANCE RETURN
03/28/2016	9421 BOTTLEBRUSH	KRM DEVELOPMENT		RANDOM
03/28/2016	ORCHARD VIEW 1,2 & 3	NORWALK LAND COMPANY	INTAKES	RANDOM
03/28/2016	ORCHARD TRAIL PLAT 4	DILLIGENT	OPEN STORM MANHOLE	RANDOM
03/31/2016	2723 SHADY LANE DR	KRM DEVELOPMENT		RANDOM
03/31/2016	ESTATES ON THE RIDGE	VISTA		COMPLIANCE RETURN
03/31/2016	BLOOMING HEIGHTS	DILLIGENT		COMPLIANCE RETURN
03/31/2016	708 HICKORY DR	HAPPE HOMES	MUD ON STREET	RANDOM
03/31/2016	128 ORCHARD TRAIL	JERRY'S HOMES		RANDOM
03/31/2016	105 ORCHARD TRAIL	FLYNN DEVELOPMENTS		RANDOM
03/31/2016	414 VALENCIA CT	DAVID MORAWSKI		RANDOM
03/31/2016	418 VALENCIA CT	JERRY'S HOMES		RANDOM
03/31/2016	9301 BOTTLEBRUSH RD	JHE CONSTRUCTION	EROSION CONTROLS	RANDOM
03/31/2016	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 15 LLC	WASH-OUT	RANDOM
03/31/2016	204 ORCHARD TRAIL	JERRY'S HOMES		RANDOM



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 6e

For Meeting of 04/21/2016

**ITEM TITLE:** Report on Street Repair Spending

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:**

At the March 31<sup>st</sup> City Council work session Public Works was requested to provide information on street repair spending and projects that take place. Attached is a "work sheet" that is used to prioritize, schedule, and track projects in most phases of the department. The estimated costs include labor as well as materials. The labor rate reflects hourly rates with benefits. Equipment rates are a combination of FEMA rates and rental rates. End costs can look high but also give us a good measurement to go by.

This information is provided for informational purposes only. We don't use it for budget purposes but simply to track progress, individual and team efficiency, and future reference for scheduling purposes.

PRIORITY		No. of staff	Estimated hrs.	Labor Rate	Estimated Cost	Estimated Equip. Hrs.	Equipment Assigned	Equipment Rate	Estimated Equip. Costs	Material cost	Total
<b>Equipment:</b>											
	All mowers-prep for summer	1	20	34.88	698					400	1,098
	Joint sealer-prep for use	1	6	34.88	209					200	409
	Concrete saw-summer prep.	1	2	34.88	70					8	78
	<b>Total</b>	<b>3</b>	<b>28</b>		<b>977</b>						<b>1,585</b>
<b>Mail box repairs:</b>											
	605 Sycamore	2	1	34.88	70	1	hydro-pac, pickup	35	35	55	160
	1410 Avery Ct.	2	1	34.88	70	1	hydro-pac, pickup	35	35	55	160
	601 W. Pine Ave.	2	1	34.88	70	1	hydro-pac, pickup	35	35	55	160
	<b>Total</b>	<b>6</b>	<b>3</b>		<b>209</b>						<b>479</b>
<b>Intern Projects:</b>											
	Storm water system inventory & inspection										
	ADA transition plan										
	Culvert inventory & Inspection										
	Manhole inventory up to date										
	RFP for GIS mapping services										
<b>Sign Repairs:</b>											
	G 14 and 50 <sup>th</sup> - arrow sign	2	30	34.88	2,093	15	hydro-pac, pickup	35	525	1,260	3,878
	G 14 West posts at culvert	2	25	34.88	1,744	15	hydro-pac, pickup	35	525	1,008	3,277
	<b>Subdivisions</b>										-
	Rolling Green Plat 5	2	10	34.88	698	5	hydro-pac, pickup	35	175	420	1,293
	Warrior Run Plat 1	2	8	34.88	558	4	hydro-pac, pickup	35	140	336	1,034
	Orchard Trail Plat 4	2	18	34.88	1,256	9	hydro-pac, pickup	35	315	756	2,327
	Village on the Ridge	2	18	34.88	1,256	9	hydro-pac, pickup	35	315	756	2,327
	Orchard View Plat 3	2	22	34.88	1,535	11	hydro-pac, pickup	35	385	924	2,844

Legacy Commercial Plat 5		2	12	34.88	837	6	hydro-pac, pickup	35	210	504	1,551
Legacy Plat 18		2	10	34.88	698	5	hydro-pac, pickup	35	175	420	1,293
Estates on the Ridge Plat 1 & 2											-
Legacy Plat 19		2	14	34.88	977	7	hydro-pac, pickup	35	245	588	1,810
	<b>Total</b>	20	167		11,650	86			3010	6,972	21,632
<b>Storm Sewer Projects:</b>											
Windflower erosion repairs		4	60	34.88	8,371	30	backhoe/loader/dump	149.67	4490.1	1,213	14,074
Culvert repair Beardsley - Dave's Ditch-				34.88	-		contract		0		-
Errosion Control 50th Ave.		3	60	34.88	6,278	20	backhoe/skid loader/du	185.74	3714.8	2,000	11,993
Ditch grading Hwy 28		4	1280	34.88	178,586	200	backhoe/skid loader/du	185.74	37148		215,734
Culvert weir adjustments: Beardsley & 50 <sup>th</sup>		2	4	34.88	279	0			0		279
Ditch grading-80 <sup>th</sup> north of Beardsley		3	72	34.88	7,534	9	backhoe/skid loader	64	576		8,110
	<b>Total</b>	16	1476		201,048	259		585.15	45929	3,213	250,190
<b>Water:</b>											
502 Orchard Hills Dr. hydrant relocation		3	144	34.88	5,023	4	backhoe	32	128		5,151
New water line and hydrant to future dog park-		3	48	34.88	1,674	12	backhoe/skid loader	64	768	699	3,141
Water salesman		3	150	34.88	5,232	0			0		5,232
Valve exercise program		2	500	34.88	17,440	500	pickup x 2	32.54	16270		33,710
Hydrant flushing – 4-4-16		4	1600	34.88	55,808	320	pickup x 4	65	20800		76,608
Paint fire hydrants		2	480	34.88	16,742	85	pickup/jet trk/paint machine	84.77	7205.5		23,948
Hydrant repairs		2	1000	34.88	34,880	0			0		34,880
Measure and Log curb stop locations		1	800	34.88	27,904	110	pickup	27.5	3025		30,929
	<b>Total</b>	20	4722		164,703	1031		305.81	48196	699	213,599
<b>Streets:</b>											
Ponderosa		8	600	34.88	20,928	94	dump trkx2,backhoe, skid loader	205	19270	14,945	55,143
Pavement painting		2	80	34.88	2,790	40	pickup/paint machine	84.77	3390.8	700	6,881
Rural shoulder maintenace		4	240	34.88	8,371	60	2 trks/ loader/grader	266	15960	16,800	41,131
Hwy 28 planting maint.		3	40	34.88	1,395	13	2 pu/sign board	44	572	-	1,967

Patch 80th		6	1500	34.88	52,320	250	2 trks/skid loader/ roller/backhoe/2 pu	299	74750	58,464	185,534	
812 E17 failed joint		4	72	34.88	2,511	18	breaker/skid loader	85	1530	1,756	5,797	
E18 faild joints		4	430	34.88	14,998	100	breaker/skid loader	85	8500	4,870	28,368	
Cherry Prk N. of N.Ave, center		8	480	34.88	16,742	40	breaker/skid loader/trksx2	270	10800	10,850	38,392	
ROW at Nursing Home on 28		4	160	34.88	5,581	40	skid loader/ mower	44	1760	-	7,341	
Mud jacking: Hawthorn, Linden, Redwood,							contract		0	-	-	
							Merle HuffLexington, Hawthorn		0	-	-	
		<b>Total</b>	43	3602	125,638			1382.8	136533	108,385	370,556	
<b>Secondary Storm Projects:</b>												
Lakewood Circle		4	640	34.88	22,323	40	backhoe/skid loader	64	2560	3,000	27,883	
Intersection of Elm & Main/Elm west of Main		3	48	34.88		6	backhoe	32	192	1,160	1,352	
North end of Redwood		4	448	34.88		120	backhoe/skid loader	64	7680	1,200	8,880	
Holly Dr. south of Gordon		4	256	34.88		56	backhoe/skid loader	64	3584	1,450	5,034	
		<b>Total</b>	15	1392	22,323	222		0	224	14016	6,810	43,149
<b>Sewer Projects:</b>												
Annual Cleaning—entire system		2	640	34.88	44,646	640	combo jet/vac	76	48640	-	93,286	
Inspection of any problem spots		2	50	34.88	3,488	50	combo jet/vac	76	3800	-	7,288	
Develop list for root control		1	4	34.88	140					-	140	
		<b>Total</b>	5	694	48,274	690		152	52440	-	100,714	
<b>Manhole/Intake repair list:</b>												
		<b>Manholes:</b>										
917 High Rd (manhole)		2	48	34.88	3,348	4	backhoe	32	128	350	3,826	
609 Gordon (sidewalk manhole)		2	64	34.88	4,465	2	backhoe	32	64	20	4,549	
Redwood & Spruce manhole		2	48	34.88	3,348	2	backhoe	32	64	20	3,432	
		<b>Intakes:</b>									-	
219 Main		2	32	34.88	2,232	2	backhoe	32	64	80	2,376	
1422 Avery Ct.		2	80	34.88	5,581	3	backhoe	32	96	80	5,757	
Shady Lane at Hunter all corners		2	256	34.88	17,859	12	backhoe/skid loader	64	768	80	18,707	
1122 Norwood		2	80	34.88	5,581	3	backhoe	32	96	80	5,757	

	Redwood & Spruce manhole		2	80	34.88	5,581	3	backhoe	32	96	80	5,757
		<b>Total</b>	16	688		47,995	31		288	1376	790	50,161
	<b>Misc. Projects:</b>											
	Return back 111,600# salt to WDSM		1	8	34.88	279	4	tandum dump truck	67			279
	New trash can in front of hardware store-		1	6	34.88		0		0	0	75	75
		<b>Total</b>	2	14		279	4		67	0	75	354



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.07

For Meeting of 04/21/2016

**ITEM TITLE:** Pool Maintenance Work for the Upcoming Season

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:**

On April 7, Michael Fisher, P.E. from Waters Edge Design provided estimated costs assigned to repairs needed to open the facility for the 2016 season.

Mr. Fisher has agreed to work with the City of Norwalk on an hourly basis to achieve the needed repairs for this year. He will be providing us with an agreement stating that the services he will be providing will not exceed \$20,000.00, using the firm’s standard fee structure.

We will be approaching the repairs at the pool for the upcoming swimming season as “maintenance” work. We have met with contractors on site to review what needs to be done and have explained the specifics of the project. Each of these selected contractors have swimming pool experience in their specific trades and are familiar with what needs to be done. Each will provide quotations for their assigned items that will need to be accomplished this spring. All work will be scheduled to be completed close to June 1<sup>st</sup>. As each of the quotations is submitted, Mr. Fisher will review and provide a recommendation prior to the City issuing a purchase order for the work.

This work will not be utilizing the “bid” process as it is maintenance work on a number of individual items at the facility and not a “capital” project.

<p>____ Resolution ____ Ordinance ____ Contract ____ Other (Specify) ____ <u>X</u> ____</p> <p>Funding Source: _____ TBD _____</p> <p>APPROVED FOR SUBMITTAL _____</p>
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**STAFF RECOMMENDATION:** Discussion and provide direction.



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 08

For Meeting of 04/21/2016

**ITEM TITLE:** Discussion of the process used with removing sump pumps from the sanitary sewer system

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:** Since the beginning of the process to have sump pump discharge lines removed from the sanitary sewer system the process has exposed an additional problem. With the discharge lines now pumping to the surface during wet conditions yards are being flooded and in some cases not maintainable. In other cases the ground water is released onto the street where it becomes an ice hazard in the winter and an algae problem or creates stagnant ponding issue in the warmer months.

With these issues in mind, we would like to propose that a process be instituted where the residents are provided an avenue for disposal of the sump water by installing secondary storm lines wherever possible. This work would take place a year or so ahead of the required transition imposed on the property owners in a given district. The work would be funded from the storm water utility without additional costs to the citizens.

<p> <input type="checkbox"/> Resolution    <input type="checkbox"/> Ordinance    <input type="checkbox"/> Contract    <input type="checkbox"/> Other (Specify)    <input checked="" type="checkbox"/> X </p> <p> Funding Source: <u>Storm Water Utility</u> </p> <p> APPROVED FOR SUBMITTAL _____ </p>
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**STAFF RECOMMENDATION:** Discussion and provide direction.



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 9  
For Meeting of 4.21.2016

**ITEM TITLE:** COLA salary comparisons

**CONTACT PERSON(S):** Jean Furler, Finance Director

**SUMMARY EXPLANATION:** The following cities were contacted regarding cost-of-living-adjustments (COLAS):

	<b>Pop</b>	<b>COLA FY17</b>
Altoona	14,541	3.00%
Ankeny	45,542	2.00%
Carlisle	3,876	2.50%
Clive	15,447	2.75%
Grimes	8,246	3.00%
Indianola	14,782	3.00%
Johnston*	17,278	
Newton	15,254	3.25%
Pleasant Hill	8,785	3.00%
Urbandale	39,463	3.50%
Waukee**	13,790	
West Des Moines	56,609	3.50%
*CC yet to approve they have a 3% pool based on performance		
**Union contract negotiations underway (3% budgeted)		

___ Resolution ___ Ordinance ___ Contract ___ Other (Specify) _____ Funding Source _____ APPROVED FOR SUBMITTAL _____ <div style="text-align: right; margin-top: 5px;">City Manager</div>
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**STAFF RECOMMENDATION:** Approve 3% for FY17



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 10  
For Meeting of 04/21/16

**ITEM TITLE:** State Public Safety Radio System - Update

**CONTACT PERSON(S):** Greg Staples, Chief of Police

**SUMMARY EXPLANATION**

The State of Iowa has contracted with Motorola to build a statewide public safety radio system. As a part of this project, Motorola has requested to use the radio core from Westcom and use the Westcom infrastructure to build the first phase of the system. When complete, the state radio system will provide triple redundancy statewide and will allow users to communicate with their home dispatchers regardless of where the unit is currently located within the state.

Some direct benefits to the Westcom agencies could be realized in the area of increased battery backup to the radio towers /antennas, increased functionality of the radios currently in use and a significant savings in annual software / hardware maintenance fees. Potential areas of concern for the Westcom agencies are future costs and control over the radio core and radio channels.

Westcom managers and the management committee (the police and fire chiefs from the five Westcom agencies) are currently working on MOU's with the State of Iowa and Motorola to spell out agreements that will protect our long term interests of radio operability and future costs. If the State and Motorola agree to sufficiently protect our interests through signed documents, the Westcom managers plan to hold information sessions to inform Council about the opportunity.

The purpose of this item is simply to advise Council of important information about our public safety radio communication system and to inform you that in the coming weeks there may be information sessions about this topic that we will be invited to.

**STAFF RECOMMENDATION:** No action required at this time



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 11  
For Meeting of 4.21.2016

**ITEM TITLES:** Discussion on amending the Norwalk Urban Revitalization Plan with public hearing to possibly follow on May 5, 2016.

**CONTACT PERSONS:** Wade R. Wagoner, AICP LEED GA, Planning and Economic Development Director  
Jim Dougherty, City Attorney

**SUMMARY EXPLANATION**

The City of Norwalk has discussed that certain uses within the City are potentially at the saturation level. Incenting additional, duplicate businesses no longer makes financial sense for the City and does not improve the quality of life for our residents as additional services are duplicated.

Those potential uses are as follows:

*Any convenience store that sells gasoline or other automotive fuel*

*Apartments*

**Benefits of Amendment**

Taxes generated off of these, instead of being abated, will work to more quickly retire TIF debt, or if not in a TIF area they will go towards the City, Schools, and County in the regular fashion; improving the capital position of the general fund.

<p>___ Resolution ___ Ordinance ___ Contract <u>X</u> Other (Specify) _____ Discussion _____</p> <p>Funding Source: _____ Retiring TIF debt or directly to the general fund _____</p> <p>APPROVED FOR SUBMITTAL _____</p> <p style="text-align: center;"></p> <p style="text-align: center;">Planning &amp; Economic Development Director</p>
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**BUSINESS OF THE CITY COUNCIL**  
**AGENDA STATEMENT**

Item No. 12  
For Meeting of 4.21.16

**REQUEST:** Motion to consider amending the master plan and rules, regulation and guidelines for the Echo Valley Community Planned Unit Development as contained in Ordinance No 03-08. And potential first reading.

**STAFF CONTACT:** Luke Parris, AICP  
City Planner

**APPLICANT(S):** United Properties LC

**LOCATION:** Northeast of the intersection of Iowa Highway 28 and Beardsley Street

**CURRENT USE:** Echo Valley Community PUD Parcel J with a mix of C-O, C-1, PC, and R-4.

**PROPOSED USE:** Add the lots along Iowa Highway 28 into Parcel J of the PUD and change the uses to a mix of C-3, R-2, R-3, and R-4. Restrict the R-4 uses to senior housing and assisted living.

**ZONING HISTORY:** The site is zoned as Parcel J of the Echo Valley Community PUD in 2003 (Ordinance 03-08). At that time Parcel J did not include the lots along Iowa Highway 28. Those lots along Iowa Highway 28 are currently zoned as C-O.

**LAND USE PLAN:** The future land use plan the majority of this area as General Commercial with a portion shown as Park/Recreation near the Golf Course.

**SURROUNDING LAND USE PLAN AND ZONING:** Surrounding land use planned for the area is:

- North – Medium Density Residential.
- East – Park/Recreation & Medium Density Residential.
- South – Sub Area 1.
- West – High Density Residential.

Surrounding zoning for the area is:

- North – R-1 Residential.
- East – R-1 Residential.
- South – C-O, C-1, C-2 commercial.
- West – R-1 Residential.

**FLOOD INFORMATION:**

None.

**MAJOR STREET  
PLAN/TRAFFIC:**

The request is in conjunction with a recently approved development agreement with United Properties LC for the removal of Masteller Road and the construction of the new Marketplace Drive. The new Marketplace Drive will have access onto Beardsley Street at a point east of the current access to Masteller Road. The current intersection with Iowa Highway 28 will be maintained and upgraded with a traffic signal.

The street is designated as a 28' local street to promote a more walkable scale in the development. An 8' trail will be located on the east side of Marketplace Drive and future pedestrian considerations will be made as sites develop.

The City currently uses the Statewide Urban Design and Specifications (SUDAS) for details on various City infrastructure. SUDAS would require a 31' local street in a commercial area and a 26' local street in a residential area. The PUD process allows for the deviation of road width standards. The request for a 28' street is less than the SUDAS standard for commercial but more than the SUDAS standard for residential. This site is a mixed use site that will contain both commercial and residential uses. Additionally, the 28' with matches the City's Subdivision Ordinance for street design standards of a general local street.

**DEVELOPMENT SECTOR  
ANALYSIS:**

In the development agreement with United Properties LC, the City anticipates that a significant portion of Parcel J will develop commercially in order to provide TIF revenue to pay for Marketplace Drive, the traffic signal, acquisition of the James Oil site, and the expansion of Beardsley Street.

**STAFF ANALYSIS:**

The future land use plan for the area is identified as General Commercial. The C-3 component of the rezoning request matches with the future land use plan.

The request also contains residential components. United Properties LC has indicated that the residential components are to support the commercial, provide a transition between the existing developments to the east, and provide a walkable style of development in connecting with the existing development. The residential component is not consistent with the future land use plan but does have consistency with the Echo Valley Community PUD that was approved in 2003, prior to the adoption of the 2013 Comprehensive Plan.

It is staff opinion that allowing the residential component will maintain the intent of the original Echo Valley Community PUD while providing an appropriate land use transition between the neighboring single family homes and the proposed commercial sites.

The amendment proposal also includes several changes to the land use densities and bulk regulations that would be standard in the Zoning Ordinance for each district. The full tables can be found on

the attached PUD amendment document.

For land use densities, United Properties is proposing the R-2 be allowed 6 dwelling units per acre, up from the 5 allowed in the Zoning Ordinance. They are also proposing an increase in the density of any R-4 area to 20 dwelling units per acre, up from the 18 allowed in the Zoning Ordinance.

For bulk regulations, the rear setback for C-3 is proposed to be 10'. For double frontage lots along Iowa Highway 28, this would be measured from the lot line along Iowa Highway 28. The side setback is proposed to be 20' for R-4. The maximum height for the R-4 is proposed to be 45' but with a limit of 3 stories for any building. The R-3 is proposed to allow postage stamp lots with a minimum size of 1,250 square feet. The building separation in the R-3 is proposed to be 12' for sides and 20' for the rear of structures. The minimum lot width in the R-2 district is proposed as 40' for one side of a two-family dwelling unit. Side setbacks for one- and two-family units are proposed to be 5' on one side and a total of 10'.

The request for increased density and relaxed setbacks are related to the creation of a more walkable development. Allowing for uses to be closer together and increasing the density, both residentially and commercially, is a key component of creating walkable design.

The PUD also includes additional information that alters the standard requirements of the Zoning Ordinance. First, the R-4 in the PUD is restricted to only senior living and assisted living type facilities. The PUD amendment also addresses buffering of the uses on the Parcel. The amendment requires a buffer wall be built along the northern property boundary to buffer the existing residential from any commercial development. Buffers between uses internal to the site do not require a minimum distance and will be achieved via landscaping.

The buffering on the site is to provide separation from existing uses while allowing the mix of uses on the site to be developed cohesively into one mixed use development.

**STAFF  
RECOMMENDATION:**

Staff recommended that the Planning and Zoning Commission approve of the amendment to Parcel J of the Echo Valley Community PUD.

**PLANNING AND ZONING  
RECOMMENDATION:**

The Planning and Zoning Commission recommends approval of the proposed amendment with the condition that principal permitted uses in the C-3 district be limited to:

- Any principal permitted use in the C-2 zoning district, provided such use shall comply with the minimum requirements of the C-3 Zoning District;
- Car Washes, including self-service;
- Gas stations or Service Stations
- Lumber yards, retail only

**ATTACHMENTS:**

Attachment "A" – Echo Valley Community PUD Parcel J Rezoning Map  
Attachment "B" – List of allowable uses in the C-2 and C-3 districts

Resolution  Ordinance  Contract  Other (Specify) \_\_\_\_\_

Funding Source: \_\_\_\_\_ NA



APPROVED FOR SUBMITTAL:

Planning & Economic Development Director

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MASTER PLAN AND RULES, REGULATION, AND GUIDELINES FOR THE ECHO VALLEY COMMUNITY PLANNED UNIT DEVELOPMENT AS CONTAINED IN ORDINANCE NO. 03-08**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:**

**SECTION 1. PURPOSE.** The purpose of this ordinance is to amend the master plan and rules, regulation, and guidelines for Echo Valley Community Planned Unit Development as contained in Ordinance No. 03-08.

**SECTION 2. AMENDMENT.** The Echo Valley Community Planned Unit Development is hereby amended with the following:

Echo Valley Community Planned Unit Development Master Plan Map:

Add the property along Iowa Highway 28 owned by United Properties LC as depicted in the map in Attachment "A"

Section 6: Land Use Design Criteria:

Delete Parcel J from the land use and density schedule and amend with the new Parcel J, as shown below:

Parcel #	Land Use/ Zoning	Density	Area/Acres	# Units	Density DU/Acre
Parcel J	Mix of C-3, R-4, R-3 & R-2	R-2 6 DU/Ac	27.85	N/A	N/A
		R-3 12 DU/Ac			
		R-4 20 DU/Ac			

Delete Parcel J from the bulk regulations and amend with the new Parcel J, as shown below:

	Lot Area	Lot Width	Setbacks				Height Feet
			Front Feet	Side Each Feet	Side Total Feet	Rear Feet	
Parcel J	C-3 – 20,000 SF	100'	30'	10'	20'	10'	50'
	R-4 – 80,000 SF & 1,250/unit	200' Project	35'	20' Project*	N/A	35'	45'***
	R-3 – 3,125/unit or Postage Stamp Lots 1,250/unit	200' project and 20' individual unit	30' Project or 25' to Curb (for private streets)***	0' shared wall and 12' building separation	N/A	30' Project and 20' for lots internal to the project	35'
	R-2 - Two- Family = 12,500	40' with a 0' side yard or 80' for two units on one lot	25'****	5' or 0' shared wall	10'	30'	35'
	R-2 - One- Family = 8,125	65'	25'****	5'	10'	30'	35'

\*20' minimum separation between buildings in a complex

\*\*Principal structure may be 45' in height but not exceed 3 floors above grade

\*\*\*Covered front porches that are fully open and not enclosed may encroach eight (8) feet into the front yard setback.

Under “Specific Information Not In Tables” remove Parcel J and replace with the following:  
PARCEL J. This is considered a mixed use parcel that will be primarily commercial in nature. Lots located along Iowa Highway 28 shall conform to the standards of the C-3 Highway Service Commercial District. The rest of the parcel shall be allowed to be a mix of C-3, R-2, R-3, and R-4. No R-2 or R-3 residential units shall be allowed to front on to the new Marketplace Drive. C-3 uses shall be limited to:

- Any principal permitted use in the C-2 zoning district, provided such use shall comply with the minimum requirements of the C-3 Zoning District;
- Car Washes, including self-service;
- Gas stations or Service Stations
- Lumber yards, retail only

For any R-3 uses, postage stamp lots shall be allowed. Postage stamp lots refer to lots that only encompass the dwelling unit of a multi-unit townhome structure with any open space owned by a common home owner’s association entity. R-4 uses shall be limited to:

- Assisted Living Residential Facilities, Boarding House, Nursing or Convalescent Home, Dormitories, or other group quarters, not exceeding eighteen (18) dwelling units per acre of lot area exclusive of public street right-of-way, or for those facilities which do not provide separate living quarters defined as dwelling units within the zoning ordinance, a maximum of thirty-six (36) beds or residents per acre of lot area exclusive of public right-of –way.

**Buffering**

Any commercial development along the northern boundary of the parcel shall have a buffer wall installed that includes masonry columns with framed wood slats similar to the images included below. Buffers between uses internal to the parcel will be determined as development proceeds. Internal buffers may be achieved via simple landscaping with no minimum buffer width requirement.



*Examples on acceptable buffer wall*

**Road Widths**

To promote a more walkable scale, Marketplace Drive is planned to be a 28’ wide street through the majority of the corridor with it widening to a 37’ wide street at the intersection with Beardsley Street. Pedestrian movements will be accommodated by an 8’ wide trail along the east side of Marketplace Drive. Further pedestrian considerations will be made as each site develops.

**SECTION 3. SEVERABILITY CLAUSE.** In any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed and approved by the City Council of the City of Norwalk, Iowa on the \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Tom Phillips, Mayor

ATTEST:

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Jodi Eddleman, Deputy City Clerk

PREPARED BY: Luke Parris, City Planner

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>
Isley	---	---
Kuhl	---	---
Lester	---	---
Livingston	---	---
Riva	---	---



**ORDINANCE NO. 03-08**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP TO REZONE CERTAIN PROPERTY FROM R-1(60), R-1(80), AND R-3 TO PUD AND TO ADOPT THE MASTER PLAN AND ESTABLISH THE RULES, REGULATIONS AND GUIDELINES FOR THE DEVELOPMENT OF THE ECHO VALLEY COMMUNITY PLANNED UNIT DEVELOPMENT.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to change the Official Zoning Map of the City of Norwalk, Iowa, under the provisions of Title 17 (Zoning Regulations), Chapter 17.04 (General Provisions), Section 17.04.060 (Zoning District Boundaries and Official Zoning Map) of the Norwalk Municipal Code, and to adopt a master plan pursuant to Chapter 17.10 (Zoning District Regulations), Section 17.10.170 (PUD, Planned Unit Development), Subsection 17.10.170.3 (Master Plan).

SECTION 2. OFFICIAL ZONING MAP AMENDED. The official zoning map is amended from R-1(70) and R-1(80), Single Family Residential District, and R-3 Medium Density Residential District, to PUD, Planned Unit Development District. The following legally described property is hereby rezoned from, R-3, R-1(60), and R-1(80) to PUD:

Legal Description

“Exhibit A”

SECTION 3. PROJECT DESCRIPTION. See Narrative “Exhibit B”

SECTION 4. PUD AND MASTER PLAN ADOPTION. Attached hereto and made a part of this ordinance for delineation is the Master Plan document for “ECHO VALLEY COMMUNITY” Planned Unit Development, marked Exhibit “C”. The Master Plan is adopted to establish rules, regulations, and development guidelines for land use, and performance standards pursuant to Subsection 17.10.170.4 of the Municipal Code of the City of Norwalk, Iowa, for the development of the Echo Valley Community Planned Unit Development (PUD).

Individual parcels within the PUD may be developed independent of other parcels, provided minimum requirements are met, unless modified herein, and the development of the parcel allows for the proper development of adjoining parcels. It is recognized, shifts or modifications to the Master Plan layout may be necessary and compatible with the need to acquire workable street patterns, grades and usable building sites, but the Master Plan layout, including the relationship of uses to each other and the relationship of land use to the general plan framework, and development requirements shall be used as the implementation guide. All modifications shall be made pursuant to Subsection 17.10.170.7 of the Municipal Code.

SECTION 5. GENERAL CONDITIONS. The following general site development criteria shall be integrated into and made a part of the development criteria for the Echo Valley Community Planned Unit Development.

1. All subdivisions, public streets, public street rights-of-way and general development shall adhere to the standards and design criteria set forth in the Norwalk Subdivision Ordinance and the Des Moines Metropolitan Design Standards as adopted or as amended by the City of Norwalk, pertaining thereto, unless otherwise stated within this Ordinance.
2. Any regulation, standard, provision or requirement that is not specifically addressed within this document that is regulated elsewhere in the Municipal Code of Norwalk, the requirements of the Municipal Code shall be enforced.
3. Throughout the PUD, the compatibility of certain project features will be maintained so that the different parcels and densities will all relate to each other and create a sense of a common overall community. Those features will include architectural character and unifying treatment of roadways and curbs, signage, landscaping, lighting and a common pedestrian orientation.
4. Transitioning and buffering of land uses and residential densities shall be addressed as time of site plan or plat approval. A transfer of density up to 20% may be approved through staff not including parcels A, B, or E. Any greater transfer of density or a change of land use shall require an amendment to this Ordinance and the master Plan for the PUD, pursuant to Subsection 17.10.170.7 of the Municipal Code.
5. No building shall be erected within twenty-five (25) feet of any major drainageway, storm water detention basin, or pond areas subject to flooding, or area designated to be within the 100-year zone of Middle Creek or other tributary. This project and all proposed residential plats are subject to review by the Iowa Department of Natural Resources for FEMA Compliance.
6. All subdivisions and streets will adhere to the standards and design criteria set forth in the Norwalk Subdivision Ordinance and the Des Moines Metropolitan Design Standards, as adopted or amended by the City of Norwalk unless noted otherwise in this Ordinance.

The major entry street, is a four-lane divided boulevard at its entrance into the project. This street tapers to a 31' wide minor collector. Due to the unique development and its dependence on limited street connections, all critical street segments shall have a street width of 31' including the primary east-west street through parcel F. All other street right-of-way and paving widths shall adhere to the following standards recommended by the City's Comprehensive Plan for specific street classifications, which shall be determined at the time of platting based on the street's function and projected traffic volumes on the street.

Cul-de-sac streets for Parcels A, B, D, and E shall be allowed to be over 600' in length provided that the "throat" of the cul-de-sac street is constructed as a 31' wide street or boulevard with two 16 ft. lanes between the loop and the base of the cul-de-sac "bulb" or loop, or if no loop exists, to a point that is 600 feet from the terminus or cul-de-sac.

All lots used for single family residential construction shall have direct street frontage. A few exceptions may be provided where street construction is prohibitive due to topographic constraints. The unique terrain and unique development may allow for the use of flag lots in very limited cases within parcels A, B, D. To safeguard the public and future property owners, public services will need to be extended to the lots including water and adequate fire protection. The easement of access or stem of the lot may only serve one lot, have a length of no more than 100 feet and width of no less than 40 feet at the right-of-way line.

Any lots where the dwelling is located more than 200 feet from the street right-of-way or located on a flag lot, shall have a vehicular turnaround located on the end of the driveway. Such turnaround shall have a similar turning radius as a cul-de-sac.

7. The landscape element of the Master Plan identifies proposed open spaces and recreational areas and any environmentally sensitive areas that should be protected and preserved as part of the uniqueness of the area. A street tree planting plan shall be prepared and implemented with a variety of trees as the PUD is developed. Open space is designed extensively into the development to provide the identification and the utilization of the golf course, drainage ways, and utility corridors as passive open space and recreation areas.
8. Lighting within the PUD will be incorporated along the internal residential streets as "theme" lighting for the entire development. The "theme" lighting could be used for multi-family residential, commercial retail, and office projects to encourage continuity from one area to the other.

Up-lighting for landscape material will be incorporated into the entrance designs and shall be designed so as to not direct light into vehicles within the public right-of-way. Detailed lighting plan for both city streetlights and supplemental "theme" lighting shall be submitted to the City and installed at the time of site plan and plat approval.

**SECTION 6. LAND USE DESIGN CRITERIA.** In addition to the General Conditions set forth within Section 3 herein, the following land use design criteria shall apply to each development area designated by parcel on the Master Plan. The Master Plan document, which is made a part of this Ordinance per Section 4 of this Ordinance, delineates 12 parcels of the PUD, each denoted with a specific parcel number. The parcels hereinafter referred to as "Parcels", are identified for application of specific standards for land use and the development regulations. Interconnecting all the parcels and integrating within them are the streets,

pedestrian walkways/bikeways, and the golf course. Each parcel will be designed, submitted, and then evaluated by the Plan and Zoning Commission and City Council to bring a continuity of the total PUD in design characteristics, separation and transition of land uses, and flow of traffic and pedestrians.

<b>LAND USE AND DENSITY SCHEDULE</b>					
Parcel #	Land Use/ Zoning	Density	Area/Acres	# Units	Density DU/Acre
Parcel A	SFR R-1(100)	1 DU/Acre	50.09	50	1
Parcel B	SFR (80)	1.5 DU/Acre	28.30	43	1.5
Parcel E	SFR (80) Only residential uses	2.5 DU/Acre	28.44	71	2.5
Parcel C	Medium Density R-3	6 DU/Acre	15.10	91	4
Parcel D	Multi Family Res. R-4	10 DU/Acre	8.94	89	10
Parcel F	SRF R-1(70) Only residential use	4 DU/Acre	41.15	165	2
Parcel H	50% C-2 commercial, 50% Office and/or PC, or Limited IC	N/a	35.93		
Parcel G	Commercial/Office High Density	10 DU/Acre	7.55	76	10
Parcel I (Greens of E.V)	Medium Density R-3	3 DU/Acre	10.82	32	3
Parcel K	Existing Country Club	N/a	229.21		
Parcel L	New 9 holes  Passive open space		87.45		
Parcel J (mix)	Mix including 35% R-3, 35% R-4, 10% limited C-1, 10%CO or PC, and 10% public open space.	R-3 10 DU/ac R-4 16 DU/ac	21.01	R-3: 73 R-4: 118 More units may be added as more land is assembled	For entire area 9 Du/Acre
<b>TOTAL</b>				808 dwelling units	

<b>BULK REGULATIONS</b>							
Parcel #	Lot Area	Lot Width	Yard				Height
			Minimum Sq. Ft.	Feet	Front Feet	Side Feet	
Parcel A	15,000	100'	40'	25' total	40'	50'	35' or 40'
Parcel B	10,000	80'	35'	20' total	35'	50'	
Parcel E	10,000	80'	35'	20' total	35'	50'	
Parcel C	Lots or proj. clust	50' or project	25'	0' lot line or 30' project	30'	50'	35'
Parcel D	Plan for R-4	200'	40'	30' boundary 20' between buildings	35'	50'	35' to max of 125'
Parcel F	8,750	70'	30'	15' total	35'	50'	35'
Parcel H	80,000 complex or 20,000 indiv. pads	200'	50'	10'	50'	50'	Unlimited or restricted by Airport overlay 17.20.050
Parcel G	Commercial See parcel G R-4		50 40	50' 20' between buildings	50 35	50' 50	35'
Parcel I (Greens of EV)	10.82 acres 3,570 sf lot	N/a	Already established (approved plat)				35'
Parcel J	R-3 R-4 C-O/PC C-1	50' or project 200' 100' 100'	25' 40' 30' 30'	0' lot 30' project 30' bound 10' 10'	35' 30' 35' 35'	50' 50' 50' 50'	35' 35' 35' 35'
Parcel K/L	N/a	N/a	N/a	N/a	N/a	N/a	N/a

**SPECIFIC INFORMATION NOT IN TABLES**

1. PARCELS A, B, E. Detached accessory floor may be allowed up to 1,200 sq. ft. before the application of a special use permit is required. The accessory building may not exceed principal structure in floor area. In order to have the full number of permitted units, Parcel E must have an emergency access to 80<sup>th</sup> Avenue.
2. PARCEL C. For “cluster home developments project proposals” see exhibit “D”
3. PARCEL D. All buffering shall meet the requirements of the zoning ordinance. Where windows or doors face the wall of another building there

shall be a minimum open space separation of at least 30 feet between the two buildings.

4. PARCEL G. All buffering shall meet the requirements of the zoning ordinance. Where windows or doors face the wall of another building there shall be a minimum open space separation of at least 30 feet between the two buildings.
5. PARCEL H. Buffering Limited IC (17.10.150.2) include: A, B, D, E, G, H and J. All buffering shall meet the requirements of the zoning ordinance. Where windows or doors face the wall of another building there shall be a minimum open space separation of at least 30 feet between the two buildings.
6. PARCEL I. Existing development shall adhere to the approved final plat that was fined with Warren County in 1986. Any re-subdivision of the parcels shall adhere to the Norwalk Zoning and Subdivision Regulations.
7. PARCEL K & L. There shall be no principal buildings within the floodplain for Middle Creek. Accessory Structures or uses may require the approval of a flood plain development permit.
8. PARCEL J. This is considered a mixed use parcel and may incorporate additional land in the future. In order to develop, defined development guidelines and a redevelopment plan for this parcel will need to be prepared including acquisition or partnership of properties, detail of and transition of uses, bulk regulations, vacation of ROW, and necessary easements. Such redevelopment plan shall require an amendment to the PUD. The overall land use breakdown shall be the following percentages: 35% HDR, 35% MDR, 10% CO or PC, 10% limited C-1. 10% public open space/park (city vacation of Masteller/E. Wakonda right-of-way).

SECTION 6. PHASING. See Exhibit “B”

SECTION 7. PLATTING REQUIREMENTS. The splitting of any lot within a Parcel of the PUD shall require the submittal of a subdivision plat for review and approval by the City of Norwalk prior to, or in conjunction with development of that portion of the PUD. Said Parcel shall be platted in accordance with the City’s Subdivision Ordinance and the Des Moines Metropolitan Design Standards as adopted by the City of Norwalk to delineate within a Plat the lot to be developed or sold separately or any portion there of. Should the planning and platting of the property create common or community wide usage of a private street, drive, parking lot, utility, or common area, a property owner’s association document, easement or similar instrument, shall be submitted to the City for review. Said document shall address on going usage, maintenance and upkeep of the shared drives, parking lots, utilities or common areas, and recorded at the County Recorders Office.

SECTION 8. STORM WATER MANAGEMENT. There shall be submitted to, and approved by the City of Norwalk, a complete storm water management plan for each Parcel of the PUD to be prepared by the Developer prior to development within a Parcel.

- SECTION 9. STREET RIGHT-OF-WAY. Adequate street right-of-way shall be provided for the construction, reconstruction and widening of adjoining streets adjacent to, or within the PUD. Said right-of-way shall be dedicated to the City at the time of platting.
- SECTION 10. BUILDING RESTRICTIONS, EASEMENTS AND COVENANTS. Where the City deems appropriate, the landowner shall on each subdivision, adopt building restrictions, easements and/or covenants in a form approved by the City.
- SECTION 11. SOIL TEST REQUIREMENTS. If required, the developer shall be responsible for supplying to the City, information prepared by a qualified soils engineering firm, indicating that existing soil conditions are adequate in stability and strength for construction of public and private improvement. If determined by the soils engineering firm that adequate soils conditions do not exist, the developer shall indicate what measures shall be taken to achieve adequate soil strength and stability for both public and private improvements.
- SECTION 12. TRAFFIC STUDY. A traffic study has been prepared for this project by Howard R. Green Company. Such study is incorporated and a part of the overall project.
- SECTION 14. DEVELOPMENT AGREEMENTS. With the complexity and scale of the master plan, development agreements may need to be developed for a number of aspects including specific development and public improvements including proportional share of off-site improvements that are attributable to this project.
- SECTION 15. STREET NAMES/ADDRESSING. All street names shall be determined at the time of platting. Street names stated in this ordinance are in reference to street names noted on the Master Plan. A general addressing scheme shall be developed for the project and approved by both the Fire and Police Departments. Detailed addressing shall take place at the time of the final plat.
- SECTION 16. DEFINITION. The term “Developer” for the purpose of the Ordinance, shall mean any person, individual, firm, partnership, association, corporation, estate, trust, entity, or agent or same acting or proposing to subdivide land or develop a parcel of land for the construction of a building or buildings.
- SECTION 17. VIOLATIONS AND PENALTIES. Any person who violates the provision of this Ordinance upon conviction shall be punished as set forth in the Municipal Code of the City of Norwalk, Iowa.
- SECTION 18. OTHER REMEDIES. In addition to the provisions set out in Violation and Penalties Section herein, the City may proceed in law or equity against any person, firm or corporation for violation of any section or subsection of this Ordinance.
- SECTION 19. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
- SECTION 20. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect

the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 21. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the City Council on the 5<sup>th</sup> day of June, 2003.

Jerry Starkweather  
Jerry Starkweather, Mayor

ATTEST:

Joyce Cortum  
Joyce Cortum, City Clerk

1st Reading: 5-1-03  
2nd Reading: 5-15-03  
3rd Reading: 6-5-03

Passed: \_\_\_\_\_  
Signed: \_\_\_\_\_  
Published: \_\_\_\_\_

ROLL CALL VOTE:	1st Reading		2nd Reading		3rd Reading	
	Aye	Nay	Aye	Nay	Aye	Nay
Wahl	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____
Greteman	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____	_____	_____
Hixenbaugh	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____	_____	_____
McClarnon	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____
Lankford	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____	<input checked="" type="checkbox"/>	_____

Exhibit "A"

A portion of the SW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  and the South 2 acres of the NW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$ , all in Section 6, Township 77 North, Range 24 West of the 5<sup>th</sup> P.M., Warren County, Iowa being described as follows:

Commencing at the SW corner of the SW fractional  $\frac{1}{4}$  of said Section 6; thence N86°37'30"E along the south line of the SW fractional  $\frac{1}{4}$  of said Section 6, 49.7 feet to a point on the east right-of-way line of Highway 28, as it is presently established and to the point of beginning; thence N00°00'45"E along the east right-of-way line of said Highway 28, 27.2 feet; thence N86°40'45"E, 132.0 feet; thence N00°00'45"E, 727.0 feet; thence N90°00'00"E, 18.3 feet; thence N00°00'00"W, 428.5 feet; thence S90°00'00"W, 147.8 feet to a point on the east right-of-way line of said Highway 28; thence N00°18'00"E along the east right-of-way line of said Highway 28, 201.4 feet to a point on the north line of the south 2 acres of the NW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6, said point being the southwest corner of Lot 1, Echo Valley Estates, an official plat; thence N87°49'47"E along the south line of Lots 1, 2, 3, 4, 5, 6, 7, and 8, all in said Echo Valley Estates and along the north line of the south 2 acres of the NW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6, 1291.13 feet to a point on the east line of the NW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6, said point being the northeast corner of the south 2 acres of the NW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6; thence S01°44'21"W along the east line of the NW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of Section 6, 66.00 feet to the SE corner of the NW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6, said point being NE corner of the SW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6; thence S01°03'35"W along the east line of the SW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6, 1300.14 feet to the SE corner of the SW  $\frac{1}{4}$  of the SW fractional  $\frac{1}{4}$  of said Section 6; thence S86°37'30"W along the south line of the SW fractional  $\frac{1}{4}$  of said Section 6, 1269.96 feet to the point of beginning.

And

The Northwest fractional  $\frac{1}{4}$  of Section 6, Township 77 North, Range 24 West of the 5<sup>th</sup> P.M., except Echo Valley Estates, an official plat, Warren County, Iowa;

And

The Southeast  $\frac{1}{4}$  of said Section 6, Township 77 North, Range 24 West of the 5<sup>th</sup> P.M. Warren County, Iowa, except the South 450.43 feet of the East 326.94 feet thereof;

And

The West  $\frac{1}{2}$  of the Northeast  $\frac{1}{4}$  of said Section 6, Township 77 North, Range 24 West of the 5<sup>th</sup> P.M., Warren County, Iowa;

And

The East  $\frac{1}{2}$  of the Northeast  $\frac{1}{4}$  of said Section 6, Township 77 North, Range 24 West of the 5<sup>th</sup> P.M., Warren County, Iowa; except that portion annexed into the City of Des Moines.

Exhibit "B"

**ECHO VALLEY COMMUNITY  
PLANNED UNIT DEVELOPMENT  
NORWALK, IOWA**

**INTRODUCTION**

Echo Valley Community is over 500 acres of Planned Development with a vast majority of the land devoted to recreation and residential uses. The early vision of Eddie Coppola is evident by the rolling hills, scattered woodland, open fields, and natural creeks and ponds. It is perfectly suited for a golf course community.

The existing Echo Valley Country Club is a full-service private club with all of the recreational facilities expected – 18 holes of golf, tennis, swimming, and major banquet facilities for weddings and large parties.

**THE SOUTH DEVELOPMENT**

The new golf facilities include an additional 9 holes of golf and a clubhouse. The new course wraps around the natural topography and rich tree cover in a figure-eight pattern. In the first phase development over 75% of the homes will be on the golf course or have breathtaking views of it.

This south central part of the Planned Unit Development is designed for large lots of one acre or more. This will provide executive settings for luxury houses. Golf course views are virtually all around this neighborhood. To the south, one-half acre lots are provided with the same visual access to the course. Just to the east of the neighborhood are the up-scale townhouses. This setting, just off the main entry, is convenient and has extensive visual access to the course.

The west corner of the project is a mixed-use development of residential, commercial and office uses. Again, there is great visibility to the open space and golf course all along the east border.

**NORTHWEST DEVELOPMENT**

Finally, the northwest corner is envisioned as a mixture of commercial, office, light industrial, and multi-family. The intent is to keep this mixture flexible to allow the market to determine the percentages of each use. Until more population base occurs throughout Norwalk, this area will need time for development.

**DESIGN APPROACH**

At Echo Valley Community, overall quality and aesthetic harmony will be maintained while allowing for individual expressions and tastes one would expect in a custom-home community. All homes in Echo Valley will be built with a strong emphasis on maintaining architectural integrity. While a custom home ultimately is the expression of the homeowner's taste and style, it is imperative in a community of this caliber that the housing styles complement the neighboring homes and overall appearance of the community.

The theme and quality of the community is established at the Beardsley Street entrance with extensive landscaping and carries through with custom-designed neighborhood entrances, street signs, street lighting and even custom-designed mailboxes. Careful attention to landscaping of cul-de-sacs and key intersections in the community provides a style of living unparalleled in metropolitan Des Moines. The goal is to create this elegance in a very casual manner.



## Exhibit "D"

### "Detached" Cluster Home Development Guidelines

- a. Minimum setback from all boundaries of the site shall be at least 30 feet. No structures including decks, patios, or other ground structures shall project into this area. Exceptions to this provision would be any association owned entry feature including signage and landscaping.
- b. Minimum distance between buildings shall be at least 10 feet (roof overhangs, fireplaces, etc. may encroach up to 2 feet)
- c. The maximum density for these parcels will be 6 du/acre.
- d. The owner of the cluster-home will also own the lot beneath the dwelling unit.
- e. The minimum lot area for the dwelling unit shall be 1,400 square feet and the minimum width 20 feet.
- f. The parking per unit shall be at least 2 in the garage and 2 in driveway for a total of 4.
- g. Additional overflow parking will be required in small parking areas spread evenly throughout the site. The site shall provide at least 1 parking stall for every five dwelling units.
- h. The minimum driveway dimensions shall be 16 feet in width and 25 feet in length.
- i. The private streets serving the cluster-homes shall be at least 22 feet wide.
- j. Minimum amount of common open space for the complex shall be 30 percent.
- k. No buffer will be required for these parcels since they will developed into individual detached units and extensive landscaping and berming techniques will be utilized to enhance the sites.
- l. All accessory structure or uses as permitted within Section 17.10.050.3 of the Norwalk Zoning Ordinance are permitted.

## **USES ALLOWED IN THE C-2 DISTRICT**

### **All C-O uses:**

- A. Professional and semi-professional office buildings for the following:
1. Abstract title
  2. Accountants and Bookkeeping
  3. Actuaries
  4. Advertising (no shops)
  5. Adjusters (insurance)
  6. Aerial survey and photography
  7. Appraisers - no sale or rental of any type of merchandise or equipment
  8. Architects
  9. Attorneys
  10. Auditors
  11. Banks and financial institutions
  12. Business analysts - counselors or brokers
  13. Building contractors, office only (no shops or storage)
  14. Chiropractors
  15. Consulates
  16. Counseling, child guidance and family service
  17. Court reporter and public stenographers
  18. Credit reporting
  19. Dentists
  20. Detective agencies and investigating services
  21. Drafting and plan services
  22. Engineers, professional
  23. Insurance and bonds
  24. Manufacturer's agents
  25. Market research
  26. Medical doctors and practitioners
  27. Model agencies or schools
  28. Mortgage brokers
  29. Notary public
  30. Opticians
  31. Optometrists
  32. Podiatrists
  33. Public libraries
  34. Public relations
  35. Radio and television production and broadcast studios
  36. Real estate
  37. Real estate management
  38. Secretarial services
  39. Shoppers information services
  40. Social service bureaus
  41. Stock broker exchanges, investment services
  42. Tax consultants
  43. Telephone answering services
  44. Theater ticket agencies
  45. Travel agencies
  46. Zoning consultants

- B. Clinics or group medical centers, including dental clinics, but not including animal clinics.
- C. Day care center, day nursery or nursery school, licensed in the State of Iowa, provided no building, structure, or accessory use for property so used is located less than twenty-five (25) feet from any other principal building on any other lot in an R District; and provided there is established and well maintained in connection therewith a completely fenced play lot of no fewer than one thousand (1,000) square feet in area for the first twenty (20) or less children under care, with twenty-five (25) square feet added to such play lot area for each additional designated child capacity of the principal building.
- D. Public and parochial schools (elementary and secondary), colleges and universities.
- E. Professional business training school, whose functions are wholly contained within the structures, or otherwise effectively conceals its functions from visual, olfactory, or auditory observation outside the premises.
- F. Health and athletic fitness centers and clubs with all indoor facilities.
- G. Church, chapel, temple, synagogue and similar place of worship, and associated residence of clergy or ordained official of the religious organizations.
- H. Funeral homes and mortuaries.
- I. Buildings and uses owned by a county, city and county, city or other political subdivision which are operated for the social benefit or convenience of the public, but excluding equipment storage yards and garages which are operated and maintained for the necessary business and industrial service of the community.
- J. Museums and libraries not operated for profit.
- K. Swimming, athletic, and tennis clubs or country clubs and similar public and privately owned uses with outdoor facilities, by Special Use Permit.

**All C-1 uses:**

The following neighborhood retail commercial and service establishments and uses:

1. Apparel (specialty) shops
2. Bakeries (retail), including baking for sale on premises
3. Beauty shops and barber shops, but not including schools
4. Book stores and stationery stores
5. Camera and photographic supply stores, including photo finishing services for the general public
6. Candy, nut, and confectionery stores
7. Coffee shops
8. Coin operated laundries and dry cleaning establishment using nonflammable solvents

9. Convenience store; provided fuel sales facilities have a minimum separation of one thousand (1,000) feet between similar businesses with fuel sales and there is no vehicle washing or repair on site
10. Dairy product and ice cream stores and parlors; retail over-the counter sales only
11. Drug stores
12. Florists, including potted house plants
13. Gift, novelty, and souvenir shops
14. Hobby and game shops
15. Home accessories, such as glassware and linens
16. Home video equipment and movie rentals
17. Jewelry stores
18. Liquor stores
19. Meat and seafood specialty shops
20. News dealers and newsstands
21. Optical goods and hearing aids
22. Restaurants and cafes, provided there is no drive-through or drive-in facility
23. Retail coin, philatelist, and autograph shops
24. Sewing, needlework, and piece goods stores
25. Shoe repair shop, shoe shining
26. Tobacco stores
27. Tailor shops, including clothing alteration and repair shops
28. Watch, clock and jewelry repair
29. Any use which is found by the Zoning Administrator to be similar to one of the above named uses, and in his/her opinion, conforms to the intent of this section.

**All C-2 uses:**

The following retail commercial and service establishments and uses:

1. Antique stores, but not including refinishing or refurbishing.
2. Artists' and architectural supply
3. Automobile parts store; no repair work on site permitted.
4. Banks, savings and loans and other financial institutions with drive-in facilities and free-standing ATM machines permitted
5. Bars and night clubs
6. Billiard parlors and pool halls
7. Bowling alleys
8. Clothing and accessory stores, including storage and repair of fur garments, but not including trading in furs
9. Commercial art galleries
10. Computers, typewriters, copiers, and similar office equipment retail sales and service
11. Convenience stores
12. Construction Contractor's Office, with up to 90 percent of the building devoted to interior storage of materials, tools, and equipment. No external storage of materials, tools, or equipment shall be permitted
13. Department or variety stores
14. Electrical repair shops

15. Floor covering stores, primarily engaged in retail sales and incidental installation, but not including establishments primarily engaged in installing or supplying building contractors
16. Formal wear and costume rental
17. Fruit stores and vegetable markets, provided that no outdoor or open-air display, sales, or storage shall be permitted except by special use permit
18. Grocery and food stores
19. Hardware stores
20. Hospitals
21. Hot tub or sauna sales, but not including swimming pools
22. Hotels and motels
23. Household appliance stores
24. Household furniture, retail sales but not including cabinets
25. Household improvement products stores, i.e., paint, glass and wallpaper stores, retail sales to the general public only
26. Ice and roller skating rinks, indoor only
27. Interior decorations, including retail sales of draperies and curtains
28. Luggage and leather goods
29. Music or dance schools or studios, including children's or amateur instruction and exercise classes, but not including ballrooms or dance halls
30. Office furniture, and supplies, retail sales only
31. Pet shops, but not including boarding or outdoor kennels
32. Postal service (local substation of United States) or private parcel post delivery service
33. Radio, television, and music stores
34. Restaurants, drive-in facilities permitted
35. Sporting goods stores and bicycle shops, but not including sales of motorized vehicles
36. Swimming, athletic, and tennis clubs or country clubs, and similar public and privately owned uses with outdoor facilities
37. Theaters; does not include drive-in theaters
38. Toy stores
39. Veterinarian clinics for household pets on an out-patient basis only; no overnight boarding or lodging except by special use permit
40. Any use which is found by the Zoning Administrator to be similar to one of the above named uses, and in his/her opinion, conforms to the intent of this section.

## **USES ALLOWED IN THE C-3 DISTRICT**

### **All uses in the C-O, C-1, and C-2, plus:**

The following retail, commercial, and service establishments and uses:

1. Amusement Parks, and outdoor stadiums and arenas.
2. Automobile, trailer, motorcycle, boat, and farm implement establishments for display, hire, rental, and sales (including sales lots); including all repair work in connection with personal or customers' vehicles
3. Carpenter and cabinetmaking shops
4. Car Washes, including self-service
5. Gas Stations or Service Stations
6. Lumber yards, retail only
7. Monument sales yards
8. Public auction buildings or rooms. (Does not include animal, vehicle auctions.)
9. Mini-Warehouse
10. Transportation terminal or truck stops, including minor repairs as accessory use
11. Small repair shop, including but not limited to bicycle, motorcycle, lawn mower, and garden tractor repair. All activities must be confined inside the building(s), including storage of parts and machines.
12. Any use which is found by the Zoning Administrator to be a use similar to one of the above named uses, and in his/her opinion, conforms to the intent of this section.

# Healthy Neighborhoods and Healthy Streets

Their design and effect on safety, environment and first responder times

By Dan Burden, Principal with Glatting Jackson Kercher Anglin, Co-Founder of Walkable Communities

## Compact Neighborhoods, Healthy Streets

Livability, affordability, sustained home values, environmental issues incident response times and “deployment” are linked to neighborhood and street designs. In general, neighborhoods with higher connectivity (more blocks and intersections per square mile) provide easier access, are safer, have higher rates of walking, are more transit friendly and more sustainable. Meanwhile, streets with lower lane and curb-to-curb widths are more safe, affordable, sociable, economically sound and environmentally friendly. *Healthy Streets* assure low speeds and volumes increase walking, bicycling and socializing. To do this *Healthy Streets* must be part of a well-connected street system. These street designs are not for developers failing to apply Smart Growth, sustainability, and well integrated street systems. A combination of market forces, geography and other issues call for the widest possible selection of street options. These options call for more tools.

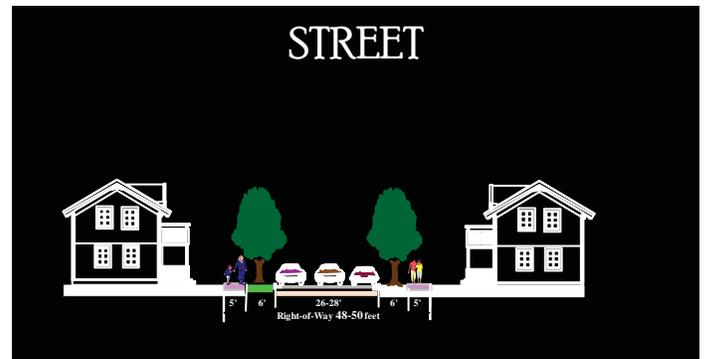
Correctly designed healthy streets protect access, provide movement of large equipment and support deployment of equipment. However, attention to design details is essential.

Basic features of these *streets, lanes, alleys and avenues* are summarized in this section. Block entry turn radii, (preventing parked cars from blocking access near corners), thoughtful spacing of trees, saturation levels of on-street parking, widening on curves, even driveway placements are among the complexities requiring choices and precise design details.

Emphasis is placed on keeping designs flexible. Being too prescriptive creates problems for developers, designers and responders. Thus, a focus on adherence to performance (not prescribed numbers) is stressed in these pages. Performance measures keep streets flexible in their design; meeting the widest range of uses and address complex home buying markets. Presence of trees, on-street parking, curves, block length, terminating vistas and street connectivity are a few elements influencing motorist speed.

Healthy street designs for local, collector and arterial streets must provide each of the following: (1) assure large equipment access and movement, (2) provide appropriate speed and volume, (3) allow motorists to pull over to let responders by, and (4) allow sufficient width for incident “deployment” (generally 16-20 feet).

**Safety.** Studies by Swift, Noland and Dunbaugh (among others) point out how better connected street systems and narrower streets and lanes (generally 26-28 foot wide local streets or 9-10 foot lanes (for Avenues) are the most safe.



Images from top to bottom: *One of Chico, California's most loved streets is 24 feet wide with parking on both sides. In order for this street to meet fire access and operations needs (1) entries must protect access with protected entering radii and (2) street parking cannot be saturated. A plan view provides two models: (1) Left, traditional streets with 26-28 foot width protects access and provides a 20 foot clear zone midblock, (2) Conventional streets protect access but keep 20 foot clear the entire length. Bottom photo shows how use of driveways allows operations and access on a 28' wide street.*

For local streets, curb-to-curb widths of 26-28 foot create the greatest livability, walkability and safety, especially when parking is included on each side of the street. Also, as a general rule, the fewer the number of lanes in a neighborhood collector or arterial road, the lower the speeds and the safer the roadway to travel along or to cross.

**Use of Minimums.** Minimum recommendations shown in text below can be exceeded, still providing safety and livability. Beyond a certain range, however, design interventions must be added. Otherwise, significant safety and other values are lost. In the scene to the right narrow streets with parking on both sides create access issues on curves. Widening streets through curves, or parking removal from one side addresses this problem.

**Local Streets, Option One.** The safest local street design is a “yield street”, where one motorist pulls over, allowing the opposing to continue. Yield streets work well when street connectivity keeps traffic volumes to 400 or fewer cars per day. (.6 cars per minute). Yield streets allow 50-foot R-O-W’s, which are ideal for minimizing hard surface materials, water runoff and other environmental impacts. These dimensions also maximize safety, active transportation, shade energy conservation and socializing. Lane lines are generally not marked on yield streets. When curbs are used, 26-28 foot widths allow 6 feet per side for parking (most cars are 5-6 feet wide) allowing a 12-14 foot space for travel. When parking is moderate or light. Streets as narrow as 24 feet still allow a 12 foot travel lane. If parking is not dense (often assured when alleys are used) there is plenty of space for motorists to pull over. If parking is dense and blocks are long (over 600 feet) parking is restricted to one side, or one-way streets are used.

**Access Assurance:** Access is assured through use of curb extensions on corners. Use of one or two curb extensions (curb bulbs) narrow entry throats to as little as 14 feet. Properly placed curb extensions push parking back, allowing the largest vehicles easy entries.

**Local Streets, Option Two.** The second safest street eliminates yield practices, but remains safe and environmentally friendly using short blocks, and narrow 20 foot wide carriage-ways. Parking is inserted between tree wells, spaced each 20 feet. Parking deck materials are permeable, and water can be channeled into swales or rain gardens. An amount of green equal to yield streets is achieved through use of tree wells. A growing canopy keeps speeds low. Many variations are applied, including “permeable curbs” allowing water to flow into retention/absorption areas or other spaces for local water treatment and percolation.

**Access Assurance:** Access is assured through use of curb extensions on corners. Use of one or two curb extensions (curb bulbs) narrow entry throats to as little as 14 feet. Properly placed curb extensions push parking back, allowing the largest vehicles easy entries. Narrow travel ways of 12 feet also assure people will not park in the lane blocking access.



**Above: Option One:** *Healthy and safe streets must be more precise. Narrow streets must either be widened on curves, or parking must be removed from one side. If block lengths exceed 400 feet and parking is saturated, streets must be one-way, or other provisions (curb extensions or driveway patterns) should create “deployment stations” each 200-300 feet.*

**Below: Option Two.** *In some cases safe, walkable, sociable and environmentally friendly streets are achieved through alternative surface materials (pavers), use of inset pervious parking, ample tree wells and related measures. Streets can be wider. Both options can be fit in a 50 foot right-of-way.*



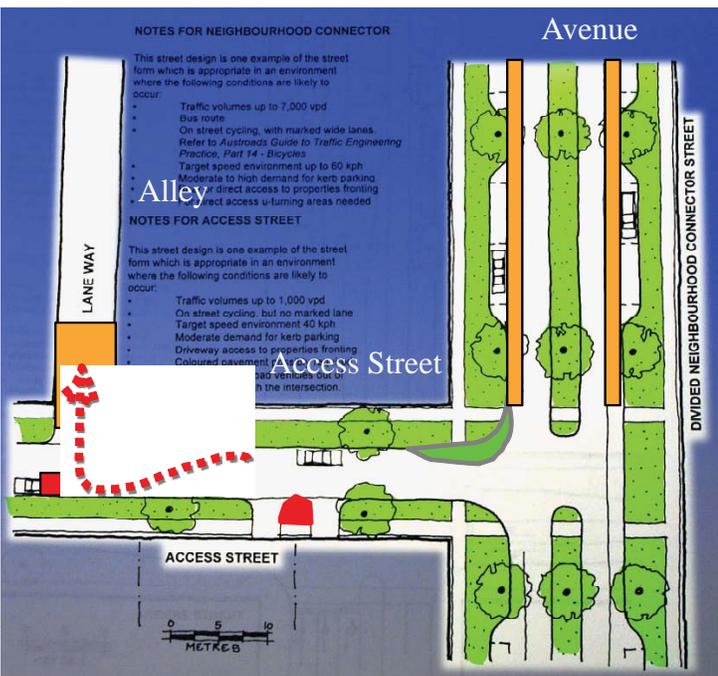
## Curb Radii and Midblock Curb Extensions

Access and operations are protected through use of proper width street entries. A combination of curb extensions, sometimes combined with an added "effective radius" from use of bike lanes or inset parking, and other tools assure oversized vehicles gaining entry to neighborhoods. The actual turn radius of fire apparatus must accommodate the front overhang of equipment. Auto-Turn and other engineering tools must be calibrated to local fire equipment. The effective turning radius on equipment is



## Tools Assuring Access

Lower Left: Uses of curb extensions, mountable medians, and in select locations mountable curbs (and other tools) are used to prevent parking in unwanted locations, or to otherwise a responder stay in motion. Healthy streets require more tools than wider conventional tools. Upper right: Curb extensions which narrow entries prevent motorists from parking in undesired locations. Bottom right: Correct use of a mountable curb when medians are used.



**Lanes.** An even narrower travel way than a “street” is a “lane.” Lanes are generally 16-20 feet wide, with parking limited to one side. Lanes are often one-ways but can be two way. Lanes are generally found near parks or parkways, but can be found as short connectors in other locations.

**Alleys.** Alleys have very low volumes, typically under 200 vehicles per day, or less than one car every two minutes. Alleys with a 12 foot wide paved area minimizes materials and sets a design eliminating motorists from parking and blocking the alleyway. These dimensions required 8 foot building setbacks on each side. This design creates platforms for emergency responders to have a 28 foot operations space. Narrow travel ways of 12 feet also assure people will not park in the lane blocking access.

**Access Assurance:** Access is assured by dropping curbs on corners and hardening edges, creating a wider effective radius on corners.

### Collector or Minor Arterial Streets.

R-O-W as narrow as 60 feet can allow a Complete Street, giving full access to walking, bicycling, and all vehicles, including cars, freight and responders. These streets also allow necessary movement and deployment for first responders. This width still allows for 10 foot turn lanes using crossing islands where needed. Two 10 foot travel lanes and two 5 foot bike lanes/shoulders are added. The presence of bike lanes creates a wider effective turning radius. Planter strips for trees are limited to 5 feet, and sidewalks are also limited to 5 feet.

When full length medians are desired, bike lanes are widened to 7 feet, allowing motorists to pull over to allow responders to pass.

New roads or re-striped roadways can use reduced lane widths (9-10' lane widths, versus 11'-12'). With narrow lanes motorists tend to lower their speed and remain more vigilant. In combination a slight reduction in crash rates can result. Lane widths of connectors or arterials are striped with 4-6 foot wide bicycle lanes. When bike lanes are not desired the edge line provides paved shoulders of any width. If widths of 6 or more feet can be provided sufficient space is created to allow motorists to pull over to allow fire equipment to get by. These treatments make the driving area appear to be narrow without adding curbing to physically narrow the roadway. The street can also be physically narrowed by extending sidewalks, providing landscaped areas, or adding on-street parking within the former curb lines. This often reduces vehicle speeds along a roadway section and enhances movement and safety for pedestrians. Adding bicycle lanes on higher-volume streets with speeds in excess of 20 mph enhances bicycle travel by increasing the predictability of both car and bicycle movements. Such treatments are particularly desirable for a neighborhood when several streets are treated in this way to create a connected system of bike lanes.





**Above:** Healthy Streets are part of neighborhoods with connected street systems. Avenues surround this Chico, California neighborhood, providing multiple points of entry. Nineteen entries disburse traffic, keeping intersections free to do their work. High performance avenues allow responders to keep steady movement. This keeps response times low. Upon entering the neighborhood well connected internal streets provide redundant points of access to each property. Easy movement, protected access and assured “deployment” can be planned for both first and subsequent responders. Many state, regional and even local codes currently discourage or dissalow disbursed entry patterns.

**Other Photos:** A variety of avenue, lane and street types are shown. Developers, designers and responders require maximum flexibility in design. This calls for performance, not overly prescriptive code.



## Proposed changes to the National Fire Code

503.2 Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.7.

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

503.2.2 Authority. The fire code official shall have the authority to require an increase in the minimum access widths where they are inadequate for fire or rescue operations.

503.2.2.1 The fire code official shall have the authority to approve a decrease in the minimum access width when all of the following conditions are met:

- 1 The street network provides support for the movement and deployment of the emergency vehicles of the local jurisdiction's fire department and emergency medical services.
2. All buildings, including residences, are equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.

503.2.2.2. The fire code official is authorized to require the owner or agent to provide, without charge to the jurisdiction, a technical opinion and report to support requests for reduced access widths. The opinion and report shall be prepared by a qualified engineer, specialist, or fire safety specialty organization acceptable to the fire code official and shall include an analysis of the access provisions of the streetscape design, building or premises uses and fixed protection, and recommend approval, denial, or necessary changes.

503.2.3 Surface. Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced so as to provide all weather driving capabilities.

503.2.4 Turning radius. The required turning radius of a fire apparatus access road shall be determined by the fire code official.

503.2.5 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.

503.2.6 Bridges and elevated surfaces. Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the fire code official. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, approved barriers, approved signs or both shall be installed and maintained when required by the fire code official.

503.2.7 Grade. The grade of the fire apparatus access road shall be within the limits established by the fire code official based on the fire department's apparatus.

From The Atlantic

**CITYLAB**

CITYFIXER

## 10-Foot Traffic Lanes Are Safer—and Still Move Plenty of Cars

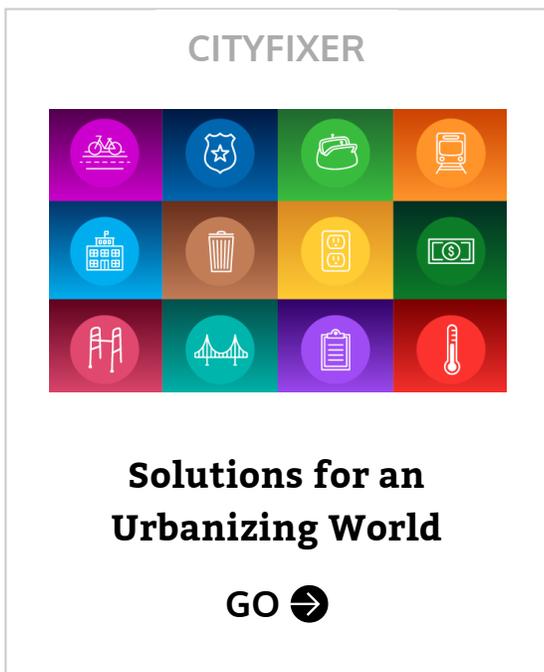
The case against 12-foot lanes in cities, in 3 charts.

ERIC JAFFE | [@e\\_jaffe](#) | Jul 28, 2015 | [43 Comments](#)



Raphael Desrosiers / Flickr

At first glance, it makes sense that wider traffic lanes could be safer traffic lanes. Drivers are prone to bad decisions and sleepiness and text messages and fits of rage. Providing some buffer room seems a reasonable way to keep them from veering into anything else sharing the road.



But as Jeff Speck [persuasively argued](#) during our Future of Transportation series, the conventional engineering wisdom that favors 12-foot traffic lanes to 10-foot lanes is deadly wrong—especially for city streets. The problem largely comes down to speed: when drivers have more room, cars go faster; when cars go faster, collisions do more harm. The evidence cited by Speck on the safety hazards of wider lanes is powerful, though to date it remains pretty scarce.

That body of work just got a bit thicker, thanks to a new study by civil engineer Dewan Masud Karim ([spotted by](#) Chris McCahill at the State Smart Transportation Initiative). Evaluating dozens of intersections in Toronto and Tokyo, Karim linked lower crash rates to narrower lanes—those closer to 10- or 10.5-feet wide than to 12-feet. Sure enough, wider lanes meant speedier cars, and yet narrower lanes were perfectly capable of moving high volumes of traffic.

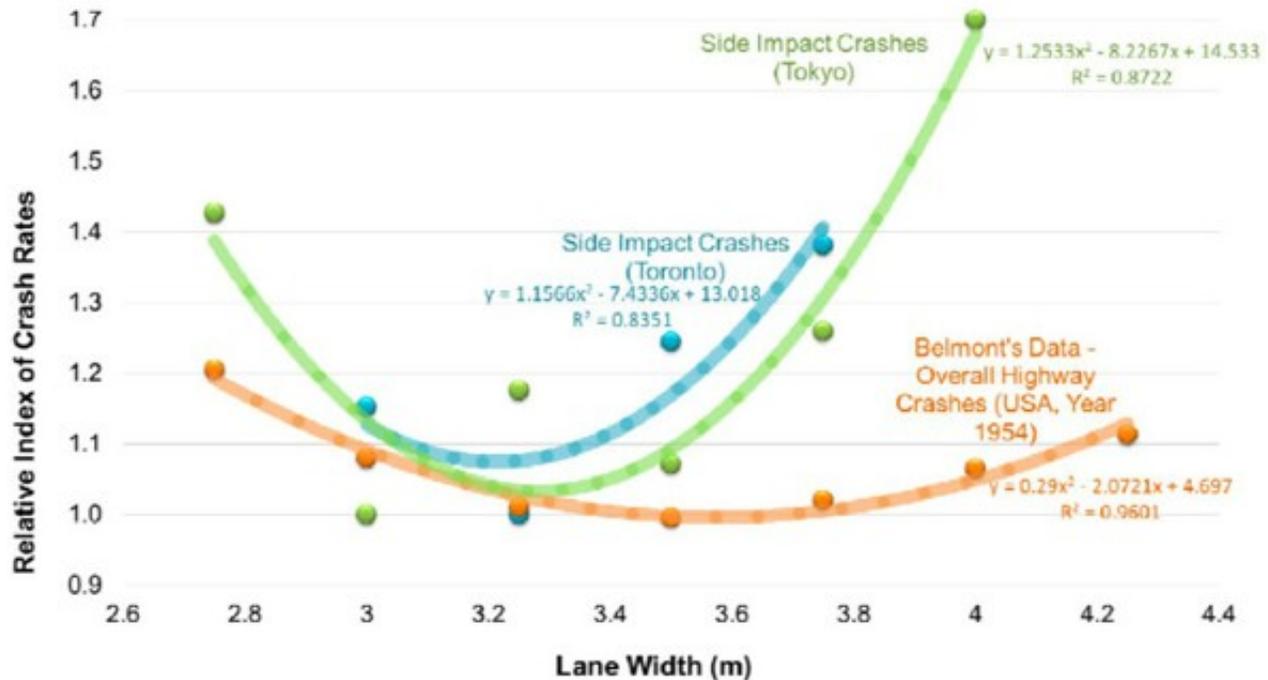
He [concludes](#):

Given the empirical evidence that favours ‘narrower is safer’, the ‘wider is safer’ approach based on intuition should be discarded once and for all. Narrower lane width, combined with other livable streets elements in urban areas, result in less aggressive driving and the ability to slow or stop a vehicle over shorter distances to avoid a collision.

Let’s take a closer, chart-filled look at the details.

## **Narrow lanes are safer**

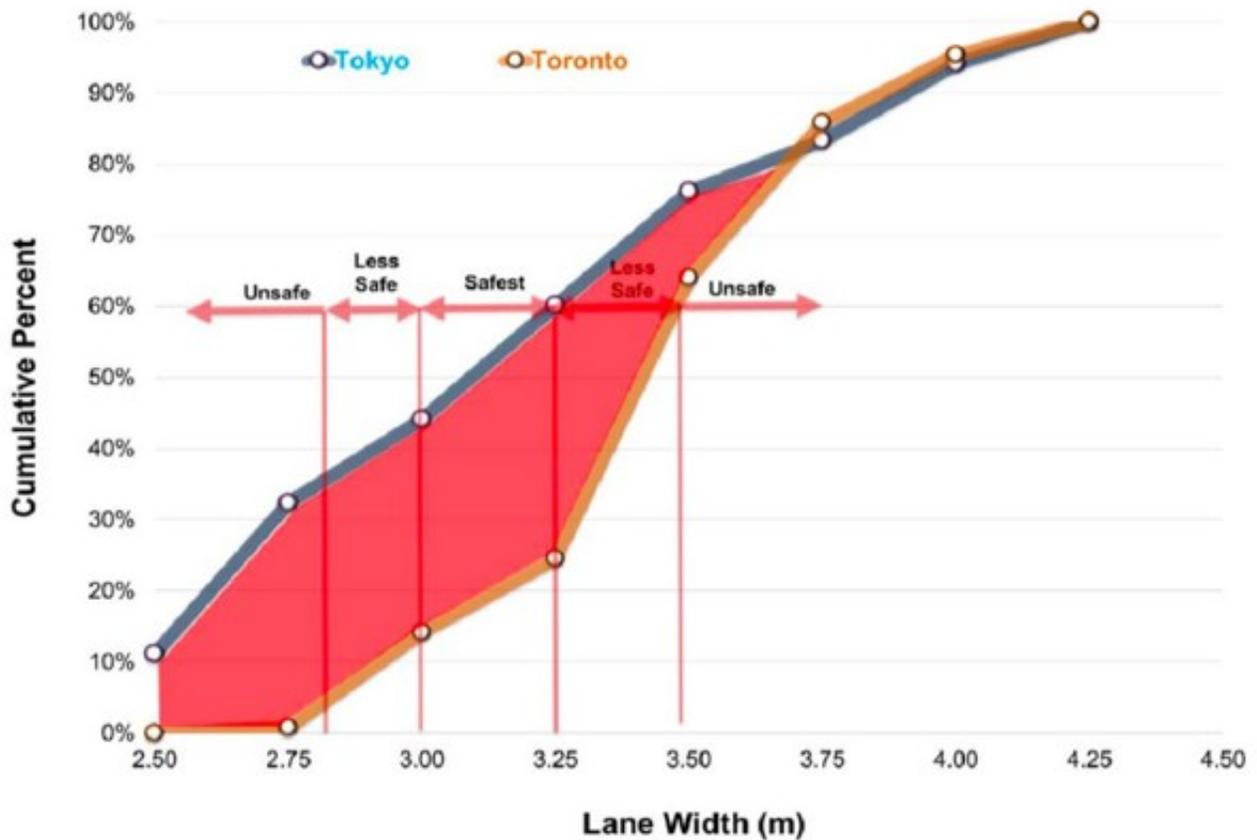
An analysis of several years of crash data in both cities showed a clear sweet spot for lane width around 10.2 feet in Tokyo (3.1 meters) and 10.5 feet in Toronto (3.2 meters). Crash rates increased as lanes got too slim and drivers ran out of space; they also rose as lanes got wider. Karim writes that these results “clearly demonstrate why ‘conventional wisdom of lane width’ does not hold up to scientific scrutiny.”



Crash rates in Toronto (blue) and Tokyo (green) were lowest in lanes between 10 and 10.5 feet wide.

## Cars in wider lanes tend to go faster

Generally speaking, traffic lanes in Tokyo are narrower than those in Toronto, with a much greater percentage falling into what Karim calls the “safest” width range. He believes wider lanes, and the faster traffic that comes with them, explains why Tokyo’s collision rates were lower than those in Toronto, despite the fact that Tokyo is a much more populous city with a greater traffic volume. At the time of a collision, the average speed of a car in Toronto was 34 percent higher than it was in Tokyo, according to Karim’s figures.

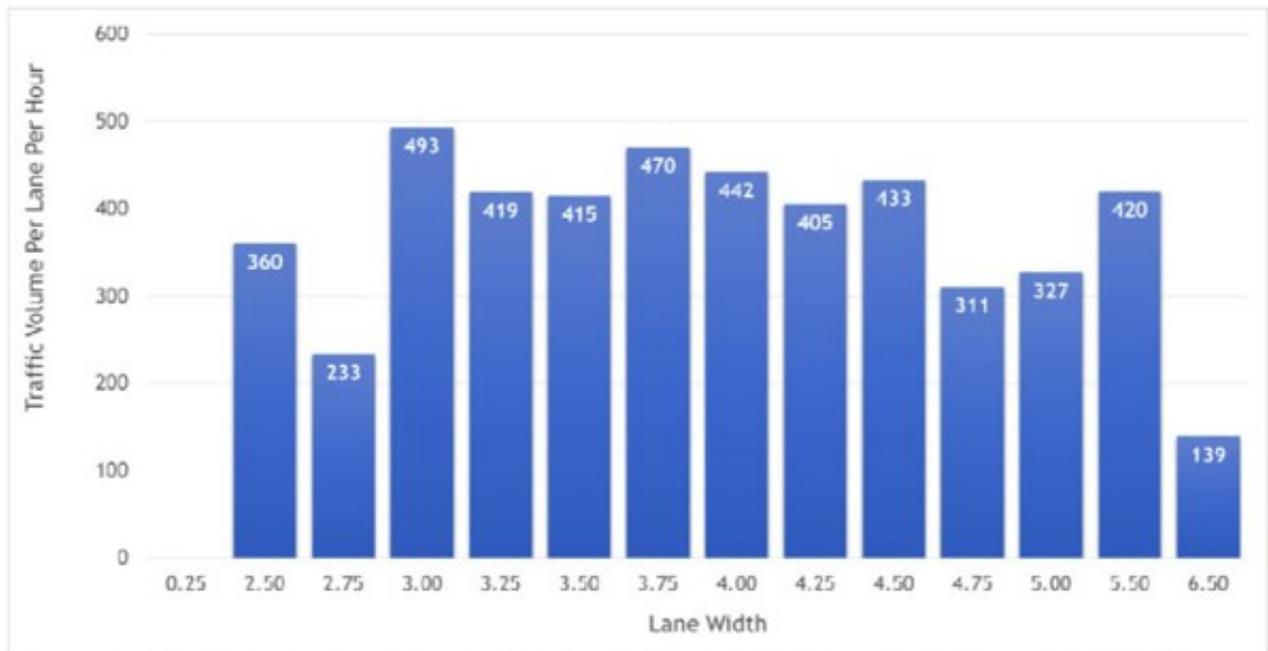


Tokyo (blue) tends to have narrower travel lanes than Toronto (orange), which might explain why collisions occur there at slower speeds.

## Narrow lanes still carry lots of traffic

A common rebuttal to reducing lanes from 12 to 10 feet is that doing so will produce congestion. But smart design can accommodate slim lanes and traffic alike—something New York City recently [discovered](#) when it narrowed car lanes to make way for bike lanes. Karim found that traffic capacity in Toronto was actually highest for lanes right around 10-feet wide.

“Traffic delays on urban roads are principally determined by junctions, not by midblock free flow speeds,” he writes. “Reducing lane width to 3.0 m [~10 feet] in urban environments should therefore, not lead to congestion.”



**Figure 6: Distribution of traffic capacity (per lane per hour) demand and lane width (Toronto)**

Plenty of cars still moved through lanes that were roughly 10-feet wide.

## About the Author



Eric Jaffe is the former New York bureau chief for CityLab. He is the author of *A Curious Madness* and *The King's Best Highway*.

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# STREETS

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## Skinny Streets

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### Skinny Streets



Skinny Streets is the name of a movement aimed at reducing the dimensions of streets in municipal standards. Since the 1990's, many cities have revisited their overly wide street design standards and adopted narrower profiles. Reducing the width of streets provides a number of benefits. Skinny streets reduce: speeding, vehicle crashes, street construction costs, pedestrian crossing distances, impervious surfaces (and therefore stormwater drain capacity), street maintenance and resurfacing costs, and heat re-radiation which contributes to the urban heat island effect.

New urbanist traffic engineer James Charlier of Boulder, Colorado, notes that street dimensions from the last century grew increasingly wide to accommodate what are now obsolete requirements: providing room for a four-horse wagon team to make a U-turn, or providing sufficient width for military vehicles to respond to a national emergency. Fire departments, citing public safety concerns, deploy ever longer and wider vehicles and then insist on wider streets to accommodate turns and the passing of two such vehicles on a single street. These single-minded "safety" concerns overlook the increase in crashes, injuries, and fatalities that come with wider street dimensions. They also ignore the steady reduction in house fires that has occurred over the last several decades with the phasing in of better building materials, indoor sprinkler systems, and less frequent cooking.

### Defining the Ideal Street

In the early 1990's, pedestrian and bicycle planner Dan Burden worked with a team of traffic engineers to define ideal street dimensions for street types ranging from residential to multi-lane boulevards. Burden and his team examined streets in older, traditional neighborhoods, specifically those that seemed to serve traffic effectively while encouraging low speeds and safety for other users. The results were compiled in a deceptively simple

guidebook entitled *Street Design Guidelines for Healthy Neighborhoods* [1]. The guidebook provides street dimensions for the entire right-of-way, from the outside edge of the sidewalk inward. The recommended street dimensions are narrower and far safer than conventional standards allow. For example, the recommended residential street is 26 feet wide with parking on both sides. By comparison, most city street standards require 36-40 foot widths.

### Proliferation of Skinny Street Standards

Municipalities throughout the US, weary of multiple complaints of speeding on residential streets, have replaced their wide street standards with narrower standards. Under the auspices of the [Congress for the New Urbanism](#), architect Donald Cohen assembled a [list of example localities](#) . The state of Oregon has adopted skinny street standards as a recommendation for the entire state. It is important to note that state fire officials were involved in the creation of these standards.



### Obstacles to Skinny Streets

A previous major obstacle to adopting narrow street standards -- or perhaps just an excuse -- has been the question of legal liability for municipal traffic engineers who are asked to approve narrow standards. This is because the narrower standards are thought to be in conflict with national recommended standards such as those of the American Association of Highway and Transportation Officials (AASHTO) -- the so-called "Green Book". Courts tend to favor national guidelines over "deviations." However, the Green Book provides a great deal of flexibility, to the point of encouraging narrow widths (e.g., 26') on low-volume residential streets, and traffic engineers are learning that narrow street standards make a great deal of sense in most cases.

By contrast, fire departments present a more formidable obstacle to the adoption and use of skinny streets standards. As Ewing, et al. note, "[t]he main obstacle to skinny streets in the United States is no longer the city traffic engineer, but rather the local fire chief, who enforces the fire code with singular purpose." [2] This is quite unnecessary, since in most cases it can be shown that fire apparatus can usually navigate narrow streets. Where this is in doubt, driving tests can show where parking prohibitions, wider corner radii, or smaller fire equipment can be deployed as a solution. A useful guide for fire departments - or for those working to convince the local fire chief - is Dan Burden's manual on the topic [3].

### ALSO ON THE LIVABLE STREETS NETWORK

- [Lane Width](#)
- 

### REFERENCES

Each source is referred to by the same number every time it is cited. Please keep citation style consistent.

[1] Burden, Dan, with Michael Wallwork, Ken Sides, Ramon Trias, and Harrison Bright Rue. 1999. *Street Design Guidelines for Healthy Neighborhoods*, Local Government Commission Center for Livable Communities.

[2] Ewing, Reid, Ted Stevens, and Steven J. Brown. [Skinny Streets and Fire Trucks](#) (pdf). *Urban Land*, August 2007.

[3] Burden, Dan. 2001. *Emergency Response: Traffic Calming and Traditional Neighborhood Streets*, available as a free download from the [Local Government Commission](#) .

[4]

### PICTURE REFERENCES

Pictures are cited in the order they appear above. Please keep citation style consistent.

[1] Kalamazoo, MI. Photo by Dan Burden via the Pedestrian and Bicycle Information Library.

[2] Rt. 62, Hamburg, NY. Photo by Dan Burden

### FURTHER READING

- Girling, Cynthia and Kellet, Ronald. 2006. *Skinny Streets and Green Neighborhoods*, Island Press.

- [Charlier and Associates](#) , a firm specializing in skinny street and new urban designs.
- [Sierra Club web page on narrow streets](#)
- American Association of State Highway and Transportation Officials. 1994. *A Policy on Geometric Design of Highways and Streets*.
- Institute of Transportation Engineers (ITE). 1993. *Guidelines for Residential Subdivision Street Design*.
- Institute of Transportation Engineers (ITE). 1994. *Traffic Engineering for Neo-Traditional Neighborhood Design*.
- American Society of Civil Engineers (ASCE), National Association of Home Builders (NAHB), Urban Land Institute (ULI), 1990. *Residential Streets*.

## KEYWORDS

movements, skinny streets, lane width, traffic engineers, emergency response, narrow streets, speeding, traffic calming, safety

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**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 13  
For Meeting of 4.21.2016

- REQUEST:** Request from United Properties LC to approve the Preliminary Plat of the Marketplace at Echo Valley
- STAFF CONTACT:** Luke Parris, AICP  
City Planner
- APPLICANT(S):** United Properties LC                      Civil Design Advantage, LLC  
4521 Fleur Drive, Suite C                      34-5 SE Crossroads Dr. Suite G  
Des Moines, Iowa 50321                      Grimes, Iowa 50111
- GENERAL DESCRIPTION:** This request would create 5 lots along Iowa Highway 28 that are proposed to be zoned C-3 as part of the Echo Valley Community PUD amendment request. The request would also create a large outlot to the east of Marketplace Drive for future development.
- IMPACT ON NEIGHBORHOOD:** Single family homes are to the north of the proposed development. The majority of the single family homes are adjacent to Outlot Y. Three lots are adjacent to the proposed commercial lot 1. This lot would require a buffer wall per the proposed Echo Valley Community PUD amendment. To the west across Iowa Highway 28 are single family homes and the New Life Lutheran Church.
- VEHICULAR & PEDESTRIAN TRAFFIC:** The plat shows the construction of a new street, Marketplace Drive. Marketplace Drive maintains the current intersection with Iowa Highway 28. The City is currently working with the Iowa DOT on a warrant study for a traffic signal at the intersection. There is a new intersection with Beardsley Street that is approximately 350' from Iowa Highway 28. Removing the Masteller intersection with Beardsley and relocating further to the east should improve traffic operation through the area. The street is 28' wide on the plat with it widening to 37' at the intersection of Beardsley Street. The proposed PUD amendment sets the street widths. Statewide Urban Design and Standards would typically require a 31' wide street in a commercial area.

<b>TRAIL PLAN:</b>	An 8' wide trail is shown on the east side of Marketplace Drive. A 10' wide trail easement is shown along Beardsley Street. The trail along Beardsley Street would eventually connect back to the east.
<b>ZONING HISTORY FOR SITE AND IMMEDIATE VICINITY:</b>	A portion of the site is zoned as Parcel J of the Echo Valley Community PUD in 2003 (Ordinance 03-08). The frontage along Iowa Highway 28 is zoned C-O. There is currently a PUD amendment being considered to make the entire site part of Parcel J of the Echo Valley Community PUD with a mix of C-3, R-2, R-3, and R-4, while restricting the R-4 uses to senior housing and assisted living.
<b>BUFFERS REQUIRED/ NEEDED:</b>	The proposed Echo Valley Community PUD amendment would require any C-3 lots along the northern boundary of the site to have a buffer wall. Buffering of uses interior to the site may be achieved via landscaping with no distance requirement to prompt a cohesive, mixed use development.
<b>DRAINAGE:</b>	<p>Drainage for the commercial lots is identified in two detention areas located on Outlot Y. Drainage is collected in a storm sewer system and discharged overland to the detention areas. There is no concern on the overland flow because the project is a single owner and Outlot Y will require further platting to be developed. At that time the overland flow will need to be addressed, either through the creation of easements or the development of an additional storm sewer system.</p> <p>Details of the design of the storm sewer system will be reviewed with the Construction Plans to ensure that detention areas are sized correctly.</p>
<b>DEVELOPMENT HISTORY:</b>	The area was planned as a PUD on July 14, 2004 and amended on June 4, 2015.
<b>FLOODPLAIN:</b>	None of the proposed lots are located within a floodplain.
<b>PARKLAND:</b>	No parkland dedication is required for the platting of commercial lots.
<b>UTILITIES: WATER, SANITARY SEWER, STORM SEWER.</b>	<ul style="list-style-type: none"> <li>• An 8' water main is provided on the east side of Marketplace Drive.</li> <li>• Hydrants are shown along Marketplace Drive, additional hydrants will be needed on lots as they develop to ensure adequate lot coverage.</li> <li>• Sanitary sewer on the north end of the development runs in a 8' sewer on the west side of Marketplace Drive, servicing lots 1-3. The sewer connects across outlot Y to an existing sanitary sewer main on the east side of outlot Y.</li> <li>• On the south side of the development, an 8' sewer is along the west side of Marketplace Drive, serving lots 4 and 5. This sewer continues along the north side of Beardsley Street and connects to existing sanitary sewer to the east.</li> <li>• Several 15' storm sewers are throughout the site that collect drainage from lots 1-5 and the street. This systems outlets onto outlot Y and flows overland to the detention areas.</li> </ul>

**RELATIONSHIP TO  
COMPREHENSIVE LAND  
USE PLAN:**

The future land use plan the majority of this area as General Commercial with a portion shown as Park/Recreation near the Golf Course. The plat will create commercial lots that are in accordance with the future land use plan.

**STAFF ANALYSIS –  
ZONING ORDINANCE:**

The Preliminary Plat consists of 5 commercial lots and 1 outlot for future development. The plat consists of 27.85 acres of land east of Iowa Highway 28 and north of Beardsley Street. The commercial lots vary in size measuring from 37,044 SF to 107,296 SF. Outlot Y is 643,480 SF of future development ground and will require further platting.

Streets shown will be dedicated to the City for street use upon approval of the Final Plat. The designated street right-of-way is 60 feet with a 28' wide road. At the intersection of Marketplace Drive and Beardsley Street, the right-of-way widens to 65' with a 37' wide road to allow for turn lanes.

The area is currently being considered for a rezoning amendment to the Echo Valley Community PUD. The proposed PUD amendment would be for any commercial lots to be in the C-3 district with the following bulk regulations:

- Minimum lot area – 20,000 SF
- Minimum lot width – 100'
- Front Setback – 30'
- Side setback – 10' and 20' total
- Rear setback – 10'
- Height – 50'

**STAFF ANALYSIS –  
SUBDIVISION  
ORDINANCE:**

The proposed PUD amendment also allows for R-2, R-3, and R-4 type uses. These would potentially be developed in outlot Y. The Subdivision Ordinance requires that Preliminary Plat submissions details on lot design, street layout, sanitary sewer layout, water main layout, grading, and storm water management. All information has been submitted by the applicant.

**PLANNING AND ZONING  
RECOMMENDATION:**

The Planning and Zoning Commission recommends that the request for the Preliminary Plat of Marketplace at Echo Valley be approved for the following conditions:

- That the details of the amendment to the Echo Valley Community PUD be incorporated into the Preliminary Plat.
- That the applicant provides all supporting documentation required within the Norwalk Subdivision Regulations.
- That any significant modifications to the plat be reviewed and approved by the Planning & Zoning Commission and City Council.

**ATTACHMENTS:**

Attachment "A" – Marketplace at Echo Valley Preliminary Plat  
Attachment "B" – Marketplace at Echo Valley Vicinity Map

<input checked="" type="checkbox"/> Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____
Funding Source: _____ NA
<p>APPROVED FOR SUBMITTAL:</p> <p style="text-align: center;"> Planning &amp; Economic Development Director</p>

RESOLUTION NO. \_\_\_\_

**A RESOLUTION APPROVING THE MARKETPLACE AT ECHO VALLEY PRELIMINARY PLAT**

WHEREAS, the Planning & Zoning Commission reviewed this request at their regular meeting on March 28, 2016 and recommends approval of the Preliminary Plat; and

WHEREAS, that the details of the amendment to the Echo Valley Community PUD be incorporated into the Preliminary Plat; and

WHEREAS, that the applicant provides all supporting documentation required within the Norwalk Subdivision Regulations; and

WHEREAS, that any significant modifications to the plat be reviewed and approved by the Planning & Zoning Commission and City Council; and

NOW, THEREFORE, BE IT RESOLVED: That the City Council does hereby approve the Preliminary Plat for the Marketplace at Echo Valley as described and shown in Attachment "A" attached hereto and made a part thereof by reference.

PASSED AND APPROVED this 7th day of April, 2016.

\_\_\_\_\_  
Tom Phillips - Mayor

ATTEST:

\_\_\_\_\_  
JODI EDDLEMAN, CITY CLERK

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>
Kuhl	—	—
Lester	—	—
Isley	—	—
Riva	—	—
Livingston	—	—

# MARKETPLACE AT ECHO VALLEY

PRELIMINARY PLAT (SHEET 1 OF 3)

## OWNER / DEVELOPER

UNITED PROPERTIES INVEST CO LC  
C/O MICHAEL COPPOLA  
4521 FLEUR DRIVE, SUITE C  
DES MOINES, IOWA 50321

## ENGINEER / SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC  
3405 S.E. CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111  
PH: 515-369-4400

## BENCHMARK

**BM#1**  
BURY BOLT ON HYDRANT NE CORNER OF BEARDSLEY STREET AND MASTELLER ROAD. ELEVATION=895.14

**BM#2**  
BURY BOLT HYDRANT ON WEST SIDE OF ECHO RIDGE TRAIL 500'+- NORTH OF BEARDSLEY STREET. ELEVATION=936.02

## ZONING

ECHO VALLEY COMMUNITY PLANNED UNIT DEVELOPMENT  
PARCEL J - MIX OF C-3, R-4, R-3 & R-2

## BULK REGULATIONS

**MIN LOT AREA:**  
C-3 = 20,000 SF  
R-4 = 80,000 SF & 1,250 SF/UNIT  
R-3 = 3,125 SF/UNIT OR POSTAGE STAMP LOTS 1,250 SF/UNIT

R-2 TWO-FAMILY = 12,500 SF  
R-2 ONE-FAMILY = 8,125 SF

**MIN LOT WIDTH:**  
C-3 = 100'  
R-4 = 200' PROJECT  
R-3 = 200' PROJECT & 20' INDIVIDUAL UNIT  
R-2 TWO-FAMILY = 40' WITH 0' SIDE YARD OR 80' FOR TWO UNITS ON ONE LOT  
R-2 ONE-FAMILY = 65'

**FRONT SETBACK:**  
C-3 = 30'  
R-4 = 35'  
R-3 = 30' PROJECT OR 25' TO CURB FOR PRIVATE STREETS \*\*\*  
R-2 TWO-FAMILY = 25' \*\*\*  
R-2 ONE-FAMILY = 25' \*\*\*

**SIDE SETBACK (EACH SIDE):**  
C-3 = 10'  
R-4 = 20' PROJECT \*  
R-3 = 0' SHARED WALL & 12' BUILDING SEPARATION  
R-2 TWO-FAMILY = 5' OR 0' SHARED WALL  
R-2 ONE-FAMILY = 5'

**SIDE SETBACK (TOTAL):**  
C-3 = 20'  
R-4 = N/A  
R-3 = N/A  
R-2 TWO-FAMILY = 10'  
R-2 ONE-FAMILY = 10'

**REAR SETBACK:**  
C-3 = 10'  
R-4 = 35'  
R-3 = 30' PROJECT OR 20' FOR LOTS INTERNAL TO THE PROJECT  
R-2 TWO-FAMILY = 30'  
R-2 ONE-FAMILY = 30'

**HEIGHT:**  
C-3 = 50'  
R-4 = 45' \*\*  
R-3 = 35'  
R-2 TWO-FAMILY = 35'  
R-2 ONE-FAMILY = 35'

\* 20' MINIMUM SEPARATION BETWEEN BUILDINGS IN A COMPLEX.  
\*\* PRINCIPAL STRUCTURE MAY BE 45' IN HEIGHT BUT NOT EXCEED 3 FLOORS ABOVE GRADE.  
\*\*\* COVERED FRONT PORCHES THAT ARE FULLY OPEN AND NOT ENCLOSED MAY ENCRUCH EIGHT (8) FEET INTO THE FRONT YARD SETBACK.

## NOTES

- NO LOTS SHALL HAVE DIRECT ACCESS TO HIGHWAY 28 OR BEARDSLEY STREET.
- ANY USE OF A PUBLIC UTILITY EASEMENT BY A PARTY OTHER THAN THE CITY OF NORWALK IS SUBORDINATE TO THE CITY'S USE OF THE EASEMENT FOR A DESIGNATED CITY UTILITY PURPOSE. ANY PARTY OTHER THAN THE CITY USING THE PUBLIC UTILITY EASEMENT MUST RELOCATE THEIR FACILITIES AT NO COST TO THE CITY TO ACCOMMODATE THE CITY'S USE OF ITS DESIGNATED UTILITY.
- STREET LOTS A & B TO BE DEDICATED TO THE CITY OF NORWALK FOR RIGHT-OF-WAY PURPOSES.

## PRELIMINARY PLAT DESCRIPTION

A PART OF THE SOUTH 2 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER AND A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, ALL IN SECTION 6, TOWNSHIP 77 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF NORWALK, WARREN COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 6; THENCE NORTH 86°27'27" EAST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, 49.70 FEET TO THE SOUTHWEST CORNER OF AN EXISTING ROADWAY EASEMENT RECORDED IN BOOK 218, PAGES 85-86 AND THE POINT OF BEGINNING; THENCE NORTH 01°11'04" WEST ALONG THE WESTERLY LINE OF SAID ROADWAY EASEMENT, 27.20 FEET; THENCE NORTH 86°30'01" EAST CONTINUING ALONG SAID WESTERLY LINE, 20.00 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY NO. 28; THENCE NORTH 46°50'31" WEST ALONG SAID EAST RIGHT-OF-WAY LINE, 27.45 FEET; THENCE NORTH 01°11'04" WEST CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, 475.88 FEET; THENCE NORTH 00°55'22" WEST CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, 232.00 FEET; THENCE NORTH 07°07'01" EAST CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, 435.51 FEET; THENCE NORTH 02°27'19" EAST CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, 80.00 FEET; THENCE NORTH 00°55'45" EAST CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, 121.40 FEET TO A POINT ON THE NORTH LINE OF SAID SOUTH 2 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, SAID POINT BEING THE SOUTHWEST CORNER OF LOT 1, ECHO VALLEY ESTATES, AN OFFICIAL PLAT IN SAID CITY OF NORWALK; THENCE NORTH 87°39'43" EAST ALONG SAID NORTH LINE AND THE SOUTH LINE OF SAID ECHO VALLEY ESTATES AND THE EASTERLY EXTENSION THEREOF, 1146.08 FEET TO THE WESTERLY LINE OF PARCEL 'C' AS SHOWN ON THE PLAT OF SURVEY RECORDED IN IRREGULAR PLAT BOOK 19, PAGE 6 OF 77-24; THENCE SOUTH 9°46'10" WEST ALONG SAID WESTERLY LINE, 98.72 FEET; THENCE SOUTH 25°15'42" WEST CONTINUING ALONG SAID WESTERLY LINE, 601.62 FEET; THENCE SOUTH 17°45'32" WEST CONTINUING ALONG SAID WESTERLY LINE, 654.41 FEET; THENCE SOUTH 3°08'26" EAST CONTINUING ALONG SAID WESTERLY LINE, 132.09 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL 'C'; THENCE SOUTH 86°27'27" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, 680.21 FEET TO THE POINT OF BEGINNING AND CONTAINING 27.85 ACRES (1,213,358 SQUARE FEET).

PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

## VICINITY MAP



NORWALK, IOWA

## SHEET INDEX

SHEET 1: PRELIMINARY PLAT (DIMENSION PLAN)  
SHEET 2: PRELIMINARY PLAT (GRADING PLAN)  
SHEET 3: PRELIMINARY PLAT (UTILITY PLAN)

## GENERAL LEGEND

### PROPOSED FEATURES

- TYPE SW-501 STORM INTAKE
- TYPE SW-503 STORM INTAKE
- TYPE SW-505 STORM INTAKE
- TYPE SW-506 STORM INTAKE
- TYPE SW-513 STORM INTAKE
- TYPE SW-401 STORM MANHOLE
- TYPE SW-402 STORM MANHOLE
- TYPE SW-301 SANITARY MANHOLE
- STORM/SANITARY CLEANOUT
- WATER VALVE
- FIRE HYDRANT ASSEMBLY
- SIGN
- DETECTABLE WARNING PANEL
- SANITARY SEWER WITH SIZE
- SANITARY SERVICE
- STORM SEWER
- STORM SERVICE
- WATERMAIN WITH SIZE
- WATER SERVICE
- SAWCUT (FULL DEPTH)
- SILT FENCE

### EXISTING FEATURES

- SANITARY MANHOLE
- WATER VALVE BOX
- FIRE HYDRANT
- WATER CURB STOP
- WELL
- STORM SEWER MANHOLE
- STORM SEWER SINGLE INTAKE
- STORM SEWER DOUBLE INTAKE
- FLARED END SECTION
- DECIDUOUS TREE
- CONIFEROUS TREE
- DECIDUOUS SHRUB
- CONIFEROUS SHRUB
- ELECTRIC POWER POLE
- GUY ANCHOR
- STREET LIGHT
- POWER POLE W/ TRANSFORMER
- UTILITY POLE W/ LIGHT
- ELECTRIC BOX
- ELECTRIC TRANSFORMER
- ELECTRIC MANHOLE OR VAULT
- TRAFFIC SIGN
- TELEPHONE JUNCTION BOX
- TELEPHONE MANHOLE/VAULT
- TELEPHONE POLE
- GAS VALVE BOX
- CABLE TV JUNCTION BOX
- CABLE TV MANHOLE/VAULT
- MAIL BOX
- BENCHMARK
- SOIL BORING
- UNDERGROUND TV CABLE
- GAS MAIN
- FIBER OPTIC
- UNDERGROUND TELEPHONE
- OVERHEAD ELECTRIC
- UNDERGROUND ELECTRIC
- FIELD TILE
- SANITARY SEWER W/ SIZE
- STORM SEWER W/ SIZE
- WATER MAIN W/ SIZE

### SURVEY

- SECTION CORNER
- 1/2" REBAR, YELLOW CAP #18660 (UNLESS OTHERWISE NOTED)
- ROW MARKER
- ROW RAIL
- PLATTED DISTANCE
- MEASURED BEARING & DISTANCE
- RECORDED AS
- DEED DISTANCE
- CALCULATED DISTANCE
- CURVE ARC LENGTH
- MINIMUM 100 YEAR FLOOD PROTECTION ELEVATION
- CENTERLINE
- SECTION LINE
- 1/4 SECTION LINE
- 1/4 1/4 SECTION LINE
- EASEMENT LINE
- LOT LINE
- PLAT BOUNDARY

- FOUND
- SET
- SECTION CORNER
- ROW MARKER
- ROW RAIL
- PLATTED DISTANCE
- MEASURED BEARING & DISTANCE
- RECORDED AS
- DEED DISTANCE
- CALCULATED DISTANCE
- CURVE ARC LENGTH
- MINIMUM 100 YEAR FLOOD PROTECTION ELEVATION
- CENTERLINE
- SECTION LINE
- 1/4 SECTION LINE
- 1/4 1/4 SECTION LINE
- EASEMENT LINE
- LOT LINE
- PLAT BOUNDARY

18660

**PRELIMINARY**

**NOT FOR CONSTRUCTION**

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

DATE

THIS SHEET

DATE: 03/22/16

REVISIONS:

SECOND SUBMITTAL

FIRST SUBMITTAL

3405 S.E. CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111  
PHONE: (515) 369-4400 FAX: (515) 369-4410

TECH: LMK

ENGINEER: RDR

**MARKETPLACE AT ECHO VALLEY**

**PRELIMINARY PLAT (DIMENSION PLAN)**

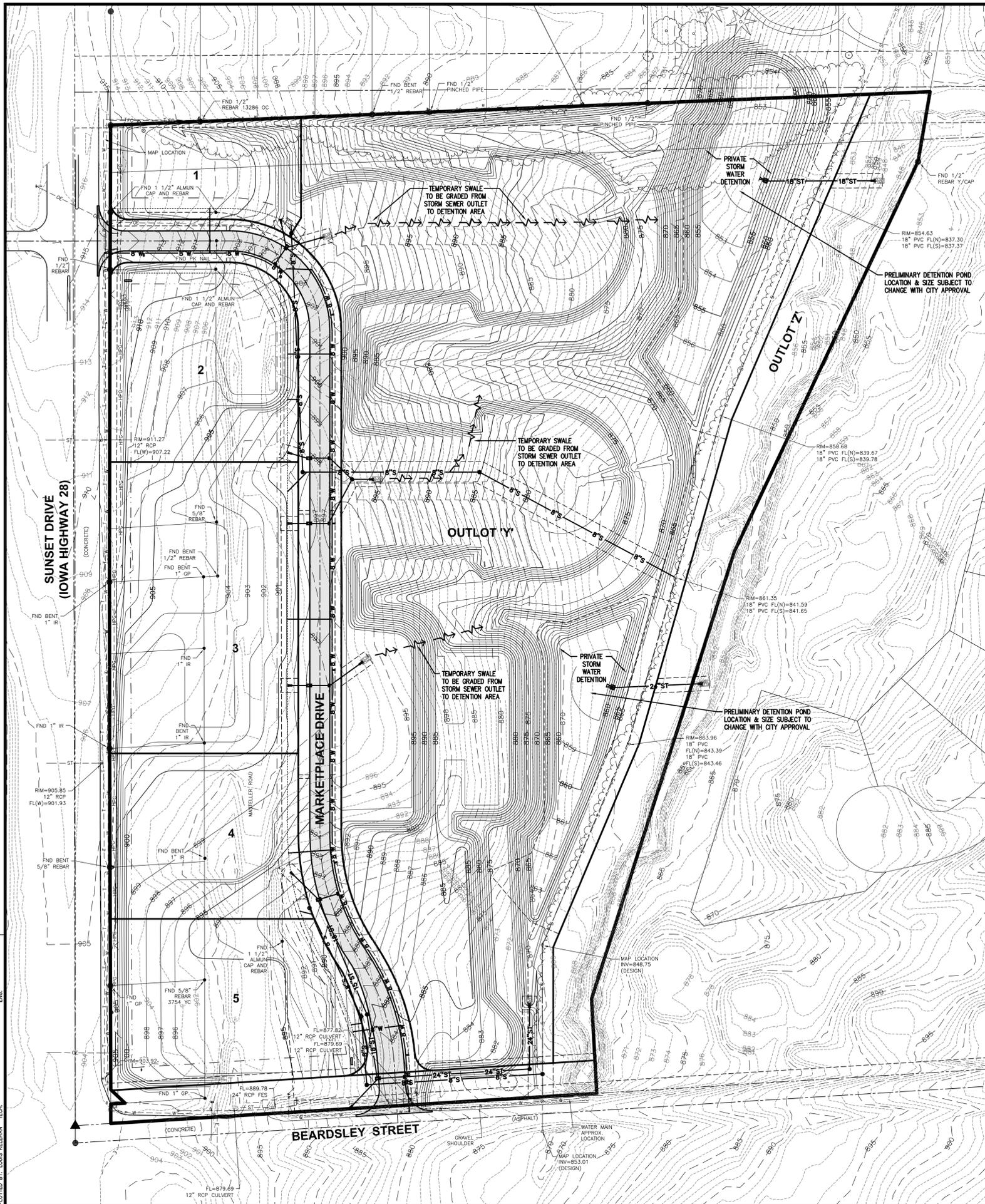
NORWALK, IOWA

1 / 3

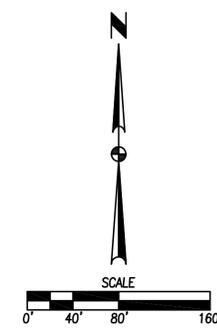
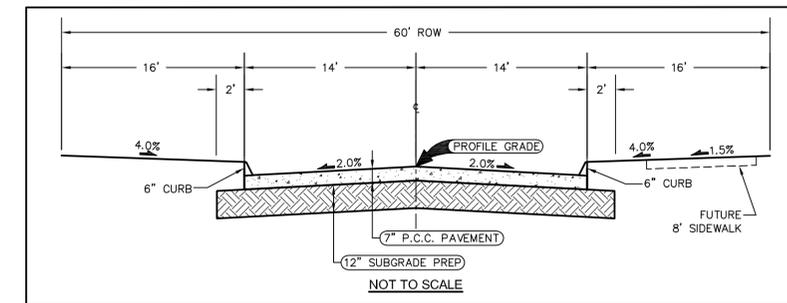
1507.367

# MARKETPLACE AT ECHO VALLEY

PRELIMINARY PLAT (SHEET 2 OF 3)



TYPICAL 28' B/B STREET SECTION (60' ROW)



FILE: H:\1507367\1507367.DWG - PRELIMINARY - PLAT.DWG  
 PLOTTED BY: (GAS) ALEKHAN  
 DATE: 3/27/2016 2:45 PM  
 COMMENT:

REVISIONS	DATE
	03/22/16
	02/17/16

3405 S.E. CROSSROADS DRIVE, SUITE G  
 GRIMES, IOWA 50111  
 PHONE: (515) 369-4400 FAX: (515) 369-4410  
 ENGINEER: RDR  
 TECH: LMK



**MARKETPLACE AT ECHO VALLEY**  
**PRELIMINARY PLAT (GRADING PLAN)**  
 NORWALK, IOWA

# MARKETPLACE AT ECHO VALLEY

PRELIMINARY PLAT (SHEET 3 OF 3)

REVISIONS	DATE
	03/22/16
	02/17/16

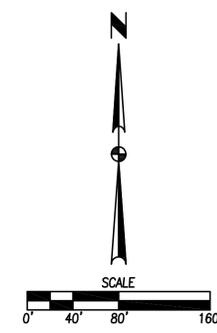
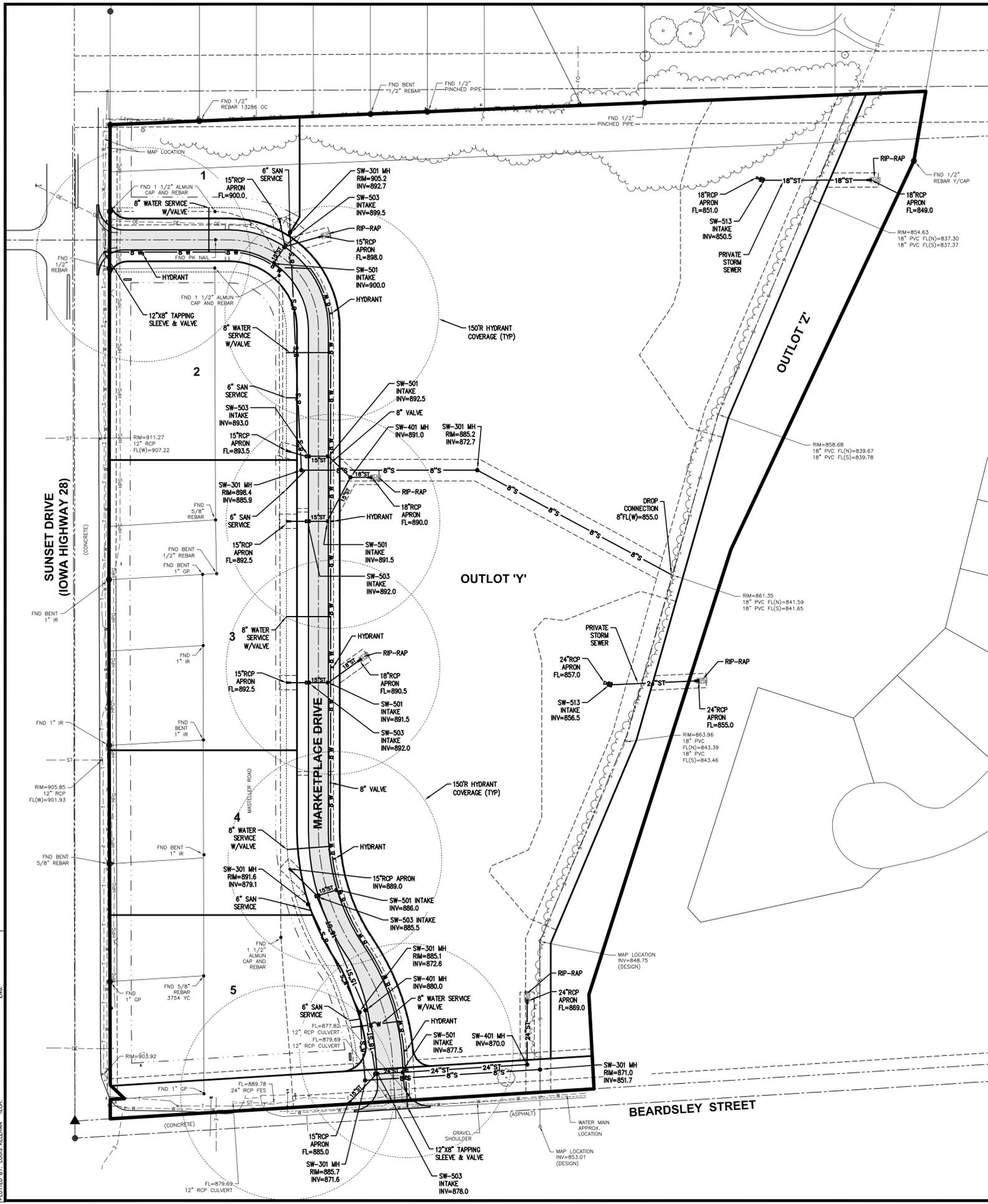
3405 S.E. CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111  
PHONE: (515) 369-4400 FAX: (515) 369-4410  
TECH: LMK



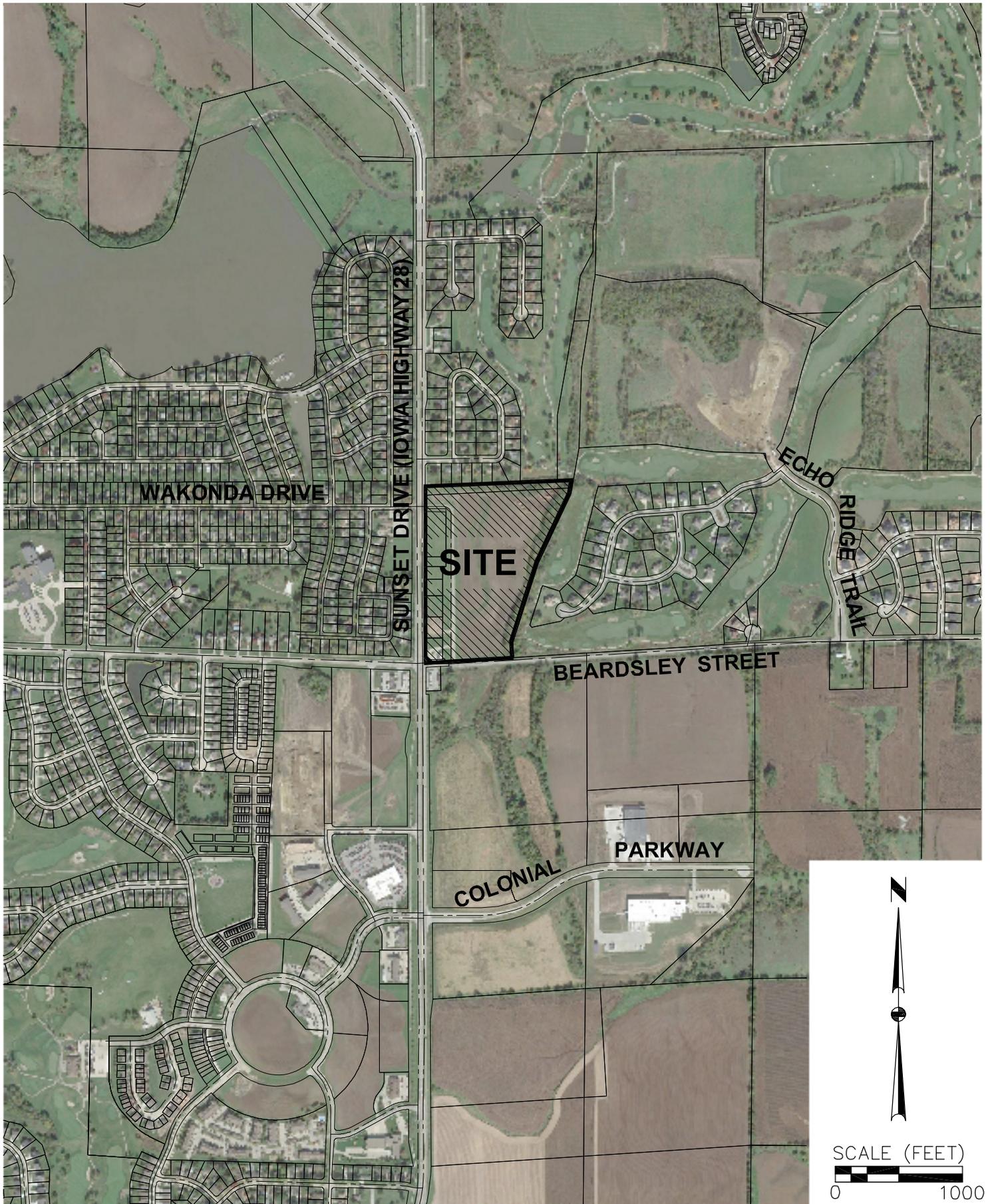
CIVIL DESIGN ADVANTAGE  
NORWALK, IOWA

## MARKETPLACE AT ECHO VALLEY PRELIMINARY PLAT (UTILITY PLAN)

3 / 3  
1507.367



FILE: H:\1507367\1507367-PLAT.DWG  
 COMMENT: PRELIMINARY-PLAT.DWG  
 PLOTTED BY: LOUIS WELSHAN  
 DATE: 3/22/2016 2:46 PM





**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No. 14  
For Meeting of 4.21.2016

**ITEM TITLES:** Discussion regarding the City branding standards and the Norwalk Nexus App logo.

**CONTACT PERSONS:** Wade R. Wagoner, AICP LEED GA, Planning and Economic Development Director

**SUMMARY EXPLANATION**

The City's logo style, font, color and use are controlled by the City's Branding Standards, included on the following pages. The document describes proper and improper ways to use the City's log in order to promote a clear and concise brand and marketing campaign.

Recently the Norwalk Chamber of Commerce has worked to develop an app called Norwalk Nexus. The app seeks to be an informational portal to connect people with the main functions of the community; the schools, the chamber, and the City. Through the app development process a logo was initially developed that was identified as an improper use of the City's logo and brand. Newton Standridge will discuss the efforts to develop the app logo and various options.

In addition to the Branding Standards, staff has included a packet of correspondence and draft logos from the past week.

Resolution  Ordinance  Contract  Other (Specify) \_\_\_\_\_

Funding Source: NA

A handwritten signature in blue ink, appearing to read "Wade R. Wagoner", is written over a horizontal line.

APPROVED FOR SUBMITTAL \_\_\_\_\_  
Planning and Economic Development Director



## BRAND STANDARDS

- 01 LOGO MARK
- 02 COLORS
- 03 FONTS

GATEWAY OF POTENTIAL

This brand treatment transmits the idea of the connectivity between the community and its inhabitants. “Noticeably Norwalk” echoes that thought through the voices of the people, who take pride in saying they’re happy with their decision to locate and work in Norwalk. The graphic symbol represents the “gateway” that enables individuals, families and businesses to come to Norwalk and experience life (and success) here.

The new logo for the City of Norwalk is for use on all communications going forward. This includes advertising, signage, printed promotional materials, websites, official city documents, and news releases.

If you have questions concerning use of the new logo, or you would like guidance in the preparation of materials using the logo, please contact Catherine Wedgwood at Strategic America, (515) 453-2056, or [cwedgwood@strategicamerica.com](mailto:cwedgwood@strategicamerica.com).

2-color



1-color



black



black and 50% grey



# 01 LOGO MARK

Departments and tagline are to be in all caps Chalet, LondonNineteenEighty

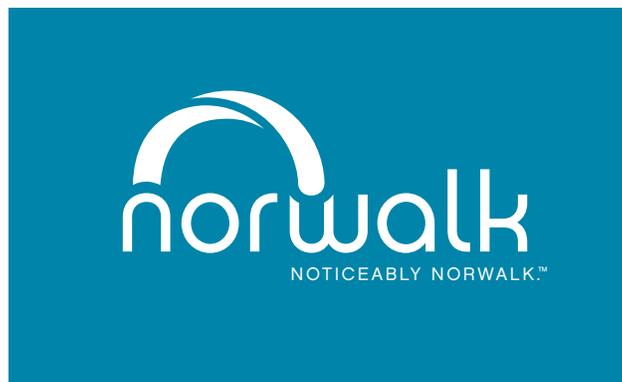
with department



with department and tag



reversed out



Do not alter the logo mark or logotype, enlarge or rearrange one element, use a different color or font or re-create it in any way.

Chalet is the primary typeface to be used in all Norwalk materials. Consistent use of typography helps create a distinct visual identity. Organizations that have developed high-equity brands use consistent typographic styles to bring a distinct tone and manner to all of their communications.

When Chalet is not available, substitute Century Gothic/Avant Garde/Helvetica/Arial.  
(Listed in order of preference.)

---

## Chalet

ParisNineteenEighty

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz1234567890!@#\$%\*

LondonNineteenEighty

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz1234567890!@#\$%\*

**NewYorkNineteenEighty**

**ABCDEFGHIJKLMNOPQRSTUVWXYZ**

**abcdefghijklmnopqrstuvwxyz1234567890!@#\$%\***

## Century Gothic

Century Gothic Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz1234567890!@#\$%\*

Century Gothic Bold

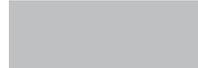
**ABCDEFGHIJKLMNOPQRSTUVWXYZ**

**abcdefghijklmnopqrstuvwxyz1234567890!@#\$%\***

## 02 COLORS

Color is an important design element when used to express the Norwalk brand. Color can emotionally connect us with our audience and work to make our communications more noticeable and memorable. Secondary colors have been selected to complement and give depth and tone to our primary colors.

---

primary colors			secondary colors		
		pantone			
314 U 7468C 7469M	376U 377C 377M		3945U	366U	Cool Grey 5U
		cmyk			
100.0.9.30	50.0.100.0		3.0.85.0	20.0.44.0	0.0.0.29
		rgb			
0.132.169	141.198.63		253.239.66	208.228.166	190.192.194
		web			
0084A9	8DC63F		FDEF42	D0E4A6	BEC0C2

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Here are a few principles to consider when choosing color combinations:

1. Use colors that contrast with each other (light and dark).
2. Always use color to make type legible and never use a light color for type on a light background or a dark color for type on a dark background.
3. When choosing colors, let one color be dominant and the other colors complement and contrast with it.
4. When possible, try to use our primary and secondary colors at 100 percent.

Avant  
Garde  
Gothic

Avant Garde Gothic Extra Light

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&amp;\*

Avant Garde Gothic Extra Light Oblique

*ABCDEFGHIJKLMNOPQRSTUVWXYZ**abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&\** 

Avant Garde Gothic Book

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&amp;\*

Avant Garde Gothic Book Oblique

*ABCDEFGHIJKLMNOPQRSTUVWXYZ**abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&\** 

Avant Garde Gothic Medium

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&amp;\*

Avant Garde Gothic Medium Oblique

*ABCDEFGHIJKLMNOPQRSTUVWXYZ**abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&\** 

Avant Garde Gothic Demi

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&amp;\*

Avant Garde Gothic Demi Oblique

*ABCDEFGHIJKLMNOPQRSTUVWXYZ**abcdefghijklmnopqrstuvwxyz1234567890!@#\$%&\**

PROPER USE OF CITY OF NORWALK LOGO



IMPROPER USE OF CITY OF NORWALK LOGO

Do not introduce additional techniques. Do not stretch or distort logo.  
Do not use other than approved colors. Do not use logo as a design element.  
Do not use any other wording besides “NOTICEABLY NORWALK.”



PROPER COLORS



Pantone 314U  
CMYK 100.0.9.30  
RGB 0.132.169  
HEX 0084A9



Pantone 376U  
CMYK 50.0.100.0  
RGB 141.198.63  
HEX 8DC63F

These are the only acceptable colors.

Always use the approved electronic version of the logo. Do not attempt to recreate or reproduce it by other means. If you have any questions about logo usage, please contact Catherine Wedgwood at Strategic America, (515) 453-2056, or cwedgwood@strategicamerica.com.

Newton:

In an effort to meet your timeline, the general consensus is that I've pushed too hard and the logo conversation has progressed too swiftly.

As is always the case with electronic votes, there has been no discussion. Electronic votes should be reserved for the most time sensitive items where consensus is a given.

As should not be the case with an electronic vote, there has been confusion with this one. Confusion that has been introduced by over and under communicating the issue (my fault) and by the fact that now we've got multiple version of a potential logo floating around (the n with "circle arches" in black and white, the n with "circle arches" in color [both from your original transmission], the n with the regular arches in black and white (your last transmission) and the result is at the end of the day no one, especially electronically, knows what they are voting on.

Here's my preference.

1. Slow down. Discuss this at a future council meeting and reschedule the launch party.
2. If the launch party can not be rescheduled, then ok with the "promotional" logos. Can coozies and flyers will come and go. Hold your party, but know that the logo is not approved for permanent use on the app.

At the end of the day, when there's a logo for an app, that could be living on our phones in perpetuity, that logo, based on our brand standards, needs council's blessing and needs it in a vote that is not electronic. In the words of one of our council... "there's no reason to rush this, and we've got one chance to get it right."

We have a meeting Thursday night, please let me know if you'd like added to that agenda.

Newt:

Implementing and branding a consistent visual identity is the goal here.

A simple, recognizable mark that elicits a positive response from our residents and those considering locating here is the goal. The document I sent you outlines how we hope to achieve that. As equity in the brand builds over time – through success of our police and fire departments, the wisdom of our future planning efforts, our economic development efforts, the quality of our parks and library **and constant application by the city**– it becomes synonymous as a symbol of the city. A strong brand is the goal. Careful quality control, graphics application and standardization is imperative.

The City set usage standards for its marks. As an interested individual or stakeholder in our product, we ask you to consider the guidelines established (the ones I sent) to ensure proper application and investment in this identity

Your latest submittal speaks to secondary marks. The City has none, it also has no rules about text encroaching into a protected field. But, I have some thoughts as it pertains to the matter.

These are the arches, I'm ok with you using just these in the color pantones or in black and white



Just the arches are not altering the logo, just using a portion. Most marketing companies would consider this an acceptable secondary logo.



Just using the n would be a portion. Most marketing companies would consider this an acceptable secondary logo.

Additional strips below the logo, like you've shown in the attached, would be frowned upon.

Either of these secondary logos (or both used in conjunction) in the approved pantones or in B&W are ok by me.

Anything else beyond this I'd prefer to take to the council, I know you're up against a timeline, but in the future I'd rather discuss any deviations other than what I've shown above in an open council meeting.

Currently the electronic vote is 1-1 on your original logo that had the circle of arches around the n.

NORWALK NEXUSapp



NORWALK NEXUS  
CHAMBER-SCHOOL-CITYofNORWALK

7:00 PM

**launch party!**

April 28, 2016  
WARRIOR RUN  
4:00–7:00 p.m.

7:00 PM  
Fri, January 29



Connecting the people  
of Norwalk with their  
community!

**nexus** noun  
a relationship or  
connection between  
people or things

