



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6
For Meeting of 01.21.2016

ITEM TITLE: Consent Agenda

CONTACT PERSON: Marketa George Oliver, City Manager

Expenditures

This item is on the agenda for the approval of payment per the attached claims list.

Tax abatements

The following tax abatement applications were submitted for approval.

Four Green Houses LLC	503 Marie	Improvements	\$25,000.
Orton Homes	126 West High Rd	New SFR	\$200,000.
Jerry's Homes	2707 Shady Lane Dr	New SFR	\$219,000.
Jerry's Homes	2711 Shady Lane Dr	New SFR	\$207,000.

Resolutions

The attached resolutions are on the agenda for consideration.

Resolution approving contract and bond for Cedar Street & Beardsley Street pavement improvements to McAninch Corporation

Resolution to Appoint a Member and Alternate Member(s) to the Polk County E911 Service Board

Resolution Approving Agreement between City of Norwalk and ACS Firehouse Corporation.

Resolution approving a five dollar cost increase for Norwalk Softball League and Twin Rivers Baseball League.

Resolution for Ratification of Fire Department application for Assistance to Firefighters Grant

Receive and file

The attached reports are submitted for informational purposes.

Approve receive and file revised TIF Certification, Form 2 - FY 17

Directors' monthly reports for December.

STAFF RECOMMENDATION: Approve consent agenda on a roll call vote.

PACKET: 03502 0121 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002889 ACK ENTERPRISES						
I-20037618		PUMP MOTOR	156.19			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PUMP MOTOR		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	156.19
		=== VENDOR TOTALS ===	156.19			
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01-002090 AIA CORPORATION						
I-MBA1773914		APPAREL	192.94			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		APPAREL		001 5-150-1-6181	ALLOWANCES - UNIFORMS	192.94
I-MBA1798535		UNIFORM	82.35			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNIFORM		001 5-150-1-6181	ALLOWANCES - UNIFORMS	82.35
		=== VENDOR TOTALS ===	275.29			
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01-002498 AIRPORT SIGNS AND GRAPHICS						
I-17715		GRAPHICS	1,900.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		GRAPHICS		810 5-899-3-6727	CAPITAL EQUIPMENT	1,900.00
		=== VENDOR TOTALS ===	1,900.00			
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01-003275 ASI						
I-237572		TRASH SERVICE	53.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		TRASH SERVICE		001 5-430-2-6413	PAYMENT FOR SERVICES	53.50
		=== VENDOR TOTALS ===	53.50			
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01-001904 BOBS CUSTOM TROPHIES						
I-15061		SERVICE AWARDS	80.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SERVICE AWARDS		001 5-599-2-6506	OFFICE SUPPLIES	80.00
		=== VENDOR TOTALS ===	80.00			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001500		BOBS TOOLS				
I-105373		SHOP SUPPLIES	29.99			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SHOP SUPPLIES		110 5-210-2-6331	VEHICLE OPERATIONS	29.99
		=== VENDOR TOTALS ===	29.99			

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01-002800		BOUND TREE MEDICAL, LLC				
I-81993146		SUPPLIES	555.08			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-160-2-6530	MEDICAL SUPPLIES	555.08
I-81998626		SUPPLIES	10.58			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-160-2-6530	MEDICAL SUPPLIES	10.58
I-82016767		EQUIPMENT	1,759.98			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		EQUIPMENT		001 5-160-2-6530	MEDICAL SUPPLIES	1,759.98
		=== VENDOR TOTALS ===	2,325.64			

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01-000113		CARPENTER UNIFORM				
I-404722		UNIFORM - DUNLOP	14.80			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNIFORM - DUNLOP		001 5-110-1-6181	ALLOWANCES - UNIFORMS	14.80
I-404739		UNIFORM - HEPPELRY	73.95			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNIFORM - HEPPELRY		001 5-110-1-6181	ALLOWANCES - UNIFORMS	73.95
I-405093		UNIFORM - LEWISTON	99.99			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNIFORM - LEWISTON		001 5-110-1-6181	ALLOWANCES - UNIFORMS	99.99
I-405431		UNIFORM - ALBERS	99.98			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNIFORM - ALBERS		001 5-110-1-6181	ALLOWANCES - UNIFORMS	99.98
I-405432		UNIFORMS - DUNLOP	17.99			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNIFORMS - DUNLOP		001 5-110-1-6181	ALLOWANCES - UNIFORMS	17.99
		=== VENDOR TOTALS ===	306.71			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002642		CENTRAL IOWA REGIONAL DRINKING				
I-201601142072		FY 15-16 DUES	136.11			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		FY 15-16 DUES		600 5-810-1-6210	ASSOCIATION DUES	136.11
		=== VENDOR TOTALS ===	136.11			
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01-003486		CFS INSPECTIONS				
I-2015MY0213		EQUIPMENT INSPECTION	1,423.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		EQUIPMENT INSPECTION		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	1,423.00
		=== VENDOR TOTALS ===	1,423.00			
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01-001162		CNM OUTDOOR EQUIPMENT				
I-117423		SUPPLIES	42.53			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		110 5-210-2-6417	STREET MAINTENANCE SUPPL	42.53
		=== VENDOR TOTALS ===	42.53			
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01-005301		DORSEY & WHITNEY LLP				
I-443891-00041		2015 URBAN RENEWAL	1,150.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		2015 URBAN RENEWAL		160 5-520-2-6490	CONSULTANT & PROFESSIONA	1,150.50
		=== VENDOR TOTALS ===	1,150.50			
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01-000436		EMERGENCY APPARATUS MAINTENANC				
I-110312		ENGINE 610	1,187.77			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		ENGINE 610		001 5-150-2-6331	VEHICLE OPERATIONS	1,187.77
I-110313		ENGINE 611	2,025.76			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		ENGINE 611		001 5-150-2-6331	VEHICLE OPERATIONS	2,025.76
I-110314		LADDER 615	2,783.15			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		LADDER 615		001 5-150-2-6331	VEHICLE OPERATIONS	2,783.15
		=== VENDOR TOTALS ===	5,996.68			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003321 FARMERS COOPERATIVE COMPANY						
I-23914IP		DOG FOOD	37.10			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		DOG FOOD		001 5-110-1-6607	DRUG DOG	37.10
=== VENDOR TOTALS ===			37.10			

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01-003555 FELD FIRE						
I-0288536-IN		REPAIR	272.85			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		REPAIR		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	272.85
I-0288699-IN		PARTS	47.95			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PARTS		001 5-150-2-6331	VEHICLE OPERATIONS	47.95
I-0288786-IN		PARTS	552.62			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PARTS		001 5-150-2-6331	VEHICLE OPERATIONS	552.62
=== VENDOR TOTALS ===			873.42			

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01-000988 FIRE SERVICE TRAINING BUREAU						
I-000712		CLASES	100.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		BALK / POWELL		001 5-150-1-6230	EDUCATION AND TRAINING	100.00
I-000741		CLASS	50.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		KLING		001 5-150-1-6230	EDUCATION AND TRAINING	50.00
I-000759		CLASS	50.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		KLING		001 5-150-1-6230	EDUCATION AND TRAINING	50.00
I-000799		CLASSES	132.30			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		COBURN		001 5-150-1-6230	EDUCATION AND TRAINING	132.30
=== VENDOR TOTALS ===			332.30			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001916		FIRESTONE COMPLETE AUTO CARE				
I-BI12501168		PARTS	664.04			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PARTS		001 5-150-2-6331	VEHICLE OPERATIONS	664.04
		=== VENDOR TOTALS ===	664.04			

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01-001518		G & L CLOTHING				
I-2-168411		UNIFORM - MYER	705.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNIFORM - MYER		110 5-210-1-6181	ALLOWANCES - UNIFORMS	705.00
		=== VENDOR TOTALS ===	705.00			

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01-001730		GOPHER SPORT				
I-9076555		BASKETBALLS	77.10			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		BASKETBALLS		001 5-440-2-6507	OPERATING SUPPLIES	77.10
		=== VENDOR TOTALS ===	77.10			

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01-000297		GREATER DES MOINES PARTNERSHIP				
I-201601142073		LEGISLATIVE RECEPTION	25.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		LEGISLATIVE RECEPTION		001 5-610-1-6240	MEETING & CONFERENCES	25.00
		=== VENDOR TOTALS ===	25.00			

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01-003363		GREGG YOUNG				
I-606359		INSPECTOR TRUCK REPAIR	99.48			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		INSPECTOR TRUCK REPAIR		001 5-170-2-6332	VEHICLE REPAIR	99.48
I-606362		#20 PICK UP REPAIR	36.29			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		#20 PICK UP REPAIR		110 5-210-2-6332	VEHICLE REPAIR	36.29
		=== VENDOR TOTALS ===	135.77			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001079		GRIMES ASPHALT AND PAVING CO				
I-9967		COLD MIX	400.04			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		COLD MIX		110 5-210-2-6417	STREET MAINTENANCE SUPPL	400.04
		=== VENDOR TOTALS ===	400.04			
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01-000349		HARVEY'S AUTOMOTIVE &				
I-110		SHOP SUPPLIES	35.38			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SHOP SUPPLIES		110 5-210-2-6331	VEHICLE OPERATIONS	35.38
I-5775-104534		DUMP TRUCK	159.36			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		DUMP TRUCK		110 5-210-2-6332	VEHICLE REPAIR	159.36
I-5775-104877		#24 PICK UP	81.38			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		#24 PICK UP		110 5-210-2-6332	VEHICLE REPAIR	81.38
I-5775-105298		DUMP TRUCK	82.87			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		DUMP TRUCK		110 5-210-2-6332	VEHICLE REPAIR	82.87
I-5775-105787		WIPER BLADE	15.98			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		WIPER BLADE		001 5-150-2-6331	VEHICLE OPERATIONS	15.98
I-5775-105867		FIRE REPAIR	51.93			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		FIRE REPAIR		001 5-150-2-6331	VEHICLE OPERATIONS	51.93
I-5775-106228		SHOP SUPPLIES	10.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SHOP SUPPLIES		110 5-210-2-6331	VEHICLE OPERATIONS	10.50
I-5775-106230		SHOP SUPPLIES	75.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SHOP SUPPLIES		110 5-210-2-6331	VEHICLE OPERATIONS	75.00
I-5775-106324		FD #610	123.39			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		FD #610		001 5-150-2-6331	VEHICLE OPERATIONS	123.39
I-5775-106344		P126 REPAIR	139.35			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		P126 REPAIR		001 5-110-2-6332	VEHICLE REPAIR	139.35

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000349	HARVEY'S AUTOMOTIVE &	(** CONTINUED **)				
I-5775-106588		BUCKET TRUCK	3.60			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		BUCKET TRUCK		110 5-210-2-6332	VEHICLE REPAIR	3.60
I-5775-106742		P-128	155.80			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		P-128		001 5-110-2-6332	VEHICLE REPAIR	155.80
I-5775-106760		WELDING	8.49			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		WELDING		110 5-210-2-6507	OPERATING SUPPLIES	8.49
I-5775-106853		TIE STRAP	3.02			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		TIE STRAP		110 5-210-2-6332	VEHICLE REPAIR	3.02
I-5775-106908		P-127	385.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		P-127		001 5-110-2-6332	VEHICLE REPAIR	385.50
I-5775-106945		P-127 CREDIT	30.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		P-127 CREDIT		001 5-110-2-6332	VEHICLE REPAIR	30.00
I-5775-106963		INSPECTOR REPAIR	7.47			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		INSPECTOR REPAIR		001 5-170-2-6332	VEHICLE REPAIR	7.47
I-5775-106990		P-130	155.83			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		P-130		001 5-110-2-6332	VEHICLE REPAIR	155.83
I-5775-107007		CABLE LUG	3.39			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		CABLE LUG		110 5-210-2-6332	VEHICLE REPAIR	3.39
		=== VENDOR TOTALS ===	1,528.24			
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01-002464 HOTSY CLEANING SYSTEMS

I-0164538-IN		PARTS / LABOR	354.25			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		HOTSY CLEANING SYSTEMS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	354.25
		=== VENDOR TOTALS ===	354.25			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000211		HYDRAQUIP LTD				
I-44116		PARTS	494.10			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PARTS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	494.10
		=== VENDOR TOTALS ===	494.10			
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01-000133		INDIANOLA FIRE DEPARTMENT				
I-15-73		BILLING SERVICES	1,085.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		BILLING SERVICES		001 5-160-2-6413	PAYMENT FOR SERVICES	1,085.00
		=== VENDOR TOTALS ===	1,085.00			
=====						
01-000143		INDOFF INC				
I-2697000		PAPER	59.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PAPER		001 5-150-2-6506	OFFICE SUPPLIES	59.00
I-2736094		SUPPLIES	169.26			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES	39.41
		SUPPLIES		001 5-170-2-6506	OFFICE SUPPLIES	53.44
		SUPPLIES		001 5-650-2-6506	OFFICE SUPPLIES	76.41
I-2736095		DEV BINDERS	66.67			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		DEV BINDERS		001 5-599-2-6506	OFFICE SUPPLIES	66.67
I-2739093		SIT STANDS	858.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SIT STANDS		001 5-650-3-6721	FURNITURE & FIXTURES	858.00
I-2740081		DEV PAPER	27.15			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		DEV PAPER		001 5-599-2-6506	OFFICE SUPPLIES	27.15
I-2740730		PD SUPPLIES	57.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PD SUPPLIES		001 5-110-2-6506	OFFICE SUPPLIES	57.50
I-2740731		PD PAPER	68.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PD PAPER		001 5-110-2-6506	OFFICE SUPPLIES	68.00

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000143	INDOFF INC	(** CONTINUED **)				
I-2740732		P&R PAPER	59.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		P&R PAPER		001 5-440-2-6506	OFFICE SUPPLIES	59.00
I-2740733		FD PAPER	59.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		FD PAPER		001 5-150-2-6506	OFFICE SUPPLIES	59.00
I-2741494		PD TONER	98.33			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PD TONER		001 5-110-2-6506	OFFICE SUPPLIES	98.33
I-2741495		SUPPLIES	106.03			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES	15.86
		SUPPLIES		001 5-170-2-6506	OFFICE SUPPLIES	90.17
		=== VENDOR TOTALS ===	1,627.94			

=====						
01-000761	IOWA NAFTA					
I-201601142070		NOV CERT - LEWISTON	350.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		NOV CERT - LEWISTON		001 5-110-1-6230	EDUCATION AND TRAINING	350.00
		=== VENDOR TOTALS ===	350.00			

=====						
01-002671	JAMES OIL COMPANY LLC					
I-53960		FUEL	3,158.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		FUEL		110 5-210-2-6333	FUEL	3,158.00
I-53961		FUEL	2,799.32			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		FUEL		110 5-210-2-6333	FUEL	2,799.32
		=== VENDOR TOTALS ===	5,957.32			

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01-003674	JOHNSTONE SUPPLY					
I-3058158		FILTERS	13.62			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		FILTERS		110 5-210-2-6350	OPERATIONAL EQUIPMENT RE	13.62
		=== VENDOR TOTALS ===	13.62			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002738	KELLY MILLER					
I-201601132069		CDL REIMBURSEMENT	64.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		CDL REIMBURSEMENT		001 5-150-1-6182	ALLOWANCES	64.00
		=== VENDOR TOTALS ===	64.00			

=====						
01-003081	KLOCKES EMERGENCY VEHICLES					
I-1063		EQUIPMENT	1,181.49			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		EQUIPMENT		810 5-899-3-6727	CAPITAL EQUIPMENT	1,181.49
		=== VENDOR TOTALS ===	1,181.49			

=====						
01-001646	LARUE DISTRIBUTING INC					
I-2700-2576114		COFFEE SERVICE	228.59			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		COFFEE SERVICE		001 5-110-2-6413	PAYMENT FOR SERVICES	228.59
		=== VENDOR TOTALS ===	228.59			

=====						
01-003384	LUKE PARRIS					
I-201601142074		MILEAGE REIMBURSEMENT	30.13			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		MILEAGE REIMBURSEMENT		001 5-599-1-6182	ALLOWANCES	30.13
		=== VENDOR TOTALS ===	30.13			

=====						
01-000399	MARY JANE SHARP					
I-JAN		CLASSES	960.40			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		CIRCUIT		001 5-440-2-6413	PAYMENT FOR SERVICES	205.80
		SCULPTING		001 5-440-2-6413	PAYMENT FOR SERVICES	548.80
		STEP		001 5-440-2-6413	PAYMENT FOR SERVICES	205.80
		=== VENDOR TOTALS ===	960.40			

=====						
01-000427	MATHESON TRI-GAS, INC.					
I-12553281		SUPPLIES	442.43			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-160-2-6530	MEDICAL SUPPLIES	442.43
		=== VENDOR TOTALS ===	442.43			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002215 MCHS EMS PROGRAM						
I-201601132068		CEH VETTERICK	10.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		CEH VETTERICK		001 5-160-2-6520	TRAINING SUPPLIES	10.00
		=== VENDOR TOTALS ===	10.00			
=====						
01-005608 MEDICAP PHARMACY						
I-184236		SUPPLIES	49.98			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-160-2-6530	MEDICAL SUPPLIES	49.98
		=== VENDOR TOTALS ===	49.98			
=====						
01-000644 MENARDS						
I-13995		SUPPLIES	289.51			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	42.87
		SUPPLIES		610 5-815-2-6350	OPERATIONAL EQUIPMENT RE	44.99
		SUPPLIES		001 5-430-2-6507	OPERATING SUPPLIES	41.67
		FLOOD LIGHT		001 5-410-2-6310	BUILDING MAINTENANCE/REP	159.98
I-16009		SUPPLIES	102.11			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-190-2-6310	BLDG MAINTENANCE	76.14
		SUPPLIES		001 5-650-2-6310	BUILDING MAINTENANCE/REP	25.97
		=== VENDOR TOTALS ===	391.62			
=====						
01-002554 MERCY COLLEGE OF HEALTH SCIENC						
I-1712154		CLASSES	68.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		VETTERICK / FICK		001 5-160-1-6220	SUBSCRIPTIONS & EDUCATIO	68.00
		=== VENDOR TOTALS ===	68.00			
=====						
01-000095 MID-STATES ORGANIZED CRIME INF						
I-23052-23516		2016 MEMBERSHIP	150.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		2016 MEMBERSHIP		001 5-110-1-6210	ASSOCIATION DUES	150.00
		=== VENDOR TOTALS ===	150.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-005300		MIDWEST BREATHING AIR SYS				
I-19780		TESTING	153.24			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		TESTING		001 5-150-2-6350	OPERATIONAL EQUIPMENT RE	153.24
		=== VENDOR TOTALS ===	153.24			
=====						
01-000609		MIDWEST WHEEL				
I-247115-00		LED FLOOD	79.32			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		LED FLOOD		600 5-810-2-6507	OPERATING SUPPLIES	79.32
		=== VENDOR TOTALS ===	79.32			
=====						
01-000618		MUNICIPAL SUPPLY				
I-0612480-IN		PARTS	562.37			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PARTS		600 5-810-2-6507	OPERATING SUPPLIES	562.37
I-0612481-IN		SUPPLIES	32.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		600 5-810-2-6507	OPERATING SUPPLIES	32.50
I-0612482-IN		PARTS	275.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PARTS		600 5-810-2-6507	OPERATING SUPPLIES	275.00
		=== VENDOR TOTALS ===	869.87			
=====						
01-001502		NANCY KUEHL				
I-201601132067		REIMBURSEMENT	182.98			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		CRAFT CLUB		001 5-440-2-6507	OPERATING SUPPLIES	84.50
		DADDY DAUGHTER		001 5-440-2-6507	OPERATING SUPPLIES	98.48
		=== VENDOR TOTALS ===	182.98			
=====						
01-000656		NORTH WARREN TOWN & COUNTY NEW				
I-010716 PUB HEARING		ECON DEV AGREE PUB HEAR	21.70			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		ECON DEV AGREE PUB HEAR		001 5-599-2-6402	ADVERTISING & LEGAL PUBL	21.70
I-012116 PUB HEAR		PUBLISH BUD AMEND PUB HEAR	74.40			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PUBLISH BUD AMEND PUB HEAR		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	74.40

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000656		NORTH WARREN TOWN & COUNTY NEW(** CONTINUED **)				
I-121715		MINUTES	133.30			
1/21/2016	AP	PUBLISH MINUTES		1099: N		
		DUE: 1/21/2016 DISC: 1/21/2016		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	133.30
		PUBLISH MINUTES				
I-ORDINANCE 15-12		PUBLISH ORD	8.89			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PUBLISH ORD		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	8.89
I-ORDINANCE 15-13		PUBLISH ORD	8.25			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PUBLISH ORD		001 5-650-2-6414	PRINTING & PUBLISHING EX	8.25
		=== VENDOR TOTALS ===	246.54			

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01-000659		NORWALK HARDWARE & AUTO				
I-123115		SUPPLIES	201.18			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-299-2-6350	OPERATIONAL EQUIPMENT RE	83.16
		SUPPLIES		001 5-599-2-6506	OFFICE SUPPLIES	32.62
		SUPPLIES		001 5-410-2-6507	OPERATING SUPPLIES	11.78
		SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	55.64
		SUPPLIES		110 5-210-2-6507	OPERATING SUPPLIES	16.98
		SUPPLIES		001 5-110-2-6507	OPERATING SUPPLIES	1.00
		=== VENDOR TOTALS ===	201.18			

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01-000664		NORWALK READY-MIXED CONCRETE,				
I-169023		MAIN & LEWIS	651.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		MAIN & LEWIS		110 5-210-2-6417	STREET MAINTENANCE SUPPL	651.50
I-169430		MERLE HUFF	506.25			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		MERLE HUFF		110 5-210-2-6417	STREET MAINTENANCE SUPPL	506.25
		=== VENDOR TOTALS ===	1,157.75			

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01-000744		PEPSI-COLA				
I-99970459		PEPSI-COLA	131.34			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PEPSI-COLA		001 5-150-2-6507	OPERATING SUPPLIES	131.34
		=== VENDOR TOTALS ===	131.34			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000753 PLUMB SUPPLY						
I-3394911		PARTS	794.14			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PARTS		001 5-499-2-6350	OPERATIONAL EQUIPMENT RE	794.14
=== VENDOR TOTALS ===			794.14			

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01-002576 PURCHASE POWER						
I-201601142071		PS POSTAGE	369.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PS POSTAGE		001 5-110-2-6508	POSTAGE AND SHIPPING	369.00
I-201601142075		POSTAGE	1,000.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		POSTAGE		001 5-650-2-6508	POSTAGE AND SHIPPING	184.71
		POSTAGE		001 5-599-2-6508	POSTAGE AND SHIPPING	94.65
		POSTAGE		600 5-811-2-6508	POSTAGE AND SHIPPING	435.94
		POSTAGE		610 5-816-2-6508	POSTAGE AND SHIPPING	174.62
		POSTAGE		740 5-865-2-6507	OPERATING SUPPLIES	62.50
		POSTAGE		001 5-150-2-6508	POSTAGE AND SHIPPING	15.73
		POSTAGE		001 5-110-2-6508	POSTAGE AND SHIPPING	14.63
		POSTAGE		001 5-410-2-6508	POSTAGE AND SHIPPING	12.52
		POSTAGE		001 5-440-2-6508	POSTAGE AND SHIPPING	4.70
=== VENDOR TOTALS ===			1,369.00			

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01-003236 REGISTER MEDIA						
I-0009177062		ROAD CONTR PUB HEAR	22.34			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		ROAD CONTR PUB HEAR		001 5-650-2-6402	ADVERTISING & LEGAL PUBL	22.34
=== VENDOR TOTALS ===			22.34			

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01-000765 SCOTTS FOODS						
I-01052016		SUPPLIES	302.05			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		SUPPLIES		001 5-410-2-6507	OPERATING SUPPLIES	151.84
		SUPPLIES		001 5-440-2-6507	OPERATING SUPPLIES	37.68
		SUPPLIES		001 5-650-2-6507	OPERATING SUPPLIES	71.91
		SUPPLIES		001 5-150-2-6507	OPERATING SUPPLIES	5.98
		SUPPLIES		001 5-299-2-6506	OFFICE SUPPLIES	34.64
=== VENDOR TOTALS ===			302.05			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-002140	SECRETARY OF STATE					
I-745931-16		STRAVERS NOTARY	30.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		STRAVERS NOTARY		001 5-599-2-6413	PAYMENT FOR SERVICES	30.00
=====						
I-777639-16		HOCK NOTARY	30.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		HOCK NOTARY		001 5-650-2-6413	PAYMENT FOR SERVICES	30.00
		=== VENDOR TOTALS ===	60.00			
=====						
01-005318	SPRAYER SPECIALTIES INC					
I-0948323-IN		HOSE	140.90			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		HOSE		600 5-810-2-6417	STREET MAINTENANCE SUPPL	140.90
		=== VENDOR TOTALS ===	140.90			
=====						
01-000767	TASER INTERNATIONAL					
I-SI1423158		REPLACEMENT	3,504.15			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		REPLACEMENT		001 5-110-2-6507	OPERATING SUPPLIES	3,504.15
=====						
I-SI1423496		BATTERIES	27.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		BATTERIES		001 5-110-2-6507	OPERATING SUPPLIES	27.00
		=== VENDOR TOTALS ===	3,531.15			
=====						
01-000956	TERMINIX INTERNATIONAL					
I-351258981		PEST CONTROL	67.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PEST CONTROL		001 5-650-2-6413	PAYMENT FOR SERVICES	67.00
		=== VENDOR TOTALS ===	67.00			
=====						
01-001869	THE GRAPHIC EDGE					
I-958431		YOUTH TEAM TSHIRTS	39.16			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		YOUTH TEAM TSHIRTS		001 5-440-2-6507	OPERATING SUPPLIES	39.16
		=== VENDOR TOTALS ===	39.16			

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=====						
01-005630		TRUCK EQUIPMENT INC				
I-275658		#32 PICK UP	16.14			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		#32 PICK UP		110 5-250-2-6350	OPERATIONAL EQUIPMENT RE	16.14
		=== VENDOR TOTALS ===	16.14			

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01-002435		TYLER TECHNOLOGIES				
I-025-143644		ONLINE UTILITY	115.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		ONLINE UTILITY		001 5-650-2-6413	PAYMENT FOR SERVICES	25.00
		ONLINE UTILITY		600 5-811-2-6413	PAYMENT FOR SERVICES	90.00
		=== VENDOR TOTALS ===	115.00			

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01-001784		UNITY POINT CLINIC OCCUPATIONA				
I-189514		UNITY POINT CLINIC OCCUPATION	37.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		UNITY POINT CLINIC OCCUPATIONA		110 5-210-2-6490	CONSULTANT & PROFESSIONA	37.00
		=== VENDOR TOTALS ===	37.00			

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01-001052		VEENSTRA & KIMM INC.				
I-14283-2		WATER DIST SYS UPGRADE	3,365.25			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		WATER DIST SYS UPGRADE		600 5-810-3-6728	CAPITAL IMPROVEMENTS	3,365.25
I-14284-1		WATER DIST SYS UPGRADE	7,467.80			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		WATER DIST SYS UPGRADE		600 5-810-3-6728	CAPITAL IMPROVEMENTS	7,467.80
		=== VENDOR TOTALS ===	10,833.05			

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01-003000		VITAL SUPPORT SYSTEMS				
I-87226		VMWARE RENEW	2,389.72			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		VMWARE RENEW		001 5-670-2-6490	CONSULTANT & PROFESSIONA	2,389.72
		=== VENDOR TOTALS ===	2,389.72			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003545	WADE WAGONER					
I-201601142076		MILEAGE REIMBURSEMENT	30.08			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		MILEAGE REIMBURSEMENT		001 5-599-1-6240	MEETING & CONFERENCES	30.08
		=== VENDOR TOTALS ===	30.08			
=====						
01-003578	WINNERS CIRCLE					
I-174		DARE TROPHY	10.00			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		DARE TROPHY		003 5-114-3-6425	PUBLIC EDUCATION EXPENSE	10.00
I-176		PLAQUE	67.50			
1/21/2016	AP	DUE: 1/21/2016 DISC: 1/21/2016		1099: N		
		PLAQUE		001 5-110-2-6413	PAYMENT FOR SERVICES	67.50
		=== VENDOR TOTALS ===	77.50			
		=== PACKET TOTALS ===	54,959.47			

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** T O T A L S **

INVOICE TOTALS 54,959.47
DEBIT MEMO TOTALS 0.00
CREDIT MEMO TOTALS 0.00

BATCH TOTALS 54,959.47

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016		001-2020	ACCOUNTS PAYABLE	27,927.12-*				
		001-5-110-1-6181	ALLOWANCES - UNIFORMS	306.71	14,950	3,432.46		
		001-5-110-1-6210	ASSOCIATION DUES	150.00	700	230.00		
		001-5-110-1-6230	EDUCATION AND TRAINING	350.00	13,000	3,405.43		
		001-5-110-1-6607	DRUG DOG	37.10	1,500	618.07		
		001-5-110-2-6332	VEHICLE REPAIR	866.48	17,500	10,410.91		
		001-5-110-2-6413	PAYMENT FOR SERVICES	296.09	15,000	9,747.38		
		001-5-110-2-6506	OFFICE SUPPLIES	223.83	4,500	2,994.26		
		001-5-110-2-6507	OPERATING SUPPLIES	3,532.15	17,000	7,765.49		
		001-5-110-2-6508	POSTAGE AND SHIPPING	383.63	1,300	202.86		
		001-5-150-1-6181	ALLOWANCES - UNIFORMS	275.29	6,000	1,398.44		
		001-5-150-1-6182	ALLOWANCES	64.00	500	436.00		
		001-5-150-1-6230	EDUCATION AND TRAINING	332.30	6,750	4,744.84		
		001-5-150-2-6331	VEHICLE OPERATIONS	7,452.59	9,000	4,492.99- Y		
		001-5-150-2-6350	OPERATIONAL EQUIPMENT RE	1,849.09	8,000	4,087.78		
		001-5-150-2-6506	OFFICE SUPPLIES	118.00	1,250	725.22		
		001-5-150-2-6507	OPERATING SUPPLIES	192.96	4,500	706.09		
		001-5-150-2-6508	POSTAGE AND SHIPPING	15.73	0	72.13- Y		
		001-5-160-1-6220	SUBSCRIPTIONS & EDUCATIO	68.00	3,500	1,572.00		
		001-5-160-2-6413	PAYMENT FOR SERVICES	1,085.00	13,500	8,715.00		
		001-5-160-2-6520	TRAINING SUPPLIES	10.00	500	490.00		
		001-5-160-2-6530	MEDICAL SUPPLIES	2,818.05	24,000	16,573.66		
		001-5-170-2-6332	VEHICLE REPAIR	106.95	500	393.05		
		001-5-170-2-6506	OFFICE SUPPLIES	143.61	400	1,633.21- Y		
		001-5-190-2-6310	BLDG MAINTENANCE	76.14	375	298.86		
		001-5-299-2-6350	OPERATIONAL EQUIPMENT RE	83.16	4,500	3,298.87		
		001-5-299-2-6506	OFFICE SUPPLIES	34.64	500	417.84		
		001-5-410-2-6310	BUILDING MAINTENANCE/REP	159.98	14,000	6,515.21		
		001-5-410-2-6507	OPERATING SUPPLIES	163.62	12,000	7,923.95		
		001-5-410-2-6508	POSTAGE AND SHIPPING	12.52	3,500	3,409.79		
		001-5-430-2-6413	PAYMENT FOR SERVICES	53.50	4,000	3,736.43		

PACKET: 03502 0121 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		001-5-430-2-6507	OPERATING SUPPLIES	41.67	4,000	1,123.55- Y		
		001-5-440-2-6413	PAYMENT FOR SERVICES	960.40	40,000	14,328.81		
		001-5-440-2-6506	OFFICE SUPPLIES	59.00	800	527.19		
		001-5-440-2-6507	OPERATING SUPPLIES	336.92	30,000	11,604.83		
		001-5-440-2-6508	POSTAGE AND SHIPPING	4.70	500	483.22		
		001-5-499-2-6350	OPERATIONAL EQUIPMENT RE	794.14	3,000	4,974.33- Y		
		001-5-599-1-6182	ALLOWANCES	30.13	300	95.10- Y		
		001-5-599-1-6240	MEETING & CONFERENCES	30.08	3,200	135.10- Y		
		001-5-599-2-6402	ADVERTISING & LEGAL PUBL	21.70	1,000	471.92		
		001-5-599-2-6413	PAYMENT FOR SERVICES	30.00	3,000	1,538.03- Y		
		001-5-599-2-6506	OFFICE SUPPLIES	261.71	1,400	1,821.82- Y		
		001-5-599-2-6508	POSTAGE AND SHIPPING	94.65	400	23.30- Y		
		001-5-610-1-6240	MEETING & CONFERENCES	25.00	4,000	1,130.32- Y		
		001-5-650-2-6310	BUILDING MAINTENANCE/REP	25.97	6,000	1,633.22- Y		
		001-5-650-2-6402	ADVERTISING & LEGAL PUBL	238.93	2,500	121.32		
		001-5-650-2-6413	PAYMENT FOR SERVICES	122.00	4,000	484.60		
		001-5-650-2-6414	PRINTING & PUBLISHING EX	8.25	7,000	6,161.55		
		001-5-650-2-6506	OFFICE SUPPLIES	76.41	2,250	460.72- Y		
		001-5-650-2-6507	OPERATING SUPPLIES	71.91	3,000	873.67- Y		
		001-5-650-2-6508	POSTAGE AND SHIPPING	184.71	4,500	3,744.26		
		001-5-650-3-6721	FURNITURE & FIXTURES	858.00	0	2,732.00- Y		
		001-5-670-2-6490	CONSULTANT & PROFESSIONA	2,389.72	43,000	20,723.81		
		003-2020	ACCOUNTS PAYABLE	10.00-*				
		003-5-114-3-6425	PUBLIC EDUCATION EXPENSE	10.00	4,200	2,063.37		
		110-2020	ACCOUNTS PAYABLE	9,880.19-*				
		110-5-210-1-6181	ALLOWANCES - UNIFORMS	705.00	4,550	274.95- Y		
		110-5-210-2-6331	VEHICLE OPERATIONS	150.87	37,000	26,673.56		
		110-5-210-2-6332	VEHICLE REPAIR	369.91	18,000	12,620.81		
		110-5-210-2-6333	FUEL	5,957.32	90,000	56,647.96		
		110-5-210-2-6350	OPERATIONAL EQUIPMENT RE	861.97	12,000	12,910.83- Y		
		110-5-210-2-6417	STREET MAINTENANCE SUPPL	1,600.32	80,000	26,749.70		
		110-5-210-2-6490	CONSULTANT & PROFESSIONA	37.00	5,000	2,995.00		
		110-5-210-2-6507	OPERATING SUPPLIES	25.47	15,000	10,254.74		
		110-5-250-2-6350	OPERATIONAL EQUIPMENT RE	172.33	12,000	8,328.29		
		160-2020	ACCOUNTS PAYABLE	1,150.50-*				
		160-5-520-2-6490	CONSULTANT & PROFESSIONA	1,150.50	15,000	2,004.50		
		600-2020	ACCOUNTS PAYABLE	12,628.06-*				
		600-5-810-1-6210	ASSOCIATION DUES	136.11	1,500	988.89		
		600-5-810-2-6417	STREET MAINTENANCE SUPPL	140.90	4,000	3,742.22		
		600-5-810-2-6507	OPERATING SUPPLIES	992.06	65,000	50,271.42		
		600-5-810-3-6728	CAPITAL IMPROVEMENTS	10,833.05	332,000	178,438.37		
		600-5-811-2-6413	PAYMENT FOR SERVICES	90.00	445,000	190,707.53		
		600-5-811-2-6508	POSTAGE AND SHIPPING	435.94	10,000	960.06		
		610-2020	ACCOUNTS PAYABLE	219.61-*				
		610-5-815-2-6350	OPERATIONAL EQUIPMENT RE	44.99	8,000	22,377.13- Y		

PACKET: 03502 0121 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		610-5-816-2-6508	POSTAGE AND SHIPPING	174.62	7,000	4,239.69		
		740-2020	ACCOUNTS PAYABLE	62.50*				
		740-5-865-2-6507	OPERATING SUPPLIES	62.50	8,500	8,123.44		
		810-2020	ACCOUNTS PAYABLE	3,081.49*				
		810-5-899-3-6727	CAPITAL EQUIPMENT	3,081.49	348,725	8,516.57		
		999-1300	DUE FROM 001-GENERAL FUN	27,927.12 *				
		999-1302	DUE FROM 003-T&A POLICE/	10.00 *				
		999-1303	DUE FROM 110-ROAD USE TA	9,880.19 *				
		999-1307	DUE FROM 160-ECONOMIC DE	1,150.50 *				
		999-1317	DUE FROM 600-WATER FUND	12,628.06 *				
		999-1324	DUE FROM 740-STORM WATER	62.50 *				
		999-1325	DUE FROM 810-EQUIP REVOL	3,081.49 *				
		999-1331	DUE FROM 610-SEWER FUND	219.61 *				
			** 2015-2016 YEAR TOTALS	54,959.47				

PACKET: 03502 0121 COUNCIL AP
VENDOR SET: 01 CITY OF NORWALK
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	1/2016	27,927.12
003	1/2016	10.00
110	1/2016	9,880.19
160	1/2016	1,150.50
600	1/2016	12,628.06
610	1/2016	219.61
740	1/2016	62.50
810	1/2016	3,081.49

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6
For Meeting of 01.21.2016

ITEM TITLE: Consideration and Action on a Resolution Approving Contracts and Bonds for the Cedar Street & Beardsley Street Pavement Improvements

CONTACT PERSON: Tim Hoskins, Public Works Director

SUMMARY EXPLANATION:

A resolution has been approved awarding the construction contract for the Cedar Street & Beardsley Street Pavement Improvements to McAninch Corporation. The bid letting was held on December 2, 2015 with this contractor being the lowest responsible bidder. Shive Hattery Architecture & Engineering is the City's project engineer and has reviewed the contractor's bonds, insurance certificate, and executed contract. Based on their recommendation the documents can now be signed by the Mayor upon approval of the supporting resolution.

COST: The contract amount for the public improvement is \$557,923.20

<input checked="" type="checkbox"/> Resolution _____ Ordinance ____ Contract _____ Other (Specify) _____ Funding Source _____ T.I.F. _____ APPROVED FOR SUBMITTAL  _____ <div style="text-align: right;">City Manager</div>

STAFF RECOMMENDATION: Staff recommends approval of the construction contract and bond as recommended by the project engineer.

RESOLUTION NO. _____

**RESOLUTION APPROVING CONTRACT AND BOND
FOR
CEDAR STREET & BEARDSLEY STREET PAVEMENT IMPROVEMENTS
TO
McANINCH CORPORATION**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK, IOWA:

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the Cedar Street & Beardsley Street Pavement Improvements and described more specifically in the plans and specifications heretofore approved, and which have been signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

Contractor: McAninch Corporation
4001 Delaware Ave.
Des Moines, Iowa 50313

Bonding Co. Western Surety Company
150 S. 5th Street, Suite 2800
Minneapolis, MN 55402

Amount of Bid: \$ 557,923.20

All labor and materials needed to complete the work identified for the Cedar Street & Beardsley Street Pavement Improvements.

PASSED and ADOPTED this 7th day of January, 2016

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No.
For Meeting of 01/17/2016

ITEM TITLE: Resolution Approving Appointment to Polk County E911 Service Board

CONTACT PERSON: Ryan Coburn, Acting Fire Chief

SUMMARY EXPLANATION:

Adopt resolution to appoint Ryan Coburn as Primary Member, and Greg Staples as Alternate Member of the Polk Co. E911 Service Board for the 2016 calendar year.

<p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____  Marketa Oliver, City Manager</p>
--

STAFF RECOMMENDATION: adopt Resolution by roll call vote.

RESOLUTION NO. _____

Resolution to Appoint a Member and Alternate Member(s) to the Polk County E911 Service Board

WHEREAS, the Polk County Joint Enhanced 911 Service board enables the orderly development, installation, and operation of enhanced 911 emergency telephone communication systems and other emergency 911 notification devices; and

WHEREAS, the Polk County Board of Supervisors shall maintain a Joint E911 Service Board; and

WHEREAS, each political subdivision having a public safety agency serving territory within the county is entitled to voting membership on the Joint E911 Service Board; and

WHEREAS, the Joint E911 Service Board shall annually submit a listing of members, to include the political subdivision they represent; and

WHEREAS, the board members shall be the liaison between their jurisdiction and the board.

Now, Therefore it be resolved that Ryan Coburn be appointed as the primary member: and

Be it further resolved that Greg Staples be appointed as an alternate member; and

Be it further resolved that the Member or Alternate Member attend the Board Meetings on behalf of Norwalk Public Safety.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6e
For Meeting of 01/21/2016

ITEM TITLE: Resolution Approving Agreement between City of Norwalk, and ACS Firehouse Software.

CONTACT PERSON: Ryan Coburn, Acting Fire Chief

BACKGROUND: The Norwalk Fire Department has a long standing relationship with the ACS Firehouse Corporation, and has been utilizing the Firehouse product for more than 15 years. This reporting is required on the National Level for fire-based responses and for the ability to bill for EMS treatment and transports.

DESCRIPTION: Firehouse Software is a comprehensive, all inclusive software package designed for fire department applications. This package allows all pre-incident plan information to be accessed from mobile units and responding vehicles. Firehouse provides a platform that is fully compatible with both the National Fire Incident Reporting Software (NIFRS) as well as the State of Iowa medical reporting software. This will allow entry of responses for EMS billing, Inspections, and tracking staff activities such as education hours and hours worked. This software will further allow the Norwalk Fire Department to move all storage of information to a Cloud-based storage system and move away from the management of current servers housed at the public safety building.

The contract term is for a period of (5) years, at an annual cost of \$3,172.00.

<p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Contract <input type="checkbox"/> Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL  _____</p> <p>Marketa Oliver, City Manager</p>
--

STAFF RECOMMENDATION: Adopt Resolution by roll call vote.

Resolution Approving Agreement between City of Norwalk and ACS Firehouse Corporation.

WHEREAS, the City of Norwalk is a duly organized municipality; and,

WHEREAS, The Firehouse Software Corporation is private software corporation owned and operated by the Xerox Company; and

WHEREAS, The City of Norwalk desires to enter into a Software License Agreement with Firehouse Software for the purchase of software to be used for the reporting of all Fire Department Responses, EMS Responses, and further data management; and

WHEREAS, the contract term is for a period of (5) years, at an annual cost of \$3,172.00; and

WHEREAS, the Norwalk Fire Department has researched, and recommends the purchase of the software, and service agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwalk, Iowa that the said agreement be executed.

PASSED AND APPROVED this 21st day of January, 2016.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Isley	___	___	___
Kuhl	___	___	___
Lester	___	___	___
Livingston	___	___	___
Riva	___	___	___



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6f
For Meeting of 01.21.2016

ITEM TITLE: Consideration of Resolution approving a five dollar price increase for Norwalk Softball League and Twin Rivers Baseball League.

CONTACT PERSON: Nancy Kuehl, Parks and Recreation Director

SUMMARY EXPLANATION:

Following is a summary of the proposed five dollar cost increase for Norwalk Softball League

In March 2015 Norwalk City Council approved a five dollar increase across the board for recreational leagues, recreational programs and facility rentals.

This is the first time that the City of Norwalk Parks and Recreation Department has had contract negotiations with Norwalk Softball League and the Twin Rivers Baseball League since the five dollar increase has passed in March 2015.

The City of Norwalk Parks and Recreation recommends to keep the five dollar increase across the board for all programs, leagues and rentals the approval of a five dollar increase per individual for Norwalk Softball League.

<p><input checked="" type="checkbox"/> Resolution _____ Ordinance _____ Contract _____ Other (Specify) _____</p> <p>Funding Source: _____</p> <p>APPROVED FOR SUBMITTAL _____</p> <p style="text-align: center;"> City Manager</p>

STAFF RECOMMENDATION: Adopt the resolution

RESOLUTION NO. _____

Resolution approving a five dollar cost increase for Norwalk Softball League and Twin Rivers Baseball League.

In March 2015 Norwalk City Council approved a five dollar increase across the board for recreational leagues, recreational programs and facility rentals.

This is the first time that the City of Norwalk Parks and Recreation Department has had contract negotiations with the Norwalk Softball League and Twin Rivers Baseball League since the five dollar increase has passed in March 2015.

The City of Norwalk Parks and Recreation recommends to keep the five dollar increase across the board for all programs, leagues and rentals the approval of a five dollar increase per individual for Norwalk Softball League and Twin Rivers Baseball League.

Tom Phillips, Mayor

ATTEST:

Jodi Eddleman, City Clerk

<u>ROLL CALL VOTE:</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Kuhl	___	___	___
Lester	___	___	___
Isley	___	___	___
Riva	___	___	___
Livingston	___	___	___

AGREEMENT

The Norwalk Twin Rivers Baseball League (NTRBL) and the City of Norwalk ("City") hereby enter into the following agreement for Norwalk Twin Rivers Baseball League use of the Norwalk Sports Complex located at 200 Wright Road, Norwalk, Iowa, under the following terms and conditions.

The parties will agree:

1. **Effective Date.** The effective date of this Agreement shall be the execution date effective for the 2016 summer season.
2. **Fees.** Fees for summer season league games shall be twenty-five dollars per child. The fees shall be paid to the City on or before the first day of each season March 15th.
3. **Fields.** NTRBL will be allotted limited use of the two baseball fields for practices and games commencing the first full week of April, if weather permits, and throughout the season ending approximately the first week of July. Use is expected to be up to four games per night, Monday/Wednesday/Friday, up to two Saturdays from 8 a.m.-6 p.m. and up to two games every Sunday. A tentative practice/game schedule shall be provided prior to the start of the season for the City's final approval. All scheduling of games and practices shall be subject to the City's final approval.
4. **Term.** The term of this agreement shall be for five (5) years, with the cost per child renegotiated at the end of two seasons and prior to the commencement of the next season.
5. **Maintenance.**
 - a. **Maintenance.** The City shall provide maintenance for the fields including mowing, first drag work, and painting of the foul lines on grass areas for each field as the City sees fit.
 - b. All other lining, drag work, or other maintenance can be performed by NTRBL as it sees fit.
 - c. NTRBL will be allowed use of the non-motorized equipment of the City located at the facility necessary for maintenance it performs. NTRBL shall be allowed to store equipment in the storage unit next to the fields to the extent space is available. The equipment and storage unit shall remain secure at all times. Only those individuals designated by NTRBL and approved by the City shall be authorized to access the facility and/or operate equipment.

- d. NTRBL shall pay for replacement and labor costs for any damage to the facility arising from NTRBL use of the facility and equipment, other than reasonable wear and tear.
 - e. NTRBL shall be provided a set of keys, at NTRBL expense, not to be duplicated, for access to the storage unit and restrooms.
6. Picking Up Grounds. NTRBL will pick up the fields and surrounding areas used by NTRBL or its spectators after use to ensure the removal of all litter and other debris.
7. Playing Conditions. The City, through its Parks and Recreation Department, will be responsible for determining whether the fields are playable due to weather conditions. Such determination will be made as early as possible so NTRBL has time to communicate the information to coaches and opposing coaches (before 3 p.m. if possible). The Department shall provide the name and telephone number of the designated employee to NTRBL. The President or a board member designated by the President of NTRBL shall contact the Department's designated employee to determine whether fields are playable.
8. Intent. It is the intent of the parties to work together to promote the sport of baseball in Norwalk, Iowa. The parties are independent contractors to one another and the relationship is not one of employment, agency, partnership, or joint venture.
9. Insurance. NTRBL will Provide to the City proof of liability insurance in the amount of \$1,000,000 (one million dollars) naming the City as additional insured and provide insurance to its players through its league. NTRBL will provide such proof of insurance to the City on or before March 15 of each year.
10. NTRBL will provide to the City a complete roster or other document satisfactory to the City, demonstrating the resident/non resident status of teams in the league and will provide the City with annual income statements.
11. The NTRBL shall indemnify, defend, save and hold harmless the City of Norwalk, its officers, employees, agents, and volunteers from any and all liability, claims, lawsuits, loss, damages, costs and expenses, or judgments (including attorneys fees) for any property damage or personal injury occurring in the course of the NTRBL use of the City's fields under this Contract or resulting from an act or omission of NTRBL in connection with any obligation under this Contract, unless the claim or lawsuit arises as a result of the sole negligence of the City. NTRBL represents that its activities

pursuant to the provisions of this contract will be supervised by adequately trained and qualified personnel, as determined by NTRBL, and NTRBL will observe and cause its agents and the participants in the activity to observe all safety rules for the facility and this activity. NTRBL acknowledges that the City has no duty to and will not provide supervision of the activity.

- 12. The City shall indemnify, defend, save and hold harmless the NTRBL for any and all liability, claims, lawsuits, loss, damages, costs and expenses, or judgments (including attorneys fees) resulting from the sole negligence of the City.

- 13. All maintenance and use of the sports complex is at the full discretion of the City.

- 14. Severability. If any section, provision or part of this agreement shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the agreement as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Dated this ____ day of _____, 2016.

Norwalk Twin Rivers Baseball League

City of Norwalk

President

By: _____
Title: _____

AGREEMENT

The Norwalk Softball League (NSL) and the City of Norwalk ("City") hereby enter into the following agreement for Norwalk Softball League use of the Norwalk Sports Complex located at 200 Wright Road, Norwalk, Iowa, under the following terms and conditions.

The parties will agree:

1. **Effective Date.** The effective date of this Agreement shall be the execution date effective for the 2016 summer season.
2. **Fees.** Fees for summer season league games shall be twenty-five dollars per child. The fees shall be paid to the City on or before the first day of each season March 15th.
3. **Fields.** NSL will be allotted limited use of the two baseball fields for practices and games commencing the first full week of April, if weather permits, and throughout the season ending approximately the first week of July. Use is expected to be up to four games per night, Tuesday/Thursday, up to two Saturdays from 8 a.m.-6 p.m for tournament play. A tentative practice/game schedule shall be provided prior to the start of the season for the City's final approval. All scheduling of games and practices shall be subject to the City's final approval.
4. **Term.** The term of this agreement shall be for five (5) years, with the cost per child renegotiated at the end of two seasons and prior to the commencement of the next season.
5. **Maintenance.**
 - a. **Maintenance.** The City shall provide maintenance for the fields including mowing, first drag work, and painting of the foul lines on grass areas for each field as the City sees fit.
 - b. All other lining, drag work, or other maintenance can be performed by NSL as it sees fit.
 - c. NSL will be allowed use of the non-motorized equipment of the City located at the facility necessary for maintenance it performs. NSL shall be allowed to store equipment in the storage unit next to the fields to the extent space is available. The equipment and storage unit shall remain secure at all times. Only those individuals designated by NSL and approved by the City shall be authorized to access the facility and/or operate equipment.
 - d. NSL shall pay for replacement and labor costs for any damage to the facility arising from NSL use of the facility and equipment, other than reasonable wear and tear.

- e. NSL shall be provided a set of keys, at NSL expense, not to be duplicated, for access to the storage unit and restrooms.
6. Picking Up Grounds. NSL will pick up the fields and surrounding areas used by NSL or its spectators after use to ensure the removal of all litter and other debris.
7. Playing Conditions. The City, through its Parks and Recreation Department, will be responsible for determining whether the fields are playable due to weather conditions. Such determination will be made as early as possible so NSL has time to communicate the information to coaches and opposing coaches (before 3 p.m. if possible). The Department shall provide the name and telephone number of the designated employee to NSL. The President or a board member designated by the President of NSL shall contact the Department's designated employee to determine whether fields are playable.
8. Intent. It is the intent of the parties to work together to promote the sport of baseball in Norwalk, Iowa. The parties are independent contractors to one another and the relationship is not one of employment, agency, partnership, or joint venture.
9. Insurance. NSL will Provide to the City proof of liability insurance in the amount of \$1,000,000 (one million dollars) naming the City as additional insured and provide insurance to its players through its league. NSL will provide such proof of insurance to the City on or before March 15 of each year.
10. NSL will provide to the City a complete roster or other document satisfactory to the City, demonstrating the resident/non resident status of teams in the league and will provide the City with annual income statements.
11. The NSL shall indemnify, defend, save and hold harmless the City of Norwalk, its officers, employees, agents, and volunteers from any and all liability, claims, lawsuits, loss, damages, costs and expenses, or judgments (including attorneys fees) for any property damage or personal injury occurring in the course of the NSL use of the City's fields under this Contract or resulting from an act or omission of NSL in connection with any obligation under this Contract, unless the claim or lawsuit arises as a result of the sole negligence of the City. NSL represents that its activities pursuant to the provisions of this contract will be supervised by adequately trained and qualified personnel, as determined by NSL, and NSL will observe and cause its agents and the participants in the activity to observe all safety rules for the facility and this activity. NSL acknowledges that the City has no duty to and will not provide supervision of the activity.

12. The City shall indemnify, defend, save and hold harmless the NSL for any and all liability, claims, lawsuits, loss, damages, costs and expenses, or judgments (including attorneys fees) resulting from the sole negligence of the City.

13. All maintenance and use of the sports complex is at the full discretion of the City.

14. Severability. If any section, provision or part of this agreement shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the agreement as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Dated this ____ day of _____, 2016.

Norwalk Softball League

City of Norwalk

President

By: _____

Title: _____



**BUSINESS OF THE CITY COUNCIL
AGENDA STATEMENT**

Item No. 6
For Meeting of 01/21/2016

ITEM TITLE: Ratification of Fire Department application for Assistance to Firefighters Grant

CONTACT PERSON: Ryan Coburn, Acting Fire Chief

SUMMARY EXPLANATION:

The Norwalk Fire Department has applied for the 2016 AFG Assistance to Firefighters Grant (AFG). This is a grant funded through FEMA which requires the city of Norwalk to Fund 10% in matching cost. This grant is being specifically constructed for the purchase of a new Rescue Engine to replace the existing engine that is 18 years old. The current apparatus continues to burden the vehicle repair budget and is nearing the end of its usable life per NPFA standards. The City is requesting \$725,000 towards the cost of the Rescue Engine.

The purpose of this item is to ratify the application submittal. The Council will have the option to accept or decline funds if awarded the grant. The City has received the AFG several times in the past, but never in this amount. This will be the first time, at least in the past 15 years, that the City has applied for apparatus through this grant.

Resolution Ordinance Contract Other (Specify) _____

Funding Source: General/GO _____

APPROVED FOR SUBMITTAL _____


Marketa Oliver, City Manager

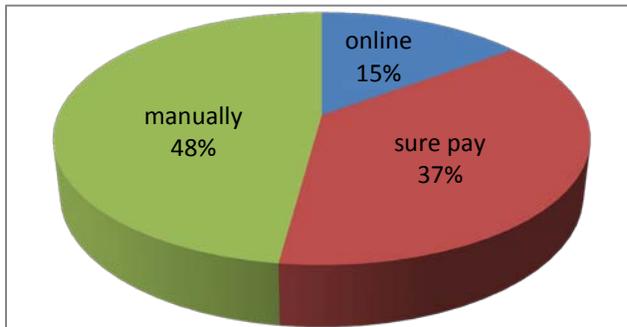
STAFF RECOMMENDATION: adopt Resolution by roll call vote.

CITY HALL –
Clerk's / Finance Office
DECEMBER, 2015



Water Department

Meters were read on December 1st (for November consumption). Residents received bills in the mail around December 15th; payments were due, on these 3,623 **utility bills**, by January 4th. We received 2,576 payments in December. In all, 382 payments were received through our online payment site; 961 were processed through SurePay and the remaining 1233 were receipted in manually by City Hall administrative staff from mail, drop box and walk-ins or call-ins.

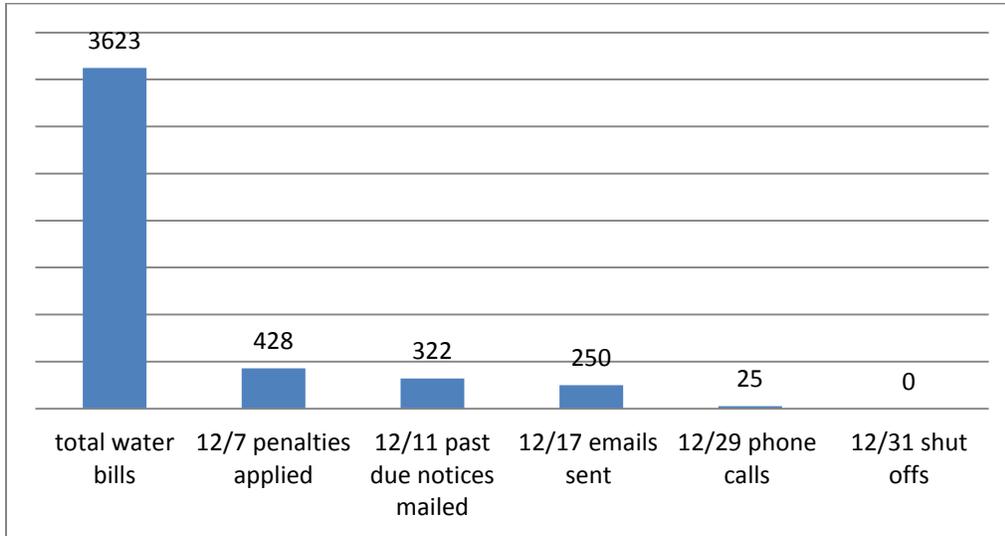


On December 7th, penalties were applied to 428 unpaid accounts. Past due notices were mailed out, on December 11th, to 322 utility customers. This included 17 accounts that had made payment arrangements but were not yet paid and 66 rental properties. Copies were sent to the landlords as well.

As of December 17th, we had current email addresses on file for 250 of the past due accounts and reminders were sent. An additional 48 unpaid accounts did not receive this reminder because they did not provide this information to us.

A third reminder was sent December 29th. An automated phone message regarding their account being subject to shut off went out to 25 residents, who have given us current contact information. The calls were answered, or voicemail picked up, for all except 2.

No accounts were processed for **shut off** in December; one has a known broken curb stop and the other is a suspected foreclosed home. There are 6 properties with accounts shut off for billing due to foreclosure.



This month the water department processed 69 **work orders** for meter reads and installations; new or transferred accounts; and disconnections. Included were 11 meters that were replaced. More meters continue to be changed out as residents call in with questions about their bills. If the total consumption is over 1 million gallons, or the meter is more than 13 years old, the water department is setting appointments to get the updated meters installed. Work orders also included 19 new residents, who signed up for service; and 6 current residents, who relocated within the city. Seven builders had water meters installed in December and ten rental units reverted service back to the landlords.

In 2015 the Water Department verified 27 curb stops were repaired. Currently there are an additional 47 curb stops that we have identified as needing repair.

Utility Advisory Commission did not meet in December. The UAC meeting agendas and minutes can be viewed on the website at: <http://www.norwalk.iowa.gov/Departments/UtilityServices.aspx> .

City Hall Administration

No new **Compost it!** premium service carts were sold in December. There were 150 participants during the 2015 season.

One **Parking ticket** was paid at City Hall in December and 2 citations, written more than 30 days ago, were returned to the Police Department for non-payment processing.

There were 134 **dog licenses** issued for 2016 during the month of December. Animal Control was called for 1 unidentified loose dog, for a total of 41 impounds processed during 2015. There were 869 dog tags issued for 2015.

Also at the front counter, during November, approximately 15 **new residents** came in to sign up for service and received a detailed explanation of the new resident packet. This information can also be found on our website at: http://www.norwalk.iowa.gov/Portals/0/New%20Resident%20Packet/00_2015_07_01_NewResidentPacket_website.pdf

December included the usual monitoring and maintenance of the city's website and facebook pages; Norwalk Living and Norwalk Notes publications and media releases. The NCIS projects and the Founders' District project communications are available on the city website at: <http://www.norwalk.iowa.gov/Departments/PublicWorks/NCISProjects.aspx> .

The **Wellness Committee** met briefly in December to finalize plans for the ugly sweater holiday potluck.

City Council held the regular 1st and 3rd Thursday meetings in December. Agendas, packets and minutes for each of these meetings can be viewed on the city website at: <http://www.norwalk.iowa.gov/YourGovernment/AgendasandMinutes.aspx>.

NOTE: During the 2015 calendar year the Norwalk City Council held 29 public meetings, including 4 work sessions and 2 special meetings. The council held 18 public hearings; passed 12 ordinances, waiving 10 readings; adopted 163 resolutions; entered closed session 9 times; tabled 7 actions and swore in 3 police officers, a City Clerk and 3 council members. They reviewed 1 audit, 80

monthly department reports and 10 treasurer reports; adopted a budget and certified the tax levy. They also voted to approve the following consent items: 24 liquor licenses, 8 block parties, 4 street closures, numerous board appointments, 23 claims lists and more tax abatement applications than ever before.

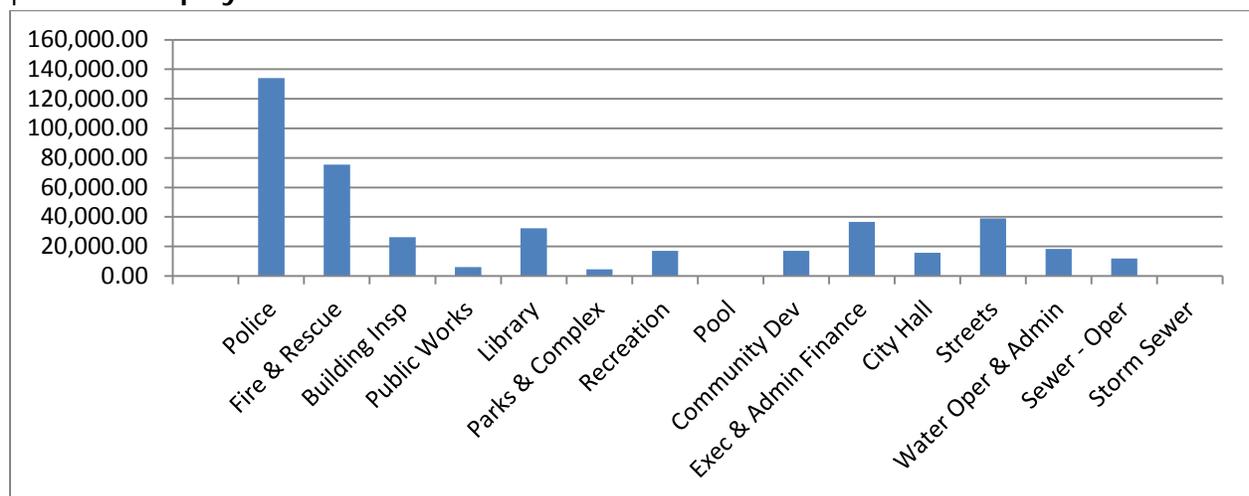
Finance Office

The City files with **Iowa Income Offset** to collect debt for utility bills and EMS fees. Currently there are 129 residents on the list with delinquent debt totaling \$58,729.85; of which \$4,725.94 is from utility billing and \$54,044.51 is for unpaid EMS fees. In 2015 we collected \$6,320.18 from the Income Offset Program; \$4,521.78 in EMS fees and \$1,798.40 for utility bills. We were also able to collect \$300 in EMS fees and \$1351.33 for utility bills directly from customers who were submitted to Iowa Income Offset.

In 2015 the Utility Billing Clerk also sent lien/special assessment letters to 28 residents for unpaid water bills and curb stop repairs. She filed liens on 13 addresses that remained delinquent for a total of \$8822.60.

The city's bank accounts were **balanced and reconciled** for the current month. During the month of December, the FY 15-16 budget amendment was prepared and work continued on the FY 16-17 budget.

The City Clerk loaded each employees elected benefits for the new period and processed **payroll** for 263 timesheets in December.



*Information provided from Incode - 1/12/16.

Norwalk Community Development December 2015 Monthly Report



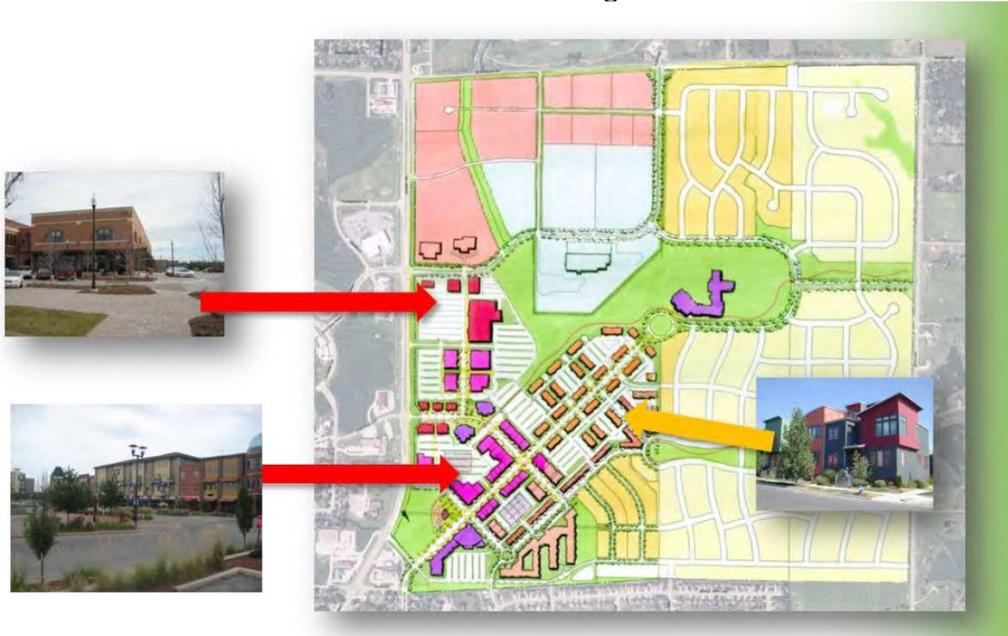
Economic Development:

The City, with a \$37,500 grant from the MPO's tomorrow plan, continues to work towards making Sub Area 1 (A mixed used town center development that Norwalkian's will be proud to call the heart of their City) a reality.

The kick off meeting of the Steering Committee of the Sub-Area 1 Master Plan was held on December 21, 2015. The Committee consists of:

- Chris Shires, Consultant, Confluence
- Bob Olson, Consultant, Proximity
- David Bentz, Consultant, Bishop Engineering
- Stephanie Riva, Norwalk City Council
- Marketa Oliver, City Manager
- Wade Wagoner, Planning & Economic Development Director
- Tim Hoskins, Public Works Director
- Luke Parris, City Planner
- Hollie Askey, Warren County Economic Development Corporation
- Zach Young, Des Moines Area Metropolitan Planning Organization

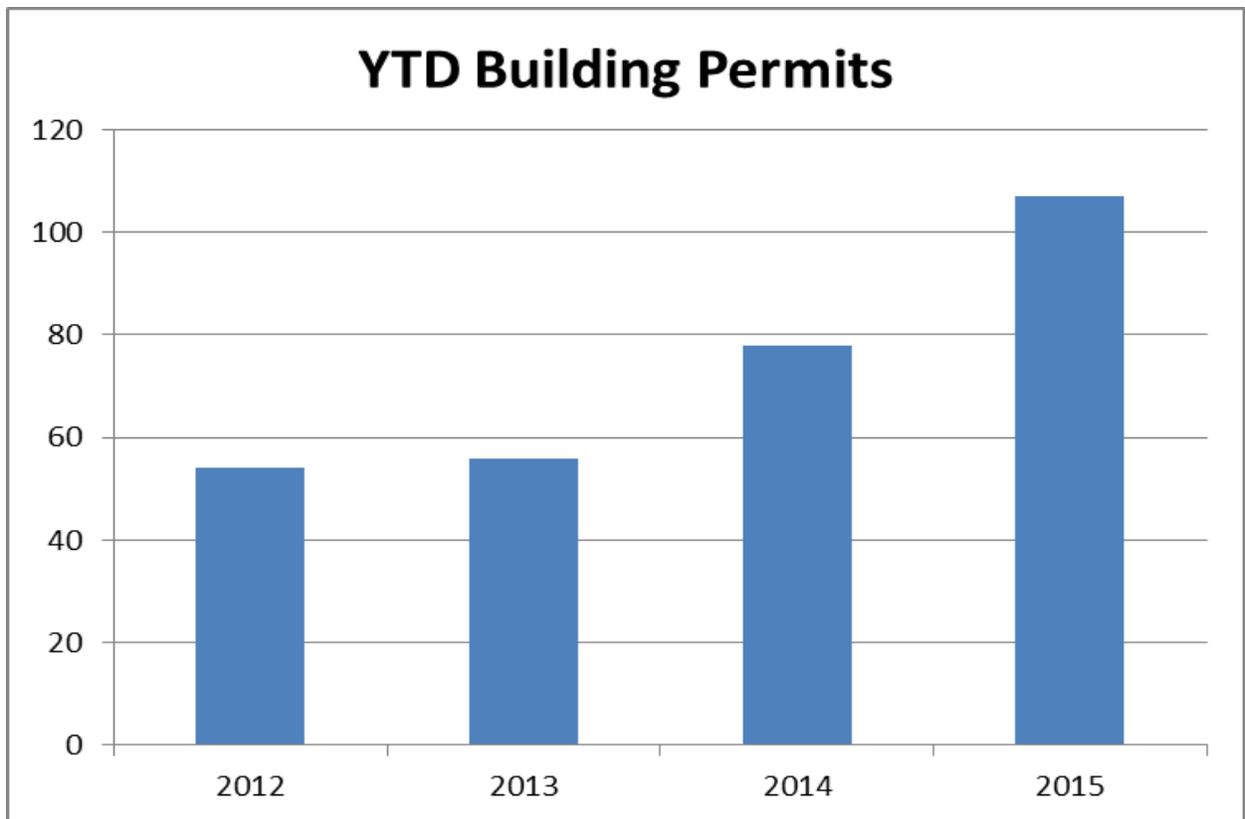
The Steering Committee discussed the project goals, identified key stakeholder, reviewed the input process, identified data needs, and reviewed the general elements of the master plan.



Work continues on a development agreement for the Marketplace at Echo Valley project.

Building Department - Permit Information:

City of Norwalk -December New Construction Building Permits								
BP Issued	Single Family	Value	Townhome	Value	Multi-Family	Value	Commercial	Value
2015								
This month	7	\$ 1,659,302	0	\$ -	0	\$ -	0	\$ -
YTD	107	\$ 31,555,928	38	\$ 8,144,747	0	\$ -	0	\$ -
FYD	51	\$ 13,775,177	13	\$ 2,987,492	0	\$ -	0	\$ -
2014								
This month	5	\$ 1,471,481	0	\$ -	0	\$ -	0	\$ -
YTD	78	\$ 24,350,692	8	\$ 2,178,217	6	\$ 19,285,963	2	\$ 4,418,833
FYD	34	\$ 10,659,880	6	\$ 1,556,396	4	\$ 12,340,784	1	\$ 345,864
2013								
This month	6	\$ 2,772,974	0	\$ -	0	\$ -	0	\$ -
YTD	86	\$ 24,499,302	21	\$ 5,516,923	0	\$ -	1	\$ 1,471,204
FYD	46	\$ 14,449,343	21	\$ 5,516,923	0	\$ -	0	\$ -
2012								
This month	3	\$ 795,632	5	\$ 924,609	0	\$ -	0	\$ -
YTD	54	\$ 15,174,336	16	\$ 2,850,843	0	\$ -	0	\$ -
FYD	29	\$ 8,226,607	14	\$ 2,431,310	0	\$ -	0	\$ -



Building Permit Revenue Report			
PERMIT TYPE	MONTHLY TOTAL	DECEMBER REVENUE	FYD REVENUE
Apartment Building	0	\$ -	\$ -
Commercial Addition	0	\$ -	\$ -
Commercial Building	0	\$ -	\$ -
Commercial Remodel	0	\$ -	\$ 1,038.83
Deck	2	\$ 50.00	\$ 425.00
Demolition	0	\$ -	\$ 100.00
Driveway	1	\$ 25.00	\$ 375.00
Electrical	6	\$ 390.00	\$ 4,445.00
Fence	4	\$ 100.00	\$ 875.00
Garage	0	\$ -	\$ 1,504.32
Misc	1	\$ 25.00	\$ 193.99
Mechanical	1	\$ 35.00	\$ 3,587.00
Plumbing	3	\$ 105.00	\$ 4,781.00
Porch	1	\$ 50.00	\$ 280.33
Pool	0	\$ -	\$ 40.00
Residential (Single Family)	7	\$ 15,900.41	\$ 124,972.36
Residential Addition	0	\$ -	\$ -
Residential Remodel	4	\$ 614.87	\$ 2,292.07
Shed	1	\$ 25.00	\$ 175.00
Sidewalk	0	\$ -	\$ 25.00
Sign	0	\$ -	\$ 271.20
Townhome	0	\$ -	\$ 31,009.53
	31	\$ 17,320.28	\$ 176,390.63

Tony and Chris averaged over 11 inspections a day during the 21 working days in December.

The Building Department is very excited to welcome Chris Campbell!! Tony has been training him and Chris has already successfully passed two certification exams, with another one scheduled this week! According to our builders, it is going to be a busy spring so we are very glad to have a second inspector that will be all trained and ready to go!!

DECEMBER BUILDING INSPECTIONS	
Deck	8
Electrical	19
Final	79
Footing	4
Foundation Drain	1
Foundation Wall	5
Framing	21
Mechanical	14
Plumbing	47
Sheer Wall	4
Sidewalk/Approach	4
Tar/Tile/Gravel	35
	3
TOTAL INSPECTIONS	244

FY 15-16 Budget	Balance
\$120,000	\$56,390.63

Planning and Zoning Commission

1. New Business
 - a. Consideration and recommendation on the proposed vacation of the right-of-way easement of Masteller Road
 - b. Discussion regarding the start of the SubArea 1 Master Plan
 - c. Informational presentation regarding best practices for parking management and design
 - d. Discuss upcoming election of Commission Chair and Vice-Chair
2. Future Business Items
 - a. SubArea 1 Master Plan RFP
 - b. Legacy Plat 19 Construction Documents
 - c. Estates on the Ridge Plat 2 Construction Documents
 - d. Old School Plat 2 Final Plat
 - e. Orchard View Plat 3 Construction Documents
 - f. North Shore Planned Unit Development
 - g. Edencrest at Legacy Site Plan
 - h. Comprehensive Plan Amendment for Trail Map
 - i. Welcome Sign Progress

Board of Adjustment

The Board of Adjustment did not meet in December.

Code Enforcement

We have some on-going items, but nothing new to report.





TO: HONORABLE MAYOR AND MEMBERS OF COUNCIL
FROM: RYAN COBURN, ASSISTANT FIRE CHIEF
SUBJECT: MONTHLY REPORT – JANUARY 2016
DATE: JANUARY 11, 2015
CC: MARKETA OLIVER, CITY MANAGER

Significant Incidents

- The Fire Department responded to 2 vehicle fires in the month of December.

Training

- A CPR recertification class was held during scheduled EMS training and was taught by Jenn Vetterick.
- Fire training consisted of a commercial structure fire scenario that was conducted by Cpt Jon Lund.

Statistical Reporting

- Total number of responses for December - 79
- Fire - 30
- EMS - 49
- Rental inspections completed – 0
- Commercial Inspections - 10

Misc

- The new ambulance was placed in service the first week of December.
- Travis Powell and Nathan Balk completed their fire training through the Windsor Heights Fire Academy and as set to begin their EMS training in January.
- The Fire Association escorted Santa Clause into town on December 12th which is an event that the community looks forward to yearly.



Norwalk Easter Public Library

Monthly Director's Report

January 2016

Board of Trustees Fiscal Year 2016

Board of Trustees

Tom Dunn
President

Andrea Johnson
Treasurer

Dyann Vilez
Secretary

Elizabeth Thompson

Judy Corcoran

Steve Clarke

Cindy Gavin

Holly Sealine
Director

Monthly Statistics (Used for Annual Report to State Library):

- Library Visitors during previous month: 4,624
- Circulation of items during previous month:
 - 5,497 (items within library)
 - 567 (Bridges items)
 - 44 (Zinio items)
 - **6,108 Total**
- New Accounts during previous month:
 - 23 adult accounts
 - 6 juvenile accounts
- Meeting Room Rentals during previous month:
 - 11 rentals
- Reference Interactions during previous month:
 - 38 @ Circulation Desk
 - 20 @ Youth Services Desk
 - **58 Total**
- Library Volunteers during the previous month:
 - 6 participants
 - 13 number of hours volunteered
- Programming Statistics:

	# of Programs	# of Participants
Children's	22	788
Teen	1	6
Adult	4	11
Adult Outreach	6	62
Technology Help Sessions	2	2
Exam Proctoring	0	0

Assistant Director:

November Stats:	
Total # of Items Added	229
Total # of Items Withdrawn	53

Youth Services:

December was a busy month in the youth department! We kicked things off with our Christmas at the Library event, with nearly 400 attendees over 3 hours! We also decorated cookies and made candy with teens, had nearly 75 people to celebrate an early Noon Year's Eve countdown, and had many storytimes and after school activities. The brochures for January-April programs are now available at the library.

Adult Services:

1. Craft Night made Christmas treats (leftover cookies and candy suckers from teen treat-making) and decorated cans containers. There were 7 participants. We had a craft supply exchange or project swap and next month will be Macramé.
2. Tech @ 10 was offered, but no one came during Dec. I had 2 tech appointments this month.
3. Canceled the "Trending Topics" night (TED talks) because it was the night after the winter storm and I was ill. I didn't hear if anyone came, but don't think so. I have a speaker coming for organizing and de-cluttering, for part II in Jan.
4. Book Club is happening in Jan.
5. Jan. book display will be Patron/Staff Picks for recommending materials. Hope to see a lot of different ages and resources.



TO: HONORABLE MAYOR AND MEMBERS OF COUNCIL
FROM: GREG STAPLES, CHIEF OF POLICE
SUBJECT: MONTHLY REPORT –DECEMBER 2015
DATE: JANUARY 21, 2016
CC: MARKETA OLIVER, CITY MANAGER

Significant Incidents

- On two nights several reports of car windows being broken by BB gun pellets were received. The investigation is still continuing into these crimes.
- An audit of ALL property stored in the property room was completed. All items were accounted for and no discrepancies were located.
- Officer Metzger retired after almost 28 years of service; effective December 31.
- Officers wrote 749 police reports in 2015; a **36.4%** increase over 2014
- Calls for service were up **22.3%** for 2015

Community Policing / Involvement

- On the 10th Chief Staples attended the Chamber of Commerce Christmas Lunch
- On the 12th Chief Staples attended Community Chat
- On the 15th Chief Staples attended the Lakewood Village Association meeting
- On the 16th Officers Hepperly, Dunlop and Hutchinson along with Sgt Martin and Chief Staples participated in an educational event at Fareway. Officers spoke to residents and passed out literature about personal safety
- The bike patrol did not operate in December
- Chief Staples was elected chairperson for the Polk County Law Enforcement Executive Association; PLEXA

Training

- Officer Dunlop graduated from the police academy at ILEA
- Officer Hepperly attended the Reid School of Interview and Interrogation
- Officers Palmer, Spurr and Criswell along with Sergeants Downing and Martin attended a two hour class on Child Sex Abuse

Statistical Reporting

Traffic and General Activities

	Oct	Oct		Nov	Nov		Dec	Dec		Quarter	Quarter	
	2014	2015	Change	2014	2015	Change	2014	2015	Change	2014	2015	Change
Traffic Related												
Traffic Stops	79	92	13	84	95	11	85	168	83	248	355	107
Moving Violations	19	18	-1	18	28	10	25	19	-6	62	65	3
<i>Speeding</i>	16	9	-7	16	13	-3	12	13	1	44	35	-9
<i>Impaired Driving</i>	3	5	2	0	2	2	0	5	5	3	12	9
Equipment / License Citations	9	12	3	4	13	9	4	12	8	17	37	20
<i>Occupant Protection</i>	1	0	-1	0	0	0	0	0	0	1	0	-1
Written Warnings	42	46	4	54	46	-8	36	107	71	132	199	67
Crash Investigations	7	9	2	8	12	4	10	10	0	25	31	6
General Activities	2014	2015	Change	2014	2015	Change	2014	2015	Change	2014	2015	Change
Drug Investigations	2	4	2	0	2	2	4	3	-1	6	9	3
Officer Initiated Incidents	3	6	3	1	4	3	4	5	1	8	15	7
Public Service Calls	62	61	-1	52	53	1	57	58	1	171	172	1
Calls For Service	511	537	26	379	504	125	399	621	222	1289	1662	373

28.9% increase in calls for service during the quarter
 300% increase in OWI arrests during the quarter

Criminal Incidents

	Oct	Oct		Nov	Nov		Dec	Dec		Quarter	Quarter	
	2014	2015	Change	2014	2015	Change	2014	2015	Change	2014	2015	Change
Crimes Against Person												
Assault Offenses	4	4	0	1	3	2	0	4	4	5	11	6
Sexual Assault Forcible	0	1	1	0	0	0	2	1	-1	2	2	0
Sexual Assault Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	4	5	1	1	3	2	2	5	3	7	13	6
Crimes Against Property	2014	2015	Change	2014	2015	Change	2014	2015	Change	2014	2015	Change
Burglary	1	2	1	0	4	4	0	6	6	1	12	11
Fraud / Forgery / Embezzle	2	2	0	1	1	0	1	2	1	4	5	1
Theft / Larceny	9	11	2	8	22	14	4	11	7	21	44	23
Motor Vehicle Theft	4	0	-4	0	1	1	0	0	0	4	1	-3
Property Damage	1	4	3	7	4	-3	2	17	15	10	25	15
Subtotal	17	19	2	16	32	16	7	36	29	40	87	47
Total	21	24	3	17	35	18	9	41	32	47	100	53

High number of property damage reports is due to two series of BB gun damage to vehicles. The investigations into these crimes are on-going

Clearance Rates

	Oct				Nov				Dec			
	2015	Cleared	Inactive	Active	2015	Cleared	Inactive	Active	2015	Cleared	Inactive	Active
Crimes Against Person												
Assault Offenses	4	4			3	3			4	2		2
Sexual Assault Forcible	1		1		0				1	1		
Sexual Assault Non-Forcible	0				0				0			
Robbery	0				0				0			
Homicide	0				0				0			
Subtotal	5	4	1		3	3			5	3		2
Crimes Against Property	2015				2015				2015			
Burglary	2		2		4		4		6		5	1
Fraud / Forgery / Embezzle	2	2			1	1			2		1	1
Theft / Larceny	11	7	4		22	2	17	3	11	1	1	9
Motor Vehicle Theft	0				1		1		0			
Property Damage	4		4		4		4		17	1	3	13
Subtotal	19	9	10		32	3	26	3	36	2	10	24
Total	24	13	11		35	6	26	3	41	5	10	26

Fourth Quarter 2015 Clearance Rates Norwalk Police

Crimes Against Person	Total	Cleared	Clear %
Assault Offenses	11	9	82%
Sexual Assault Forcible	2	1	50%
Sexual Assault Non-Forcible	0	0	0%
Robbery	0	0	0%
Homicide	0	0	0%
Subtotal	13	10	77%
Crimes Against Property			
Burglary	12	0	0%
Fraud / Forgery / Embezzle	5	3	60%
Theft / Larceny	44	10	23%
Motor Vehicle Theft	1	0	0%
Property Damage	25	1	4%
Subtotal	87	14	16%
Total	100	24	24%

4th Quarter Norwalk Clearance Rates VS the 2014 National Averages

Type	Crimes Against Persons	Crimes Against Property
National	47%	18%
Cities under 10,000	56%	22%
Midwest	41%	18%
NORWALK	77%	16%

Out and About with the NPD



Officer Criswell receiving a Thank you card from the SADD group



Officer Hutchinson escorting a young resident out of Fareway



The NPD having fun bagging groceries and talking crime prevention

November 2015 Park and Recreation Activities

December Highlights

December was a slower month, due to the Holidays. The programs we had running at this time were Craft Club, Art Class, and OPALS. Preschool basketball and 5th and 6th grade coed basketball finished up before Christmas. It was very successful; several kids participated and had a lot of fun. Registrations for Coed Volleyball and Women's Volleyball were underway.

Park Commission Board

The commission meeting was held on Dec 2. We had four members for a quorum, and discussed a few items with those in attendance. The two new future parks were considered as to what should be included in each location; parking, shelters, playground equipment etc. The estimated amount for pool repair/improvement, 'what to do' with the concession stand agreement, and the 2016/17 budget were all topics of interest.

Staff

Adam, Jeff, and Nancy were on vacation throughout various weeks. Louise was gone on medical leave. Adam and Jeff also led the Lakewood 5th grade classes Kickball Tournament. All staff is working on updating the Spring brochure.

Activity	Teams	Participants
Early Out Art Class		7
Fitness: Step		12
Fitness: EB		16
Fitness: Cir		12
Family Open Gym		30
Bingo		18
Early Out Craft Club		8
Adult Coed Volleyball	8	48
Women's Volleyball	8	48
OPALS lunch		15

Submitted by

Nancy Kuehl, Director

MEMORANDUM

TO: Tom Phillips, Mayor; Norwalk City Council
FROM: Tim Hoskins, Public Works Director
CC: Marketa Oliver, City Manager
DATE: January 21, 2016
RE: Public Works Activity Report
Period: December, 2015

WATER ACTIVITIES:

- Daily master pit readings
- Modify old step van for water main break response
- Installation of meters with new development and change-outs
- Utility locates
- Test and store all pumps
- Perform chlorine samples as required for IDNR reporting
- Complete Monthly Operating Report for IDNR
- Transport bacterial tests to DMWW Lab

WASTEWATER ACTIVITIES:

- Perform lift station daily checks and recording
- Clean lift station grit baskets
- Monitor Holly Drive sewer flows during heavy rain events

ANIMAL CONTROL:

- Pick up dogs
- Tend to dogs held in kennel
- Clean and sanitize kennel
- Dispose of dead animals from right of way

REQUESTS FOR SERVICE WORK ORDERS:

DATE	DEPARTMENT	CATEGORY	VEHICLE #	SUMMARY OF WORK
12/02/2015	Library	building		paint curb in front of Library outlet failures in the workout room at the PD
12/03/2015	PD	building		light out in front lobby
12/07/2015	PW	trans	1014	repairs needed for door safety latch
12/07/2015	CD	trans	5008	service, RR tire leaks, temp control not working
12/07/2015	PD	trans	P127	engine noise/alternator or fan belt
12/07/2015	City Hall	building		fabricate chair carts (2)
12/08/2015	PD	trans	P128	breaks making noise while driving
12/09/2015	PD	Misc.		disposal of dead dog
12/11/2015	Library	building		lobby lights did not come on after power outage
12/11/2015	City Hall	building		adjust front plate on Marketa's desk to free cable
12/14/2015	PD	trans	128	break noise
12/14/2015	PW	building		roof leak on each side of door No. 16

12/14/2015	Library	building		heat not working
12/14/2015	PW	Streets		repair to stop light at Hwy 28 & North Ave`
12/16/2015	City Hall	building		replace stained ceiling tiles, fill holes in walls
12/17/2015	PD	trans		service, check tire monitoring system
12/17/2015	PD	trans	130	service
12/17/2015	PD	trans	P127	transmission issues, rpm gauge not working
12/18/2015	P&R	building		wants TV moved, wants transition for workout mat
12/18/2015	City Hall	building		clean carpet in council room
12/19/2015	PD	trans	P130	service/break issues
12/23/2015	PD	trans	P127	transmission issues
12/28/2015	PD	building		cold air in officers office

NUISANCE ABATEMENTS:

Date	Address	Property Owner	Nuisance
12/03/2015	410 VALENCIA CT	EAGLE, TRAVIS J/LINDSEY N	BASKETBALL GOAL ON STREET
12/03/2015	1221-1227 VICTORIA CIRCLE	CERMAK, CINDY L//WARD, MICHAEL E/KIM L	BASKETBALL GOAL ON STREET
12/03/2015	712 MARIE AVE	BATES, RYAN/MICHELLE	FURNITURE ON PARKING
12/07/2015	117 CHERRY STREET	JUERGENS, ALEXANDER J/ANGELA L	RUBBISH/DEBRIS//JUNK VEHICLE//VEHICLE ON LAWN
12/17/2015	117 CHERRY STREET	JUERGENS, ALEXANDER J/ANGELA L	RUBBISH/DEBRIS//JUNK VEHICLE ON LAWN
12/09/2015	4677 WAKONDA DR	GOMEZ, JILL A	FURNITURE ON PARKING
12/10/2015	809 ASHWOOD AVE	FOSTER, BOBBIE/FOSTER RAMONA	RUBBISH/DEBRIS//JUNK VEHICLE//VEHICLE ON LAWN
12/18/2015	809 ASHWOOD AVE	FOSTER, BOBBIE/FOSTER RAMONA	RUBBISH/ DEBRIS/VEHICLE ON LAWN
12/11/2015	720 SYCAMORE DR	LEWIS, MARY E	TREE LIMBS//RUBBISH/ DEBRIS
12/18/2015	720 SYCAMORE DR	LEWIS, MARY E	TREE LIMBS//RUBBISH/ DEBRIS
12/11/2015	411 KNOLL DR	WHEELER, RAYNEE B	FURNITURE ON PARKING
12/17/2015	407 CENTER ST	STAUDE, RODNEY A/MARGARET A	RUBBISH & DEBRIS

ROADWAY RELATED ACTIVITIES:

- Installation of Christmas decorations along streets
- Install stop signs & parking signs on Holly Dr. project
- Street repairs Elm Street
- Pickup cold mix for pot hole patching
- Pickup plow blades from DOT
- Pavement repairs Merle Huff east of E-17th
- Install snow fence in various locations

- Fill potholes in Lakewood Drive
- Snow & ice removal
- Remove vegetation & trees on Hwy 28 south of Elm
- Street sweeping
- Remove ice accumulations in streets – various locations
- Fabricate Hot Box for cold mix

CUSTODIAL/BUILDING & GROUNDS MAINTENANCE ACTIVITIES:

- Conduct monthly inspections
- Construct chair racks for City Hall
- Clean floor drains at Cherry Garage
- Install decorations at Library
- Deliver and remove Christmas tree at City Hall
- Clean drains and sump
- Close down nursery irrigation system
- Investigate roof leaks at PW

TRANSPORTATION:

- Accept delivery of new end loader, hold training
- Install new attachments on several loader tools
- Clean and winterize street sweeper

STORMWATER INSPECTIONS AND REPORTING:

- Clean and inspect storm sewer intakes
- Clean area north of pool at plugged intake
- Open culvert on 80th north of Beardsley
- Remove brush and grade drainage way on south side of Beardsley west

Storm Inspections

Date	Location	Owner/Contractor	Description	Inspection Type
12/01/2015	CASEYS GENERAL STORE CONSTRUCTION	CASSEYS GENERAL STORES		QUARTERLY
12/01/2015	SILVERADO RANCH ESTATES PLAT 2	SILVERADO JV 15 LLC	TRACKING	RANDOM
12/01/2015	WAKONDA DRIVE RESURFACING	CITY OF NORWALK		RANDOM
12/01/2015	MARKET PLACE AT ECHO VALLEY	UNITED PROPERTIES INVESTMENTS CO		RANDOM
12/01/2015	VILLAGE AT THE RIDGE	ECHO VALLEY REALTY LC		RANDOM
12/01/2015	128 ORCHARD TRAIL	JERRY'S HOMES	EROSION CONTROLS	RANDOM
12/01/2015	418 VALENCIA CT	JERRY'S HOMES	EROSION CONROLS	RANDOM
12/01/2015	3367 SILVERADO DR	DAWN COLLINS		RANDOM
12/01/2015	1316 PARKHILL DR	BLUE SKY CONSTRUCTION		RANDOM
12/01/2015	1024 NORWOOD CT	HAPPE HOMES		RANDOM
12/01/2015	105 W. HIGH RD	HAPPE HOMES		RANDOM
12/01/2015	1802 WETHERSFIELD DR	HUBBELL		RANDOM
12/01/2015	2053 WETHERSFIELD DR	HUBBELL	TRACKING	RANDOM

12/01/2015	1722 WETHERSFIELD DR	HUBBELL		RANDOM
12/01/2015	1716 WETHERSFIELD DR	HUBBELL		RANDOM
12/01/2015	1712 WETHERSFIELD DR	HUBBELL		RANDOM
12/01/2015	129 WEST HIGH RD	MEADOWBROOKE BUILDERS		RANDOM
12/01/2015	122 WEST HIGH RD	ORTON HOMES		RANDOM
12/01/2015	196 HIGH RD	ORTON HOMES		RANDOM
12/01/2015	200 HIGH RD	ORTON HOMES		RANDOM
12/01/2015	9040 PRAIRIE CLOVER CT	BRIGHTON HOMES		RANDOM
12/02/2015	3367 SILVERADO DR	DAWN COLLINS	TRACKING	RANDOM
12/02/2015	ROLLING GREENS PLATS 5, 6 & 7	DAVID ALBRIGHT	TRACKING	RANDOM
12/02/2015	2734 SHADY LANE DR	BRENIZER BUILDERS	TRACKING	RANDOM
12/02/2015	9439 BOTTLEBRUSH	NEIGHBORHOOD BUILDERS	STABILIZED	RANDOM
12/02/2015	9405 CONEFLOWER	DRAKE HOMES		RANDOM
12/02/2015	9417 CONEFLOWER CIRCLE	HALL OF FAME HOMES	STABILIZED	RANDOM
12/02/2015	9403 SWITCHGRASS TRAIL	SKS HOMES	STABILIZED	RANDOM
12/02/2015	9438 SWITCHGRASS	KRM HOMES	USING WASH-OUT	RANDOM
12/02/2015	9432 SWITHCGRASS	KRM HOMES	USING WASH-OUT	RANDOM
12/02/2015	ESTATES ON THE RIDGE	VISTA		RANDOM
12/02/2015	LEGACY LANDING	HUBBELL	CONTROLS/TOILETS	RANDOM
12/03/2015	TOWNHOMES AT THE LEGACY	SHOWCASE HOMES	INSPECTIONS	QUARTERLY
12/03/2015	114 W. HIGH RD	ORTON HOMES	EROSION CONTROLS	RANDOM
12/04/2015	2018 WETHERSFIELD DR	JACK SAWYER	TRACKING	RANDOM
12/04/2015	550 Legacy Ct 1-2	SHOWCASE HOMES	WASH-OUT	RANDOM
12/07/2015	2734 SHADY LANE DR	BRENIZER BUILDERS	TRACKING	RANDOM
12/07/2015	105 ORCHARD TRAIL DR	FLYNN HOMES	WASH-OUT	RANDOM
12/07/2015	226 WEST HIGH RD	DESTINY HOMES	EROSION CONTROLS	RANDOM
12/07/2015	2018 WETHERSFIELD DR	JACK SAWYER	WASH-OUT	RANDOM
12/07/2015	LEGACY PLAT 19	HUBBELL	14/21 TEMPORARY SEED	RANDOM
12/07/2015	1927 WETHERSFIELD DR	WOLF CONSTRUCTION	TRACKING	RANDOM
12/09/2015	503 ORCHARD HILLS DR	HAPPE HOMES	WASH-OUT	RANDOM

12/16/2015	1927 WETHERSFIELD DR	WOLF CONSTRUCTION	TRACKING//WASH-OUT	RANDOM
12/16/2015	2018 WETHERSFIELD DR	JACK SAWYER	MUD ON STREET	RANDOM
12/17/2015	9040 PRAIRIE CLOVER CT	BRIGHTON HOMES	EROSION CONTROLS	RANDOM
12/17/2015	2940 PRAIRIE ROSE DR	FRANK MAURO	EROSION CONTROLS	RANDOM
12/17/2015	330 GEORGETOWN PLACE	HAPPE HOMES		RANDOM
12/17/2015	LEGACY LANDING	HUBBELL		COMPLIANT
12/17/2015	2734 SHADY LANE DR	BRENIZER BUILDERS		RANDOM
12/18/2015	1316 PARKHILL DR	BLUE SKY CONSTRUCTION	STABILIZED	COMPLAINT
12/18/2015	1024 NORWOOD CT	HAPPE HOMES		RANDOM
12/18/2015	MARKET PLACE AT ECHO VALLEY	UNITED PROPERTIES INVESTMENTS CO		RANDOM
12/18/2015	2865 JADEN LANE	R.M. MADDEN CONST.		RANDOM
12/18/2015	2869 JADEN LANE	R.M. MADDEN CONST.	STABILIZED	RANDOM
12/18/2015	2884 PARK PLACE	R.M. MADDEN CONST.		RANDOM
12/18/2015	2880 PARK PLACE	R.M. MADDEN CONST.		RANDOM
12/18/2015	703/707/711/715 & 719 NEWPORT	HUBBELL		RANDOM
12/18/2015	629/ 633/ 637/ 641 & 645 NEWPORT	HUBBELL		RANDOM
12/18/2015	BROWNSTONES AT CANTERBURY PLACE	HUBBELL	TEMPORARY SEEDING	RANDOM
12/18/2015	550 LEGACY CT	SHOWCASE HOMES		RANDOM
12/18/2015	112 BALFOUR DR	HUBBELL		RANDOM
12/18/2015	109 W. HIGH RD	HAPPE HOMES		RANDOM
12/18/2015	129 WEST HIGH RD	MEADOWBROOKE BUILDERS		RANDOM
12/18/2015	1712 WETHERSFIELD DR	HUBBELL		RANDOM
12/18/2015	1716 WETHERSFIELD DR	HUBBELL		RANDOM
12/18/2015	1722 WETHERSFIELD DR	HUBBELL	WASH-OUT NEEDED	RANDOM
12/18/2015	1802 WETHERSFIELD DR	HUBBELL	WASH-OUT NEEDED	RANDOM
12/18/2015	1927 WETHERSFIELD DR	WOLF CONSTRUCTION	WASH-OUT BEING USED	RANDOM
12/18/2015	2018 WETHERSFIELD DR	SAWYER HOMES		RANDOM
12/18/2015	2053 WETHERSFIELD DR	HUBBELL	REPAIR OR REPLACE CONTROLS	RANDOM

12/18/2015	PLAT 19	HUBBELL	NEED TO FINISH TEMPORARY SEEDING	RANDOM
12/18/2015	226 WEST HIGH RD	DESTINY HOMES		RANDOM

ADMINISTRATIVE:

- Prepare documents for council meetings
- Attend City Council meetings
- Review plats
- Attend department head meetings
- Attend progress meetings for ongoing construction projects
- Review subdivision construction plans
- Participate in organizational planning sessions for regional detention project
- Monitor subdivision paving operations
- Meet with engineers for trail extension project
- Review options for well restoration in conjunction with SE Trunk Sewer
- Review and code monthly invoices for payment approval
- Review projected water use demand needs with Des Moines Water Works
- Participate in Tech. Advisory Committee for CIRDWC
- Attend meeting to discuss plan for final assessment plat for Holly Dr.
- Attend Sketch Plan review for a potential town home development
- Participate in planning meeting for swimming pool updates
- Attend SIAC meeting for the school
- Attend Metro Waste Authority Board meeting
- Participate in MWA Board committee for Director evaluation
- Meet with DOT on erosion taking place along Hwy 28 south of North Ave.
- Participate in MWA Board Committee meeting on yard waste options
- Attend Steering Committee meeting for Sub Area 1
- Meet with DMWW engineers on options for distribution main feed from the west
- Meet with Ultra Green Lighting on proposals for LED lighting options at other city facilities