



City Council Regular Business Meeting Agenda
Thursday, February 18, 2016, 6:00 p.m.
City Hall – 705 North Avenue

COUNCIL MEETINGS

City Hall
 Council Chambers
 1st and 3rd
 Thursdays at
 6:00 P.M.

Tom Phillips
 Mayor

Council Members:
 Erika Isley
 Ed Kuhl
 David Lester
 Jaki Livingston
 Stephanie Riva

Marketa Oliver
 City Manager

Jean Furler
 Finance Director

Jodi Eddleman
 City Clerk

Ryan Coburn
 Fire Chief

Greg Staples
 Police Chief

Tim Hoskins
 Public Works Director

Nancy Kuehl
 Parks & Recreation
 Director

Wade Wagoner
 Planning and
 Economic
 Development Director

Holly Sealine
 Library Director

Jim Dougherty
 City Attorney

1. Call to order.
2. Approval of agenda.
3. Presentations
 - Hollie Askey – Warren County Economic Development
 - Alan Kemp – Iowa League of Cities
4. Welcome of guests and public comment.
 (3 minute limit, no action)
5. Approve minutes –
 January 28, 2016 council study session
 February 4th regular council meeting
6. Consent agenda –
 - a) Expenditures.
 - b) Tax abatements.
 - c) Planning and Zoning Commission appointment confirmation
 (Elizabeth Thompson).
 - d) Resolution related to reimbursement regulations under the
 Internal Revenue Code Cedar Street Project
 - e) Pre levy resolution for police cars –short term loan
 - f) Set date for public hearing March 3 2016 at 6:00 p.m. at 705
 North Avenue for adoption of the City of Norwalk budget for
 fiscal year 2016/2017 and certifying tax levy rate
 - g) Approval of submittal for Warren County philanthropic grant
 for police department (body camera equipment)
 - h) Approval of submittal for Warren County philanthropic grant
 for library (information resource center)
 - i) Receive and file monthly department reports for January
 - j) Receive and file Decembers Treasurers report
7. Consideration of the first, and possibly more, readings of an ordinance
 amending the Code of Ordinances of the City of Norwalk, Iowa
 Chapter 177 – Rates and Fees, by amending existing section 177.01 2.
 Chapter 24 – Parks and Recreation Fees.
8. Consideration of the first, and possibly more, readings of an ordinance
 providing for Park and Recreation Capital Improvement Set-Aside.
9. Discussion of speed limit on East 27/80th Street and Echo Valley Drive.
10. Discussion regarding bond in an amount of \$750,000 to renovate the
 pool.

11. Council Inquiries and staff updates.
12. Adjournment.

Please note that the Public Hearing on the FY 16/17 budget will be March 3rd at 6:00 p.m.

MINUTES OF THE NORWALK CITY COUNCIL WORKSESSION ON 01-28-16
(Unabridged)

Mayor Tom Phillips called the City Council meeting to order at 5:45 p.m. Present at roll call: Erika Isley, David Lester, Ed Kuhl and Stephanie Riva. Jaki Livingston was absent.

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Tim Hoskins, Public Works Director; Nancy Kuehl, Parks and Recreation Director; Greg Staples, Police Chief; Ryan Coburn, Acting Fire Chief; Wade Wagoner, Planning and Economic Development Director and Jim Dougherty, City Attorney.

Proposed FY 2016-2017 budget

Oliver presented a power point and noted that it had been a record breaking banner year. Again this year the guiding principles of budget were to keep the levy stable, address capital priorities, reduce reliance on TIF and enhance public safety. The levy is proposed to be effectively the same as last year. Last year's levy was \$15.69376 this year the levy is \$15.69499. With the changes in valuations to homes and the roll back, an average property owner this year will pay approximately \$35 more in city taxes than last year.

Isley asked if the NCIS project is in the capital plan. Hoskins responded that that depends on the size of projects that are selected some take longer to complete. Isley believes the strategy needs to be reviewed; Oliver stated staff can update the capital plan per council direction. Isley suggested keeping Lakewood drive in the FY 17 budget. Oliver stated staff will bring back design fees for Lakewood in the FY 17 budget to the council.

Mayor Phillips asked about replacing panels on Woodmayr Circle. The challenge with Woodmayr Circle is that it is a very expensive street that serves an extremely small number of people. Oliver suggested using the money budgeted in the operating budget for an overlay to help the street.

Isley asked if staff could evaluate what is spent in economic development to entities such as MPO, Greater Des Moines Partnership, Warren County Economic Development and the chamber to help offset the cost of the panel replacement on Woodmayr Circle as well as the search for the next city manager. Oliver said that the costs to the MPO are membership costs and without being in the MPO, the City does not have access to those funds. Also, without the City support, the Chamber would be damaged. She said the Chamber has great leadership and has been an incredible support to the City's economic development activities. She continued that WCEDC also has been essential to many of the recent projects and is working on a couple of very large projects in Norwalk right now.

Potential Bond Issue

The bonding capacity is around \$30 million. The current level is \$17,185,000 and the general fund is \$10 million of that. The remainder of the debt counting against the City's constitutional debt limit is GO debt that is abated by TIF. The city does not want to go over 75% of the \$30 million.

The city could potentially roll the fire truck, pool, city hall generator, public safety HVAC system into one short term bond issue.

The fire apparatus is nearly 20 years old and needs replaced sooner than expected. To maintain accordance, with NFPA regulations the first out engine has to be less than 20 years old. The vehicle repair line item is spending \$12,000 to \$15,000 to maintain the truck and keep it in operation.

If LOSST (Local Option Sales and Service Tax) passed, you could choose to use those revenues to pay for the fire apparatus and abate the property tax levy with those revenues.

Coburn applied for the assistance to firefighters grant for \$725,000 to help offset the cost of the fire truck and will know the status of that grant in April. Kuhl asked how much to match the grant. Coburn said that it would be 10%.

It was the consensus of the council to have staff give scenarios what it would look like to include NCIS and the fire truck in the FY 17 budget, showing the council what debt service scenarios would look like doing one project one year and one the next. Staff will bring back for council discussion at the February 4th meeting.

The other item listed under the potential bond issue is the issue of the pool. Kuehl had developed a spreadsheet of what she thought it would cost to refurbish the pool. The pool will be 25 years old in July, not a lot of work done to the pool over that time. The floor has been

resurfaced and water heaters have been replaced. Estimates for the pool repair from DCI are \$755,423. This estimate is a 10 year fix for the pool.

Kuehl does not know if that is what the public would want or not. Kuehl would like a vote to go to the community to see what the residents want. This estimate does not include a new slide or any additional features. A bond for the pool would take a 60% majority vote to pass.

The mayor agreed that hiring a construction manager to manage the project is the way to go. Isley does not feel like council would need a public vote to pay that amount to repair the pool. It was the consensus of the council to move forward with fixing the pool.

Staff will bring back to council and show that included in a revised state budget form that would have a public hearing. A number of other smaller items if the council decided to bond for a fire apparatus there is the need for a generator for city hall for \$30,000.; replacement for the public safety HVAC system which is \$130,000 and storm siren upgrades are \$72,500. Isley asked storm siren upgrade last year or this year. It was budgeted but it cost more than anticipated and there were more sirens that need replaced.

If a bond is going to be done, Furler indicated the City could roll those costs together and into a smaller bond with a shorter term that would not be more than 10 years because you do not want the bond to outlive the life of the equipment.

Highway 28 Corridor Study

The city has met with the DOT and they strongly recommend the city do a study for the highway 28 corridor. This is budgeted in FY 17 and it is for traffic signals all along the Highway 28 corridor. It is approximately \$40,000. There is money in the RUT reserves to pay for that.

Hoskins stated that the DOT is looking at signalization for the off-on ramp on the south side of Highway 5. What the study would do especially with the potential for the development of the North Shore and the traffic it would become important for the city to have on the table before the DOT pulled the trigger on the signalization at that location.

After the study is done the city would qualify for grants to help pay for the signalization. The study will account for the movements in the intersection regardless of what direction traffic is coming from. They grade intersections on how quickly people can get through them. Signals are set up to meet the DOT criteria.

Staff will bring a contract back for the council's consideration. Council consensus was to move forward immediately with the study.

Water Revenue Bond

Furler indicated it would not count against outstanding debt limit if the city does the transmission fee with the new water line into town a new water tower will not be needed for another couple of years. The question is which route you want staff to go as they prepare bond numbers. Riva asked if a water line is done then a water tower is not needed for another couple of years. Hoskins answered no.

Phillips asked where a water tower would be placed. Hoskins stated that that hasn't been determined yet. It was the consensus that the water line is more important than the tower at this time.

Kuhl asked for recommendation from staff based on that discussion and present to the council. Oliver responded that the Maffit reservoir debt service payment ends in FY 18. That will help offset that cost. The payment for that debt comes from the water revenue.

Riva asked what the warren water buyout is. Oliver responded that warren water owns a lot of the customers in the western annexation area. The city has to purchase those customers from Warren Rural Water to be able to serve the customers.

Dougherty responded that to buyout the customers is shockingly expensive federal law says the city has to buy out the area that was set up with federal funding.

Chief Staples talked to the council about the parking of the police vehicles, that at some point the city will need to provide a place for the cars to park.

Kuhl said there is a lot of expensive equipment in the cars that needs to be protected as well.

Discussion of the City manager position

The Council discussed the city manager position and indicated they would not name someone as interim manager at this time. They also would like to move forward with issuing an RFQ for a search firm. Riva and Lester will look at the examples Oliver provided and the issue will be finalized at the next council meeting. Isley and Kuhl will update the position description. There was also consensus among the council to stay with a City Manager instead of move back to a City Administrator.

The Mayor adjourned the meeting at 7:38 p.m.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk

MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 02-04-16
(Unabridged)

Mayor Tom Phillips called the City Council meeting to order at 6:00 p.m. Present at roll call: Erika Isley, David Lester, Ed Kuhl and Stephanie Riva. Jackie Livingston joined via phone. (RC = roll call vote)

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Tim Hoskins, Public Works Director; Nancy Kuehl, Parks and Recreation Director; Greg Staples, Police Chief; Wade Wagoner, Planning and Economic Development Director; Ryan Coburn, Acting Fire Chief; and Jim Dougherty, City Attorney.

Mayor Phillips noted that item 6m (Masteller/Wakonda engineering agreement) is removed from the consent agenda and will be considered immediately following. Item 6n (December Treasurer's report) is removed from the agenda entirely.

16-021 Motion by Lester, seconded by Isley to approve the **agenda** as amended. Voice vote carried unanimously.

Presentations

Mayor Phillips honored Dan Schulz for his 8 years of service to the Planning and Zoning Commission.

Mayor Phillips honored Stephanie Riva for her 8 years of service to the Planning and Zoning Commission.

Dillon Mullenix, Assistant Director of the Metropolitan planning organization presented an update to the council. An MPO is required in areas with population of greater than 50,000. The MPO passes through \$12 million in Federal highway funds to their members annually. Norwalk is doing better than the average for the region. The city would need to spend approximately \$1.3 million per year on maintenance to keep the streets in good pavement quality. Mullenix also noted that Norwalk bridges are in good structural condition. Isley asked if the city was fixing the bridge on 50th and Hoskins said yes. Oliver noted the City is repairing the bridge deck.

Lt. Russ Schaffnitz from the Des Moines Police Department spoke about Homeland Security. Norwalk has been a partner since 2002. As Homeland Security evolved, they required regions to centralize their assets. They took people who already had training and enhanced their training further to address biological weapons, etc. In Iowa, we have Iowa Homeland Security, who made teams for regions throughout the state for bomb response. The funding has consistently decreased. In the metro area, some communities have opted out and rely on the State for their response now.

Kuhl said that he was involved at the beginning and that the police department has used the service a lot. It has been very valuable to the community and he appreciates the fact that the agencies can work together.

Phillips said one of the things he learned during the Des Moines' Police Chief's presentation at the Metro Advisory Council was that if the state teams are deployed elsewhere, it is a longer response time. Phillips believes the 28E is good for the city.

Welcome of Guests and Public Comment

With no one present wishing to speak, Mayor Phillips opened the City Council meeting.

16-022 Motion by Riva, seconded by Lester to approve the **minutes** of the January 21st regular council meeting. Voice vote carried unanimously.

Consent included **tax abatements, liquor license renewals** for Dollar General Store #284; Fareway Stores Inc #77; Caseys General Store #3422 and Legacy Golf Club. **Planning and Zoning Commission appointment** confirmations of Brandon Foldes and Dr. Donna Grant. **Setting date of Public Hearing for Proposed budget** for February 18th at 6:00 p.m. at 705 North Avenue.

Acceptance of temporary construction easements for Grubbing for Beardsley Regional (Storm Water) Detention Facility Phase I. **Resolution No 0204-16-013** adopting plans and specifications for Beardsley Regional Detention Facility Phase 1 clearing. **Resolution No 0204-16-014** awarding contract for Beardsley Regional Detention Facility Phase 1 clearing. **Resolution No 0204-16-015** approving contract and bonds for Beardsley Regional Detention Facility Phase 1 clearing. **Resolution No 0204-16-016** accepting public improvements for Rolling Green Plat 5. **Resolution No 0204-16-017** approving the purchase of snow tires for vehicle have #926 (ended loader). **Resolution No 0204-16-018** ordering construction of Orchard View detention; and expenditures

AIA CORP	T-SHIRTS	613.19	MENARDS	MENARDS	227.50
ARL IA	ANIMALINTAKE	125.00	MERCY CO	CEH	10.00
BLUE TARP	TOOLS	385.30	MIDWEST	LIGHTS	76.76
BOUND TREE MED	SUPPLIES	790.69	MPS ENGINEE	HOLLY DR	50,420.94
ELAN	SERVICES	3,647.46	MUNICIPAL SU	PARTS	1,370.39
CARPENTER	OC HOLSTERS	539.49	NATHAN BALK	EDU/TRNG	273.48
CDW GOVT	SPYWARE	2,622.40	NWTC	PUBLICAT	44.18
CITY WDM	TEXTBOOKS	57.00	NORTHLAND	SUPPLIES	2,288.00
COMPASS BUS	NOTICES	451.99	NORWALK CHAM	DUES	80.00
CONSTR & AG	PARTS	149.87	OPTOMETRIC ASSOC	VISION	250.00
CONTROL INSTAL	MONITORING	378.00	OVERHEAD DOOR	REPAIR	3,267.50
FRANK DUN	PATCH	789.00	PLUMB SUPPLY	PARTS	129.00
G & L	UNIFORM	342.24	RANKIN COM	PHONE REP	166.25
GOPHER	SUPPLIES	40.77	SCOTTS FOODS	SUPPLIES	130.50
GREGG YOUNG	P127 HOSE	28.91	SHIVE HATERY	CEDAR ST	2,534.40
HALLETT	STONE	1,073.26	SHRED IT	SHRED	50.48
HAWKEYE TRUC	REPAIR	72.50	SPRINGER PEST	MAINT	68.00
HYDRAQUIP	PARTS	500.00	TOMPKIN IND	MAIN	154.00
IACP	MEMBERSHIP	320.00	TK CONCRETE	WAKONDA	118,325.03
INDOFF INC	OFFICE SUPPLIES	319.62	TRAVIS POWELL	EDU/TRNG	273.48
IOWA D.A.R.E	MEMBERSHIP	50.00	TRUCK EQUI	PARTS	381.42
IOWA EMS	SERVICE	200.00	TYLER TECH	SUPPORT	115.00
IOWA ONE CALL	SERVICE	185.40	UNITY POINT	CDL POOL	50.00
IOWA WIND	BLDG MAINT	290.00	USA BLUE BOOK	SUPPLIES	236.31
JACKSON CREEK	FOUNDERS DISTRICT	40,759.93	V&K	CORT LAND	17,811.34
JENN VETTERICK	UNIFORM	87.44	VOORHEES TAE	TAEKWONDO	418.60
JESTER INS	ADD AMBULANCE	576.00	WAYNE DENNIS	MAINT	154.30
JOHN E REID	EDU/TRNG	500.00	WESTVOLD, KIRK	UNIFORM	239.56
MENARDS	MENARDS	16.92			

16-023 Motion by Lester, seconded by Isley to approve the **consent** agenda passed unanimously, RC.

Consideration of a proposed resolution approving engineering agreement for Masteller/Wakonda signalization.

Lester asked if the engineering agreement for Mastellar/Wakonda signalization is a budgeted expense. Phillips said this is not a budgeted expense and would be paid for partially by TIF. Hoskins said that the city would apply for grants to cover construction of the improvements. Lester asked if this duplicates the work of the larger corridor study and Hoskins said no, that the information would be helpful in the larger study.

16-024 Motion by Riva and seconded by Kuhl to adopt **Resolution No 0204-16-019** approving engineering agreement for Masteller/Wakonda signalization passed unanimously, RC.

16-025 Motion by Isley, seconded by Riva to adopt **Resolution No 0204-16-020** confirming Ryan Coburn as the Norwalk Fire Chief passed unanimously, RC.

Mayor Phillips swore in Fire Chief Ryan Coburn.

Budget Discussion

Jean Furler presented a graph showing a 10-year period of debt service projections to the council. The city would be able to do the projects that were discussed during the budget work session.

Kuhl asked staff to prepare projections for water and sewer rates over the next 10 years.

Kuhl asked about the assessments for the NCIS projects. Oliver said that they were not calculated into the scenario and would reduce the amount that would be on the property tax asking.

Phillips asked if there is a cap on the levy rate. Oliver said the cap on the debt limit comes in the form of the constitutional debt limit as opposed to a debt service levy limit.

Kuhl asked if it was possible to estimate the payments that the city would receive from the property owners. Oliver responded that those assessments could go back into the bond would show up in FY 18. Council will determine the timeframe for residents to pay those back and will also set the interest rate.

Isley asked Furler why the TIF amount goes down. Furler said there are three projects that qualify for TIF. The TIF goes down as those payments go down. TIF is the actual principal and interest payments of those debts.

Isley asked about when Lakewood would be constructed under this scenario. Furler said a bond to do the work can be issued in FY 17 but the first debt payment would not happen until FY 18. Also, under these projections, the council could move High Road construction put to FY 19.

Citizen Dave Hixenbaugh asked if Hy-Vee exercises their right to build, how would that be paid for. Oliver responded that project is supported by incoming TIF dollars, however, if the Council chose to issue a bond to do that work and repay it over years with TIF dollars, that is also a possibility.

Isley said she wants to stay committed to the capital improvement plan, keep the levy stable and do the additional projects.

Oliver suggested waiting until the City hears back about the grant for the fire truck before moving forward on a bond issue that would include the fire apparatus.

Lester attended the park and recreation commission meeting and said that his consensus was that the commission thinks the \$750,000 is a waste of money. Isley asked if they understood the alternative was to close the pool. Kuehl said that Commission just felt that \$750,000 is an exorbitant amount of money to spend on pool repairs. Kuehl said she would not recommend closing the pool.

Kuhl said he would have no problem putting the pool out for an election. Isley suggested putting the issue on the February 18th council agenda and inviting the Parks and Recreation Commission members.

Oliver noted that staff will include the pool costs in the budget. The council can always reduce the budget later but cannot increase it after the hearing notice is published.

RFQ for City Manager search firm

Oliver had distributed a copy of the RFQ to the council. Isley asked where the RFQ would be posted and Oliver responded that it would be posted on the Iowa League of Cities' website as well as be sent to companies who have already made inquiries to the city or to any firms the Council would like to involve.

Reports

Kuehl provided council with an alternative to making the capital charge on a per game basis instead of a per day basis. She provided information showing that it would generate more revenue than the per day basis. She noted that the person who uses the complex most regularly suggested doing it on this basis.

Kuhl asked Kuehl what her recommendation is and how would it affect it. Kuehl recommended writing into the ordinance which portion of the fee is the capital improvement fee.

Kuhl asked staff to bring a document back to council that shows the breakdown of proposed fees.

Staples interviewed two interns and they can do some projects for half the time and the other half they ride in the field.

Coburn thanked the Mayor, Council, City Manager, Department heads, his staff and family for their support and confidence over the past five months and into the future. He looks forward to working with everyone.

Livingston left the meeting at 7:30 p.m.

Wagoner distributed an annual report.

Kuhl asked how many applicants we had for the Planning and Zoning Commission and Phillips said ten.

Phillips congratulated Coburn.

16-026 Motion by Isley, seconded by Riva to **adjourn** at 7:45 p.m. passed unanimously on a voice vote.

Tom Phillips, Mayor

Attest: _____

Jodi Eddleman, City Clerk



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 06
For Meeting of 02.18.2016

ITEM TITLE: Consent Agenda

CONTACT PERSON: Marketa George Oliver, City Manager

Expenditures

This item is on the agenda for the approval of payment per the attached claims list.

Tax abatement

The following tax abatement application was submitted for approval.

Blue Sky Construction	1021 Norwood Ct	SFR	\$239,000.
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Resolutions

The attached resolutions are on the agenda for consideration.

Resolution related to reimbursement regulations under the Internal Revenue code – Cedar Street project.

Pre-levy resolution for police cars – short term loan.

Action items

These items are on the agenda for approval by council.

Confirm P & Z appointment.

Set public hearing date for FY 17 budget adoption.

Approval of submittal for Warren County Philanthropic Grant for Police Department.

Approval of submittal for Warren County Philanthropic Grant for Library

Receive and file

The attached reports are submitted for informational purposes.

Monthly department reports for January.

December Treasurer's Report.

STAFF RECOMMENDATION: Approve consent agenda on a roll call vote.

PACKET: 03525 0218 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003260		ADVENTURE LIGHTING				
I-055041		FLAG POLES	68.56			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		FLAG POLES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	68.56
I-055249		LIGHT FIXTURES	287.31			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		LIGHT FIXTURES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	287.31
		=== VENDOR TOTALS ===	355.87			

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01-002994		ALEGRA				
I-184963		BUDGET BINDER TABS	134.71			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BUDGET BINDER TABS		001 5-650-2-6506	OFFICE SUPPLIES	134.71
		=== VENDOR TOTALS ===	134.71			

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01-001648		ANDY MOGLE				
I-201602102111		DADDY DAUGHTER DANCE	100.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		DADDY DAUGHTER DANCE		001 5-440-2-6508	POSTAGE AND SHIPPING	100.00
		=== VENDOR TOTALS ===	100.00			

=====						
01-003056		BLUE TARP FINANCIAL				
I-0791037095		TOOL BOX	99.99			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		TOOL BOX		110 5-210-2-6507	OPERATING SUPPLIES	99.99
		=== VENDOR TOTALS ===	99.99			

=====						
01-000113		CARPENTER UNIFORM				
I-409923		MICROPHONE HOLDER	28.99			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		MICROPHONE HOLDER		001 5-110-1-6181	ALLOWANCES - UNIFORMS	28.99
		=== VENDOR TOTALS ===	28.99			

PACKET: 03525 0218 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000957		CONFLUENCE				
I-12483		COMPREHENSIVE PLAN UPDATE	4,515.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		COMPREHENSIVE PLAN UPDATE		001 5-599-2-6490	CONSULTANT & PROFESSIONA	4,515.00
		=== VENDOR TOTALS ===	4,515.00			

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01-001490		CONSTRUCTION & AGGREGATE				
I-0279837-IN		BASKET STRAINER	15.43			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BASKET STRAINER		600 5-810-2-6507	OPERATING SUPPLIES	15.43
I-0280024-IN		PARTS	108.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	108.00
		=== VENDOR TOTALS ===	123.43			

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01-002847		CREATIVE PRODUCT SOURCING INC				
I-91353		DARE T-SHIRTS	209.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		DARE T-SHIRTS		003 5-114-3-6425	PUBLIC EDUCATION EXPENSE	209.00
I-91354		DARE T-SHIRTS	313.74			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		DARE T-SHIRTS		003 5-114-3-6425	PUBLIC EDUCATION EXPENSE	313.74
		=== VENDOR TOTALS ===	522.74			

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01-000170		DES MOINES IRON				
I-1904593712		FABRICATION SUPPLIES	589.54			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		FABRICATION SUPPLIES		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	589.54
I-1904593713		KEYING	208.70			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		KEYING		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	208.70
I-1904593865		PLOW BRACE	69.73			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PLOW BRACE		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	69.73
		=== VENDOR TOTALS ===	867.97			

PACKET: 03525 0218 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000158		DES MOINES WATER WORKS				
I-201602102113		FEB2016	25,677.30			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		HWY 28 & SW 80		600 5-811-2-6413	PAYMENT FOR SERVICES	150.00
		746 COUNTYLINE RD		600 5-811-2-6413	PAYMENT FOR SERVICES	302.69
		COUNTYLINE & HWY 28		600 5-811-2-6413	PAYMENT FOR SERVICES	25,224.61
		=== VENDOR TOTALS ===	25,677.30			

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01-003321		FARMERS COOPERATIVE COMPANY				
I-0025135		K-9 DOG FOOD	59.80			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		K-9 DOG FOOD		001 5-110-1-6607	DRUG DOG	59.80
		=== VENDOR TOTALS ===	59.80			

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01-000030		FREEDOM TIRE & AUTO CENTER				
I-49066		P-130 TIRES	188.53			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		P-130 TIRES		001 5-110-2-6332	VEHICLE REPAIR	188.53
		=== VENDOR TOTALS ===	188.53			

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01-000265		GARY WIEDMANN				
I-8487		9080 OAKWOOD DR STOP BOX	900.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		9080 OAKWOOD DR STOP BOX		600 5-810-2-6413	PAYMENT FOR SERVICES	900.00
		=== VENDOR TOTALS ===	900.00			

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01-000346		GRAINGER INC				
I-9937089754		FIRE DEPT BOILER REPAIR	708.03			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		FIRE DEPT BOILER REPAIR		001 5-110-2-6310	BUILDING MAINTENANCE/REP	708.03
		=== VENDOR TOTALS ===	708.03			

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01-003363		GREGG YOUNG				
I-318592		P-131 RADIATOR LEAK	433.41			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		P-131 RADIATOR LEAK		001 5-110-2-6332	VEHICLE REPAIR	433.41
		=== VENDOR TOTALS ===	433.41			

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=====						
01-000349		HARVEY'S AUTOMOTIVE &				
I-105787		WIPER BLADE	15.98			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		WIPER BLADE		001 5-150-2-6331	VEHICLE OPERATIONS	15.98
I-106612		PARTS	126.84			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		001 5-110-2-6332	VEHICLE REPAIR	126.84
I-106613		PARTS	4.21			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		001 5-460-2-6350	OPERATIONAL EQUIPMENT RE	4.21
I-107267		1032 PICK UP	7.75			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		1032 PICK UP		110 5-210-2-6332	VEHICLE REPAIR	7.75
I-107276		PARTS	10.50			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-210-2-6332	VEHICLE REPAIR	10.50
I-107341		32 CHEV Y 1 TON	10.45			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		32 CHEV Y 1 TON		110 5-210-2-6332	VEHICLE REPAIR	10.45
I-107342		LOADER	12.89			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		LOADER		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	12.89
I-107343		COLD PATCH HEATER BOX	11.56			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		COLD PATCH HEATER BOX		110 5-210-2-6417	STREET MAINTENANCE SUPPL	11.56
I-107361		PARTS	6.64			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		001 5-150-2-6331	VEHICLE OPERATIONS	6.64
I-107419		PARTS	19.98			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-210-2-6332	VEHICLE REPAIR	19.98
I-107452		PARTS	162.12			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-210-2-6331	VEHICLE OPERATIONS	21.00
		PARTS #128		001 5-110-2-6331	VEHICLE OPERATIONS	141.12
I-107458		P-127 THERMOSTATS	35.71			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		P-127 THERMOSTATS		001 5-110-2-6332	VEHICLE REPAIR	35.71

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01-000349	HARVEY'S AUTOMOTIVE &	(** CONTINUED **)				
I-107545		#25 PICK UP	22.56			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		#25 PICK UP		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	22.56
I-107591		SUPPLIES	27.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		SUPPLIES		110 5-210-2-6331	VEHICLE OPERATIONS	27.00
I-107601		#44 DUMP TRUCK	32.42			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		#44 DUMP TRUCK		110 5-210-2-6332	VEHICLE REPAIR	32.42
I-107690		DIESEL EXHAUST FLUID	24.98			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		DIESEL EXHAUST FLUID		610 5-815-2-6332	VEHICLE REPAIR	24.98
I-107722		P-130 OE SENSORS	55.45			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		P-130 OE SENSORS		001 5-110-2-6332	VEHICLE REPAIR	55.45
I-107813		FUSE	2.85			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		FUSE		110 5-210-2-6331	VEHICLE OPERATIONS	2.85
I-107953		BRINE TRUCK	8.86			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BRINE TRUCK		110 5-210-2-6332	VEHICLE REPAIR	8.86
I-107954		BRINE TRUCK	9.18			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BRINE TRUCK		110 5-210-2-6332	VEHICLE REPAIR	9.18
I-107967		CABLE LUG	9.98			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		CABLE LUG		110 5-210-2-6332	VEHICLE REPAIR	9.98
I-107979		#47 WING PLOW	76.57			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		#47 WING PLOW		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	76.57
I-107999		WASH BAY HOSE	14.35			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		WASH BAY HOSE		110 5-210-2-6331	VEHICLE OPERATIONS	14.35
I-108022		CLEANER	7.79			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		CLEANER		110 5-210-2-6331	VEHICLE OPERATIONS	7.79

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01-000349 HARVEY'S AUTOMOTIVE & (** CONTINUED **)

I-108032		BATTERIES	501.28			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BATTERIES		001 5-150-2-6331	VEHICLE OPERATIONS	501.28
=== VENDOR TOTALS ===			1,217.90			

01-000378 HAWKEYE TRUCK EQUIPMENT

I-120429		BLADE GUIDE	93.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BLADE GUIDE		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	93.00
=== VENDOR TOTALS ===			93.00			

01-000143 INDOFF INC

I-2748751		OFFICE SUPPLIES	26.36			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		OFFICE SUPPLIES		001 5-110-2-6506	OFFICE SUPPLIES	26.36
I-2751288		SUPPLIES	485.59			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		SUPPLIES		001 5-299-2-6506	OFFICE SUPPLIES	251.78
		SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES	230.14
		SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES	3.67
I-2752935		SUPPLIES	25.30			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BUDGET BINDERS		001 5-650-2-6506	OFFICE SUPPLIES	19.14
		BUDGET BINDERS		001 5-170-2-6506	OFFICE SUPPLIES	6.16
=== VENDOR TOTALS ===			537.25			

01-001776 INTOXIMETERS

I-521455		DRYGAS BREATH MACHINE	231.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		DRYGAS BREATH MACHINE		001 5-110-2-6507	OPERATING SUPPLIES	231.00
=== VENDOR TOTALS ===			231.00			

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=====						
01-001123	IOWA D.A.R.E.	ASSOCIATION				
I-201602112126		PARKER MEMBERSHIP	50.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARKER MEMBERSHIP		003 5-114-3-6425	PUBLIC EDUCATION EXPENSE	50.00
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I-201602112127		SPURR MEMBERSHIP	50.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		SPURR MEMBERSHIP		003 5-114-3-6425	PUBLIC EDUCATION EXPENSE	50.00
		=== VENDOR TOTALS ===	100.00			
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01-000032	IOWA DEPARTMENT OF PUBLIC SAFE					
I-201602112128		IOWA SYSTEM ACCESS	1,391.52			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		IOWA SYSTEM ACCESS		001 5-180-2-6413	PAYMENTS TO OTHER AGENCI	1,391.52
		=== VENDOR TOTALS ===	1,391.52			
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01-002230	IOWA LIVING MAGAZINE					
I-356929	356933	JANUARY	999.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		JANUARY		160 5-520-2-6413	PAYMENT FOR SERVICES	999.00
		=== VENDOR TOTALS ===	999.00			
=====						
01-001505	IOWA ONE CALL					
I-178578		IOWA ONE CALL	416.80			
2/11/2016	AP	DUE: 2/11/2016 DISC: 2/11/2016		1099: N		
		IOWA ONE CALL		600 5-810-2-6413	PAYMENT FOR SERVICES	416.80
		=== VENDOR TOTALS ===	416.80			
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01-002671	JAMES OIL COMPANY LLC					
I-54051		FUEL OIL & DIESEL	2,206.29			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		FUEL OIL & DIESEL		110 5-210-2-6333	FUEL	2,206.29
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I-54052		GASOHOL	2,363.28			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		GASOHOL		110 5-210-2-6333	FUEL	2,363.28
		=== VENDOR TOTALS ===	4,569.57			

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=====						
01-003680	KENDRA CANTELOPE					
I-25979		TAEKWONDO REFUND	57.50			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		TAEKWONDO REFUND		001 5-440-2-6420	REFUNDS	57.50
		=== VENDOR TOTALS ===	57.50			

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01-005969	KOCH BROTHERS					
I-INV194694		COPIER REPAIR	115.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		COPIER REPAIR		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	115.00
I-INV195242		SERVICE ON COPIER	190.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		SERVICE ON COPIER		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	190.00
		=== VENDOR TOTALS ===	305.00			

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01-000013	LANDS END BUSINESS OUTFITTERS					
I-3850321		CITY SHIRTS	66.95			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		CITY SHIRTS		001 5-650-1-6182	ALLOWANCES	30.00
		CITY SHIRTS		001 5-610-1-6182	ALLOWANCES	36.95
		=== VENDOR TOTALS ===	66.95			

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01-003337	LASER RESOURCES					
I-AR362528		COPIER REPAIR	411.14			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		COPIER REPAIR		001 5-110-2-6413	PAYMENT FOR SERVICES	77.64
		COPIER REPAIR		001 5-410-2-6413	PAYMENT FOR SERVICES	118.03
		COPIER REPAIR		001 5-599-2-6413	PAYMENT FOR SERVICES	215.47
		=== VENDOR TOTALS ===	411.14			

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01-000068	MAD SCIENCE OF CENTRAL IOWA					
I-JAN2016		MAD SCIENCE SESSION 2	528.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		MAD SCIENCE SESSION 2		001 5-440-2-6413	PAYMENT FOR SERVICES	528.00
		=== VENDOR TOTALS ===	528.00			

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=====						
01-002845	MANAGER PLUS					
I-515-202-25403/8/20		ANNUAL SOFTWARE	449.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		ANNUAL SOFTWARE		110 5-210-2-6331	VEHICLE OPERATIONS	449.00
		=== VENDOR TOTALS ===	449.00			

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01-000427	MATHESON TRI-GAS, INC.					
I-12838995		EQUIPMENT	93.90			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		EQUIPMENT		110 5-210-2-6331	VEHICLE OPERATIONS	93.90
		=== VENDOR TOTALS ===	93.90			

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01-003681	MEGHAN ESLICK					
I-26057		OVERCHARGE REFUND	5.05			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		OVERCHARGE REFUND		001 5-440-2-6420	REFUNDS	5.05
		=== VENDOR TOTALS ===	5.05			

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01-000093	MENARDS					
I-32948		CHERRY ST HEATER PARTS	41.79			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		CHERRY ST HEATER PARTS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	41.79
I-34010		SUPPLIES	99.35			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		SUPPLIES		110 5-210-2-6417	STREET MAINTENANCE SUPPL	99.35
		=== VENDOR TOTALS ===	141.14			

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01-000644	MENARDS					
I-17170		PARTS	90.06			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	90.06
		=== VENDOR TOTALS ===	90.06			

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=====						
01-003504	METRO ARTS					
I-201602102115		METRO ARTS	600.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		METRO ARTS		001 5-440-2-6508	POSTAGE AND SHIPPING	600.00
		=== VENDOR TOTALS ===	600.00			

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01-000618	MUNICIPAL SUPPLY					
I-0613753-IN		SUPPLIES	153.90			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	153.90
		=== VENDOR TOTALS ===	153.90			

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01-002527	MURPHY TRACTOR & EQUIPMENT					
I-474142		PARTS	315.84			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	315.84
		=== VENDOR TOTALS ===	315.84			

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01-001502	NANCY KUEHL					
I-201602112116		DADDY DAUGHTER DANCE	469.74			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PHOTOGRAPHY		001 5-440-2-6507	OPERATING SUPPLIES	100.00
		LAFFY TAFFY		001 5-440-2-6507	OPERATING SUPPLIES	7.28
		FRUIT		001 5-440-2-6507	OPERATING SUPPLIES	26.71
		SODA		001 5-440-2-6507	OPERATING SUPPLIES	6.96
		BALLOONS		001 5-440-2-6507	OPERATING SUPPLIES	113.93
		DECORATIONS		001 5-440-2-6507	OPERATING SUPPLIES	70.98
		ICE CREAM		001 5-440-2-6507	OPERATING SUPPLIES	143.88
		=== VENDOR TOTALS ===	469.74			

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01-001323	NATIONAL RECREATION AND PARK A					
I-18643 2016		MEMBERSHIP	165.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		MEMBERSHIP		001 5-440-1-6210	ASSOCIATION DUES	165.00
		=== VENDOR TOTALS ===	165.00			

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01-000656 NORTH WARREN TOWN & COUNTY NEW						
I-201602112117		EMPLOYMENT AD	6.40			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		EMPLOYMENT AD		001 5-440-2-6414	PRINTING & PUBLISHING EX	6.40
I-201602112118		ORDINANCE 16-02	6.98			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		ORDINANCE 16-02		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	6.98
I-201602112119		MINUTES	82.15			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		MINUTES		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	82.15
I-201602112120		PUBLIC HEARING NOTICE	17.05			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PUBLIC HEARING NOTICE		001 5-599-2-6402	ADVERTISING & LEGAL PUBL	17.05
I-201602112121		MINUTES	93.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		MINUTES		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	93.00
		=== VENDOR TOTALS ===	205.58			

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01-000659 NORWALK HARDWARE & AUTO						
I-JAN 2016		SUPPLIES	496.88			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		SUPPLIES		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	296.28
		SUPPLIES		001 5-410-2-6507	OPERATING SUPPLIES	31.45
		SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	94.80
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	55.88
		SUPPLIES		001 5-110-2-6507	OPERATING SUPPLIES	18.47
		=== VENDOR TOTALS ===	496.88			

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01-003325 NORWALK HIGH SCHOOL DANCE TEAM						
I-201602112122		DJ FEES	300.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		DJ FEES		001 5-440-2-6508	POSTAGE AND SHIPPING	300.00
		=== VENDOR TOTALS ===	300.00			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003521		NORWALK HS WARRIOR CAFE				
I-201602102112		DADDY DAUGHTER DANCE	800.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		DADDY DAUGHTER DANCE		001 5-440-2-6508	POSTAGE AND SHIPPING	800.00
		=== VENDOR TOTALS ===	800.00			

=====						
01-000253		OREILLY AUTO PARTS				
I-0342-216302		#618 PARTS	21.90			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		#618 PARTS		001 5-150-2-6331	VEHICLE OPERATIONS	21.90
I-0342-225246		CAR WASH SOAP	128.97			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		CAR WASH SOAP		110 5-210-2-6331	VEHICLE OPERATIONS	128.97
		=== VENDOR TOTALS ===	150.87			

=====						
01-000768		PEEK SALES & SERVICE				
I-12400		PARTS	124.35			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	124.35
		=== VENDOR TOTALS ===	124.35			

=====						
01-000744		PEPSI-COLA				
I-29007709		WATER	255.06			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		WATER		001 5-150-2-6507	OPERATING SUPPLIES	255.06
		=== VENDOR TOTALS ===	255.06			

=====						
01-002750		RUDOLF INVESTMENTS L.C.				
I-001		1102 HOLLY DR	40.00			
2/11/2016	AP	DUE: 2/11/2016 DISC: 2/11/2016		1099: N		
		SNOW REMOVAL FROM SIDEWALK		001 5-599-2-6413	PAYMENT FOR SERVICES	40.00
I-002		SNOW REMOVAL FROM SIDEWALK	80.00			
2/11/2016	AP	DUE: 2/11/2016 DISC: 2/11/2016		1099: N		
		1102 HOLLY DR 2ND		001 5-599-2-6413	PAYMENT FOR SERVICES	40.00
		1107 HUNTER DR		001 5-599-2-6413	PAYMENT FOR SERVICES	40.00
		=== VENDOR TOTALS ===	120.00			

PACKET: 03525 0218 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002833	SAM'S CLUB / SYNCHRONY BANK					
I-201602112123		ANNUAL RENEWAL	190.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		ANNUAL RENEWAL		001 5-440-2-6506	OFFICE SUPPLIES	95.00
		ANNUAL RENEWAL		001 5-299-2-6506	OFFICE SUPPLIES	95.00
		=== VENDOR TOTALS ===	190.00			

=====						
01-005318	SPRAYER SPECIALTIES INC					
I-0949687-IN		PARTS	8.99			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	8.99
		=== VENDOR TOTALS ===	8.99			

=====						
01-001658	SPRINGER PEST SOLUTIONS					
I-469193		PEST CONTROL	68.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PEST CONTROL		001 5-110-2-6413	PAYMENT FOR SERVICES	68.00
		=== VENDOR TOTALS ===	68.00			

=====						
01-000956	TERMINIX INTERNATIONAL					
I-352067470		PEST CONTROL	67.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PEST CONTROL		001 5-650-2-6413	PAYMENT FOR SERVICES	67.00
		=== VENDOR TOTALS ===	67.00			

=====						
01-001544	THE GREATER DES MOINES PARTNER					
I-201602102114		2 SEATS ANNUAL DINNER	250.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		2 SEATS ANNUAL DINNER		001 5-610-1-6240	MEETING & CONFERENCES	250.00
		=== VENDOR TOTALS ===	250.00			

=====						
01-002101	TIM HILDRETH CO					
I-18903		FIRE DEPT BOILER REPAIR	110.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		FIRE DEPT BOILER REPAIR		001 5-110-2-6310	BUILDING MAINTENANCE/REP	110.00
		=== VENDOR TOTALS ===	110.00			

PACKET: 03525 0218 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002842		VANWALL POWERSPORTS				
I-29175		CACAP-GAS	36.49			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		CACAP-GAS		001 5-299-2-6331	VEHICLE OPERATIONS	36.49
		=== VENDOR TOTALS ===	36.49			

=====						
01-001052		VEENSTRA & KIMM INC.				
I-14286-1		BEARDSLEY FUNCTIONAL STUDY	284.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		BEARDSLEY FUNCTIONAL STUDY		305 5-210-2-6407	ENGINEERING EXPENSE	284.00
I-14289-1		W NORTH AV TRAIL	5,515.98			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		W NORTH AV TRAIL		325 5-430-2-6490	CONSULTANT & PROFESSIONA	5,515.98
		=== VENDOR TOTALS ===	5,799.98			

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01-003472		VILLAGIO				
I-201602112124		WORK SESSION DINNER	104.00			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		WORK SESSION DINNER		001 5-610-1-6182	ALLOWANCES	104.00
		=== VENDOR TOTALS ===	104.00			

=====						
01-003412		WARREN COUNTY DARE				
I-201602112125		40% CONTRIBUTION	1,864.80			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		40% CONTRIBUTION		003 5-114-3-6425	PUBLIC EDUCATION EXPENSE	1,864.80
		=== VENDOR TOTALS ===	1,864.80			

=====						
01-002226		WASHER SYSTEMS OF IOWA				
I-139440		PARTS	51.76			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	51.76
		=== VENDOR TOTALS ===	51.76			

PACKET: 03525 0218 COUNCIL AP
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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001349	WAYNE DENNIS SUPPLY					
I-951694-000		INDUCER MOTOR	132.84			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		INDUCER MOTOR		001 5-110-2-6310	BUILDING MAINTENANCE/REP	132.84
I-951792-000		HEATER MOTER PARTS	27.13			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	27.13
I-951954-000		FURNACE CONTROLS	170.24			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		FURNACE CONTROLS		001 5-110-2-6310	BUILDING MAINTENANCE/REP	170.24
I-952499-000		REZNOR HEATER	607.80			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		REZNOR HEATER		001 5-110-2-6310	BUILDING MAINTENANCE/REP	607.80
		=== VENDOR TOTALS ===	938.01			

01-001153 ZIEGLER INC.

I-PC501112323		PARTS	22.65			
2/18/2016	AP	DUE: 2/18/2016 DISC: 2/18/2016		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	22.65
		=== VENDOR TOTALS ===	22.65			
		=== PACKET TOTALS ===	60,088.45			

PACKET: 03525 0218 COUNCIL AP
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** T O T A L S **

INVOICE TOTALS 60,088.45
DEBIT MEMO TOTALS 0.00
CREDIT MEMO TOTALS 0.00

BATCH TOTALS 60,088.45

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	001-2020		ACCOUNTS PAYABLE	15,987.09-*				
	001-5-110-1-6181		ALLOWANCES - UNIFORMS	28.99	14,950	2,827.36		
	001-5-110-1-6607		DRUG DOG	59.80	1,500	558.27		
	001-5-110-2-6310		BUILDING MAINTENANCE/REP	1,887.89	40,000	20,112.43		
	001-5-110-2-6331		VEHICLE OPERATIONS	141.12	33,900	13,466.58		
	001-5-110-2-6332		VEHICLE REPAIR	839.94	17,500	9,542.06		
	001-5-110-2-6413		PAYMENT FOR SERVICES	145.64	15,000	9,483.26		
	001-5-110-2-6506		OFFICE SUPPLIES	26.36	4,500	2,856.60		
	001-5-110-2-6507		OPERATING SUPPLIES	249.47	17,000	5,446.07		
	001-5-150-2-6331		VEHICLE OPERATIONS	545.80	9,000	5,597.16		
	001-5-150-2-6350		OPERATIONAL EQUIPMENT RE	305.00	8,000	3,736.77		
	001-5-150-2-6507		OPERATING SUPPLIES	349.86	4,500	347.86		
	001-5-170-2-6506		OFFICE SUPPLIES	6.16	400	1,648.18- Y		
	001-5-180-2-6413		PAYMENTS TO OTHER AGENCI	1,391.52	226,000	70,841.20		
	001-5-299-2-6331		VEHICLE OPERATIONS	36.49	15,000	7,549.56		
	001-5-299-2-6350		OPERATIONAL EQUIPMENT RE	420.63	4,500	2,878.24		
	001-5-299-2-6506		OFFICE SUPPLIES	346.78	500	39.06		
	001-5-410-2-6413		PAYMENT FOR SERVICES	118.03	16,000	6,455.43		
	001-5-410-2-6507		OPERATING SUPPLIES	31.45	12,000	6,763.33		
	001-5-440-1-6210		ASSOCIATION DUES	165.00	550	650.00- Y		
	001-5-440-2-6413		PAYMENT FOR SERVICES	528.00	40,000	13,382.21		
	001-5-440-2-6414		PRINTING & PUBLISHING EX	6.40	0	27.00- Y		
	001-5-440-2-6420		REFUNDS	62.55	3,000	2,473.60		
	001-5-440-2-6506		OFFICE SUPPLIES	95.00	800	432.19		
	001-5-440-2-6507		OPERATING SUPPLIES	469.74	30,000	10,910.01		
	001-5-440-2-6508		POSTAGE AND SHIPPING	1,800.00	500	1,316.78- Y		
	001-5-460-2-6350		OPERATIONAL EQUIPMENT RE	4.21	5,000	4,532.21		
	001-5-599-2-6402		ADVERTISING & LEGAL PUBL	17.05	1,000	454.87		
	001-5-599-2-6413		PAYMENT FOR SERVICES	335.47	3,000	2,013.50- Y		
	001-5-599-2-6490		CONSULTANT & PROFESSIONA	4,515.00	55,000	32,547.53		
	001-5-599-2-6506		OFFICE SUPPLIES	3.67	1,400	1,875.66- Y		

PACKET: 03525 0218 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		001-5-610-1-6182	ALLOWANCES	140.95	750	148.12-	Y	
		001-5-610-1-6240	MEETING & CONFERENCES	250.00	4,000	1,520.00-	Y	
		001-5-650-1-6182	ALLOWANCES	30.00	850	504.24		
		001-5-650-2-6402	ADVERTISING & LEGAL PUBL	182.13	2,500	104.99-	Y	
		001-5-650-2-6413	PAYMENT FOR SERVICES	67.00	4,000	102.60		
		001-5-650-2-6506	OFFICE SUPPLIES	383.99	2,250	901.83-	Y	
		003-2020	ACCOUNTS PAYABLE	2,487.54-*				
		003-5-114-3-6425	PUBLIC EDUCATION EXPENSE	2,487.54	4,200	424.17-	Y	
		110-2020	ACCOUNTS PAYABLE	7,626.43-*				
		110-5-210-2-6331	VEHICLE OPERATIONS	744.86	37,000	20,218.77		
		110-5-210-2-6332	VEHICLE REPAIR	109.12	18,000	12,511.69		
		110-5-210-2-6333	FUEL	4,569.57	90,000	72,543.37		
		110-5-210-2-6350	OPERATIONAL EQUIPMENT RE	1,380.10	12,000	14,872.09-	Y	
		110-5-210-2-6417	STREET MAINTENANCE SUPPL	110.91	80,000	25,544.04		
		110-5-210-2-6507	OPERATING SUPPLIES	155.87	15,000	10,098.87		
		110-5-250-2-6350	OPERATIONAL EQUIPMENT RE	556.00	12,000	6,818.37		
		160-2020	ACCOUNTS PAYABLE	999.00-*				
		160-5-520-2-6413	PAYMENT FOR SERVICES	999.00	56,988	17,366.00		
		305-2020	ACCOUNTS PAYABLE	284.00-*				
		305-5-210-2-6407	ENGINEERING EXPENSE	284.00	0	686.76-	Y	
		325-2020	ACCOUNTS PAYABLE	5,515.98-*				
		325-5-430-2-6490	CONSULTANT & PROFESSIONA	5,515.98	0	5,515.98-	Y	
		600-2020	ACCOUNTS PAYABLE	27,163.43-*				
		600-5-810-2-6413	PAYMENT FOR SERVICES	1,316.80	20,000	11,206.69		
		600-5-810-2-6507	OPERATING SUPPLIES	169.33	65,000	49,480.48		
		600-5-811-2-6413	PAYMENT FOR SERVICES	25,677.30	445,000	163,665.67		
		610-2020	ACCOUNTS PAYABLE	24.98-*				
		610-5-815-2-6332	VEHICLE REPAIR	24.98	4,000	3,698.50		
		999-1300	DUE FROM 001-GENERAL FUN	15,987.09 *				
		999-1302	DUE FROM 003-T&A POLICE/	2,487.54 *				
		999-1303	DUE FROM 110-ROAD USE TA	7,626.43 *				
		999-1307	DUE FROM 160-ECONOMIC DE	999.00 *				
		999-1317	DUE FROM 600-WATER FUND	27,163.43 *				
		999-1331	DUE FROM 610-SEWER FUND	24.98 *				
		999-1337	DUE FROM 325 - CIP LEGAC	5,515.98 *				
		999-1339	DUE FROM 305-STREET PROJ	284.00 *				
			** 2015-2016 YEAR TOTALS	60,088.45				

PACKET: 03525 0218 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	2/2016	15,987.09
003	2/2016	2,487.54
110	2/2016	7,626.43
160	2/2016	999.00
305	2/2016	284.00
325	2/2016	5,515.98
600	2/2016	27,163.43
610	2/2016	24.98

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Elizabeth Thompson has been a resident of Norwalk for 9 years. She is currently a stay at home mom which allows her to be very active in the community. Elizabeth has served on many school and city boards and committees over the years. She is currently serving on the Library Board of Trustees, SIAC Early Literacy, CIAC Rec & Culture, CIAC Economic Development. Elizabeth feels that her previous and current participation in the community has given her insight that will aid her in working in a group regarding the growing needs of Norwalk. She would like to make a larger impact on the future development of Norwalk.



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6d

For Meeting of 02.18.16

ITEM TITLE: Consideration of a Resolution relating to financing of a proposed project to be undertaken by the City of Norwalk, Iowa; establishing compliance with reimbursement regulations under the Internal Revenue Code

CONTACT PERSON: Marketa Oliver, City Manager

SUMMARY EXPLANATION:

The attached resolution is related to the construction of Cedar Street, making it a through street to Beardsley. The funding mechanism for this project is TIF funds that the City has on-hand. This resolution would give the City the option, at a later date, to reimburse itself by issuing debt for this project. It is not anticipated for debt to be issued for this project, however this resolution simply preserves the City's option to do so, if there is a time in the future when the Council decides to do so.

<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify) _____
Funding Source: _____
APPROVED FOR SUBMITTAL  _____ <div style="text-align: right; margin-right: 100px;">City Manager</div>

STAFF RECOMMENDATION: Approval of the resolution

Resolution relating to financing of a proposed project to be undertaken by the City of Norwalk, Iowa; establishing compliance with reimbursement regulations under the Internal Revenue Code

BE IT RESOLVED by the City Council (the "Council") of the City of Norwalk, Iowa (the "City"), as follows:

Section 1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing and that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within a certain period after the payment of the expenditure or the date the project is placed in service; and

(c) The City desires to comply with requirements of the Regulations with respect to a certain project hereinafter identified.

Section 2. Official Intent Declaration.

(a) The City proposes to undertake the following project and to make original expenditures with respect thereto prior to the issuance of bonds, notes or other obligations (the "Bonds") and reasonably expects to issue the Bonds for such project in the maximum principal amount shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
Street Improvements (Including, but not limited to the 2016 Cedar Street Project)	\$700,000

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds or (ii) expenditures made no earlier than sixty days prior to the date of this Resolution or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City for which the City will seek reimbursement from the proceeds of the Bonds.

(c) This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. Budgetary Matters.

As of the date hereof, there are no City funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

Section 4. Reimbursement Allocations.

The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Section 5. Repealer.

All resolutions, parts of resolutions, or actions of the council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved February 18, 2016.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___

RESOLUTION NO. _____

Resolution relating to financing of a proposed project to be undertaken by the City of Norwalk, Iowa; establishing compliance with reimbursement regulations under the Internal Revenue Code

BE IT RESOLVED by the City Council (the “Council”) of the City of Norwalk, Iowa (the “City”), as follows:

Section 1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds/debt, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing and that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within a certain period after the payment of the expenditure or the date the project is placed in service; and

(c) The City desires to comply with requirements of the Regulations with respect to a certain project hereinafter identified.

Section 2. Official Intent Declaration.

(a) The City proposes to undertake the following project and to make original expenditures with respect thereto prior to the issuance of bonds, notes or other obligations (the “Bonds”) and reasonably expects to issue the Bonds for such project in the maximum principal amount shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
Polices Vehicles	\$110,000

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds or (ii) expenditures made no earlier than sixty days prior to the date of this Resolution or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City for which the City will seek reimbursement from the proceeds of the Bonds.

(c) This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. Budgetary Matters.

As of the date hereof, there are no City funds reserved, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

Section 4. Reimbursement Allocations.

The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the Project. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Section 5. Repealer.

All resolutions, parts of resolutions, or actions of the council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved February 18, 2016.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	—	—	—
Kuhl	—	—	—
Lester	—	—	—
Livingston	—	—	—
Riva	—	—	—



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6g
For Meeting of 02.18.2016

ITEM TITLE: Approval of a Police Department application for a Warren County Philanthropic Partnership Grant to purchase technology equipment and integration services related to body cameras

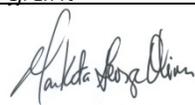
CONTACT PERSON(S): Greg Staples, Chief of Police

SUMMARY EXPLANATION

The police department would like to submit an application for grant funding to the Warren County Philanthropic Partnership for the purchase of technology infrastructure equipment and integration services related to the establishment of a body camera program. Initial estimates for the purchase of the needed integration services and server upgrades to allow the department's Arbitrator in-car cameras to integrate with body cameras is \$5,239. The police department would like to apply for \$5,000 in grant funding (the maximum allowed) to pay for the bulk of the initial investment to start a body camera program.

Matching funds are required for this grant program. To satisfy this requirement, the police department would use budgeted funds for the remaining \$239 of the infrastructure / integration and \$1,150 for the purchase of a body camera.

The purpose of this item is to provide approval for the application to be written and submitted. If an application is submitted and is successful, the Council will have the option to accept or decline the funding at that time.

<p>____Resolution _____ Ordinance ____ Contract _____ Other (Specify) _____</p> <p>Funding Source: _____ grant _____</p> <p>APPROVED FOR SUBMITTAL  _____</p> <p style="text-align: right;">City Manager</p>

STAFF RECOMMENDATION: Approve the request by roll call vote



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No.
For Meeting of 02.18.2016

ITEM TITLE: Library application for a Warren County Philanthropic Partnership Grant to purchase technology equipment related to an information technology reference center and catalog kiosks.

CONTACT PERSON(S): Holly Sealine, Library Director

SUMMARY EXPLANATION

The Norwalk Easter Public Library is planning to submit an application for grant funding to the Warren County Philanthropic Partnership for the purchase of technology equipment related to an information technology reference center and catalog kiosks to allow enhanced patron's access to our online catalog. Initial estimates are still pending for the entire project, but we are assuming it will be around \$10,000 in its entirety. We are planning to apply for the maximum amount of \$5,000 to pay for approximately half of the project. Some decisions to the exact extent of the project are still pending which may affect the final total.

Matching funds are required for this grant program. To satisfy this requirement, the library will use donations from library supporters already within the library's trust account.

The purpose of this item is to inform city council of our intent to write the application and be submitted.

<p>____Resolution _____ Ordinance ____ Contract _____ Other (Specify) _____</p> <p>Funding Source: _____ grant _____</p> <p>APPROVED FOR SUBMITTAL  _____</p> <p style="text-align: right;">City Manager</p>

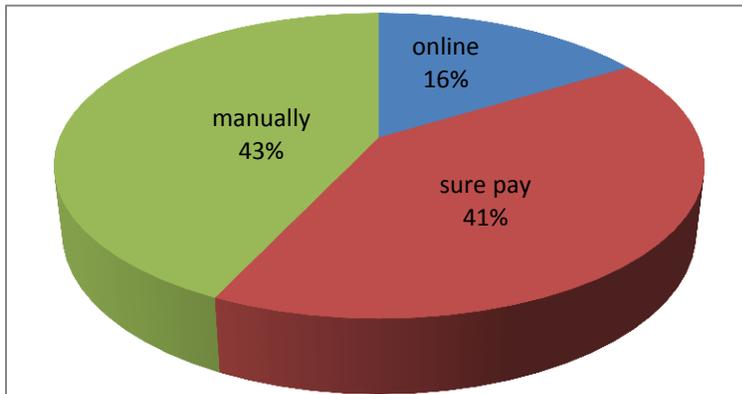
STAFF RECOMMENDATION: Approval

**CITY HALL –
Clerk's / Finance Office
JANUARY, 2016**



Water Department

Meters were read on January 1st (for December consumption). Residents received bills in the mail around January 18th; payments were due, on these 3,624 **utility bills**, by February 4th. We received 1,976 payments in January. In all, 385 payments were received through our online payment site; 963 were processed through SurePay and the remaining 1016 were receipted in manually by City Hall administrative staff from mail, drop box and walk-ins or call-ins.



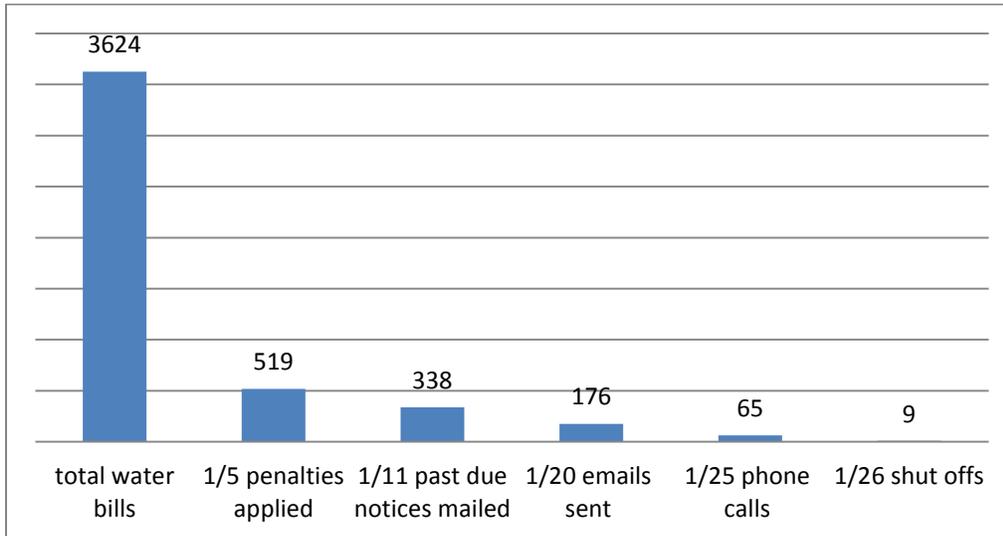
On January 5th, penalties were applied to 519 unpaid accounts. Past due notices were mailed out, on January 11th, to 338 utility customers. This included accounts that had made payment arrangements but were not yet paid and 66 rental properties. Copies were sent to the landlords as well.

As of January 20th, we had current email addresses on file for 176 of the past due accounts and reminders were sent. An additional 34 unpaid accounts did not receive this reminder because they did not provide this information to us.

A third reminder was sent January 25th. An automated phone message regarding their account being subject to shut off went out to 65 residents, who

have given us current contact information. The calls were answered, or voicemail picked up, for all except 3.

Staff processed disconnections on January 26th for 9 shut offs; Curb Stop Repair letters will be sent to the 5 residents who had broken stop boxes.



This month the water department processed 55 **work orders** for meter reads and installations; new or transferred accounts; and disconnections. Included were 14 meters that were replaced. More meters continue to be changed out as residents call in with questions about their bills. If the total consumption is over 1 million gallons, or the meter is more than 13 years old, the water department is setting appointments to get the updated meters installed. Work orders also included 21 new residents, who signed up for service; and 5 current residents, who relocated within the city. There 10 were water meters installed for builders in January and 4 rental units reverted service back to the landlords.

Utility Advisory Commission cancelled the meeting scheduled for January. The UAC meeting agendas and minutes can be viewed on the website at: <http://www.norwalk.iowa.gov/Departments/UtilityServices.aspx> .

City Hall Administration

No news yet regarding **Compost it!** premium service cart service for the 2016 season.

Twenty-three **Parking tickets** were paid at City Hall in January and citations, written more than 30 days ago, were returned to the Police Department for non-payment processing.

There were 199 **dog licenses** issued during the month of January, 333 year-to-date. Animal Control was called for 4 unidentified loose dogs, for a total of 4 impounds processed so far in 2016.

Also at the front counter, during January, approximately 6 **new residents** came in to sign up for service and received a detailed explanation of the new resident packet. This information can also be found on our website at:
http://www.norwalk.iowa.gov/Portals/0/New%20Resident%20Packet/00_2015_07_01_NewResidentPacket_website.pdf

January included the usual monitoring of facebook pages; updates to the City website; preparation of Norwalk Living and Norwalk Notes publications. Media releases can be viewed at:
<http://www.norwalk.iowa.gov/AboutNorwalk/NewsItems.aspx>.

The **Wellness Committee** met in January with new department representatives to plan for FY 16 – 17 wellness activities.

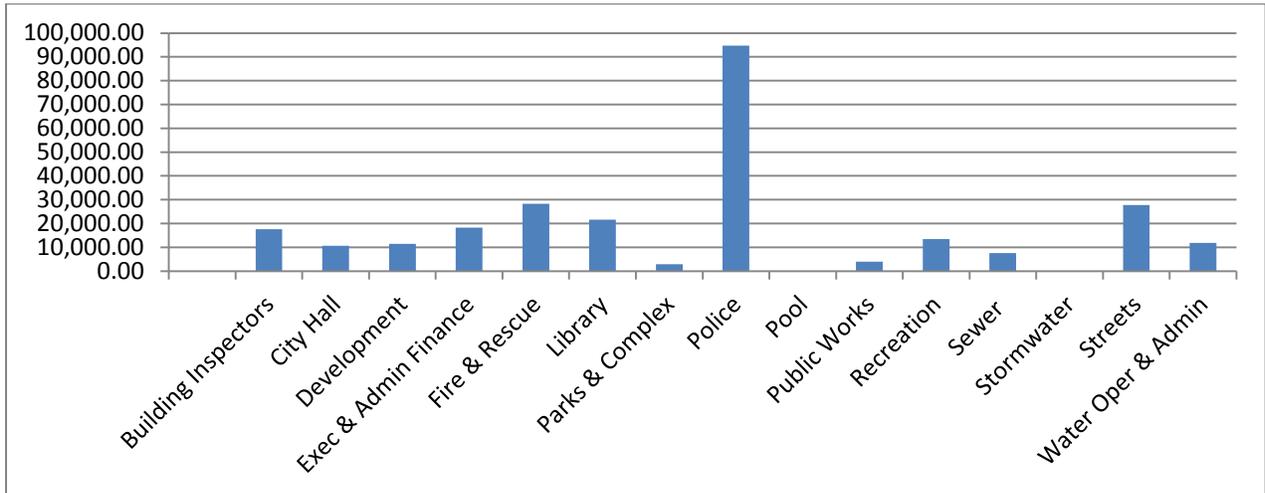
City Council held the regular 1st and 3rd Thursday meetings and 1 budget study session in January. Agendas, packets and minutes for each of these meetings can be viewed on the city website at:
<http://www.norwalk.iowa.gov/YourGovernment/AgendasandMinutes.aspx>.

Finance Office

The City files with **Iowa Income Offset** to collect debt for utility bills and EMS fees. 3 water and 5 EMS accounts were added in January.

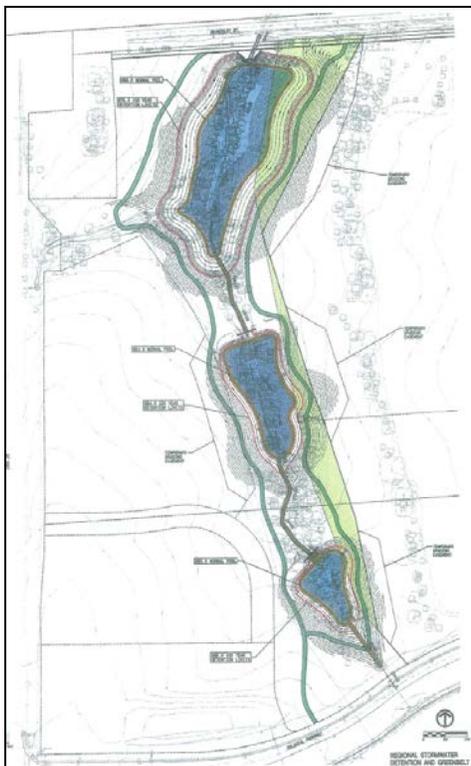
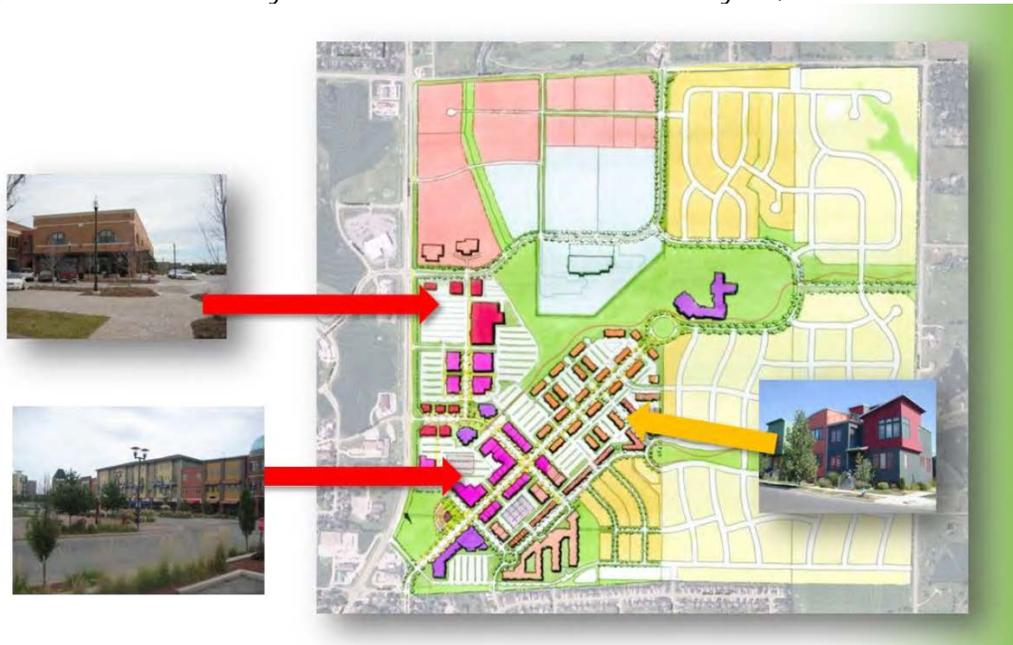
The city's bank accounts were **balanced and reconciled** for the current month. During the month of January, the final numbers came from Warren County and the proposed FY 16-17 budget was presented to council at a study session on the 28th. A public hearing date will be set for further discussion, adoption and certification of the tax levy to be held next month.

Payroll consisted of 155 timesheets processed for two pay dates in January.



Sub Area One Planning: The City, with a \$37,500 grant from the MPO's tomorrow plan, continues to work towards making Sub Area 1 (A mixed used town center development that Norwalkian's will be proud to call the heart of their City) a reality.

Our consultants Chris Shires of Confluence and Bob Olson of Proximity, as well as Hollie Askey of Warren County Economic Development Corporation, held stakeholder meetings in January. The group is poised to present those results and take the next steps in the planning process at a joint meeting of the P&Z and City Council scheduled for February 11, 2011

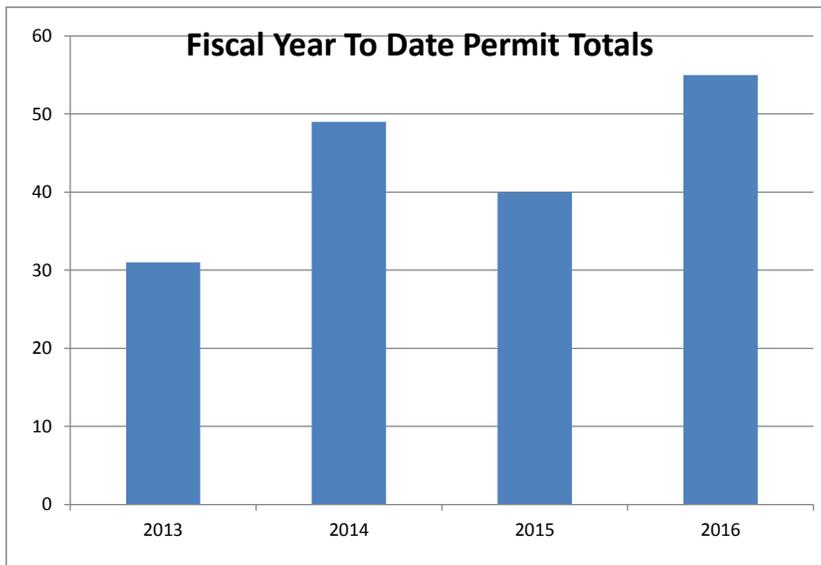


Elizabeth Holland Park

The City continues to make strides on the Beardsley Regional Detention Facility. Grubbing (tree removal) on the site will begin after the February 4th Council meeting.

Building Department - Permit Information:

City of Norwalk - January New Construction Building Permits									
BP Issued	Single Family	Value	Townhome	Value	Multi-Family	Value	Commercial	Value	
2016									
This month	4	\$ 948,576	0	\$ -	0	\$ -	0	\$ -	-
YTD	4	\$ 948,576	0	\$ -	0	\$ -	0	\$ -	-
FYD	55	\$ 14,723,753	13	\$ 2,987,492	0	\$ -	0	\$ -	-
2015									
This month	6	\$ 1,620,180	0	\$ -	0	\$ -	0	\$ -	-
YTD	6	\$ 1,620,180	0	\$ -	0	\$ -	0	\$ -	-
FYD	40	\$ 12,280,060	6	\$ 1,556,396	5	\$ 13,574,769	1	\$ 345,864	-
2014									
This month	2	\$ 596,483.22	0	\$ -	0	\$ -	0	\$ -	-
YTD	3	\$ 1,403,951.12	0	\$ -	0	\$ -	1	\$ 4,072,969.07	-
FYD	49	\$ 15,853,294.07	21	\$ 5,516,923.24	0	\$ -	1	\$ 4,072,969.07	-
2013									
This month	2	\$ 486,364.92	0	\$ -	0	\$ -	0	\$ -	-
YTD	2	\$ 486,364.92	0	\$ -	0	\$ -	0	\$ -	-
FYD	31	\$ 8,712,972.10	14	\$ 2,431,310.44	0	\$ -	1	\$ 144,720.00	-



Building Permit Revenue Report			
PERMIT TYPE	MONTHLY TOTAL	JANUARY REVENUE	FYD REVENUE
Apartment Building	0	\$ -	\$ -
Commercial Addition	0	\$ -	\$ -
Commercial Building	0	\$ -	\$ -
Commercial Remodel	0	\$ -	\$ 1,038.83
Deck	1	\$ 25.00	\$ 450.00
Demolition	0	\$ -	\$ 100.00
Driveway	1	\$ 25.00	\$ 400.00
Electrical	0	\$ -	\$ 4,835.00
Fence	0	\$ -	\$ 875.00
Garage	0	\$ -	\$ 1,504.32
Misc	0	\$ -	\$ 193.99
Mechanical	4	\$ 236.00	\$ 4,798.00
Plumbing	2	\$ 115.00	\$ 5,237.00
Porch	1	\$ 80.64	\$ 360.97
Pool	0	\$ -	\$ 40.00
Residential (Single Family)	4	\$ 9,433.28	\$132,182.33
Residential Addition	0	\$ -	\$ -
Residential Remodel	0	\$ -	\$ 2,292.07
Shed	0	\$ -	\$ 175.00
Sidewalk	0	\$ -	\$ 25.00
Sign	0	\$ -	\$ 271.20
Townhome	0	\$ -	\$ 31,009.53
	13	\$ 9,914.92	\$185,788.24

Together Tony and Chris averaged over 9.5 inspections a day during the 20 working days in January.

Chris is working on the completion of his fourth test to make him a fully certified residential inspector. The training process has continued with Tony and by the end of this month the building department will be prepared to tackle the predicted busy spring.

JANUARY BUILDING INSPECTIONS	
Deck	4
Electrical	24
Final	64
Footing	2
Foundation Drain	6
Foundation Wall	4
Framing	27
Mechanical	28
Plumbing	18
Sheer Wall	8
Sidewalk/Approach	3
Tar/Tile/Gravel	1
TOTAL INSPECTIONS	189

FY 15-16 Budget	In the BLACK
\$120,000	\$ 65,788.24

Planning and Zoning Commission

The Planning Commission did not meet in January.

Board of Adjustment

The Board of Adjustment did not meet in January.

Code Enforcement

We have some on-going items, but nothing new to report.



TO: HONORABLE MAYOR AND MEMBERS OF COUNCIL
FROM: RYAN COBURN, FIRE CHIEF
SUBJECT: MONTHLY REPORT – JANUARY 2016
DATE: FEBRUARY 8, 2016
CC: MARKETA OLIVER, CITY MANAGER

Significant Incidents

- There were no significant incidents in the month of November to report.

Training

- Norwalk Fire Department hosted EMS training with the topic of Traumatic Injury.
- Fire Training was over Ice water rescue, members of the fire department did live training through the ice at Lake Colchester in Lakewood. This was an excellent opportunity for members to have hands on training in the water.
- Ten Members of the Norwalk Fire Department along with 10 members from the North Warren Fire Department completed a certified curriculum course in Driver Operator. This course focuses on the driving and operation of a fire engine on the fire ground.

Statistical Reporting

- Total number of responses for January - 86
- Fire - 22
- EMS - 64
- Mutual Aid Responses - 7



**Board of Trustees
Fiscal Year 2016**

Board of Trustees

Tom Dunn
President

Andrea Johnson
Treasurer

Cindy Gavin
Secretary

Dyann Vilez

Elizabeth Thompson

Judy Corcoran

Steve Clarke

Holly Sealine
Director

**Norwalk Easter Public Library
Monthly Director's Report
February 2016**

Monthly Statistics (Used for Annual Report to Sate Library):

- Library Visitors during previous month: approx. 4,739
- Circulation of items during previous month:
 - 6,038 (items within library)
 - 614 (Bridges items)
 - 137 (Zinio items)
 - **6,789 Total**
- New Accounts during previous month:
 - 33 adult accounts
 - 14 juvenile accounts
- Meeting Room Rentals during previous month:
 - 19 rentals
- Reference Interactions during previous month:
 - 32 @ Circulation Desk
 - 27 @ Youth Services Desk
 - **59 Total**
- Library Volunteers during the previous month:
 - 2 participants
 - 6 number of hours volunteered
- Programming Statistics:

	# of Programs	# of Participants
Children's	21	491
Teen	1	9
Adult	10	50
Adult Outreach	8	26
Technology Help Sessions	3	3
Exam Proctoring	0	0

Assistant Director:

November Stats:	
Total # of Items Added	190
Total # of Items Withdrawn	98

Youth Services:

In January, we had a weekly Toddler Art Class! We painted, stamped, collaged, and scribbled with chalk and it was a great, messy time! We pretended to take a tropical vacation at our regular story times with a Beach Week complete with beach stories, beach balls, a sand table, hula hoops, and more! Teens joined us for a showing of the movie Ant-Man. In February we're looking forward to a kid's cooking class and teen game night!

Adult Services:

Tech @ 10 accounts for 5 programs and NO participants. The news blurb was confusing, and has been revamped, so hopefully there will be a growth in this program. I helped 3 people in the library with technology instruction, including 1 person who made an appointment for 2 hours personal tutoring – downloading pictures, moving to a Publisher file, converting to PDF with descriptions added, attached as a file to specific site.

Novel Year read "Chocolat" and had 11 people attend each of the 3 sessions (book discussion, movie and speaker). Steve Shearer, owner of Chocolate Storybook brought a variety of tastings for participants to try and discussed the business of creating and selling chocolate/sweets. Yum!

12 people attended the Trending Topic "De-Clutter and Organize" presentation by Cindy Torvik, manager of the organization and cleaning business "Straighten Your Paths," in Des Moines. She shared tips and resources to help people make a plan and start organizing their time and belongings. Very practical and achievable advice! The next topic in this series of "Doing More with Less" is Tiny Houses. Local, tiny house builder, Sean Spain is presenting.

Craft night was retro this month! We did macramé hangers and bracelets. 5 attended. Next month's craft is stenciling.

I created a Staff and Patron Pick display, letting the staff and patrons pull materials from anywhere in the library to recommend to others. It was varied, included all ages and was a success in circulating materials from what others liked. Displays this month is variations for Valentine's Day, including books posing Cheesy Pick-up Lines and Teen Vampire Romance "Love Bites."

January 2016 Park and Recreation Activities

January Highlights

January was a slow but successful month. Dream Team and Little Dribbler started their season, along with the Coed and Women's 2nd season of volleyball. The fitness program lost our Yoga class due to the instructor switching jobs, but the other classes continue. Family Taekwondo finished up one fall session and began its new winter class. Registration opened for youth soccer at the end of January.

Park Commission Board

The board had its first meeting of the year on January 6. 4 members were present. The pool, sports complex, and Elizabeth Holland Park were the main topics discussed.

Staff

Louise had been diagnosed with cancer and was out on sick leave for the month of January. While gone, Ashlee and Beth had been working temporarily until Louise's return. Adam and Jeff have been working on complex rentals and spring drafts. Nancy has been working on updating the contracts for the upcoming season. The brochure was being worked on as well.

Activity	Teams	Participants
Norwalk Fam TKD		22
OPALS – Lunch		14
Craft Club		8
Art Class		7
Coed Adult Volleyball	8	
Women's Volleyball	5	
Open Gym (5 - Sundays)		140

Submitted by
Nancy Kuehl, Director



TO: HONORABLE MAYOR AND MEMBERS OF COUNCIL
FROM: GREG STAPLES, CHIEF OF POLICE
SUBJECT: MONTHLY REPORT –JANUARY 2016
DATE: FEBRUARY 18, 2016
CC: MARKETA OLIVER, CITY MANAGER

Significant Incidents

- There were no significant criminal incidents reported during the month
- Officers continued to investigate leads associated with a string of theft from motor vehicle incidents reported in December
- Officer Spurr organized a dodge ball tournament to raise money for Special Olympics. The tournament was held on the 30th and raised over 8,000
- Presidential candidate Donald Trump made a campaign stop in Norwalk. Officers worked with the Secret Service to complete a successful protection detail
- Police calls for service continued the upward trend seen over the last years. Calls are up **33.8%** year to date over 2015

Community Policing / Involvement

- On the 9th Chief Staples attended Community Chat
- On the 19th Chief Staples made a presentation at the annual meeting for the Lakewood Village Association.
- On the 29th Chief Staples attended the Chamber of Commerce awards banquet
- On the 30th Officers Spurr, Lewiston and Criswell participated in the Special Olympics Dodge ball Tournament
- The bike patrol did not operate in December

Training

- On the 21st Officer Parker participated in a regional K9 training

Statistical Reporting

Traffic and General Activities

	Jan	Jan	
Traffic Related	2015	2016	Change
Traffic Stops	48	116	68
Moving Violations	16	18	2
<i>Speeding</i>	14	13	-1
Impaired Driving	1	6	5
Equipment / License Citations	3	19	16
<i>Occupant Protection</i>	1	0	-1
Written Warnings	28	30	2
Crash Investigations	13	10	-3
General Activities	2015	2016	Change
Drug Investigations	2	4	2
Officer Initiated Incidents	0	5	5
Public Service Calls	49	46	-3
Calls For Service	384	533	149

Year to date calls for service have increased 38.8% over 2015

Criminal Incidents

	Jan	Jan	
Crimes Against Person	2015	2016	Change
Assault Offenses	1	6	5
Sexual Assault Forcible	0	1	1
Sexual Assault Non-Forcible	0	0	0
Robbery	0	0	0
Homicide	0	0	0
<i>Subtotal</i>	1	7	6
Crimes Against Property	2015	2016	Change
Burglary	1	1	0
Fraud / Forgery / Embezzle	1	2	1
Theft / Larceny	6	4	-2
Motor Vehicle Theft	0	1	1
Property Damage	3	1	-2
<i>Subtotal</i>	11	9	-2
Total	12	16	4

MEMORANDUM

TO: Tom Phillips, Mayor; Norwalk City Council
FROM: Tim Hoskins, Public Works Director
CC: Marketa Oliver, City Manager
DATE: February 18, 2016
RE: Public Works Activity Report
Period: January, 2016

WATER ACTIVITIES:

- Daily master pit readings
- Repairs to broken water main on Main St.
- Installation of meters with new development and change-outs
- Utility locates
- Cross train new employees in locating utilities
- Perform chlorine samples as required for IDNR reporting
- Complete Monthly Operating Report for IDNR
- Transport bacterial tests to DMWW Lab

WASTEWATER ACTIVITIES:

- Perform lift station daily checks and recording
- Clean lift station grit baskets
- Take jet/vac to dealer for equipment upgrades
- Cross train new employees on cleaning equipment
- Cross train new employees in the use of inspection equipment
- Investigate sewer obstruction concerns

ANIMAL CONTROL:

- Pick up dogs
- Tend to dogs held in kennel
- Clean and sanitize kennel

REQUESTS FOR SERVICE WORK ORDERS:

01/05/2016	Holly	Library	building		remove X-mas tree, replace furnace filters
01/06/2016		PD	building		broken toilet in men's public rest room
01/04/2016		PD	trans	P131	engine runs rough, may also have leaking fluids
01/08/2016	Kirk	PD	trans	P127	leaking fluid & hot
01/08/2016	Kirk	PD	building		roof leak in entry hallway
01/10/2016	Martin	PD	trans	P128	left front headlight out
01/11/2016	Chris	PW	trans	1035	plow spring broken
01/11/2016	Tim	PW	building		no heat in office area
01/11/2016	Tim	All	building		replace air filters in ALL buildings
01/11/2016	Terry	PD	building		Cherry St. Garage/heat & water leak to salesman
01/13/2016	Randy H	PD	building		valve is salleyport broken
01/14/2016	Tim	PW	trans	1028	temperature gauge may not be working
01/19/2016	Kirk	PD	Field		cones and barricades for Trump visit
01/19/2016	Lilly	PD	trans	P130	engine light on
01/18/2016	Peggy	PD	building		PD janitor's closet door lock wont work

01/19/2016	Lilly	PD	trans	P130	engine light came on again
01/19/2016	Chris	CD	trans		engine light came on
01/20/2016	Lilly	PD	trans		flat tire (3:57 a.m.) Redwood & Spruce
01/21/2016	Gary	PW	trans	1036	gas leak and bucket system is not working, re-wire rear strobs to amber lite
01/21/2016	Jeremy	PW	trans	1048	right plow head light goes off and on
01/21/2016	Tim	PW	Field		set out temporary mail boxes from plow hits
01/21/2016	Hutchinson	PD	trans	P131	engine/heater noise with anti-freeze smell
01/22/2016	Gary	PW	equip	1014	high side of lift not working
01/22/2016	Terry	PW	equip	1054	replace/repair leaking hydraulic motor
01/18/2016	Gary	PD	building		replace heater in sallyport at PD/
	VOID				VOID
01/25/2016	Brian	PW	trans	1042	starter or battery lead failure
01/23/2016	Trever	PD	trans	P128	left rear break light out
01/25/2016	Chet Darst	FD	trans	No. #	service vehicle
01/27/2016	Kirk	PD	building		overhead heater at back door making noise

NUISANCE ABATEMENTS:

01/04/2016	2222 SWAN DR	CAPITSL COUNSEL CORP/ EVANS, AMY	SNOW ON WALK
01/04/2016	1102 HOLLY DR	BESSLER, JENNIFER L	SNOW ON WALK
01/05/2016	LEGACY PLAT 12 LOT A	HUBBELL	SNOW ON WALK
01/11/2016	1208 CHERRY PKWY	LFN PROPERTIES LLC	GARBAGE TOTES
01/21/2016	1208 CHERRY PKWY	LFN PROPERTIES LLC	GARBAGE TOTES
01/14/2016	319 MAIN ST	HOCKETT, LETHA REV TST	SUMP PUMP DISCHARGE
01/14/2016	403 MAIN ST	LOFTSGARD, DREW/KRISTEN	SUMP PUMP DISCHARGE
01/28/2016	1107 HUNTER DR	BASSETT, ROBERTA	SNOW ON WALK

ROADWAY RELATED ACTIVITIES:

- Remove ice accumulations along curbs at Lakewood Dr.
- Remove Christmas Lights
- Fabricate Hot Box for cold mix
- Prepare all snow equipment for use

CUSTODIAL/BUILDING & GROUNDS MAINTENANCE ACTIVITIES:

- Conduct monthly inspections
- Remove Christmas tree from city hall
- Remove Christmas lights from Library
- Repairs at Cherry St. Garage due to heater failure causing water line breaks
- Repair sally port water valve
- Repair door lock on janitorial closet at safety complex
- Paint men's restroom at safety complex
- Perform daily janitorial duties in various buildings
- Repairs to heater in sally port

TRANSPORTATION:

- Remove snow from cul-de-sacs
- Haul rock to stockpile
- Apply salt brine as needed
- Patch pot holes
- Fabricate temporary mail boxes
- Repaint temporary barricades
- Clean wash-out pit and transport to disposal
- Remove locate flags from future projects

STORMWATER INSPECTIONS AND REPORTING:

- Inspect storm sewer intakes
- Work on annual report

Storm Inspections

DATE	LOCATION	OWNER/ CONTRACTOR	DISCRIPTION	INSPECTION TYPE
01/06/2016	322 BRAEBURN DR	ALLEGIANT HOMES	NEED CONTROLS / WASHOUT/ ROCK ENTRANCE -EXIT	RANDOM
01/06/2016	2053 WETHERSFIELD DR	HUBBELL		RANDOM
01/06/2016	2018 WETHERSFIELD DR	SAWYER HOMES		RANDOM
01/06/2016	1927 WETHERSFIELD DR	WOLF CONSTRUCTION		RANDOM
01/06/2016	112 BALFOUR DR	HUBBELL		RANDOM
01/06/2016	LEGACY LANDING	HUBBELL		RANDOM
01/06/2016	703/ 707/ 711/ 715 &719 NEWPORT	HUBBELL		RANDOM
01/06/2016	629/ 633/ 637/ 641 &645 NEWPORT	HUBBELL		RANDOM
01/06/2016	2865 JADEN LANE	R.M. MADDEN		RANDOM
01/06/2016	2884 PARK PLACE	R.M. MADDEN		RANDOM
01/06/2016	2880 PARK PLACE	R.M. MADDEN		RANDOM
01/06/2016	2940 PRAIRIE ROSE DR	MAURO	EROSION CONTROLS	RANDOM
01/06/2016	9405 CONEFLOWER CIRCLE	DRAKE		RANDOM
01/07/2016	2940 PRAIRIE ROSE DR	MAURO		RETURN COMPLIANCE
01/07/2016	9438 SWITCHGRASS TRAIL	KRM DEVELOPMENT	EROSION CONTROLS	RANDOM
01/07/2016	9432 SWITCHGRASS TRAIL	KRM DEVELOPMENT	EROSION CONTROLS	RANDOM
01/07/2016	9040 PRAIRIE CLOVER CT	BRIGHTON HOMES	EROSION CONTROLS	RANDOM
01/07/2016	OLD SCHOOL PLAT 1&2	SAVANNAH HOMES		QUARTERLY
01/12/2016	THE RIDGE AT ECHO VALLEY PLAT 2	VISTA		QUARTERLY
01/12/2016	ESTATES ON THE RIDGE	VISTA		QUARTERLY
01/13/2016	LEGACY POINTE PLAT 3	R.M. MADDEN		QUARTERLY
01/13/2016	105 ORCHARD TRAIL	FLYNN DEVELOPMENTS		RANDOM

01/13/2016	322 BRAEBURN DR	ALLEGIANT HOMES		RANDOM
01/18/2016	FOUNDERS DEVELOPMENT WATER MAIN REPLACEMENT	CITY OF NORWALK	EROSION CONTROLS	QUARTERLY
01/18/2016	ORCHARD TRAIL PLAT 4	DILIGENT	EROSION CONTROLS	QUARTERLY
01/18/2016	ORCHARD TRAIL PLAT 3	DILIGENT	EROSION CONTROLS	QUARTERLY
01/20/2016	MEADOW RIDGE PLAT 4			QUARTERLY
01/20/2016	ARBOR GLYNN TOWNHOMES	KBK INVESTMENTS		QUARTERLY
01/20/2016	ORCHARD VIEW 1,2 & 3	NORWALK LAND COMPANY	EROSION CONTROLS	QUARTERLY
01/20/2016	ROLLING GREEN PLATS 5, 6 & 7	DAVE ALBRIGHT	EROSION CONTROLS	QUARTERLY
01/20/2016	200 HIGH RD	ORTON HOMES	EROSION CONTROLS	QUARTERLY
01/20/2016	196 HIGH RD	ORTON HOMES	EROSION CONTROLS	QUARTERLY
01/20/2016	114 W HIGH RD	ORTON HOMES	EROSION CONTROLS	QUARTERLY
01/20/2016	122 W HIGH RD	ORTON HOMES	EROSION CONTROLS	QUARTERLY
01/20/2016	126 W HIGH RD	ORTON HOMES	EROSION CONTROLS	QUARTERLY
01/21/2016	WAKONDA DR RESURFACING W/ STOCKPILE SPOILS	CITY OF NORWALK		QUARTERLY
01/21/2016	MARKET PLACE AT ECHO VALLEY	UNITED PROPERTIES INVESTMENT CO		QUARTERLY
01/21/2016	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 115 LLC		QUARTERLY
01/21/2016	THE VILLAGE ON THE RIDGE	ECHO VALLEY REALTY	EROSION CONTROLS	QUARTERLY
01/26/2016	2053 WETHERSFIELD DR	HUBBELL		RANDOM
01/26/2016	1927 WETHERSFIELD DR	HUBBELL		RANDOM
01/26/2016	2018 WETHERSFIELD DR	SAWYER HOMES		RANDOM
01/26/2016	703/ 707/ 711/ 715 & 719 NEWPORT	HUBBELL		RANDOM
01/26/2016	629/ 633/ 627/ 641 & 645 NEWPORT	HUBBELL		RANDOM
01/26/2016	MARKET PLACE AT ECHO VALLEY	UNITED PROPERTIES INVESTMENT CO		RANDOM
01/27/2016	3367 SILVERADO DR	DAWN COLLINS		RANDOM
01/27/2016	LEGACY LANDING	HUBBELL		RANDOM
01/27/2016	THE VILLAGE ON THE RIDGE	ECHO VALLEY REALTY		COMPLIANCE RETURN
01/27/2016	9040 PRAIRIE CLOVER CT	BRIGHTON HOMES		RANDOM
01/27/2016	9439 BOTTLEBRUSH			RANDOM
01/28/2016	LEGACY DEVELOPMENTS	HUBBELL	STAGEING LOTS/ CONTROLS ALONG STREETS/ DIRT ON STREETS	QUARTERLY

01/28/2016	FOUNDERS DEVELOPMENT WATER MAIN REPLACEMENT	CITY OF NORWALK	DIRT ON STREETS/EROSION CONTROLS	RANDOM
01/28/2016	330 GEORGETOWN PLACE	HAPPE HOMES	EROSION CONTROLS	RANDOM
01/28/2016	703/ 707/ 711/ 715 &719 NEWPORT	HUBBELL	UNFOUNDED DIRT ON STREET	COMPLAINT
01/29/2016	COUNTRY SIDE GOLF DEVELOPMENT PROJECT	MARK TROST		QUARTERLY
01/29/2016	BLOOMINGJHEIGHTS	DILLIGENT	EROSION CONTROLS	QUARTERLY
01/29/2016	HOLLY DR RECONSTRUCTION	CITY OF NORWALK		QUARTERLY

ADMINISTRATIVE:

- Prepare documents for council meetings
- Attend City Council meetings
- Perform public infrastructure inspection at Rolling Green Plat 5
- Review plats
- Attend budget workshop meeting
- Attend department head meetings
- Review subdivision construction plans
- Participate in organizational planning sessions for regional detention project
- Review and code monthly invoices for payment approval
- Participate in Tech. Advisory Committee for CIRDWC
- Attend Metro Waste Authority Board meeting
- Attend development review planning session
- Participate in MWA Board committee for Director evaluation
- Participate in MWA Board Committee meeting on yard waste options
- Meet with Ultra Green Lighting on proposals for LED lighting options at other city facilities

TREASURER'S MONTHLY REPORT - CITY OF NORWALK DECEMBER 2015				
FUND	Beginning Cash Balance	MTD Revenue	MTD Expenditures	Cash Basis Balance
General	1,512,688.91	161,727.22	510,869.14	1,163,546.99
Trust & Agency	36,113.24	89.00		36,202.24
Road Use Tax	792,665.39	96,636.02	72,801.50	816,499.91
Special Revenue	955,341.17	24,182.62	92,681.11	886,842.68
T&A Self funding	-7,843.08		1,989.16	-9,832.24
TIF	3,361,277.86	43,754.94	472,301.00	2,932,731.80
HIDTA forfeiture	18,083.64			18,083.64
Economic Development	19,180.81	0.00	6,469.74	12,711.07
Emergency Fund	32,038.47	0.00		32,038.47
T&A Plumbers Bonds	10,395.71	0.00		10,395.71
T&A Library Trust	28,585.03	464.21	125.45	28,923.79
T&A Park Trust	118,056.07	1,031.17		119,087.24
Debt Service	537,263.33	36,427.02	283,908.13	289,782.22
Capital Improvements	-367,485.68	240,001.17	36,256.77	-163,741.28
NCIS Infrastructure	1,284,768.74	213.05	522,866.62	762,115.17
Water Utility	815,322.55	155,630.47	190,528.62	780,424.40
Water bond/sinking fund	44,651.27	0.00	3,272.50	41,378.77
Water Improvement	259,976.17	0.00		259,976.17
Water T&A	218,157.67	2,111.71	1,420.00	218,849.38
Water equipment replacement	60,288.00			60,288.00
Sewer Utility	1,206,486.58	200,563.49	130,675.23	1,276,374.84
Sewer bond/sinking fund	-322,663.70	0.00	5,546.25	-328,209.95
Sewer Improvement	164,537.22			164,537.22
Sewer Surplus	69,978.67	0.00		69,978.67
Northwest Sewer Trunk	-70,104.55		19,552.30	-89,656.85
Sewer equipment replacement	90,683.77			90,683.77
Storm Water	988,987.13	34,907.45	17,099.33	1,006,795.25
Storm water equipment replacement	15,000.00			15,000.00
Warren Water Buyout	133,489.42	0.00		133,489.42
Equipment Revolving	-137,380.93		167,938.00	-305,318.93
Outstanding Deposits				
Outstanding Checks				
Bank Balance				
Reconciling Items: Nov updated in Incode with December				
RUT revenue deposited in December (transferred from pooled cash to RUT account in Jan)				
Ending Cash Balance	11,868,538.88	997,739.54	2,536,300.85	10,329,977.57
City State Bank	7,016,002.66			
City State Bank MM	3,226,074.91			
City State Dog Park	8,968.23			
City State HIDTA	20,288.64			
City State Local Forfeiture Fund	89.00			
Community State Bank	653,483.72			
Total Bank Balance	10,924,907.16			



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 09
For Meeting of 02.18.2016

ITEM TITLE: Consideration of the first, and possibly more, readings of an ordinance amending the Code of Ordinances of the City of Norwalk, Iowa Chapter 177 – Rates and Fees, by amending existing section 177.01 2. Chapter 24 – Parks and Recreation Fees.

CONTACT PERSON: Nancy Kuehl, Parks and Recreation Director

SUMMARY EXPLANATION:

Following is a summary of the proposed cost increase for Norwalk-McAninch Sports Complex Tournament Rental Rate

The rental rate for the Norwalk-McAninch for 2016 originally was as follows.

\$30 per **day** per field,
\$10 per team Capital Improvement Fund.
\$100 per **day** reservation fee.

The initial recommended increase was to as follows

\$50 per **day** per field
\$25 per team per **tournament** for the Capital Improvement Fund.
\$100 per **day** reservation fee.

After surveying the Des Moines area metro parks and recreation departments a trend of per game basis has been the method of rental rate for most prestigious sports complexes. Staff met with Bob Egger the gentleman who rents the Norwalk-McAninch Sports Complex most weekends and he agrees the aforementioned method of rental per game is a cleaner way to rent the Norwalk-McAninch Sports Complex as it is the same method used throughout the metro.

At the most recent council meeting, a fee of \$45 per game for baseball and \$35 for softball was discussed. However, following that discussion, the Parks and Recreation Director had additional conversations with the President of USAAA Baseball and Softball, who is also a frequent renter of the Complex. Following those discussions, it is the City of Norwalk Park and Recreation Department's

recommendation to adjust the Norwalk-McAninch Sports Complex Tournament Rental to the following rates.

- \$40 per **game** baseball (2 Hours long)
- \$30 per **game** softball (1.5 Hours long)
- \$250 per **day** deposit (refundable on the final bill but forfeited if tournament cancelled by renter.)

The previous average with field maintenance, capital improvement and field rental rate produced a total fee of \$1,340 per weekend. Using the same numbers for the recommended rental rate (average of 52 games) nets a rental fee of \$2,080 per weekend or an increase of \$740 per weekend.

Also, following the most recent council meeting, the Parks and Recreation Director has had discussions with the director of a non-profit organization, who indicated that this is a substantial increase of fees from one year to the next and would like to request the possibility of a lesser fee for 501(c)(3) non-profit tournament rentals. The suggestion was a \$25 per game (baseball) charge for non-profits.

There are two ordinances related to this item. The first ordinance (AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF NORWALK, IOWA, CHAPTER 177 - RATES AND FEES, BY AMENDING EXISTING SECTION 177.01 2. Chapter 24 -PARKS AND RECREATION FEES) amends Parks and Recreation Fees and updates the City's current code to adjust all fees that have recently been approved. The second ordinance (AN ORDINANCE PROVIDING FOR PARK AND RECREATION CAPITAL IMPROVEMENT SET-ASIDE) earmarks a portion of the rental revenues from the MacAninch Sports Complex for capital improvements.

<p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____</p> <p style="text-align: center;"> City Manager</p>
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STAFF RECOMMENDATION: Pass ordinance on one or more readings

ORDINANCE NO. ____

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF NORWALK, IOWA,
CHAPTER 177 - RATES AND FEES, BY AMENDING EXISTING SECTION 177.01 2. Chapter 24 –PARKS
AND RECREATION FEES.**

BE IT ENACTED by the City Council of the City of Norwalk, Iowa:

SECTION 1. SECTION MODIFIED. Section 177.01 2. Chapter 24 – Parks and Recreation Fees of the Code of Ordinances of the City of Norwalk, Iowa, is amended read as follows:

Category	Activity	Base Price	Tax	Total
Aquatic	Daily Pass	\$4.00	\$0.23	\$4.00
Aquatic	Daily Pass - evenings	\$2.00	\$0.11	\$2.00
Aquatic	Dog Days	\$4.00	\$0.23	\$4.00
Aquatic	Family Pass - 1 month - res	\$37.10	\$2.10	\$37.10
Aquatic	Family Pass - 1 month - non res	\$42.67	\$2.42	\$42.67
Aquatic	Family Pass - 2 months- res	\$75.26	\$4.26	\$75.26
Aquatic	Family Pass - 2 months - non res	\$86.65	\$4.90	\$86.55
Aquatic	Family Pass - 3 months - res	\$112.36	\$6.36	\$112.36
Aquatic	Family Pass - 3 months - non res	\$129.33	\$7.32	\$129.32
Aquatic	Family Swim	\$4.00	\$0.23	\$4.00
Aquatic	Individual Pass - 1 month - res	\$18.75	\$1.07	\$18.75
Aquatic	Individual Pass - 1 month - non res	\$21.63	\$1.22	\$21.63
Aquatic	Individual Pass - 2 month - res	\$37.63	\$2.13	\$37.63
Aquatic	Individual Pass - 2 month - non res	\$43.28	\$2.45	\$43.28
Aquatic	Individual Pass - 3 month - res	\$56.18	\$3.18	\$56.18
Aquatic	Individual Pass- 3 month- non res	\$64.66	\$3.66	\$64.66
Aquatic	Lap Swim	\$1.00	\$0.06	\$1.00
Aquatic	Swim Lessons - K and up- res	\$30.00		\$30.00
Aquatic	Swim Lessons - K and up- non res	\$34.50		\$34.50
Aquatic	Lifeguard lessons - res	\$165.00		\$140.00
Aquatic	Lifeguard lessons - non res	\$201.25		\$161.00
Aquatic	Parent/Child swim lesson - res	\$20.00		\$20.00
Aquatic	Parent/Child swim lesson - non res	\$23.00		\$23.00
Aquatic	Preschool swim lessons - res	\$25.00		\$25.00
Aquatic	Preschool swim lessons- non res	\$29.00		\$29.00
Aquatic	Pool Party; 1-25	\$100.00	\$6.00	\$106.00
Aquatic	Pool Party; 26-50	\$110.00	\$6.60	\$116.60
Aquatic	Pool Party; 51-75	\$120.00	\$7.20	\$127.20
Aquatic	Pool Party; 76-100	\$130.00	\$7.80	\$137.80
Aquatic	Pool Party; 101-125	\$140.00	\$8.40	\$148.40
Aquatic	Pool Party; 126-150	\$150.00	\$9.00	\$159.00
Aquatic	Pool Party; 151-175	\$160.00	\$9.60	\$169.60
Aquatic	Pool Party; 176-200	\$170.00	\$10.20	\$180.20

Category	Activity	Base Price	Tax	Total
Aquatic	Pool Party; 201-225	\$180.00	\$10.80	\$190.80
Aquatic	Pool Party; 226-250	\$190.00	\$11.40	\$201.40
Aquatic	Splash Bash	\$4.00	\$0.23	\$4.00
Aquatic	Water Aerobics - res	\$56.00		\$56.00
Aquatic	Water Aerobics - non res	\$64.40		\$64.40
Aquatic	Wet & Wild	\$2.50	\$0.14	\$2.50
Art	Art in the Park - res	\$15.00		\$11.50
Art	Art in the Park- non res	\$17.25		\$13.25
Art	Recycled Art in the Park- res	\$12.00		
Art	Recycled Art in the Park – non res	\$13.80		
Babysitting	Babysitting Class - res	\$21.00		\$20.00
Babysitting	Babysitting Class - non res	\$24.00		\$23.00
BB/SB	Adult Slowpitch	\$291.50		
BB/SB	BamBam - res (Pre-K)	\$39.50		\$34.50
BB/SB	BamBam - non res (Pre-K)	\$45.45		\$39.75
BB/SB	Coach Pitch- res (1-2nd grade)	\$46.00		\$41.00
BB/SB	Coach Pitch- non res (1-2nd grade)	\$52.90		\$47.25
BB/SB	Minors - res (3-5th grade)	\$57.00		\$52.00
BB/SB	Minors - non res (3-5th grade)	\$65.55		\$60.00
BB/SB	PeeWee - res (K)	\$46.00		\$41.00
BB/SB	PeeWee - non res (K)	\$52.90		\$47.25
Basketball	Youth (5/6th grade)- res	\$39.50		\$34.50
Basketball	Youth (5/6th grade)- non res	\$45.40		\$39.75
Basketball	Adult Open - res	\$31.80	\$1.80	\$31.80
Basketball	Adult Open - non res	\$36.57	\$2.70	\$37.20
Basketball	Dream Team (1/2 grade) res	\$33.75		\$28.75
Basketball	Dream Team (1/2 grade) non res	\$38.80		\$33.25
Basketball	Family Open Gym- Adult	\$1.00	\$0.07	\$1.25
Basketball	Family Open Gym- Child	\$0.50	\$0.04	\$0.75
Basketball	Little Dribblers (K/PK) res	\$33.75		\$28.75
Basketball	Little Dribblers (K/PK) non res	\$38.80		\$33.25
Basketball	Little Hoopers (3/4 grade) - res	\$33.75		\$28.75
Basketball	Little Hoopers (3/4 grade) - non res	\$38.80		\$33.25
Chess	Chess Camp-res	\$15.00		
Chess	Chess Camp- non res	\$17.25		
Complex	Park Practice Fee (per person)	\$5.00	\$0.30	\$5.30
Complex	Facility Practice Fee (per person)	\$25.00	\$1.20	\$21.20
Complex	Facility Practice Fee (per person)	\$25.00	\$0.60	\$10.60
Complex	Practice Fee (field)	\$10.00	\$0.60	\$10.60
Complex	Rental Fee (field)	\$75.00	\$4.50	\$79.50
Complex	Rental Fee (field) - Baseball	\$40.00	\$4.50	\$79.50
		per game		
Complex	Rental Fee (field) – Softball	\$30.00		
		per game		
Complex	Deposit - refundable on the final bill but forfeited if tournament cancelled by renter	\$250.00		
		per day		
Craft Club	Craft Club - res	\$15.00		\$11.50
Craft Club	Craft Club- non res	\$17.25		\$13.25

Dancing	Ballroom - res	\$109.25		\$109.25
Dancing	Ballroom - non res	\$125.64		\$125.64
Dancing	Line Dancing - res	\$40.00		
Dancing	Line Dancing – non res	\$46.00		
Dancing	Daddy Daughter Dance- res	\$15.00		
Dancing	Daddy Daughter Dance- non res	\$17.25		
Dancing	Mother Son Dance- res	\$15.00		
Dancing	Mother Son Dance – non res	\$17.25		
Disc Golf	Disc Golf - res	\$11.50	\$0.69	\$12.19
Disc Golf	Disc Golf - non res	\$13.23	\$0.79	\$14.02
Disc Golf	Glow Event	\$15.00	\$0.90	\$15.90
Dogs	Dog Obedience School - res			\$80.50
Dogs	Dog Obedience School - non res			\$92.60
Early Out	Bowling - res	\$11.50	\$0.69	\$12.19
Early Out	Bowling - non res	\$13.23	\$0.79	\$14.02
Early Out	Ice Skating- res	\$11.50	\$0.69	\$12.19

Category	Activity	Base Price	Tax	Total
Early Out	Ice Skating - non res	\$13.23	\$0.79	\$14.02
Early Out	Movie Day - res	\$11.50	\$0.69	\$12.19
Early Out	Movie Day - non res	\$13.23	\$0.79	\$14.02
Early Out	Incredible Pizza- res	\$20.00	\$1.20	\$21.20
Early Out	Incredible Pizza - non res	\$23.00	\$1.38	\$24.38
Early Out	Science Center - res	\$12.65	\$0.80	\$13.45
Early Out	Science Center- non res	\$14.55	\$0.87	\$15.42
Egg Hunt	Family Flashlight Easter Egg Hunt	\$5.30	\$0.69	\$12.19
Egg Hunt	Family Flashlight Egg Hunt – non res	\$6.10	\$0.79	\$14.02
Fitness	Step, EB, Circuit- res 1/week	\$24.50		\$24.50
Fitness	Step, EB, Circuit- non res 1/week	\$28.20		\$28.20
Fitness	Step, EB- res 2/week			\$49.00
Fitness	Step, EB - non res 2/week			\$56.40
Fitness	Yoga- res			\$40.25
Fitness	Yoga- non res			\$46.30
Fitness	Bootcamp - res			\$66.50
Fitness	Bootcamp - non res			\$76.50
Fitness	Kettle Bells - res			\$36.00
Fitness	Kettle Bells - non res			\$41.40
Fitness	Zumba - res 1/week			\$73.50
Fitness	Zumba - non res 1/week			\$84.55
Fitness	Zumba - res 2/week			\$128.80
Fitness	Zumba - non res 2/week			\$148.15
Fitness	Monster Dash indiv – res	\$30.00		
Fitness	Monster Dash indiv- non res	\$34.50		
Fitness	Monster Dash family – res	\$100.00		
Fitness	Monster Dash family – non res	\$115.00		
Food	Jr. Chef Club- Res	\$45.00		
Food	Jr. Chef Club- Non Res	\$51.75		
Food	Homebrew	\$30.00		
Football	Youth Flag - res	\$39.50		\$34.50
Football	Youth Flag - non res	\$45.45		\$39.75

Football	Flag PeeWee- res	\$39.50		\$28.75
Football	Flag PeeWee- non res	\$45.45		\$33.25
Football	Men's Flag Team	\$86.25	\$4.88	\$86.25
Golf	Jr. Golf Lessons - res	\$40.00		
Golf	Jr. Golf Lessons- non res	\$46.00		
Guitar	Group Lessons- res			\$60.00
Guitar	Group Lessons- non res			\$69.00
Jr. Fire Acad.	Junior Fire Academy- res	\$23.00		\$23.00
Jr. Fire Acad.	Junior Fire Academy- non res	\$26.50		\$26.50
Jr. Police	Junior Police Academy- res	\$23.00		\$23.00
Jr. Police	Junior Police Academy- non res	\$26.50		\$26.50
Park Shelter	Park Shelter Rental; 1-4 hours	\$15.00		\$15.00
Park Shelter	Park Shelter Rental; 5-8 hours	\$25.00		\$25.00
Park Shelter	Park Shelter w/kitchen (\$25 refundable deposit)	\$50.00		\$10.00
Late Fee	Program Late Fee	\$15.00		\$15.00
Science	Mad Science Camp 2 day res	\$72.00		
Science	Mad Science Camp 2 day non res	\$82.80		
Science	Mad Science Camp 4 day res	\$127.00		
Science	Mad Science Camp 4 day non res	\$146.05		
Soccer	Youth Soccer (1 st -7 th grade)- res	\$51.00		\$46.00
Soccer	Youth Soccer (1 st - 7 th grade) – non res	\$58.65		\$53.00
Soccer	Just For Kicks (PK) - res	\$33.75		\$28.75
Soccer	Just For Kicks (PK) - non res	\$38.80		\$33.25
Soccer	Kindergarten - res	\$39.50		\$34.50
Soccer	Kindergarten - non res	\$45.40		\$39.75
Softball	Adult Coed Slow Pitch	\$275.00	\$16.50	\$291.50
TKD	1st Family Member- res	\$57.50		\$57.50

Category	Activity	Base Price	Tax	Total
TKD	1st Family Member- non res	\$66.25		\$66.25
TKD	2nd Family Member- res	\$28.75		\$28.75
TKD	2nd Family Member- non res	\$33.25		\$33.25
TKD	Little Dragons - res	\$46.00		\$46.00
TKD	Little Dragons - non res	\$53.00		\$53.00
TKD	Maximum Family fee - res	\$115.00		\$115.00
TKD	Maximum Family fee- non res	\$132.25		\$132.25
Tennis	Beginner Tennis- res	\$34.50		\$34.50
Tennis	Beginner Tennis- non res	\$39.75		\$39.75
Tennis	Munchkin Tennis- res	\$29.00		\$29.00
Tennis	Munchkin Tennis- non res	\$33.50		\$33.50
Tennis	Middle School Tennis League- res	\$27.00	\$1.62	\$28.62
Tennis	Middle School Tennis League – non res	\$31.00	\$1.86	\$32.86
Tickets	Adventureland	\$35.00		\$27.00
Tickets	Blank Park -Adult	\$10.50		\$9.00
Tickets	Blank Park- Child	\$7.50		\$4.50
Tickets	Lost Island	\$23.00		\$23.00
Tickets	Ocean of Fun	\$44.00		\$25.00
Tickets	Ride & Slide			\$46.00

Tickets	Worlds of Fun	\$44.00		\$31.00
Triathlon	Youth Triathlon Clinic- res	\$35.00		
Triathlon	Youth Triathlon Clinic – non res	\$42.25		
Volleyball	Adult Coed	\$86.25	\$4.88	\$86.25
Volleyball	Adult Men's	\$32.55	\$1.95	\$34.50
Volleyball	Adult Women's	\$34.50	\$1.95	\$34.50
Volleyball	Youth (4th-6th) - res	\$31.50		\$26.50
Volleyball	Youth (4th-6th)- non res	\$36.25		\$30.50
Wrestling	Beginner Wrestling - res	\$44.00		\$51.75
Wrestling	Beginner Wrestling - non res	\$46.00		\$59.50

This number includes taxes.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the 18th day of February, 2016, and approved this 18th day of February, 2016.

Tom Phillips – Mayor

<u>ROLL CALL VOTE:</u>	Aye	Nay	Absent
Kuhl	—	—	—
Lester	—	—	—
Isley	—	—	—
Riva	—	—	—
Livingston	—	—	—

ATTEST:

City Clerk – Jodi Eddleman

I certify that the foregoing was published as Ordinance No. ____ on the ____ day of _____, 2016.

City Clerk – Jodi Eddleman



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 09
For Meeting of 02.18.2016

ITEM TITLE: Consideration of the first, and possibly more, readings of an ordinance providing for Park and Recreation Capital Improvement Set-Aside

CONTACT PERSON: Nancy Kuehl, Parks and Recreation Director

SUMMARY EXPLANATION:

Following is a summary of the proposed cost increase for Norwalk-McAninch Sports Complex Tournament Rental Rate

The rental rate for the Norwalk-McAninch for 2016 originally was as follows.

\$30 per **day** per field,
\$10 per team Capital Improvement Fund.
\$100 per **day** reservation fee.

The initial recommended increase was to as follows

\$50 per **day** per field
\$25 per team per **tournament** for the Capital Improvement Fund.
\$100 per **day** reservation fee.

After surveying the Des Moines area metro parks and recreation departments a trend of per game basis has been the method of rental rate for most prestigious sports complexes. Staff met with Bob Egger the gentleman who rents the Norwalk-McAninch Sports Complex most weekends and he agrees the aforementioned method of rental per game is a cleaner way to rent the Norwalk-McAninch Sports Complex as it is the same method used throughout the metro.

At the most recent council meeting, a fee of \$45 per game for baseball and \$35 for softball was discussed. However, following that discussion, the Parks and Recreation Director had additional conversations with the President of USAAA Baseball and Softball, who is also a frequent renter of the Complex. Following those discussions, it is the City of Norwalk Park and Recreation Department's recommendation to adjust the Norwalk-McAninch Sports Complex Tournament Rental to the following rates.

\$40 per **game** baseball (2 Hours long)
\$30 per **game** softball (1.5 Hours long)
\$250 per **day** deposit (refundable on the final bill but forfeited if tournament cancelled by renter.)

The previous average with field maintenance, capital improvement and field rental rate produced a total fee of \$1,340 per weekend. Using the same numbers for the recommended rental rate (average of 52 games) nets a rental fee of \$2,080 per weekend or an increase of \$740 per weekend.

Also, following the most recent council meeting, the Parks and Recreation Director has had discussions with the director of a non-profit organization, who indicated that this is a substantial

increase of fees from one year to the next and would like to request the possibility of a lesser fee for 501(c)(3) non-profit tournament rentals. The suggestion was a \$25 per game (baseball) charge for non-profits.

There are two ordinances related to this item. The first ordinance (AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF NORWALK, IOWA, CHAPTER 177 - RATES AND FEES, BY AMENDING EXISTING SECTION 177.01 2. Chapter 24 -PARKS AND RECREATION FEES) amends Parks and Recreation Fees and updates the City's current code to adjust all fees that have recently been approved. The second ordinance (AN ORDINANCE PROVIDING FOR PARK AND RECREATION CAPITAL IMPROVEMENT SET-ASIDE) earmarks a portion of the rental revenues from the MacAninch Sports Complex for capital improvements.

<p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____</p> <p style="text-align: center;"> City Manager</p>

STAFF RECOMMENDATION: Pass ordinance on one or more readings

ORDINANCE NO.

**AN ORDINANCE PROVIDING FOR PARK AND RECREATION CAPITAL
IMPROVEMENT SET-ASIDE**

- Section 1. Purpose.
- Section 2. Eligible Revenues
- Section 3. Capital Improvement Set Aside
- Section 4. Capital Improvement Defined
- Section 5. Repealer
- Section 6. Severability Clause
- Section 7. When Effective

Be it ordained by the City Council, City of Norwalk, Iowa:

Section 1. Purpose. The purpose of this ordinance is to establish a mandatory capital improvement set aside from certain revenues received by the City of Norwalk from Park and Recreation Department revenues (Eligible Revenues).

Section 2. Eligible Revenues. The Eligible Revenues shall include all rental income received by the City arising from the rental of baseball/softball fields, soccer fields, or other fields or grounds within the Norwalk Parks.

Section 3. Capital Improvement Set Aside. The City shall set aside 1/3 of the total gross Eligible Revenues received into a separate fund (Parks and Recreation Trust Fund) under the Park and Recreation General Fund to be used strictly for capital improvements for the McAninch Sports Complex or for other fields from which Eligible Revenues have been received.

Section 4. Capital Improvement Defined. The improvement or purchase of land, buildings equipment or facilities that is greater than \$2,500.00, has a useful life of two years or more and is not an ordinary operational, repair or maintenance expenditure. This can also include major maintenance expenses (greater than \$2500.00) for the fields of play, caused as a direct result of the additional usage of the facilities by the rental activities.

Section 4. Repealer. Any ordinance or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5. Severability Clause. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. When Effective. This ordinance shall be in full force and effect upon final passage, approval, and publication as provided by law.

Passed and approved this _____ day of _____, 2016.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk

