



**BUSINESS OF THE CITY COUNCIL  
AGENDA STATEMENT**

Item No.07

For Meeting of 04/21/2016

**ITEM TITLE:** Pool Maintenance Work for the Upcoming Season

**CONTACT PERSON:** Tim Hoskins, Public Works Director

**SUMMARY EXPLANATION:**

On April 7, Michael Fisher, P.E. from Waters Edge Design provided estimated costs assigned to repairs needed to open the facility for the 2016 season.

Mr. Fisher has agreed to work with the City of Norwalk on an hourly basis to achieve the needed repairs for this year. He will be providing us with an agreement stating that the services he will be providing will not exceed \$20,000.00, using the firm’s standard fee structure.

We will be approaching the repairs at the pool for the upcoming swimming season as “maintenance” work. We have met with contractors on site to review what needs to be done and have explained the specifics of the project. Each of these selected contractors have swimming pool experience in their specific trades and are familiar with what needs to be done. Each will provide quotations for their assigned items that will need to be accomplished this spring. All work will be scheduled to be completed close to June 1<sup>st</sup>. As each of the quotations is submitted, Mr. Fisher will review and provide a recommendation prior to the City issuing a purchase order for the work.

This work will not be utilizing the “bid” process as it is maintenance work on a number of individual items at the facility and not a “capital” project.

<p>_____ Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____ <u>X</u> _____</p> <p>Funding Source: _____ TBD _____</p> <p>APPROVED FOR SUBMITTAL _____</p>
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**STAFF RECOMMENDATION:** Discussion and provide direction.